



**LACONIA CITY COUNCIL MEETING  
MARCH 10, 2014  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Edward Engler called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor Armand Bolduc led the Salute to the Flag.

**ROLL CALL:**

City Clerk Reynolds called the roll with the following Councilors in attendance: Councilor Doyle, Bownes, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

All Councilors are present and a quorum is established.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

1. Regular Meeting of February 24, 2014

*Councilor Bolduc moved to approve the regular meeting minutes of February 24, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

**CONSENT AND ACTION CALENDAR:**

1. Laconia Motor Cycle Week Association requesting to raise funds at Opechee Park on June 20, 2014, 7:00 a.m. to 3:00 p.m. for a Bike Show and Swap Meet

*Councilor Hamel moved to approve the request by Laconia Motor Cycle Week Association to raise funds at Opechee Park on June 20, 2014 from 7:00 a.m. to 3:00 p.m. for a Bike Show and Swap Meet. Seconded by Councilor Baer. **Motion passed unanimously.***

2. Bow Wow Festival requesting to raise funds on the WOW Trail on May 3, 2014, 8:00 a.m. to 10:00 a.m. for a Dog Parade and Festival

*Councilor Doyle moved to approve the request by the Bow Wow Festival to raise funds on the WOW Trail on May 3, 2014 from 8:00 a.m. to 10:00 a.m. for a dog parade and festival. Seconded by Councilor Hamel. **Motion passed unanimously.***

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:      NONE**

**INTERVIEWS:**

**Trustees of the Trust Fund:** *(1 full member term expiring)*

1. Donald Flanders - seeking reappointment as a full member for a 3-year term expiring 2017

Mr. Flanders was interviewed.

Councilor Hamel asked if the Trustees are taking a more active role in the existing trusts. Mr. Flanders replied that the Trustees meet with the Citizen's Bank on a regular basis; they are found them to be reliable and the results are comparable to other institutions.

**COMMUNICATIONS:** NONE

**PUBLIC HEARING:** NONE

**PRESENTATIONS:** NONE

**MAYOR'S REPORT:**

Mayor Engler advised the public that there is a vacancy on the Board of Water Commissioners with the application process being open until March 18, 2014. Anyone interested should contact the City Manager's Office for details.

Mayor Engler commented that there is a better handle on the County budget at this time and called the Councils attention to the issue of the County jail. At this time there are not enough votes in the County Convention to support an appropriation of \$40 million but it is not prudent of the Council to ignore that this will be coming in the future in the \$20-\$25 million range. With self-calculating Mayor Engler has estimated the City will have a \$380,000 hit toward the Tax Cap.

Councilor Lipman commented that he would like to see the Council work backwards and come up with the amount that the City can afford because waiting for them to give a number is not a position to be in. To assume nothing will get done is wrong and that there is a probability that this is not within control of the County or the City if the Federal Government comes down on the County.

Mayor Engler asked if there is an idea to form a policy on this. Councilor Lipman replied that he feels that when looking at the budget it needs to be analyzed and decided what proportion of the Tax Cap that can be worked with.

Mayor Engler added that his own sense of the situation is that this is unlikely to effect the fiscal year 2015 budget. Councilor Lipman replied that this is the hope but we cannot assume that it won't.

Councilor Hamel agreed that the project will most likely come in at \$20-25 million but there are additional staffing costs that are estimated at \$2 million a year. Councilor Hamel asked if it is possible to relate to this as a bond schedule and filter it in so it will already take up a portion for the life of the bond. Councilor Lipman commented that this is a good idea and would give the picture for long term, not just immediate.

Councilor Bownes commented that the proactive approach is a good idea but feels the relationship between the County Commission and the County Convention is so volatile that this should be approached carefully. Councilor Lipman replied that the City has gone on record with the County

Commissioners and the Convention with the inability to support a \$42 million project and the intention is not to become entwined with the other issues.

Mayor Engler resolved to keep this item into consideration through the budget process.

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE**

**COMMITTEE REPORTS:**

**1. FINANCE: (Lipman, Hamel, Baer)**

- a) WOW Trail Fund
- b) Downtown TIF Financing

**No report on any item in committee**

**2. PUBLIC SAFETY: ( Baer, Doyle, Bownes)**

- a) Fair St./Court St. traffic problems and accidents

**No report on any item in committee**

**3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)**

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units
- d) Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside
- e) Proposed Charter amendments regarding the Municipal Primary Election

Councilor Doyle requested to schedule a meeting for Wednesday, March 19, 2014 at 6:00 p.m. in 200A to discuss items D & E. There will be invitation sent to the School Board and Police Commission regarding item E.

Councilor Doyle asked if the Energy Committee needs to stay on the agenda. City Manager Myers replied that he will furnish the minutes from the last meeting and noted that there has not been a meeting in the last 18 months because there are no pressing issues.

*Councilor Bolduc moved to remove item A, Energy Committee from the agenda. Seconded by Councilor Doyle. **Motion passed unanimously.***

**4. PUBLIC WORKS: (Bolduc, Baer, Bownes)**

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

**No report on any item in committee**

**5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings

**No report on any item in committee**

## LIAISON REPORTS:

Councilor Bownes reported that at the Planning Board meeting Director Shanna Saunders prepared the presentation that was made to the Council prior regarding the proposed changes to Veteran's Square. There was not a great deal of concern raised by the public and the Planning Board seemed to be split. Director Saunders advised the Planning Board that she would be reaching out to the Police Department for more hard information regarding the concerns for safety.

Regarding the proposed changes to the sign ordinance there has been a public hearing scheduled because there were amendments made to the proposed changes. It will then go back before the Planning Board and then to the City Council.

Mayor Engler asked if the City Council would then hold another public hearing. City Manager Myers replied that they could use the testimony from the Planning Board meeting or hold their own. Mayor Engler commented that this should be discussed

Councilor Baer added that the Chair of the Planning Board made comment that reconstructed Veteran's Square in the manner proposed would affect the potential for two-way traffic downtown. Also, the proposal is to begin the work at the same time with the Main Street Bridget project and the impact on the Downtown would be overwhelming.

Councilor Bownes also commented that the Planning Director will be spending approximately \$500 on studying the possibility of having a traffic circle at Veteran's Square.

Councilor Bolduc commented that there are many intersections within the City that are not considered safe because of the actions of drivers, such as running red lights. Councilor Bolduc does not feel that funds should be spent on a study.

Councilor Hamel agreed that the money should not be spent on a study and could be used elsewhere.

Councilor Bownes commented that he can give the Council's sentiments on this to the Planning Board.

Councilor Bownes also commented that there are many concerns from residents with the sign ordinance proposals because there are businesses that are not going to be allowed to have particular signs in areas where there neighbors across the street could so this is a hot topic with the public. Mayor Engler added that his understanding is that the what is on the table now is the most controversial part which is the electronic message signs not being allowed in the "professional zone" but they are allowed in the "commercial zone" and there are instances where the zones are within close proximity to each other. The stretch of Union Avenue and Busy Corner is the area of concern at this time.

Councilor Bownes commented that there is an amendment on the table at this time that would allow for a special exception that can be brought before the Planning Board if a need is demonstrated.

Councilor Lipman commented that he has concerns because it is important for the economy because there are businesses that have a local presence that are competing with other mechanisms, including the internet, and if the City does not accommodate with the technology it could be detrimental to the economy of the City.

Councilor Bolduc added that he feels there should be something addressed regarding the inability for home businesses to advertise on their property with a sign. Councilor Bownes replied that he does not disagree but that it may need to be an exception.

Councilor Baer stated that Director Saunders also cautioned that the image of the City needs to be taken into consideration as well because if signs are allowed everywhere and anywhere it may have a negative affect rather than positive.

Mayor Engler encouraged the Council to reach out to the Zoning Task Force, led by Suzanne Perley, to ensure their thoughts are known.

**MANAGER'S REPORT:**

City Manager Myers reviewed the Recycling Report, Financial & Operational Trends Report, and the Projects Update.

Councilor Lipman asked if there are proactive actions that can be taken to prevent using the Winter Stabilization Reserve Fund for the winter maintenance that is already over budget. City Manager Myers replied that there have been discussions on how this will happen and it will most likely be coming from changes in the salary and benefits lines. Additionally, savings are trying to be found by not over-ordering salt and sand to be stored for the summer but ordering what is needed to ensure safety of the roadways.

Councilor Lipman asked if there is any equipment that can be sold as surplus to generate revenue. City Manager Myers replied that this could be looked into but that any revenue generated from surplus cannot be appropriated into a line item because it would increase the amount approved in the budget but it could be placed in the Stabilization Account.

Councilor Hamel asked what the balance of the Contingency is. City Manager Myers replied that it is \$50,000.

City Manager Myers advised that the Main Street Bridge (#laconiamainstbridge) will not begin this week because of anticipated weather this week and the public will be kept updated on the traffic pattern changes.

The Cable Franchise Renewal will be presented to the Council at the next meeting and a public hearing will be requested before its approval.

The County budget was adopted last week and it is believed that the City apportionment will be approximately 19% which is in line with the amount last year. It appears the County has come in under but it needs to be considered that the cost for Lakes Region Mutual Fire Aid (LRMFA) is now being direct billed to the City and when this amount is added into the equation the County amount is within the Tax Cap accounting ration.

Councilor Bolduc asked how the County is controlling LRMFA now. City Manager Myers explained that the County is not in charge of LRMFA and never has been. LRMFA dispatches for 35 communities and in the past the Belknap County communities were billed through Belknap County based on the County apportionment. It was voted by the County to no longer participate in the billing process which left the billing to be done through LRMFA which uses a different formula, based on assessed value and population, and results in some communities paying more and others paying less; the City will be paying more. City Manager Myers added that he sent an email with the LRMFA budget to the Council today.

Councilor Bolduc asked who is in charge of LRMFA. City Manager Myers replied that it is controlled by a Board of Directors made up of the Fire Chiefs in the member communities.

City Manager Myers reviewed the Budget Survey that will begin to take place this year.

Councilor Hamel asked the City Manager to look into the sidewalk at Stewart Park that is all muddy from recent work done. City Manager Myers will look into this.

**NEW BUSINESS:**

1. Request by Larry Stinson/Tom Dowling Memorial Fund to raise funds for the LHS Scholarship Fund at Opechee Park on June 29, 2014, 8:00 a.m. to 2:00 p.m.

*Councilor Bolduc moved to approve the request by Larry Stinson/Tom Dowling Memorial Fund to raise funds for the LHS Scholarship Fund at Opechee Park on June 29, 2014 from 8:00 a.m. to 2:00 p.m. Seconded by Councilor Doyle. **Motion passed unanimously.***

2. Request by the Community Action Program, Belknap-Merrimack Counties to raise funds on the WOW Trail on May 17, 2014, 8:00 a.m. to 1:00 p.m.

*Councilor Lipman moved to approve the request by the Community Action Program, Belknap-Merrimack Counties to raise funds on the WOW Trail on May 17, 2014 from 8:00 a.m. to 1:00 p.m. Seconded by Councilor Baer.*

Councilor Bolduc asked how Merrimack County is asking to use the WOW Trail. Mayor Engler explained that it is a grouped program that is headquartered in Concord and the counties share the resources. The fundraiser resources will be used to help fight senior hunger.

Councilor Bolduc expressed concerns with the event being the same day as another event in Lakeport and there being interference. After discussion it was confirmed that the event will have a start finish line at the Library end of the WOW Trail, not in Lakeport and should not conflict with an event in Lakeport.

City Manager Myers added that the Community Action Program (CAP) is a viable and well utilized source of assistance for the community in many ways.

Mayor Engler commented that the application does not specify what will be taking place. City Manager Myers replied that the assumption is that they are holding a walk-a-thon.

City Manager Myers advised that this was approved by the Parks & Recreation Commission at their meeting and does not appear to have any conflicts at that time but this can be confirmed. Councilor Bolduc commented that this is for the parking lot behind the Lakeport Fire Station and it was clarified that it is the other end of the WOW Trail at the train station.

*Councilor Lipman amended his motion to approval of the request to be subject to no conflicts being present for use on the day of the event. Seconded by Councilor Baer.*

***Mayor Engler called the amended motion. Motion passed unanimously.***

3. First Reading of a Resolution Relative to Authorizing the City Manager to Establish a Non-Capital Reserve Account to be Title "The Fire Department Staffing Stabilization Account"; and Request to schedule a public hearing on March 24, 2014 during the regular Council Meeting

*Councilor Hamel moved a first reading of a Resolution Relative to Authorizing the City Manager to Establish a Non-Capital Reserve Account to be Titled "The Fire Department Staffing Stabilization Account". Seconded by Councilor Bolduc.*

Councilor Baer commented that she does not support the resolution because the SAFER grant was accepted on the term that the Fire Department would come forward with a plan to finance the additional employees within their own budget and at this time the City is now funding. Councilor Lipman explained that this is a vehicle for them to take any unused budget amount into the account rather than allowing it to roll back into the Fund Balance.

Councilor Baer commented that the overtime budget is already at a level that cannot be supported within their own budget and she does not see how they are going to have additional moving forward. Councilor Lipman reiterated that this is a tool to fund the positions and if the City Council does not feel it is being handled correctly through the Fire Department budget then the intent was made clear when the grant was adopted.

Councilor Hamel agreed with Councilor Lipman and added that he does not see this as a way to negate the City Council's ability to remove the positions if they feel necessary.

City Manager Myers clarified that the Fire Department has not overspent the overtime budget at this time. Councilor Baer disagreed and referenced a report showing \$727,000 in overtime expenses. City Manager Myers reviewed the various areas that the payroll for the Fire Department is derived from, including Lakes Region General Hospital and the Motorcycle Week Fund, and explained that the report being referenced is a calendar year report and not a fiscal year. City Manager Myers advised that the payroll is all processed through the City and the reimbursements need to be taken into consideration.

**Mayor Engler called the question. Motion passed with a 5-1 vote.**

*Councilor Bownes moved to schedule a public hearing on March 24, 2014 the regular Council meeting regarding establishing a Non-Capital Reserve Account to be Titled "The Fire Department Staffing Stabilization Account". Seconded by Councilor Bolduc. Motion passed with a 5-1 vote.*

## **UNFINISHED BUSINESS:**

### **1. Proposed Welfare Guideline Revisions**

City Manager Myers explained that these are guidelines the City adopts and updates on an annual basis. Recollection is that there were concerns with one of the amendments and it was questioned by Councilor Bownes. Recommended language was brought before legal counsel and there were concerns with it. When someone is not in compliance it is because they have not complied with requirements of their assistance, such as the Work Fair Program or job searches. If there are not in compliance they would not be permitted to receive assistance until they are in compliance.

Mayor Engler added that his research has indicated that this language that is being requested to strike is being used by applicants today, on some frequency, as a right on the part of the applicant even when using the word "may"; once six (6) months has passed the slate is wiped clean and the City must accept another application from the non-compliant applicant. This is the reason for the request to remove.

*Councilor Hamel moved to strike the language under section VI Application Process, A. Right to Apply "and provided further that a recipient who has been suspended for at least six months due to noncompliance may file a new application", Page 13 C. Non-Financial Eligibility Factors ass the language "Recipients of old age assistance 900A) and aid for the permanently and disabled persons (APTD) shall be entitled to receive assistance so long as they otherwise qualify for assistance.", and 6. Students, strike the word "college", all as presented. Seconded by Councilor Baer.*

Councilor Bownes shared his revision with the Council. This revision would add the following: *“...and further that a recipient who has been suspended may reapply after six months, provided that the director may consider past issues of noncompliance...”* Councilor Bownes pointed out that he is not in favor of people abusing the system, lying on their applications, or people making agreements obligating them to perform work services in exchange for the benefits they received. The proposal brought concerns because it may effect City guidelines of compliance as well as State or Federal guidelines and there are qualifications for State and Federal benefits that could be confused. Councilor Bownes asked if this has anything to, or would effect, State or Federal guidelines for assistance. Finance Director Woodaman replied that it would not.

Councilor Bownes added that there is a problem with how the proposal is written because it is a blanket denial of benefits based upon one time noncompliance, and while not suggesting that they should be eligible when they have been noncompliant, but the way this is written does not allow for any consideration for circumstances. There is no language, although it may be suggested, that when someone comes into compliance they are eligible again for general assistance. Councilor Bownes added that if there was a revision presented that was fair and equal he would be more willing to agree.

Councilor Lipman asked how the fair hearing process would prevent someone from consideration that Councilor Bownes is asking for. Finance Director Woodaman replied that right to have a fair hearing can be requested at any time. Councilor Lipman asked if the reason Councilor Bownes has brought forward for noncompliance be considered in the fair hearing process. Councilor Bownes replied that the request for a fair hearing process is time sensitive and in most cases applicants will not know the process or will miss the deadline and be barred from further assistance.

Councilor Lipman requested to have this concern validated. Finance Director Woodaman explained that if someone came in and was denied another application they could initiate the fair hearing process at that time by going to Legal Aid and filing the request. At that time Legal Aid would review the case and the history and determine if they need to accept another application.

Councilor Bownes added that he does not disagree with the fair hearing process but in many cases it is human nature to not take advantage for innocent reasons, and because the fair hearing request is time sensitive, they would be denied filing an application.

Mayor Engler commented that when reviewing the guidelines it clearly says that *“a recipient that has been suspended until he/she complies with the guidelines...”* and the interpretation is not that it is a “one strike and you’re out” proposal but rather that if someone brings themselves back into compliance they are no longer suspended. Finance Director Woodaman confirmed.

Mayor Engler further commented that this would allow for someone to serve a suspension period, return to compliance and have an application reconsidered and it does not prevent any further applications. Councilor Bownes argued that this does prevent further applications.

Councilor Hamel asked if someone becomes noncompliant and they are suspended the language in place automatically suspends them for six months and if it is removed that would not be the case. City Manager Myers replied that if there was a suspension period that ended within the last six months and the applicant came back into compliance they would be suspended for a time frame and would be good to apply again after that time; the key is to come back into compliance.

Mayor Engler commented that he does not see anything in the guidelines that states someone that has come back into compliance is not allowed to reapply. Councilor Bownes replied that he has concerns for the circumstances that could arise from the denial of an applicant’s good faith efforts to apply for

assistance. Councilor Hamel added that if the Council were to consider every situation by which someone could be denied the guidelines would be much larger.

Councilor Bownes commented that if this language was nothing more than the guidelines we have already than the entire exercise is unnecessary. Councilor Bownes added that he reads the guideline as a way to permanently bar someone from reapplying for assistance.

Councilor Hamel asked if someone is in noncompliance and they are suspended, and then come back after a period of time with proper documentation that they have come back into compliance, can they apply for benefits. Finance Director Woodaman replied that they could and fair hearings are not usually requested because someone has been noncompliance but because they don't agree with the decision that was made regarding their application.

Mayor Engler asked if Councilor Bownes would like to offer an amendment to the main motion. City Manager Myers cautioned that the proposed language was not recommended by legal counsel and would be against the advice of the City Manager and Finance Director.

*Councilor Bownes moved to amend the motion to include the statement "...and further that a recipient who has been suspended may reapply after six months, provided that the director may consider past issues of noncompliance..." Seconded by Councilor Hamel.*

Councilor Lipman requested that monitoring of these instances be brought to the Council for the next six months. Finance Director Woodaman replied that she can do this.

**Mayor Engler called the motion to amend. Amendment failed on a 1-5 vote.**

**Mayor Engler called the main motion. Motion passed on a 5-1 vote.**

2. Milfoil Treatment Funding Request
3. WOW Trail
4. Master Plan
5. EPA Update
6. Sewer & Water Master Plan
7. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
8. Strategic Planning/Goal Setting

#### **NOMINATIONS, APPOINTMENTS & ELECTIONS:**

*Councilor Hamel moved to waive the Council Rules of Procedure for the purpose of appointing Donald Flanders this evening. Seconded by Councilor Bolduc. **Motion passed unanimously.***

**Heritage Commission:** (3 full member terms and 2 alternate terms expiring)

1. Pamela Clark - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Pamela Clark as full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

2. Dorothy Duffy - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Dorothy Duffy as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

3. Mary Jane Hoey - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Mary Jane Hoey as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

4. Mary Ellen Boudman - seeking reappointment as an alternate member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Mary Ellen Boudman as an alternate member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

5. Charlie St. Clair - seeking reappointment as an alternate member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Charlie St. Clair as an alternate member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

**Library Board of Trustees:** (2 full member terms expiring; 2 alternate terms vacant)

1. Robert Selig - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Robert Selig as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

2. John Perley - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint John Perley as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

3. Craig McKeon - seeing appointment as an alternate for a 3-year term expiring 2017

*Councilor Doyle moved to appoint Craig McKeon as an alternate for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

**Licensing Board:** (1 full member term expiring)

1. Jim Rogato - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Jim Rogato as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

**Parks and Recreation Commission:** (1 full member term expiring)

1. Mitch Hamel - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Mitch Hamel as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

**Putnam Fund:** (1 full member term expiring)

1. Linda Peary - seeking reappointment as a full member for a 5-year term expiring 2019

*Councilor Doyle moved to reappoint Linda Peary as a full member for a 5-year term expiring 2019. Seconded by Councilor Bownes. **Motion passed unanimously.***

**Trustees of the Trust Fund:** (1 full member term expiring)

1. Donald Flanders - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor Doyle moved to reappoint Donald Flanders as a full member for a 3-year term expiring 2017. Seconded by Councilor Bownes. **Motion passed unanimously.***

**COUNCIL COMMENTS:**            **NONE**

**NON - PUBLIC SESSION:**        **NONE**

**ADJOURNMENT:**

*Councilor Bolduc moved to adjourn at 8:50 p.m. Seconded by Councilor Doyle. **Motion passed unanimously.***

Respectfully Submitted:

Mary A. Reynolds  
City Clerk