



**LACONIA CITY COUNCIL MEETING
MAY 28, 2013
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Michael Seymour called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Matt Lahey led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

BUDGET DISCUSSION CONT.

Mayor Seymour stated that the Administration budget discussion will be completed before continuing with the regular agenda. City Manager Myers continued his review of the Administration (pg. 7), Capital Outlay (pg. 11), Capital Outlay to be Bonded (pg. 17), Non-Departmental Requests (pg. 19), Special Items (pg. 21), Legal (pg. 64), and Records/Election (pg. 104).

During the budget hearing Council Hamel asked why the amount for Police coming from the Motorcycle Week went from \$16,000 to \$30,000. Finance Director Woodaman replied that a certain amount is budgeted but the actual fluctuates based on the weather conditions and attendance; this would result in the amount changing drastically if there is poor weather for the week but if the weather is favorable there may be additional personnel needed.

Councilor Hamel commented that if there will be an addition to the budget for retirement in the Motorcycle Week budget than there needs to be some way to show the reduction in the departments. City Manager Myers reiterated that rate change and wages change so it is difficult to show a reduction in the departmental lines.

Councilor Hamel asked if at the end of Motorcycle Week it is found that too much was taken from the Motorcycle Week fund for the retirement than could there be a reduction to the account for the departments. Finance Director Woodaman replied that the amount has not been included in the departmental budgets therefore they do not need to be adjusted. Councilor Hamel countered that he doesn't know how it can be accounted for accurately if the actual information is unknown until after the event. City Manager Myers commented that there is estimation for the Motorcycle Week budget and it is the same for every line because the numbers are unknown and based on anticipation.

Finance Director Woodaman offered to footnote the budget to depict the information being requested. Councilor Lipman stated he feels the City Manager is aware of what the Council is looking for. City

Manager Myers replied that he does and will work to get a cleaner version of the information to the Council.

Councilor Hamel commented that he hope there will be a discussion of controlling overtime for Motorcycle Week. City Manager Myers replied that he defers that decision to the department heads involved in the event because they are skilled at assessing the weather and attendance to make the determination of what is needed to keep the event safe and well run. Councilor Lipman added that the Council would like to see more precise adjustments made when needed but that they have faith in those that have been charged with making the decision.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Budget Hearing Minutes of May 6, 2013

*Councilor Bolduc moved to approve the budget hearing minutes of May 6, 2013. Seconded by Councilor Hamel. **Motion passed unanimously.***

2. Regular and Budget Hearing Minutes of May 13, 2013

*Councilor Bolduc moved to approve the regular and budget hearing minutes of May 13, 2013. Seconded by Councilor Hamel. **Motion passed unanimously.***

CONSENT AND ACTION CALENDAR: **NONE**

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:

Gretchen Shortway (66 Landing Way, Unit 114) addressed the Council. Ms. Shortway presented a petition containing the signatures of 65 owners at the Beacon Street West Condominium to the Council requesting interjection with a decision from Primex to Laconia Water Works relative to damage alleged from a water main break on October 22, 2011. Primex has denied the claim for repair. Ms. Shortway requested to know why the City is not taking responsibility for the damage caused to the parking area and upper lot. Ms. Shortway also reviewed all of the amenities the condominium owners provide for themselves and how they support the Downtown by shopping in the stores and eating at the local restaurants.

Ms. Shortway also expressed that Seth Nuttelman, Superintendent of Laconia Water Works, has told her on the day of the water main break that all of the damage would be fixed in the spring because it was too late in the fall to make the repairs. At this point they have been told nothing will be done.

Councilor Bolduc, as liaison to the Water Commission, explained that this topic has already reached the point of litigation and is beyond the point of having the Council make any comments. Mayor Seymour added that his understanding that the Water Commission is handling the process and legal counsel has been obtained on behalf of Beacon Street West Condominium in the form of a letter drafted to legal counsel for the Laconia Water Works; at this point this action precludes the Council from having any involvement until the process is worked through.

City Manager Myers agreed that although only one letter has been exchanged, and not that the Council does not have concern for the issue; this is not something the Council can become involved with at this time.

Councilor Lipman asked if there is a way to reset this topic so it is not an issue. City Manager Myers explained that this has come about because Primex has declined to compensate for the claim but if the

Water Commission were to choose to make the repairs out of existing funding there is a concern that a precedent could be set outlining what the responsibility is of a municipality when something of this nature happens.

Councilor Lahey asked if the reason for the denial is known. City Manager Myers replied that he is unaware of the reason and Ms. Shortway added that she is unaware as well. Councilor Lahey stated that this does not need to be a secret and asked if the litigation is with Prime or Laconia Water Works. City Manager Myers replied that he is unsure if litigation has officially begun but is aware that written documentation from legal counsel has been exchanged.

Ms. Shortway commented that anyone at the site on the day of the event would know that it was the water main failure that was destroying the parking lot. Councilor Bolduc replied that this issue is between the attorneys involved and the Laconia Water Works. Ms. Shortway stated that she has made the Council aware of the problem.

Mayor Seymour stated that the Council understands the importance of the Beacon Street West project and the residents and their contributions to the local economy. Councilor Bolduc added that the Water Works has the same understanding but they have to follow a process.

Marcia McGrath-Bouchard (48 Landing Lane, Unit #4) addressed the Council. Ms. McGrath-Bouchard added that there is additional concern with storm drains and flooding on Water Street when there is inclement weather. There have been issues with the drainage and concerns of flooding one of the buildings on the property. Ms. McGrath-Bouchard has been in contact with the City and has been assured that the storm drains on Water Street are sufficient but the problem persists. Assistant Public Works Director Luke Powell has completed a camera inspection of the system and found some blocked drains on Fair Street that are impacting the flow of water leaving the area; this was six months ago and there has been no resolution. Ms. McGrath-Bouchard added that she is making the Council aware of this issue so that damage can be avoided and there is not another issue in the future.

Asst. Director Powell explained that some camera investigation has been done and a collapsed header was discovered at the outlet if the Winnepesaukee River and it was replaced last fall. There are no blockages on Fair Street and the camera footage showed some type of material accumulation in one of the clay pipes, which in itself is in good condition, that looks like a slag; that portion has been cleaned and consultants have looked at the video and been asked for recommendations. This all happened late last fall and some work was done at that time with more options being looked at now. Asst. Director Powell added that there has been no history of flooding on Beacon Street West but the new development has changed some grading and there are issues at the parking area and a new driveway that is an egress from the parking garage on the property and the water finds an outlet following the driveway; the driveway was not there historically and it has been expressed that this is an onsite engineering issue that they will need to address. Asst. Director Powell has been in contact with Bob Yule and has shared the information as well as kept in communication with the process. Ms. McGrath-Bouchard stated they will work with Asst. Director Powell on the issues they have.

Jon Moriarty, representing the Laconia Main Street Initiative, addressed the Council. Mr. Moriarty requested the Council consider a contribution to the "That Our Flag Was Still There" of \$4,000 for the first year and \$1,486 per year in subsequent years through the Downtown TIF district. This campaign has been run as a cost sharing effort among the stakeholders.

Mr. Moriarty advised that this project included replacing 80 flags with staffs, 20 window boxes, 100 whiskey barrels, 120 hanging baskets and more than 250 plants throughout the Downtown area. Goals included making a gateway at the intersections of Downtown and that has been accomplished with the efforts of the Laconia Main Street Initiative and assistance of Public Works, Parks & Recreation, Boy

Scouts, Girl Scouts, Grace Capital Church, Laconia Congregational Church, Petal Pushers, and Laconia Trustworthy Hardware. To date \$10,605 has been collected toward the campaign through donations that have been received from many sources locally, regional and in some cases from as far away as South Carolina.

Mr. Moriarty reviewed the durable goods for the project which includes flag with flagstaffs, banding used to attach brackets to poles, brackets and decorative hooks used to support hanging baskets, hanging baskets, wooden whiskey barrels and a specialized watering device. The items would have an estimated lifespan of five years. Mr. Moriarty added that one of the goals of the Council is to improve the gateways and heavily travelled routes as set out in the officially adopted Council Goals and Objectives.

Councilor Baer moved that the City permit the funding of \$4,000 from the Downtown TIF account. Seconded by Councilor Hamel.

Councilor Lipman commented that to remove funds from the Downtown TIF there needs to be a public hearing and if funding is taken for this purpose would we be taking funding away from another project that the TIF Advisory Board may have planned. Councilor Baer replied that this is a minimal amount compared to the balance of over \$100,000. Councilor Lipman stated that there are substantial projects that have been discussed with the TIF funding and before making this decision there should be consideration and information given regarding the plans.

Mayor Seymour asked if there may be other avenues to fund the request. City Manager Myers replied that he is confident he could locate \$4,000 within the existing budget to fund the request and would inform the Council of where the funding is coming from. City Manager Myers agreed that the Downtown TIF is working on other projects that are in the works and others that are moving forward in conjunction with the Main Street Bridge project.

Councilor Hamel asked the yearly contribution of \$4,000 would be anticipated. Mr. Moriarty replied that it is not and noted that the Advisory Board voted unanimously to fund the request. The question was brought forward for future years and the subsequent request of \$1,486 was approved.

Councilor Hamel stated that if the time and labor used by the Public Works and Parks & Recreation staff was compiled the cost may amount to the \$4,000. Councilor Hamel asked who will be maintaining the planters. Mr. Moriarty replied that a team of volunteers has been assembled.

Councilor Hamel asked if it would be possible to see what other contributions come in before making a decision. Mr. Moriarty replied that we could. Councilor Hamel added that if the funding could be made through the capital campaign he would like to see that done. Mayor Seymour stated that the Downtown business community has taken upon themselves to make improvements to the general area and the comments received during the Memorial Day Parade were amazing and the City making a contribution to support the efforts would be appropriate. Councilor Hamel commented that he doesn't disagree with the project but the City has made a contribution through labor and equipment usage.

Councilor Lipman commented that he feels the TIF funds should be spent on more strategic and long term projects and the vision of the Advisory Board should be taken into consideration. Councilor Lipman is not in favor of using funds from the Downtown TIF. Councilor Lahey agreed.

Councilor Doyle stated that she sees both sides of the issue. She agrees that the TIF funding is more concrete and long term but also feels the funding can be found within the current budget to support the effort and noted that other initiatives have been supported by the City in the past, including the recent

contribution to the Chemical Free Prom initiative. Councilor Doyle is in favor of the contribution but not from TIF funds.

Councilor Baer rescinded her prior motion. Seconded by Councilor Hamel.

Councilor Baer moved to fund the request of \$4,000 for the first year to the Laconia Main Street Initiative. Seconded by Councilor Hamel.

Councilor Bolduc commented that there are other villages of the City that provide their own funding for their projects and it needs to be understood that others may come forward with similar requests. Councilor Lipman agreed but thinks this is in line with the Council goals.

Councilor Hamel suggested requesting to have the Advisory Board for the TIF discuss their recommendations with the Council so a decision can be made effectively.

Councilor Doyle commented that it needs to be recognized that we are one City and just because funding in one part of the City doesn't add to the City as a whole.

*Mayor Seymour called the question. **Motion passed unanimously.***

Mayor Seymour thanked the Laconia Main Street Initiative for their efforts in beautifying the Downtown.

INTERVIEWS: NONE

COMMUNICATIONS: NONE

PUBLIC HEARING:

1. Proposed Ordinance Amending Chapter 189, Sewers

Mayor Seymour opened the public hearing at 7:55 p.m. with the reading of notice the public hearing which was posted in the Thursday, May 16 edition of the Laconia Daily Sun, at City Hall and the Gail Memorial Library. Mayor Seymour requested background information from the City Manager.

City Manager Myers stated that the Sanitary Sewer Fund is an enterprise fund and is funded by user fees for the system. For the last several years surplus has been used to level the rates but the fund is a point of diminishing the surplus if an adjustment in the rates is not made. There have been mandates at the Federal and State level that will be requiring updates to the infrastructure, including those portions that are within the Winnepesaukee River Basin Project (WRBP) which the City is a member of. Adjustments to the rates for the next three years have been presented and rate adjustments would begin with consumption on July 1, 2013.

Councilor Lipman asked for the rate increase history. City Manager Myers replied that there was an increase in 2007 and 2011; prior to the 2007 increase there had not been an increase in 17 years and surplus was used to support the system.

Councilor Lipman asked how long the surplus would last without adjusting the rates. City Manager Myers replied that it is dependent on the closing of the current fiscal year but there is potential to be completely depleted in two to three years. The proposed rates are very competitive with neighboring communities as well as those in the WRBP.

Councilor Hamel asked if the rates will support the capital projects the WRBP will have in the near future. City Manager Myers replied that they will.

Councilor Lipman asked how old the WRBP system is. Public Works Director Paul Moynihan replied that it is 36 years old. City Manager Myers added that permitting and regulatory requirements have been put in place over that time and upgrades are necessary.

Councilor Baer commented that she received a few calls over the week and it is far too complex to explain all of the ins and outs of the WRBP system and how the Sanitary Sewer Fund ties in. Councilor Baer chose to sum up the explanation by referring to an article written in the Laconia Daily Sun which indicates the Department of Environmental services is requiring a total investment by 11 municipalities of Belknap County at \$51.8 million with the City's share being \$13 million. Additionally we have the WRBP which is also a State owned sewer system and we have to invest \$54 million and there again our share is going to be close to 50%. City Manager Myers replied that the City's share will be over 40%. Councilor Baer added that the costs are very high and knowing they are coming makes it necessary to make the increases.

Councilor Bolduc commented that there has been a large red and silver truck in the City that has been sent to clean out the sewer lines and then sends a camera into them to see what the condition of the lines are and if repairs are needed. Councilor Bolduc added that this has nothing to do with the Laconia Water Works and there rates are not being increased; the Sanitary Sewer Fund is metered through the water consumption but is maintained by the Public Works Department.

Mayor Seymour added that this Council needs to make adjustments for a gap of 17 years of no rate increases and the reality cannot be escaped.

Mayor Seymour called for any public comments.

With not members of the public choosing to speak Mayor Seymour closed the public hearing at 8:05 p.m.

PRESENTATIONS:

1. WOW Trail Economic Benefits Analysis – Carmen Lorentz

Carmen Lorentz reviewed a prepared presentation with the Council (see Attachment #1).

This presentation was prepared to show impact reflective of Belknap County and the WOW Trail has the potential to impact visitor spending in the three villages of the City.

Mayor Seymour asked what the status of upcoming phases of the WOW Trail. Allan Beetle, President of the WOW Trail Board of Directors, replied that Phase II design has begun and there will be public meetings in the coming months as well as private meetings with abutting property owners. Phase II would bring the Trail from Downtown to the Town of Belmont line and double the length of the trail. The estimated full length of the Trail when all phases will be around nine miles; the current length is 1.3 miles and the addition of Phase II would bring it to 2.6 miles.

Councilor Lipman asked what position the maintenance fund is in. Finance Director Woodaman replied that the settlement was recently completed with Parks & Recreation for a period ending in December 2012 which left \$5,812 in the account. The last two years there has been a deposit by the group of \$5,000 into the account.

Councilor Lipman, a user of the trail, has notices some issues that will require maintenance and wants to be sure the funding will be there. Mr. Beetle replied that some of the fund is for the annual maintenance and there is intention for some of the funding to be used for more in depth maintenance.

Mr. Beetle advised the Council that volunteers counted the users of the WOW Trail last year on various days, varying weather and times of the week, and over 42,000 people used the current Phase I of the trail. If the Trail is extended the use is going to be phenomenal.

Mr. Beetle introduced the new Executive Director, Gretchen Gandini. Ms. Gandini is working 20 hours and week and will be helping with continuing on to Phase II and getting the Trail completed. Diane Hanley has stepped down as President but will be continuing with the Board and is very much invested in Phase II.

Mayor Seymour commented that the WOW Trail Board and volunteers does a tremendous amount of fundraising throughout the year. Mayor Seymour asked for a sense of what type of fundraising is done and what is generated. Mr. Beetle replied that the WOW Ball will finish with about \$35,000 raised and it was the tenth year holding the event. This will keep running as long as it continues to sell out. The WOW Fest, which will be held September 14, is a family friendly outdoors event and is also a very large fundraiser. Last year there were over 500 participants and the hope is to increase this by 25% this year and grow the event and to raise \$25-30,000. There has been revenue of approximately \$8,000 a year from charity casino nights at the Lakes Region Casino but the continuation is not certain at this time. There is additional funding from grant and private donations of approximately \$50,000 per year and bricks are sold to the public. Mayor Seymour commented that the public needs to be aware of the active fundraising that is ongoing.

Mayor Seymour thanked Ms. Lorentz for her presentation and Mr. Beetle and the WOW Trail Board of Directors for their attendance.

MAYOR'S REPORT:

Mayor Seymour reiterated thanks to the Laconia Main Street Initiative for their great job in Downtown and the difference it made for the Memorial Day Parade.

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: **NONE**

COMMITTEE REPORTS:

1. **FINANCE:** (Lipman, Hamel, Baer)
 - a) WOW Trail Fund
 - b) Special Item Budget Requests Procedural Review
 - c) Huot Center

No report on any item in committee

*Councilor Hamel moved to schedule a Finance Committee Meeting on June 10, 2013 at 6:45 p.m. regarding the Huot Technical Career Center/Laconia High School renovation bonding. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. **PUBLIC SAFETY:** (Baer, Doyle, Lahey)
 - a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Lahey)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks
- d) Recycling Proposals

No report on any item in committee

*Councilor Bolduc moved to remove Recycling Proposals from the agenda. Seconded by Councilor Hamel. **Motion passed unanimously.***

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS:

Councilor Hamel gave an update on the Huot Technical Career Center/Laconia High School renovations. The project is going very well; the Huot Center opened at the conclusion of April vacation. There was a luncheon held for sponsors and the Culinary Arts students did a wonderful job putting that together. Currently they are in the process of demolition on the six science labs and they should be open for September.

The athletic field is going very well and the crushed stone will be going down this week to support the turf field. The parking lot and bleachers are complete and the concession stand is in the final phases as well. It has been said this is going to be the best field north of Nashua and will bring opportunities for the City, such as hosting tournaments that were not previously available.

Councilor Lipman asked how the overall schedule and spending is working out. Councilor Hamel replied that the project is on budget even after using some of the contingency. As for time the projects are ahead of schedule and the field is slated to be completed at the end of June and will be ready for the upcoming football season.

Councilor Lahey commented that the volunteer and in-kind services were amazing. Currently Gilford Well Company is irrigating Bobotas Field and the lower practice field and has been providing tremendous support for the fields. Drew's Affordable Steel Roofing did a great job installing the metal roof and Mascon contributed as well.

Councilor Hamel stated that the open house was a great event and a tremendous amount of people went through the new facilities. The Advanced Engineering program seems to be very popular with local businesses because students can complete the program and directly enter the work field. A year ago

there were five participants in the program and for the coming school year over 45 participants have registered for the program. Last week 10 students from the Health Occupations program were tested and received their Licensed Nursing Assistant (LNA) license from the State and can now enter the work field as they continue on with their nursing education. There are also students from the Culinary Arts program that have been accepted to Johnson and Wales University to attend the program there, which is very competitive.

Councilor Lahey has received a comment that someone that has seen many programs has never seen one like this. It is very impressive.

Councilor Hamel added that Mike Moyer is holding a new program, Introduction to Law Enforcement, and has 20 students registered for the program.

Councilor Bolduc was at the open house and interacted with Chris Irwin from Irwin Motors. Mr. Irwin was very impressed with the automotive program offered.

Councilor Lipman commented that from an economic development standpoint the enrollment, in conjunction with the development of the Lakes Region Community College, will be a boost for the local economy and create opportunity for local people. Councilor Hamel added that this program will give students a chance to enter the local work force rather than going off to college and not coming back.

Councilor Lahey commented that when Eptam Plastics toured the facility they were very impressed and have had long term involvement with the program. Councilor Hamel stated that Eptam has offered students summer programs at their facility and have even funded further education.

MANAGER'S REPORT:

City Manager Myers reviewed the Recycling Report (see Attachment #2) and Economic Development Report (see Attachment #3).

City Manager Myers advised the Council that there is an opportunity for all communities in the Concord Coop to exit their involvement at the end of 2014. Different communities may benefit in different ways from using other facilities. There are opportunities with North Country Environmental and Turnkey Landfill but the overall expense of additional distance compared to tipping fees needs to be examined more closely. Options will be explored and presented to the Council at the June 10 meeting.

Councilor Lipman commented that he has noticed a door to door survey being conducted by Laconia Area Community Land Trust and was curious if we could reach out to them to gather information that may be useful from an economic development standpoint. City Manager Myers replied that he will make contact and see if the results can be shared. Mayor Seymour added that he has sent an email and is awaiting a response as well.

NEW BUSINESS:

1. Request by Laconia Airport to approve a sublease agreement between C-R Helicopters, Inc and DAE Aviation Enterprises Corp

Diane Cooper, Airport Director, addressed the Council. Ms. Cooper advised that there will be a Laconia Airport Open House on June 8, which will be C-R Helicopters first day in operation, and they will be giving discounted helicopter rides. This open house is family oriented and is free admission.

*Councilor Bolduc moved to approve the sublease agreement between C-R Helicopters, Inc and DAE Aviation Enterprises Corp and to authorize the City Manager to sign such documents on behalf of the City. Seconded by Councilor Lahey. **Motion passed unanimously.***

2. Report on the Lakes Region Facility

City Manager Myers introduced Rip Patten, Vice President and Senior Environmental Engineer with Credere Associates, LLC to review the cleanup estimated and funding options for the Lakes Region Facility.

Mr. Patten advised the Council that he is an Environmental Engineer and the main focus of his work is to redevelop Brownfields sites that are sitting idle through working with the stake holders to move forward. Credere Associates became involved with this process through an Environmental Contract with Lakes Region Planning Commission and the original Phase I Environmental Site Assessment was done on the property.

Mr. Patten has looked at the existing condition and estimated what the cleanup costs would be as well as what potential funding could be attained for the project. A summary was provided to the Council (see Attachment #4) and reviewed. Mr. Patten stressed that until actual data is collected from each individual building on the property it needs to be noted that these costs are estimates and could vary.

Councilor Lipman clarified that the total cleanup estimate was \$3.5 million and asked what the total estimate of grantable funding is. Mr. Patten replied that the estimate is \$850,000 to \$1.3 million in available grant funding.

Councilor Hamel asked what the meaning is of \$600,000 in funding per cycle. Mr. Patten explained that there is an annual national competition in the fall for these grants. A fee simple title on the property must be attained before the grant can be applied for; if the property were split into parcels, using three as an example, there could be an application for each parcel. The grants are awarded in the April to May times frame and spending could be the following summer. Each fall another application can be submitted; there is a \$200,000 limit per building but there is legislation to change the limit to \$500,000 but the total annual allotment would not change and would result in fewer awards.

Mayor Seymour asked if there is a limit on how many cycles can be applied for. Mr. Patten replied that the \$200,000 max per parcel and if there are multiple parcels you can continue to apply for each parcel until you reach the max.

Councilor Hamel asked what the total cost was for the Blood Building. Mr. Patten explained that the information given from Nobis Engineering, Inc in September 2012 is an actual number and was \$225,000 to \$365,000. Councilor Hamel asked if this would include putting the building into use. Mr. Patten replied that this is just environmental cleanup and getting the building into a developing state. This cost would depend on the reuse of the building.

Mayor Seymour thanked Mr. Patten for his presentation. City Manager Myers advised the Council that Mr. Patten attended this meeting as a professional courtesy and he is very passionate about this project.

City Manager Myers advised that he has reached out to Administrative Services to get an estimated cost on current maintenance of the facility. A lump sum amount was given for the property, including some buildings that continue to have use with utilities and security as well as closing up some building, and was approximately \$300,000 last year. If the buildings were completely closed up and utilities discontinued the estimated cost would be \$30-40,000 annually.

Councilor Baer asked where this issue stand in the legislative process. It was advised that the House needs to vote on the bill and that should be happening this week.

Councilor Lahey commented that if the Council were to decide to move forward there should be various proposals. There are parcels that include agricultural areas in the upper portion of the property that have no environmental issues, as well as the acreage with the barns and the newer buildings that housed other programs. Councilor Lahey feels that there should be separate offers based on separate appraisals done.

Councilor Lahey asked for direction from the Council. It was the consensus of the Council to wait until a legislative decision has been made to make a formal decision. Councilor Lipman commented that with the information given this evening it appears the process could be more complicated than originally thought and he would be interested in the turnaround value of the parcels after the cleanup is done. It would be interesting to determine if there is an opportunity to recoup the investment and is worthwhile to have all of the information.

Councilor Hamel commented that rehabilitation the buildings may not see any value. Councilor Lipman replied that the value for a developer would come from the land. City Manager Myers added that the cleanup would need to be done on the buildings regardless if they were demolished or rehabilitated.

Councilor Lipman stated with the assumption that the purchase is \$2 million and an additional \$2 million would need to be placed into the cleanup of the property the potential to recover cost needs to be looked into. Councilor Lahey replied that this data is in the final report from the investigative committee.

Councilor Hamel commented that the Council should consider advising the State that there is interest in the upper parcels. Councilor Lipman added that the Council should also be prepared for an “all or nothing” rebuttal from the State.

3. Request by Belknap Mill Society to waive Outdoor Loudspeaker Licensing fee

*Councilor Bolduc moved to waive the Outdoor Loudspeaker fee for the Belknap Mill Society. Seconded by Councilor Hamel. **Motion passed unanimously.***

4. Request to approve a Motorcycle Week application and plan for 159 Weirs Blvd

Councilor Doyle moved to approve the Motorcycle Week application and plan for 159 Weirs Blvd as presented. Seconded by Councilor Bolduc.

Councilor Baer commented that every year someone does not get there application in on time and every year the Council says they are not going to approve them anymore. Councilor Lahey replied that we usually approve them. Councilor Baer countered that every year the Council says this is the last year.

Motion passed unanimously.

5. Approval of a Tentative Agreement with the Laconia Professional Firefighters, IAFF, Local 1153

*Councilor Bolduc moved to approve the tentative agreement with the Laconia Professional Firefighters, IAFF, Local 1153. Seconded by Councilor Hamel. **Motion passed unanimously.***

Councilor Bolduc thanked the parties for coming to an agreement.

6. Acceptance of proposed changes to the Welfare Guidelines

Finance Director Woodaman advised that every year the policies and procedures are reviewed. From situations that occurred over the last year legal counsel has suggested revisions to the Welfare Guidelines.

Councilor Lipman asked if the provision added to specify that the City will not provide relief for pain related medication unless it was an extenuating circumstance was approved by legal counsel. Finance Director Woodaman replied that it was.

*Councilor Hamel moved to approve the Welfare Guidelines as presented. Seconded by Councilor Bolduc. **Motion passed unanimously.***

7. Request to Schedule a Public Hearing on June 10, 2013 during the Regular Council Meeting regarding a proposed ordinance amending Chapter 194, Solid Waste

*Councilor Baer moved to schedule a public hearing on June 10, 2013 during the regular Council Meeting regarding a proposed ordinance amending Chapter 194, Solid Waste regarding mandatory recycling. Seconded by Councilor Bolduc. **Motion passed unanimously.***

8. Proposed ordinance amending Chapter 189, Sewers

*Councilor Doyle moved to approve the ordinance amending Chapter 189, Sewers. Seconded by Councilor Bolduc. **Motion passed unanimously.***

9. Budget Resolutions:

- a. First Reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- b. First Reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

Councilor Hamel moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.**

- c. First Reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- d. First Reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- e. First Reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- f. First Reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- g. First Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- h. First Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Lakeport for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014

*Councilor Lahey moved a First Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Lakeport for the Fiscal Year Beginning July 1, 2013 and Terminating June 30, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- 10. Request to Schedule a Public Hearing on June 10, 2013 during the Regular Council Meeting regarding the proposed 2013/2014 Budget Resolutions

Councilor Lipman asked if this would be treated as a deliberative session of the Council. City Manager Myers explained that this will be for comments from the public and if the Council would like to have additional discussions that could also be done. It was requested that if the Council would like any department heads to come back for discussion to let the City Manager know so he can make the arrangements. At this time the schedule is to adopt the budget on June 24, 2013.

Councilor Lipman commented that he would like to see the Councilor hold off on adopting the budget until the State has adopted the biennial budget because some things may not fall into place and could have an impact on the City. Councilor Lahey commented that this has been done before. City Manager Myers advised the Council that this can be done but there are some projects that were looking to begin as soon as possible, the Smith Track project in particular, that would have to be held off until the budget it approved.

Councilor Lipman stated that there is a factor in the budget of a reduction in State Aid on the School side of the budget; if this does not carry out there could be more or less adjusted. City Manager Myers replied that he does not disagree and that day to day operations would continue but larger projects could not begin until the funds are approved.

Councilor Lipman commented that he believes the State will be making a decision no later than June 27 and a Special Meeting can be called if needed. Councilor Hamel added that the County has not voted on their budget either.

Councilor Lipman added that he would like to receive an update on the reserve funds as well. City Manager Myers replied that he has the information this evening but time was short and he would be happy to get the information out to the Council in electronic format for review. Councilor Hamel asked if the funds could be moved to other areas if needed. City Manager Myers replied that the accounts were set up for specific purposes and has already been appropriated for such.

Councilor Lipman asked about carry forwards from the School and if an updated number is available. City Manager Myers replied that finalized information is being prepared for the Council and all carry forward estimates will be presented to the Council at the June 24 meeting with finalized numbers presented after the close of the year.

Councilor Hamel asked if the School was looking to offset the \$500,000 loss in State funding. City Manager Myers replied that they have made adjustments and have captured \$100,000 for carry forwards and they were looking to maximize the allowable amount under the Tax Cap.

Councilor Lipman advised that the Senate Finance Committee will be voting on the State budget on June 6, on June 13 Committee of Conference will be appointed, and June 20 a report will be made by the Committee of Conference and June 27 will be the budget vote. City Manager Myers advised that he will make adjustments to the adoption schedule as the Council would like but would like to move forward with the public hearing on June 10 to allow for public input.

*Councilor Lipman moved to schedule a public hearing on June 10, 2013 during the regular Council Meeting regarding the proposed 2013/2014 Budget Resolutions. Seconded by Councilor Hamel.
Motion passed unanimously.*

UNFINISHED BUSINESS:

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS: **NONE**

COUNCIL COMMENTS:

Councilor Bolduc advised that he will not be at the June 10 meeting because he will be visiting all three of his sons in Washington, D.C.

NON - PUBLIC SESSION: **NONE**

ADJOURNMENT:

*Councilor Bolduc moved to adjourn at 9:25 p.m. Seconded by Councilor Hamel. **Motion passed unanimously.***

Respectfully Submitted:

Mary A. Reynolds
City Clerk