



**LACONIA CITY COUNCIL MEETING  
JANUARY 27, 2014  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Edward Engler called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor Henry Lipman led the Salute to the Flag.

**ROLL CALL:**

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Bownes, Lipman, Baer, Hamel and Bolduc.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

1. Inaugural Meeting Minutes of January 13, 2014

Councilor Bolduc moved to approve the Inaugural Meeting minutes of January 13, 2014. Seconded by Councilor Bownes. **Motion passed unanimously.**

**CONSENT AND ACTION CALENDAR:**

1. Request by National Multiple Sclerosis Society to raise funds at Opechee Park & parking lot on Saturday, May 10, 2014 from 7:30 a.m. to 2:00 p.m.

*Councilor Bolduc moved to approve the request by National Multiple Sclerosis Society to raise funds at Opechee Park & parking lot on Saturday, May 10, 2014 from 7:30 a.m. to 2:00 p.m. Seconded by Councilor Hamel. **Motion passed unanimously.***

2. Request by Laconia Little League to raise funds at Colby Field concession stand from March 1 through September 30, 2014

*Councilor Bolduc moved to approve the request by Laconia Little League to raise funds at Colby Field concession stand from March 1 through September 30, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

3. Request by Weirs Community Park Association to raise funds June 14 through June 22, 2014 at the Weirs Community Park front and rear parking lots from 6:00 a.m. to 12:00 a.m.

*Councilor Bolduc moved to approve the request by Weirs Community Park Association to raise funds June 14 through June 22, 2014 at the Weirs Community Park front and rear parking lots from 6:00 a.m. to 12:00 a.m. Seconded by Councilor Doyle. **Motion passed unanimously.***

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:**

Pam Clark, Chair of the Laconia Heritage Commission addressed the Council to update on the public hearing held last week. There was a tremendous amount of community interest in protecting the Hathaway House. Ms. Clark presented the Council with petitions from the public that have been collected. The petitions convey that they would like the Council to communicate with the current owners to do what they have promised and maintain the building.

Ms. Clark and City manager Myers will be meeting with the owners in the next week to discuss the issue as well.

Councilor Lipman asked if the thought is that it would be good for the Council to express their interest in having the building saved but to go no further to allow for a conversation that isn't prejudiced. Ms. Clark replied that they would like to see a strong position taken by the City Council. Councilor Lipman commented that the Hathaway House means a lot to the community and under the current ordinances there is a process but the Council does not have the authority to stop the demolition. The moral and ethical request would be to honor the agreement from 2008 and there is an opportunity to see that happen.

Councilor Bownes asked for clarification on what the agreement was because he is not familiar with this being a new member of the Council. Councilor Bownes would also like to have an update on the current process of the building. Ms. Clark reviewed the agreement to maintain and preserve the building rather than demolish the building and a short time later it was placed for sale or lease; this last fall there was a demolition permit filed and was not signed; a public hearing was scheduled. The next step is to meet with the owner within 10 days of the public hearing and this has been scheduled. After the meeting the hope is to have impressed that there is a potential buyer with interest to make it into a bed and breakfast, which would hopefully be appealing to the owners and sway them to leave the building standing. If they choose to continue and demolish the building after the meeting than the process is complete.

Mayor Engler requested to confirm that if a resolution cannot be made at the meeting between the property owner and the Heritage Commission there is no other action that can be taken. Ms. Clark confirmed.

Councilor Bownes asked if the building is demolished would they have to continue with approval to do something else. City Manager Myers replied that they would need Planning Board approval.

Councilor Baer commented that this issue has two sides and it would be nice to hear from both sides but that is not going to be possible. This property is owned by a business that has come into the City and opened a business which is what the City would like to encourage. To sell the property it would need to be subdivided. Councilor Bolduc countered that it was already subdivided; Councilor Baer advised that she has researched the property and it is one lot at this time. Mayor Engler concurred that it is one lot from his research as well. Councilor Baer continued that she doesn't feel that a group decision could be made without hearing both sides of the issue and saying the Council is in favor without having all the facts is not appropriate at this time.

Ms. Clark stated that they are asking the Council to ask the original agreement be upheld. Councilor Baer stated that they can't agree if they don't have all of the facts. Councilor Lipman added that he feels the Heritage Commission would like support of the Council.

Councilor Bolduc commented that the owner has received quite a few calls from parties interested in purchasing the property and all but one (1) has expressed the intention to demolish the Hathaway House.

Mayor Engler read from the petitions requesting "immediate and definitive action" and asked what this is defined as. Ms. Clark reiterated that the request is to ask them to uphold the original agreement of the property owner to maintain the building, use it or sell/lease the building. The problem at hand is a result of undocumented actions several years ago.

Mayor Engler advised that to take action on this the Council would need to suspend the Rules of Procedure to place this item under New Business to take action; the vote would need to pass with four (4) Councilors in favor.

*Councilor Lipman moved to suspend the Council Rules of Procedure and place this item under New Business for action. Seconded by Councilor Hamel. **Motion passed on a 5-1 vote.***

**INTERVIEWS: NONE**

**COMMUNICATIONS: NONE**

**PUBLIC HEARING: NONE**

**PRESENTATIONS: NONE**

**MAYOR'S REPORT:**

Mayor Engler commented that he has deep appreciation for the efforts put forth by those responsible for the Inauguration Ceremony, including the Police Department, Fire Department, Laconia High School Concert Choir, former Mayor Rod Dyer, Reverend Gile, Nancy Brown and Clerk Reynolds. Mayor Engler added that it is a traditional event in the City and should be continued.

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE**

**COMMITTEE REPORTS:**

1. **FINANCE: (Lipman, Hamel, Baer)**
  - a) WOW Trail Fund
  - b) Downtown TIF Financing

**No report on any item in committee**

2. **PUBLIC SAFETY: ( Baer, Doyle, Bownes)**
  - a) Fair St./Court St. traffic problems and accidents

**No report on any item in committee**

3. **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)**

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

**No report on any item in committee**

**4. PUBLIC WORKS: (Bolduc, Baer, Bownes)**

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

**No report on any item in committee**

**5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings

**No report on any item in committee**

**LIAISON REPORTS:**

Mayor Engler reviewed the current list of liaisons and confirmed the interest in continuing.

Councilor Bownes was appointed to the vacancy on the Planning Board and Councilor Baer was appointed as the alternate.

**MANAGER'S REPORT:**

City Manager Myers reviewed the Recycling Report, Monthly Economic Development Report, Financial & Operational Trends Report, and Project Updates.

Councilor Bolduc asked if the problem with overflow recycling at Lakeport can be addressed. City Manager Myers replied that they are looking to adjust the size of the Weirs Community Center container because it is contributing to the use of the Lakeport container. The contractor has been emptying the container as late as possible on Friday and as early as possible on Monday to help with the overflow issues. Additionally, there is significant use from residents in the private communities and there are discussions happening with these groups to encourage private investments in recycling collection. The contract will be going out to bid this spring and this is a topic to be addressed in the contract.

Councilor Lipman asked if there was an update on the projection aspect that has been discussed relative to the total assessments and the tax rate. City Manager Myers replied that they will be working on this for the budget presented to the Council and adjust it as the budget approval time comes. Councilor Lipman requested a brief so the Council has a better idea of how it is going to happen.

Councilor Lipman asked if the overtime for the Fire Department has been looked into with respect to a plan for retention of those hired with the SAFER grant. City Manager Myers replied that they will have a plan to the Council within the next month after meeting with Chief Erickson and Finance Director Woodaman.

Councilor Hamel commented that there may be overage from the Fire Department to begin a reserve fund to save for future costs. City Manager Myers replied that this is what is being worked on. A discussion was had regarding this fund and how it could be contributed to in the next two fiscal year cycles.

Councilor Lipman requested the process and language to establish the reserve fund be prepared in anticipation. City Manager Myers replied that he will work on this.

City Manager Myers reviewed the Impact Fees and Expendable Trust Accounts the use with the Council.

Councilor Hamel recommended establishing an ordinance with a fine associated for those leaving bulky items at the curb that are not handled after notification to the property owner. Councilor Bownes commented that he is surprised there isn't one in place. Councilor Hamel stated that Ann Saltmarsh attempts to collect when the City does pick it up rather than let it sit there but in many cases the collection from the property owner is not successful.

*Councilor Hamel moved to place the item "Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside". Seconded by Councilor Bolduc. **Motion passed unanimously.***

Councilor Hamel stated that Lakes Region Public Access (LRPA) is funded by a grant from Metrocast Cablevision based on the subscriber fees collected from the member communities. The direction being taken at this time would result in LRPA dissolving because it is not existent in the current contract. Many of the towns are not looking to continue their contract with LRPA and are looking to broadcast their own meetings. All government meetings would need to be broadcast at City expense but there is a group in the City that would like to televise something it would be the responsibility of the City to find a way to make it happen.

City Manager Myers commented that the Cable Franchise Agreement is between Metrocast and the municipalities. The agreement with LRPA is with each community and many have discontinued the use of LRPA and will be using their own means to broadcast. This is a possibility for the City to do as well. The City also has the benefit of having a live feed for broadcasting and this would be a benefit if a change were to take place. In discussions with the school district they have expressed interest in having a controlled channel with more school activities being broadcast. City Manager Myers reiterated that the LRPA contract and Cable Franchise Agreement are separate items.

Councilor Hamel commented that the live feed from City Hall goes to LRPA and is broadcast from that facility; the cost for this equipment was over \$30,000. City Manager Myers replied that he does not have all of the financial information but reiterated that the City is in better shape than many because the live feed is already in place at City Hall.

Mayor Engler asked if the \$30,000 that Metrocast currently pays into the operating budget is subject to the terms of the contract with Metrocast and carries any leverage. City Manager Myers replied that with the consortium the City has one vote. The negotiations include common areas of need, such as technology grants, but there is room to negotiate community specific areas.

Mayor Engler asked if the communities in the consortium demanded that the contribution to LRPA be included in the general contract would it need to be included. City Manager Myers replied that Metrocast would need to agree to the term and in negotiations they could come back and have a counter to remove an item of equal value from a community item, such as a technology grant. City Manager Myers added that he cannot speak to what Metrocast may or may not do but these are possible scenarios to consider.

Councilor Baer commented that if LRPA were to dissolve the residents of the City would not have access to other communities meetings or the County meetings. City Manager Myers replied that two of the three channels would be strictly what the City puts out, one for education and one for government. The third, the public channel, could still run the County meetings and other shows but they would have to be organized by someone other than the City. Another option would be to have the meetings, such as at the County, recorded by someone and a DVD provided to the City and it could be broadcast through the City channel.

Councilor Baer stated that the franchise money received from Metrocast is quite sizable. City Manager Myers replied that it is approximately \$270,000 and it goes into the general fund. Councilor Baer commented that this could provide for the City's share of LRPA or the cost of broadcasting internally. City Manager Myers replied that this is done at this time but the funding left after the contribution is used in the general fund and taking more would need to be offset in another area.

Councilor Hamel commented that there are only two live feeds to LRPA, one in City Hall and one in Meredith.

Mayor Engler asked Councilor Hamel where the remaining participating communities stand on remaining with LRPA. Councilor Hamel replied that it is looking like they are going to be discontinuing use of LRPA and although there are several remaining the contracts expire in July. City Manager Myers added that several of the towns are going through the Budget Committees to prepare for Town Meeting and the recommendation in some of the towns was to not fund LRPA.

Mayor Engler asked if Councilor Hamel would be looking for some kind of action this evening. Councilor Hamel replied that he is not but wanted to make the Council and public aware of the potential outcome of LRPA and that he feels it would be a disservice to the communities. Live stream is fine but if a resident doesn't have internet access they are being limited.

Councilor Bownes confirmed the process with City Manager Myers. Councilor Hamel commented that he feels the communities that want to discontinue LRPA are going to find that it is very expensive to do and a consortium is a better way to do this.

City Manager Myers reiterated that the Cable Franchise Agreement sets the frame work for a specified time and the agreement will specify what channels will be broadcast for public access and what investments will be made in the community. The agreement does not state fees for programming or the types of programs offered. LRPA is a completely separate entity and before the Cable Franchise Agreement process began member communities began leaving LRPA.

Councilor Bownes asked what the financial impact will be to the City if the Cable Franchise Agreement were not to be accepted. City Manager Myers replied that if an agreement could not be reached a good faith continuance of service would need to be looked at but a large financial impact is not expected. The funding for LRPA is a separate matter.

**NEW BUSINESS:**

1. Request by Laconia Airport Authority to approve a grant under the Airport Improvement Program "Construct Wildlife Perimeter Fence Phase IIIA"

Airport Manager Diane Terrill addressed the Councilor and outlined the grant process that began in September. Unfortunately all of the environmental permits were not attainable at that time so the

project is being done in phases. The phase being presented at this time is for 9,500 linear feet and the second phase will be worked on as permitted.

*Councilor Bolduc moved that the City of Laconia shall enter into a Grant Agreement with the State of New Hampshire for Project # SBG-09-07-2013, acting by and through the Laconia City Charter providing for the performance by the City of certain services as documented within the foregoing Grant Agreement, and that Edward Engler, Mayor of the City of Laconia and Chair of the Laconia Airport Authority, is authorized and directed to enter into the said Grant Agreement with the State of New Hampshire, and that he is to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of the City in order to accomplish the same.*

*And*

*That the signature of Edward Engler, when affixed to any instrument of document described in, or contemplated by, these resolutions, shall be conclusive evidence of the authority of said Mayor to bind the City, thereby.*

*Seconded by Councilor Baer. **Motion passed unanimously.***

## 2. Main Street Bridge Project (online tag: laconiamainstbridge)

City Manager Myers reviewed the bid process to date and the components of the financing of the project. The non-participating areas of the bridge, or those not being covered with grant funding, were discussed and pictures were presented to display the likeness of the ornamental non-participating projects. City Manager Myers requested support of the Council for these items. City Manager Myers added that Public Works Director Paul Moynihan and Robert Durfee of Dubois & King are in attendance to answer any technical questions the Council may have.

Mayor Engler asked if the items being requested this evening were included in the previous budget. City Manager Myers replied that these were not items included in TIF expenditures but in the bridge bid. The funding is the difference from what the State would provide for in-kind items. The overall bid came in under budget and the City portion has the potential to be much less and to have a cushion if a change order is needed.

Councilor Bolduc asked if the railings will be in black. City Manager Myers replied that they would. Councilor Bolduc commented that the railings in Lakeport need to be repainted every year and it is a maintenance problem. Councilor Bolduc would like to see aluminum railings used. Director Moynihan explained that the material being used is anodized aluminum and is not the same as in Lakeport. The tendency to flake or break is not the same. It is a commonly used product on bridges in the state and if there are blemishes it would be a touch up. Mr. Durfee confirmed this material doesn't flake or peel but rather scratches so it is not noticeable. Councilor Bolduc countered that scratches are what causes the need to touchups in Lakeport.

Director Moynihan explained that this is a standard bridge material used throughout the State and the thought was that the attractive nature of the material and railings are appealing. Director Moynihan reiterated that these are not the same material used in Lakeport and the bridge is not done every year, but rather every few years. City Manager Myers commented that there were pre-bid meetings and no one came forward and made any objections to the railing materials and it has been approved by the State. City Manager Myers added that he is comfortable with the recommendations and products being used.

Councilor Hamel asked if the railing is being changed into the Rotary Park area that is not included in the project. Director Moynihan commented that it is outside of the limits of the bridge project so it would not be eligible for matching funding. City Manager Myers offered to have a price for the Council after looking into this.

Director Moynihan commented that in the industry of bridges and traffic lighting it is found that the black coloring is more attractive to the urban areas and it is very common to have this. The traffic lights at Busy Corner are currently black. Councilor Hamel commented that the mast arms at Court and Main Streets look terrible and asked if there is anything that can be done. Director Moynihan replied that they can look at them. Councilor Hamel added that Parade and Elm are in need as well and asked who maintains them. Director Moynihan replied that those would be the State.

Councilor Hamel asked if there were plans to upgrade the lighting systems at Gilford Avenue and Union Avenue. Director Moynihan replied that there is a CIP request to upgrade the intersection to video monitoring similar to that used at Court and Main because the loop detectors in the pavement are failing. Beyond that there is no upgrade of the entire system planned. It was also noted they were done when the Rite Aid Pharmacy was built approximately 15 years ago.

Councilor Hamel stated that he has received a few calls lately regarding the cross walks and the signals lights relative to the time allowed to cross the streets. Councilor Hamel asked if they could be upgraded to the signal lights with the timer display rather than the hand. Director Moynihan replied that this is something that has been considered because it gives the crosser more confidence while in the crosswalk. It is coincidental that Director Moynihan was meeting with the Planning Department today on recommendations for the Union Ave corridor and this was one of the items discussed. It is technically not budgeted as a separate item but will be looked at in the road project upgrades to see if they can be replaced.

Councilor Bolduc asked if a vehicle is permitted to make a right turn when there is a flashing red hand on the crosswalk signal. Police Chief Chris Adam replied from the audience that it is his understanding that as long as there is no one attempting to cross in the crosswalk at that time it is permissible but he will have to look into it for a definitive answer. Councilor Bolduc commented that in Lakeport you cannot get half way across the intersection without someone turning and asked for more monitoring of that area.

Mayor Engler commented that the discussion has steered far from the Main Street Bridge project and suggested a motion.

*Councilor Bownes moved to support the construction of the non-participating bid items of the Main Street Bridge project including \$23,500 for Bridge Widening, \$6,800 for Bump-Outs/Overlooks, and \$18,750 for Ornamental Lighting for a total of \$49,050. Seconded by Councilor Baer.*

Councilor Bolduc stated that he does not agree with the railing being black and is not in agreement with the bump outs and ornamental lighting.

Councilor Bownes commented that he would be willing to withdraw his motion to look at the items separately. City Manager Myers advised that although they are separate line items they should be looked at collectively because they are contingent upon each other. For example, if the bump-outs were to be removed there is now no place for the lighting to go and they would be on the sidewalk. Councilor Bownes commented that he does not feel the bridge widening would be impactful on the others and offered to move this item.

*After withdrawing his original motion Councilor Bownes moved to approve the non-participating item of the Main Street Bridge Project for Bridge Widening at a cost of \$23,500. Seconded by Councilor Baer.*  
**Motion passed unanimously.**

*Councilor Bownes moved to approve the non-participating items of the Main Street Bridge Project to include Bump-outs/Overlook in the amount of \$6,800 and the Ornamental Lighting in the amount of \$18,750. Seconded by Councilor Baer.*

*Councilor Bolduc offered an amendment to have silver railings rather than black railings. Seconded by Councilor Hamel.*

Councilor Bownes commented he does not feel qualified to make decisions regarding the colors of railings at that they should rely on the recommendations of the engineers that participate in the construction of bridges on a regular basis. Councilor Bolduc replied that he is looking at the long term cost for the repainting.

*Mayor Engler called the vote for the amendment. **Motion for the amendment failed on a 1-5 vote.***

*Mayor Engler called the vote on the main motion. **Motion passed for the main motion on a 5-1 vote.***

3. Request by the Heritage Commission to have the Council submit a letter of support for the Hathaway House

*Councilor Lipman moved that the sentiment of the Council be expressed that the Hathaway House be preserved as presented in 2008 by the owner with the understanding that this is a non-binding resolution of the Council. Seconded by Councilor Hamel.*

Councilor Bownes stated that he appreciates the efforts of the Hathaway House and he feels the proposed motion is the strongest action the Council can take.

*Mayor Engler called the question. **Motion passed on 5-1 vote.***

4. City Manager Evaluation and Compensation

Mayor Engler commented that the City Manager began working for the City two and a half years ago and at that time he had extensive municipal experience as a multi-term Mayor for the City of Dover, but had no experience as a City Manager. The City Council was impressed with his credentials and he was hired but because he lacked the practical experience of being a City Manager he was hired at salary that was well below what could be considered market salary for that position as compared to other cities. The previous City Manager was making \$115,000 per year at the time she left the position and the new City Manager accepted the position for \$90,000, a salary that was \$25,000 less than the current salary.

Since that time the City Manager has had two very positive reviews, one at the six month mark and one at the year and a half mark. In both points he was given a \$5,000 raise to bring his total current salary to \$100,000 per year. City Manager Myers was due an evaluation at the end of calendar year 2013 and the City Council undertook the responsibility under then Mayor Seymour. Several non-public sessions of the Council were held to evaluate the City Manager and offer constructive criticism, if appropriate, and to discuss his salary. The City Manager's evaluation was overwhelmingly positive and he was to be congratulated for doing a fine job and for being an asset to the City. Additionally, the Council did an evaluation of his salary to that of other positions of his stature throughout the State and it was determined that the current salary was well below market for that position; if the City were put in the

unfortunate position of looking for a new City Manager the City Council would be in a position to pay significantly more.

The result of these non-public sessions are being brought forward.

*Councilor Lipman moved to raise the City Manager's salary from \$100,000 to \$105,000 effective February 3, 2014, to raise the City's contribution to the City Manager's 457 Deferred Compensation Retirement Plan from 7 ½% to 11%, to raise the City Manager's salary from \$105,000 to \$112,500 effective July 7, 2014, and to raise the City Manager's salary from \$112,500 to \$120,000 effective January 5, 2015 to remain in effect until the end of the calendar year 2015. Seconded by Councilor Hamel.*

Councilor Lipman further noted that if the City Manager participated in the NH State Retirement System it would be the same rate and the City Manager has been accepting less than the standard rate

Councilor Lipman emphasized that the retention aspect and replacement cost in the current market indicates that the City is getting a very good value for what is being offered. City Manager Myers has done a great job for the City and this is a fair balance of what the City can afford and what is realistic in the market.

Councilor Hamel commented that the City Manager agreed to pay 20% of his insurance premium from the date of hire which is substantially more than other employees. Mayor Engler added that employees are paying 15% or 6% depending on the plan of choice but the overwhelming majority are on the 15% plan which is below the 20% the City Manager contributes.

Councilor Bolduc stated that the City is fortunate to have City Manager Myers and he has done a great job. It has been a relief to the Council to have him on board.

*Mayor Engler called the question. **Motion passed unanimously.***

Mayor Engler offered City Manager Myers the Council's sincere congratulations. City Manager Myers thanked the Mayor and Council and stated he appreciates the vote of confidence and looks forward to working with them for many years to come.

#### **UNFINISHED BUSINESS:**

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

#### **NOMINATIONS, APPOINTMENTS & ELECTIONS:**

1. Kevin Trefethen – Selectman in Ward 1 for a term expiring in 2019

*Councilor Hamel moved to suspend the Council Rules of Procedure to make an appointment this evening. Seconded by Councilor Bolduc. **Motion passed unanimously.***

*Councilor Bolduc moved to appoint Kevin Trefethen as a Selectman in Ward 1 for a term expiring in 2019. Seconded by Councilor Hamel. **Motion passed unanimously.***

2. Request to reappoint Paul Moynihan and Frank Tilton as representatives to the Concord Regional Solid Waste Cooperative

*Councilor Bolduc moved to reappoint Paul Moynihan and Frank Tilton as representative to the Concord Regional Solid Waste Cooperative. Seconded by Councilor Doyle. **Motion passed unanimously.***

**COUNCIL COMMENTS: NONE**

**NON - PUBLIC SESSION: NONE**

**ADJOURNMENT:**

Mayor Engler advised that the Council will be entering a non-meeting session to discuss union contract negotiations. This non-meeting will be closed to the public.

*Councilor Bownes moved to adjourn at 9:01 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Respectfully Submitted:

Mary A. Reynolds  
City Clerk