



**LACONIA CITY COUNCIL MEETING  
APRIL 25, 2011  
CITY HALL – CONFERENCE ROOM 200A  
7:30 P.M.**

**CALL TO ORDER:**

Mayor Seymour called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor Ava Doyle led the Salute to the Flag

**ROLL CALL:**

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel, and Bolduc. Also present City Manager Cabanel and Finance Director Pam Reynolds.

**CONTINUATION OF BUDGET PRESENTATION:**

Director Kevin Dunleavy continued the presentation of the Parks & Recreation Department.

Further explanation on items not requesting level funding was made. The Outside Contracts ties into the Field Maintenance and may be reduced by keeping some projects in house, such as aerating. Another item which requested an increase which was decreased by the City Manager was in the Equipment line; the increase was requested to purchase a new riding lawnmower to update equipment slowly rather than having to replace several pieces in one lump sum later. Currently the Department is running some older pieces of equipment and there will be a time that they are stuck and make larger purchases if it is not done a little at a time.

Councilor Hamel asked if the \$15,000 transferred from the School last year for the Field Maintenance was placed in that line item. City Manager Cabanel and Finance Director Reynolds confirmed it was.

Councilor Baer asked how the User Fees would be implemented. Director Dunleavy explained that there are some local leagues, both youth and adult, that use the fields and have out of town participants. Initially, the fees will be charged on a per person basis for the participants from other communities. Councilor Baer asked how much participation there is from out of town activities and how much the plan is to charge. Director Dunleavy explained that they are requesting rosters to gather this information and the proposed charge will be determined when they have this information.

Councilor Bolduc stated that he is amazed by the excellent job done by the Parks & Recreation Department with the few staff they have.

Councilor Hamel asked if all of the beaches will be manned with the funding of Temporary Salaries for this season. Director Dunleavy stated that the request was for staffing all of the beaches; if the City Manager proposal is accepted then Bartlett Beach and Opechee Cove Beach would not be manned, which is the same situation as last season.

Mayor Seymour thanked Director Dunleavy for his presentation.

City Manager Cabanel commented that the employees may not understand how difficult it was to level fund this budget and try to maintain a consistent level of service to the residents. This is a very difficult situation and it was maintained without having any layoffs or reducing services, and the only time cuts of personnel were brought into the equation was when the hole reached \$1 million.

Councilor Lahey asked if the most difficult part of the budget was the health insurance increase. City Manager Cabanel stated it is.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

- **Regular minutes of April 11, 2011 Council meeting**

Councilor Bolduc moved to accept the regular minutes of April 11, 2011 Council Meeting. Seconded by Councilor Hamel. **Motion passed unanimously.**

**CONSENT AND ACTION CALENDAR:**

1. **Temporary Traffic Order 2011-05/29<sup>th</sup> Annual Winni Derby**

This is the same order that was approved by the Council in 2009 except for the change in dates.

Councilor Lipman moved to accept the Temporary Traffic Order 2011-05/29<sup>th</sup> Annual Winni Derby. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:      NONE**

**INTERVIEWS:      NONE**

**COMMUNICATIONS:      NONE**

**PUBLIC HEARING:**

- **Establishing a non-capital reserve fund for accrued leave**

Mayor Seymour opened the public hearing at 7:39pm.

Councilor Lipman stated that the issue is raised because of funding of employee leave time. The City needs to start building some reserve.

Councilor Lahey stated the policy needs to be reformed. The 90 sick day time can be accrued by most anyone if they work 15-20 years with the City. He stated that vacation time seems to be funded twice. It is paid to the department in their budget for that year and then the person retires and we pay it again. It needs to be looked at.

Councilor Hamel stated that this has turned into a “cash cow.” Sick time was intended to be used for when you or a family member is sick. It provides an income to take care of your bills. The private sector does not cover sick time.

Councilor Lahey stated the payouts are a problem when 12 sick days are accrued a year.

Councilor Baer agreed with everyone but questioned whether or not we able to do this or would we have to battle it; is it part of the charter or the union contract. City Manager Cabanel stated that it is part of the union contract, until we negotiate it out.

Finance Director Reynolds stated that we only have \$50,000 in contingency.

No public comments were made. Mayor Seymour closed the Public Hearing at 7:47pm.

### **PRESENTATIONS:**

- **Susan Terzakis – Outreach Representative for Senator Kelly Ayotte**

Susan Terzalis read a statement from Senator Kelly Ayotte.

*“New Hampshire residents who are looking for help with the federal government shouldn’t hesitate to contact me. I believe strongly that the citizens of our state deserve quality and efficient constituent services, and I will strive to deliver nothing less.”*

Councilor Lipman questioned the Winnepesaukee River Basin Project in terms of the public health of the entire region on the quality of the water supply. An \$80 million improvement needs to be made to that system, which was last made in the 1960’s and 1970’s.

Councilor Hamel questioned if the budget cuts from the government and from Washington are going to “trickle down” to the local level. How will this affect the services that cities and towns provide? Mental health, child and family services, etc.

Ms. Terzalis will remain for the following presentation so she has a better understanding of the issues at hand.

- **State Budget Cuts/Impact on City Social Services Programs**

Chris Santanello from Lakes Region Community Service Council and Ed Dwyer from Genesis Behavioral Health reviewed the following information:

- The recent \$26 million per annum cuts to the Division of Health and Human Services budget proposed in HB 1 & HB 2 by the NH House of Representatives, in addition to the \$8.4 and \$7.7 million biennial cuts in the Governor’s budget proposal are well publicized. Examples of the statewide impact of these cuts have been amply documented in the news media. However, our goal in this briefing is outline the repercussions of these proposed cuts on Laconia and the communities of the Belknap County.

- Together, in Belknap County, Genesis Behavioral Health and Lakes Region Community Services (LRCS) support almost 3,750 people in the Lakes Region. Our services provide critical supports that allow individuals and their families to live and work locally; to be productive and active members of their communities. These proposed budget cuts jeopardize a variety of services for almost 2,000 individuals. In addition, these cuts may result in the loss of 60 jobs as we reduce our staff to operate under the austere budgetary conditions imposed under the House budget. Without the safety net afforded by our staff and programs, these individuals will turn to local welfare, safety and emergency services for assistance.
- In addition to city and county departments being impacted, the overall economy of Laconia and Belknap County will be impacted. Research states that for every \$1 invested in nonprofit, results in \$8 of economic benefit for the local community. Conversely, for every \$1 taken out of a nonprofit, \$8 is taken from the local community. The proposed reduction to Genesis and LRCS will result in a loss of \$11,400,000+ to the local economy.
- To better appreciate the impact of these cuts on the individuals served, the organizations, and the community at large, what follows is the impact by service.
- The following document represents proposed cuts for Fiscal Year 2012 (July 1, 2011-June 2012) to Lakes Region Community Services (**LRCS**) and Genesis Behavioral Health (**GBH**) for the services provided in Belknap County, and their impact on our communities..
- **(LRCS)Family Support**
- **Cuts:** 303 families could potentially lose family support funding. This will include respite care; after school supports; home and vehicle modifications; and a variety of other needed supports. In addition, Family Support Councils would lose the flexibility to meet family needs because much of the remaining funding would be subject to Medicaid regulations.
- **Jobs:** 12 full-time employees
- **Local Impact:** This will have a direct impact on the local school districts. Currently families use respite to get a break from their care giving responsibilities, to supplement after-school care, school vacations, summer care, and to support specialty summer camps. Vehicle and home modifications are used to make adaptations that enable children to remain at home with their family, attending their local school. Not receiving this support does not make the need go away. There will be an increase of supports requested to the schools, in and out of district. If a family cannot modify their home to meet the accessibility needs of their child, they will look to an out of district, residential placement.
- This will also have an impact on the City Welfare Office. Some of this family support funding goes for crisis funding. Examples of how this is used is to assist with the cost of medications, either co-payments or while a Medicaid application is pending; to cover costs, not covered by Medicaid for the needs of the person's disability, such as shower chairs or a specialty car seat.. If a family has to choose between disposable briefs, for example, and electricity or heat, they may choose the briefs and be of need from City Welfare for other necessities. This is a much harder number to predict, but there will be a trickle down effect."

Mayor Seymour questioned if the funding for out of district placement on behalf of the school district would have to be absorbed by the school district.

Chris Santanello stated that it would in fact be absorbed through it. She also stated that with support 24 hours a day, 7 days a week, you are looking at roughly \$200,000 at Crotchet Mountain or Cedarcrest Center.

- **“(GBH) Severely Emotionally Disturbed (SED) Children**
- **Cuts:** The proposed cuts eliminate all services SED children with Medicaid. Currently Genesis is serving 163 SED children in Belknap County. Over the course of last year GBH saw a total of nearly 350 these children with their families. 87 of them were able to be seen in their school settings to improve their performance and assist the staff with their specific mental health needs.
- **Jobs:** 14 full time staff
- **Local Impact:** The loss of services to these children will have a direct impact on a variety of local services. GBH will not have ability to serve children within the schools because the loss to the client base warrants the elimination of the service delivery. The schools will also feel the direct impact in that children will need to be much more ill and utilize more services in the community to access mental health care.. The likelihood that children without treatment will become more symptomatic is a given and without our services means increased demands on the school staff as well as DCYF, the Juvenile Justice System (JJS) and Police. In addition, without treatment in a community mental health center medical treatment will be pursued through the emergency room or pediatricians offices that often are unable or willing to prescribe psychiatric medication or treatment.”
- **“(LRCS) Independent Living Services (CSS)**
- **Cuts:** 18 adults will be impacted by cuts to this service. After the closure of the Laconia State School, many individuals were able to live somewhat independently in the community with occasional support from staff for things like grocery shopping, budgeting, household tasks, rides to medical appointment, etc. For many adults that will lose this support, it is what they receive to make it in the community.
- **Jobs:** 3 full-time employees
- **Local Impact:** This will have a direct impact on the police and fire departments and City Welfare. There will be an increase in calls for emergency assistance. Since this service will not be available by LRCS, people will need assistance, whether warranted or not. There will be an increase in disputes with neighbors, resulting in the need for police intervention. There will be issue with meeting household tasks- cooking and cleaning for example that will require intervention from the fire department.
- Lack of assistance will result in bills not being paid, people being evicted from apartments, and utilities being discontinued. There will be an increase on City Welfare when people become homeless. People with disabilities will be at an increased risk of being victimized, therefore needing police intervention.

- There will be incidents that impact the health and safety of individuals with disabilities. In apartment dwellings, this also has the potential to impact their neighbors.
- **(GBH) Adults : Outpatient and Low Utilizers**
- **Cuts:** Currently 135 adults with Medicaid are seen for short term therapy and or medication services) and can utilize 1,800 of care over the course of a given year. Last year 238 of these adults were treated. Adults who have long term needs and conditions who are by state definition “Low Utilizers” will be discharged from care on July 1<sup>st</sup>. GBH is currently treating 25 of these adults who have long term severe and persistent mental illnesses.
- **Jobs:** 7 full time equivalent positions will be eliminated.
- **Local Impact:** The adults in these service categories tend to be those who currently need brief therapy or medication to maintain their jobs and relationships in the midst of a personal tragedy. . The elimination of adult outpatient services will impact their job performance and their overall functioning in our community. The burden of their care will be placed back on PCP’s or other medical services, and in order to be treated in the mental health center they would need to become more ill more symptomatic create more stress and concern on their families, employers and others This may also result in reduced employment or unemployment for those clients who have been successful in these program. It may also result in their coming to the attention of law enforcement and the court system because something emergent or a crisis has to occur to access care which is in fact more costly. .

### **(LRCS) Day Services**

- **Cuts:** 31 people will lose their Day Services funding. For people who need more extensive supports during the day, traditional day services provide opportunities to work, volunteer, and become contributing members of the community. Since 80% of the people served in NH live at home with their families, this is often the support which allows both parents to work outside the home.
- This will lead to lost jobs for people with disabilities; the employee who supports them; and families who will need to quit their jobs to stay home.
- **Jobs:** 9 full-time employees
- **Local Impact:** This has multiple community impacts. For some families, this support is necessary for the parent(s) to work. If their son/daughter do not have services and are in need of supervision, one parent will need to quit their job. Depending on the financial situation of the family, this may have a negative outcome, including: loss of home, loss of health insurance, resulting in increased reliance on the City for welfare assistance or nonpayment of property taxes and home foreclosure.
- Some individuals with disabilities need support while they work. This support assists them to have a job and receive a reliable income stream. Depending on how the day services cuts occur, they could lose these supports and their job, yet they do not have sufficient resources to meet their daily needs and will be dependent on City Welfare for assistance.

- In families where there may be stressors due to the behaviors of the adult child with a disability, lack of services will lead to police involvement. Some situations will involve the courts and the county jail.
- There may be situations in which the parents cannot quit their job and have no other option but to leave their adult child unsupervised. This may not be a safe situation. In these instances, this will lead to health and safety issues and intervention by the police and/or fire departments.
- Last year, through day services provided by LRCS, individuals with disabilities, with staff assistance, provided 7,500 hours of volunteerism for other non-profit organizations, such as, but not limited to: food pantries, Meals on Wheels, LRGH, Belknap County Nursing Home, and churches. These volunteer jobs fill a critical community need that will be even more essential with the proposed state budget. Without day services funding, these volunteer jobs will end.
- **(GBH) Emergency Services**
- **Cuts:** GBH Emergency Services will be reduced from its current 24-hour per day, 365 days per year to a Monday-Friday, 8:00 a.m.-5:00 p.m. schedule.
- **Jobs:** 3 Full-Time positions.
- **Local Impact:** On an annual basis, the GBH ES Team sees approximately 670 individuals, some of them multiple times. Of this group, approx. 440 individuals appear in the emergency room after 5:00 p.m. or on the weekends. Without GBH coverage, these individuals will become the responsibility of the local hospital emergency rooms and the police until mental health supports are available. During a mental health crisis people are agitated and waiting tends to increase their agitation and has frequently resulted in stays in the county jails. It is difficult to manage these patients without support from security and law enforcement during the crisis. The increase demand on the sheriff's department for transportation to NHH will be significant as a rise in symptoms during crisis often results in a risk to one's own life or others. The inability to access a clinician by phone in the evening and on weekends for support and direction will result in people calling 911, police or fire for assistance and there will be a clear increase in ER visits for extended stays.
- **(LRCS)Developmental Disability (DD) and Acquired Brain Disorder (ABD) Wait Lists**
- **Cuts:** 23 people will be impacted by not funding the Waiting List. The Developmental Disability wait list is made up of young adults graduating from high school at age 21 as well as older adults living at home with aging caregivers. The Acquired Brain Disorder wait list is made up of adults with acquired brain disorders, many of whom are being served in expensive skilled nursing facilities.
- **Jobs:** 13 jobs would have been created in fiscal year 2012.
- **Local Impact:** Families will need to quit their jobs to care for their son or daughter. People will regress due to lack of services and ultimately need increased services that are more costly. For those that cannot quit their jobs, they will be forced to leave their adult child in an unsafe situation, as described in the earlier section. In addition to City Welfare, the local economy, the

Police, Fire, Jail, and Courts will be impacted, as have been mentioned before. In addition, the County Nursing Home will be impacted.

- Some people who are in need of services and meet the nursing home criteria for eligibility, which many people do, will turn to this as an alternative. This increased cost would then be funded by the county.
- Schools will also be impacted. Today, for some students, knowing that LRCS will get waiting list money for students when they turn twenty-one, schools contract with LRCS to provide services for students that would be or have been served out of district. This is a higher quality, less expensive model for the schools. Not knowing if Waiting List dollars will be available, LRCS will be unable to enter into these arrangements.
- **(GBH) Implementation of a Mental Health Waiting List**
- **Cuts:** HB 191 and HB1 and HB2 allow the mental health center to create a waiting list for anyone who comes in for an evaluation and does not have insurance. Last year more than 800 people came in without insurance and to date this year over 650 such people have presented.
- **Jobs:** 2 full time staff
- **Local Impact:** People waiting for treatment do not get better. Medical care is necessary to treat the illness when people become more ill and symptomatic they utilize expensive emergency care that takes time and resources away from others requiring other medical care. A back log in the emergency room impacts the entire community as does a call for police or fire personnel when there are other emergent calls coming in. The courts will see greater demand for guardianship requests, involuntary commitments and crimes associated with people who are de-compensating without care.
- **(LRCS) In Home Support Waiver (IHS)**
- **Cuts:** Locally, 4 children and families will be impacted. This program for children was established in 2001 to provide more flexible and cost effective alternatives for families supporting their children at home. Over half of these children experience autism.
- **Jobs:** 1 full-time employee
- **Local Impact:** This will clearly impact the schools. This will also impact the District Court and increased involvement with the Division for Children, Youth, and Families (DCYF), and the police. This program is what keeps children at home with their families and in their home communities. Without this, families will be seeking increased services for their children that last beyond the typical school day and in many instances will result in out of district residential placements. In some situations, families may seek assistance through the court system. In extreme instances, this could lead to safety concerns for the child, due to lack of support and/or supervision, which will result in intervention by the police, fire department, and/or DCYF..
- **(GBH) Accelerated Disqualification for Medicaid Services**

- **Cut:** Adults with severe and persistent mental illnesses who remain qualified to receive Medicaid-covered services from GBH face the possibility of losing their services should they be “stable” for a period of 4 weeks. The discharge of patients who have a chronic illness, because they have had a successful month of stability with their symptoms is a recipe for disaster and is medically and ethically unsound.
- **Job Cuts:** Unknown.
- **Local Impact:** Genesis currently has 540 Medicaid- adults diagnosed with Severe Mental Illness (SMI) or Severe and Persistent Mental Illness (SPMI). As in any long-term illness, these clients experience periods of stability. Should these individuals lose their services as a result of a short period of improvement, there is a significant risk of dramatic degradation in their condition. It is impossible to estimate how this fluctuation in available treatment will affect this population. However, it is safe to expect that there will be significant increase in incidents involving the police and fire departments.
- **(LRCS) Non Waiver Targeted Case Management**
- **Cuts:** 82 individuals and families will lose this service. This is used for families and people of all ages (children and adults) living at home. It is used for assistance with medical, social, educational and housing needs in addition to accessing generic services. It also serves to help resolve crisis situations which can turn into more costly services.
- **Jobs:** 3 full-time employees
- **Local Impact:** This will impact many departments of the county and city. Case Management is often the glue that holds individuals and families together and reduces the need for more costly services. Case Managers assist families at school meetings, they negotiate community issues for adults who live independently, and they assist people to access state, federal benefits.

## CONCLUSION

- In addition to changes in how services will be provided, what services will be offered, and what services will be eliminated, the proposed budget also calls for a reduction of agencies that serve people with disabilities and mental illness. This will impact our local community in a number of ways. If the decisions as to how these services are to be provided for this population are made elsewhere, the community voice is lost. If there are collaborations that need to occur on behalf of an individual, family, or service that will be limited. Our positive collaborative efforts between likes of LRGH and GBH, and LRCS and GBH would end with little or no regard to our specific community needs. Each agency is governed by local citizens, making decisions for the organization with the community context as a part of this. This will diminish. In 2005, there was a forced merger of Area Agencies. In a time of crisis due to budget cuts and service reductions, a change in organizational structure will add to the community chaos that will result.”

Councilor Hamel stated that we are looking at about \$2.6 million that Belknap County has lost. He asked if that money comes from Federal to State to these services, or Federal to these services. Ms. Santanello stated that the money goes from federal to state to the services. Even though the money does not come directly from the federal level, the impact will trickle down to them.

Councilor Hamel questioned what contributions are from cities and towns. Mr. Dwyer stated that the total town and city contribution is approximately \$70,000.

Councilor Hamel questioned how much of a decrease from last year and this year the services might get. Mr. Dwyer commented that the contributions were actually up from the municipalities this year, for which Genesis is very grateful.

Councilor Hamel asked if there are any opportunities to charge any families they assist. Ms. Santanello advised that they do bill private insurance companies; however Medicaid laws do not allow them to bill the families for services. The majority of individuals they serve are also of poverty level, which is a requirement to qualify for Medicaid.

Councilor Hamel stated that he is amazed by the thinking of this Country sometimes; the Nation gives support to 154 countries around the world for various reasons. It is time to take that money and support the people in this Country that need it; sending money overseas does us no good.

Mayor Seymour invited Judge James Carroll IV to provide his comments or feedback on this topic. Judge Carroll advised that he sees far too many young people with mental and substance abuse issues that have educational deficits, in conjunction with the lack of opportunity. As a society, we do not wish to compromise the missions of the agencies established to assist these individuals that are in need of the services provided. Judge Carroll continued by explaining the difficulties he has when this group of the population comes before the Court and they are held responsible for actions they may not necessarily be able to control. As resources become more limited, there are fewer tools to use to assist these people and the way we conduct business will have to change.

Councilor Lipman asked if there are concerns relating to how the Court will be run as an effect of the County Budget. Judge Carroll stated he will keep doing whatever has to be done to keep things as is. Judge Carroll further stated that a person who is mentally ill does not belong in jail, they need to receive treatment.

Councilor Lipman asked what the impact will be on the Belknap County Corrections. Superintendent Daniel Ward advised that without the services being available in the community, it is inevitable that these individuals will be visiting the Corrections Facility and there is no "right of refusal". The cost is then going to be transferred back to the municipalities that support the County Budget, including the medical costs associated when applicable. Superintendent Ward noted that within the last several years there has been significant pressure on Corrections Officers to be able to identify those with mental deficiencies and handle them appropriately; the jails are not set up for treatment of these individuals but because they do not meet criteria for the State Hospital it becomes their responsibility to stabilize them. Realistically, the Corrections Officers are being asked to discharge people who have mental deficiencies when they are not qualified to do so.

Councilor Bolduc asked if someone comes into the jail does the money get billed directly to the municipality they live in. Superintendent Ward explained that the funding comes directly out of the Operating budget funded by the County, therefore in the larger picture it is being billed to the communities in Belknap County.

Ms. Santanello did emphasize that they have had the opportunity in the past to work with the Belknap County Corrections on individuals that have needed extended mental health care, but this may not be the case moving forward.

Mayor Seymour asked Fire Chief Ken Erickson to give the Council some insight into how this will affect the Fire Department in relation to the calls for service. Chief Erickson stated he is concerned with the addiction and mental health needs that will increase the calls for what individuals are considering an emergency because they have no one else to call.

Mayor Seymour asked Lieutenant Chris Adams to give the Council any affects this may have on the Police Department. Lieutenant Adams stated that there will be a definite impact with the number individuals they come in contact with; however the estimated number is not predictable at this time. It is known that the City has a higher percentage of residents in need of mental health care, and Officers are trained to be able to identify these issues. In retrospect, these individuals will be lonely and need someone to talk to and call the Police Department and tie up resources because they have no one else.

Mike Perrson from Belknap County Economic Development Council (BCEDC) stated that there will be an economic impact from these social service cuts. The family members of these individuals will be forced to lose time at work to care for their family members with these problems, and will be at risk of losing their employment. These cuts will not only have an effect on the community leaders, but on the residents in more ways than are being thought of.

Ms. Santanello and Mr. Dwyer reiterated that they have been successful adjusting to the cuts they have received in the last several years, but it will become increasingly difficult with the new cuts and may not be sustainable.

Councilor Hamel stated it is obvious how this is going to affect these groups, but it may be a good idea to have the Council send a letter to Representatives regarding the need for funding of these programs.

#### **MAYOR'S REPORT:**

Mayor Seymour received consensus from the Council on the ongoing search for the City Manager position. The resume screening will be done this week and the next proposed step is to conduct panel interviews.

Councilor Baer feels the timeline is too lengthy; she would like to have interviews sooner than estimated.

Mayor Seymour commented that the timeframe for the essay response is also lengthy.

Councilor Lipman would like to see some steps done concurrently, which will shorten the process. The panel should be used to confirm the Council's feelings, not before the Council has had the chance to see them.

Councilor Baer asked City Manager Cabanel how long the process took for her. City Manager Cabanel commented it took three (3) weeks and shared some of her experiences with MRI, which included sitting on a panel for the Town of Derry.

The general consensus of the Council is to have the candidates narrowed down and to shorten this process.

Mayor Seymour discussed the “Got Lunch” initiative. John Walker and Paula Gile from the Laconia Congregational Church began the program after discovering that over 60% of City school children receive free or reduced lunch at school. The question came about as to how these children are guaranteed a balanced meal during the summer months, and no one had an answer. The “Got Lunch” program has received good response from residents and sponsorship from local businesses. Over 100 families have shown an interest in participating with the program. Mayor Seymour brings this information to the Council so they will see the initiative.

Mayor Seymour has received an invitation to the Senate Finance Committee on Friday, April 29 at 1:00 p.m.; Mayor Seymour will be away on business and cannot attend. This meeting will discuss the Laconia Prison Property; therefore Councilor Lahey will be attending as well.

Mayor Seymour and Council have received invitations to the Shakedown Cruise for the MS Mt. Washington. Mayor Seymour will not be able to attend.

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:                      NONE**

**COMMITTEE REPORTS:**

1.     **FINANCE:    (Lipman, Hamel, Baer)**
  - a)    WOW Trail Fund
  - b)    Special Item Budget Requests Procedural Review
  - c)    Establishment of a compensated absences fund

**No report on any item in committee**

2.     **PUBLIC SAFETY: ( Baer, Doyle, Lahey)**
  - a)    Fair St./Court St. traffic problems and accidents

**No report on any item in committee**

3.     **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)**
  - a)    Energy Committee
  - b)    Vending and Licensing Fees

**No report on any item in committee**

4.     **PUBLIC WORKS: (Bolduc, Baer, Lahey)**
  - a)    Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
  - b)    Oak & North Main St. Intersection
  - c)    Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
  - d)    Proposed ordinance regarding large vehicles parked on City streets and sidewalks
  - e)    Inventory of Public Works Equipment

**No report on any item in committee**

5.     **LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings

**No report on any item in committee**

Councilor Hamel requested to have No Parking on Highland Street added to the Public Works Committee; the granite curbing along the sidewalks is going to be damaged due to people parking on it. After brief discussion, City Manager Cabanel will have information for the Council at the next meeting; if necessary it will be sent to Committee after the information is gathered.

**LIAISON REPORTS:      NONE**

**MANAGER'S REPORT:**

City Manager Cabanel expressed her most sincere thanks to Carmen Lorentz from Belknap County Economic Development Council for her assistance with locating and applying for the Tax Credits application for the Colonial Theatre project. It was a very difficult application and she did an exemplary job with it, as did Marie Bradley.

Recently, members of the Lakeport Association have approached City Manager Cabanel in regards to organizing a TIFT District as was promised before the revaluation was done. City Manager Cabanel explained that they have finished listing all of the properties, and asked if the Council would like to pursue this. Councilor Bolduc commented that they were promised it would happen and the Council should agree to do so; no Councilors had any objections to proceeding.

**NEW BUSINESS:**

- 1. Temporary Traffic Order 2011-06/Sundial Shop Exterior Work – request to close sidewalk and 15 parking spaces**

Councilor Lahey moved to approve Temporary Traffic Order 2011-06/Sundial Shop exterior Work. Seconded by Councilor Bolduc. **Motion passed unanimously.**

- 2. Weirs Beach Sand Migration Study/Request to amend funding request from \$25,000 to \$30,000**

Parks & Recreation Director Kevin Dunleavy explained that they have received proposals from three (3) companies for the study. After reviewing the qualifications of the companies, it was decided that the better company to select is the Woods Hole Group of Falmouth, MA. The proposal from this company did come in over the allotted amount; therefore it is being requested to increase this amount to \$30,000.

Councilor Doyle confirmed that this study will span over a few seasons. Director Dunleavy confirmed it would, but less than other firms have proposed.

Councilor Hamel asked where the funds are coming from. City Manager Cabanel explained this is coming from a fund set up for improvements to the Weirs Area from the parking fees collected at the Weirs Beach parking lot in excess of \$25,000. The balance of this fund is approximately \$68,000.

Councilor Doyle moved to increase designated funding for the Weirs Beach Sand Migration Study from \$25,000 to \$30,000. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**3. Resolution Relative to Establishing a Non-Capital Reserve Fund for Accrued Leave**

Councilor Lipman moved a resolution Relative to Establishing a Non-Capital Reserve Fund for Accrued Leave. Seconded by Councilor Hamel. **Motion passed unanimously.**

Councilor Lipman moved to transfer \$1.00 from 01-431-343-0000 Contingency to 87-301-006-0000 Non-Capital Reserve Fund for Accrued Leave. Seconded by Councilor Hamel. **Motion passed unanimously.**

**4. Request to transfer funds in the amount of \$25,000 from Contingency to City Manager to cover payout**

Councilor Hamel moved to authorize the transfer \$25,000 from 01-431-343-0000 Contingency to 01-401-101-0002 City Manager. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**TABLED ITEMS: NONE**

**UNFINISHED BUSINESS:**

**1. Resolution regarding the re-designation of unexpended bond funds from the \$1,799,800 Water and Revaluation Bond for the construction of a maintenance building for the Water Works in the amount of \$430,000/Second Reading**

Councilor Hamel moved a second reading of a Resolution regarding the re-designation of unexpended bond funds from the \$1,799,800 Water and Revaluation Bond for the construction of a maintenance building for the Water Works in the amount of \$430,000. Seconded by Councilor Bolduc. **Motion passed unanimously.**

2. Milfoil Treatment Funding Request
3. WOW Trail
4. Master Plan
5. EPA Update
6. Sewer & Water Master Plan
7. Single Stream Recycling/Concord Co-Op

**NOMINATIONS, APPOINTMENTS & ELECTIONS:**

**1. James Rogato – seeking appointment as a full member of the Putnam Fund**

Councilor Bolduc moved to appoint James Rogato as a full member of the Putnam Fund. Seconded by Councilor Hamel. **Motion passed unanimously.**

**2. Michael Foote – seeking to move from alternate to full position on ZBA**

Councilor Doyle moved to appoint Michael Foote as a full member on the ZBA. Seconded by Councilor Hamel. **Motion passed unanimously.**

**3. Jay Tivnan – seeking to move from alternate on the ZBA to alternate on the Planning Board**

Councilor Bolduc moved to appoint Jay Tivnan as and alternate member of the Planning Board. Seconded by Councilor Hamel. **Motion passed unanimously.**

**COUNCIL COMMENTS:**

**NON - PUBLIC SESSION:**

Councilor Bolduc moved to enter into non-public session according to RSA 91-A:3, II: (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Doyle.

On a roll call vote of the Council, it was entered into non-public session at 9:28 p.m.

On motion of Councilor Bolduc and seconded by Councilor Hamel, it was voted to come out of non-public session.

Councilor Bolduc moved to seal the minutes for two years, seconded by Councilor Hamel. **Motion passed unanimously.**

**ADJOURNMENT:**

At 10:10 p.m. Councilor Bolduc made a motion to adjourn. Seconded by Councilor Hamel. **Motion passed unanimously.**

A True Record Attest:

Mary A. Reynolds  
City Clerk