



**LACONIA CITY COUNCIL MEETING
JUNE 11, 2012
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Seymour called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Brenda Baer led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

Mayor Seymour continued the budget discussion from the Budget Work Session prior to the Council Meeting.

City Manager Myers continued explaining the process for requests made for Special Items.

Councilor Hamel asked why the City is designating funding for the Rails and Trails line, because his understanding was that the commitment made for \$25,000 over five years has been exhausted and questions if funding should continue. Councilor Lahey replied that it should continue because they are working on Phase II and there is a lot of competition for funding. At a meeting a few weeks ago there was a comment made to Councilor Lahey that the funding from the City is important. Councilor Bolduc asked why there is such a drastic increase in funding this fiscal year. City Manager Myers replied that the agreement made for the WOW Trail was for the City to provide the insurance for the trail and this has not been done over the last few years; the \$15,000 funding request will cover the insurance of the WOW Trail for the fiscal year. Additionally, regarding the maintenance account for the WOW Trail, there is funding that allows the departments to invoice the WOW Trail for work performed. Councilor Bolduc asked if the insurance is \$15,000. City Manager Myers replied that the insurance is \$6,000 and the additional amount will go toward the continued efforts to expand the WOW Trail. City Manager Myers emphasized that this is a tremendous benefit for the City, and there have been several improvements made through the generosity of donations, such as benches and murals. Mayor Seymour commented that the support of the WOW Trail is in line with the Strategic Planning Goals the Council has adopted. Councilor Bolduc replied that if people don't use the trail, they should not have to fund it and the people using it should be the ones making the donations toward the maintenance and expansion.

City Manager Myers reviewed the Records and Elections budgets, noting that there are no drastic changes for the upcoming year.

Mayor Seymour invited general budget discussions from the Council.

Councilor Hamel commented that he would like to move the funding of one Police Department cruiser and the Fire Prevention vehicle from the Capital budget to the Motorcycle Week fund, and leave one Police Department cruiser remain being funded in Capital. This will leave an acceptable balance in the Motorcycle Week fund and save taxpayer dollars. In addition, Councilor Hamel would like to take the \$110,000 for the demolition of the Opechee Park Clubhouse demolition and construction and use it to fund an additional detective for the Police Department; the funding left over from the Wyatt Park demolition and use it for the abatement and demolition of Opechee Park Clubhouse. The building of the Opechee Park Clubhouse cannot happen by the end of this year, according to the group that will be donating the labor. Councilor Hamel also suggested doing the abatement on the Public Works building slated for demolition as well to get a better price. City Manager Myers clarified that the funding of an additional officer at the police department would be \$70,000 and the remaining \$40,000 would go to the demolition of the Public Works building. Councilor Hamel confirmed.

Councilor Lipman asked if the City Manager is recommending bonding for the additional fire truck that is needed. City Manager Myers replied that initially, that was the recommendation; however, after a meeting last Friday at the Public Works garage, it was proposed that the bonding include equipment for the Department of Public Works (DPW) as well. Councilor Hamel reviewed the list of equipment need for the DPW and the prices associated, which consists of two five ton dump trucks (\$240,000), a sweeper (\$220,000), a backhoe (\$120,000), and a new sand and storage building on Bisson Ave (\$110,000). Councilor Lahey asked if the street sweeper that is currently being used is still viable. Councilor Hamel replied that it is not. City Manager Myers added that the street sweeper was purchased on little notice two years ago for very little funds, and the two years the City has gotten out of the equipment it was well used.

Councilor Hamel continued by explaining that there are two options presented by the City Manager, one including two dump trucks and the other only one. City Manager Myers replied that there is a hope that there will be a trade in value for the two dump trucks that would be traded in. Councilor Baer asked if the \$150,000 allocated for new equipment would be used to offset the bond. City Manager Myers replied that it would.

Councilor Lipman commented that the City does not exceed a bonded amount of \$3.2 million in the budget traditionally; however, in the current budget there would be a bonded amount of \$3.6 million including the school, and the net for the City portion is \$2.9 million after reimbursable amounts. City Manager Myers confirmed and noted that the equipment would equate to \$100,000 each year. Councilor Lipman noted that this should be taken into consideration when making this decision. City Manager Myers replied that the \$150,000 in the proposed budget would be used toward the bond payment and the remainder would go toward equipment of a lower cost. The Director has asked that he be able to carry over the amount above the bond payment in a fiscal year should be feel it necessary. Mayor Seymour replied that it seemed to be a fair request.

Councilor Hamel explained that the Outside Contract for Street Sweeping could be decreased with the purchase of a new sweeper, and that would also offset other expenses.

Councilor Lipman commented that regarding Contingency, it may be worth transferring funds into the fund until the Fire Department has had the study of overtime as requested by the Council and the results have been achieved. City Manager Myers replied that he could do that and move the funds back into the Fire Department budget if warranted and asked for a target amount. Councilor Hamel confirmed that the increase requested was \$60,000. City Manager Myers replied that he did not fund to

request, but did make an increase. Councilor Lipman requested to start with \$30,000 and it could be revisited if necessary.

With no other comments on the proposed Capital budget, Mayor Seymour invited the Council to continue.

Councilor Hamel commented that the City Manager has proposed an increase for books of over \$30,000 and asked if other Councilors had an opposition. Councilor Lipman replied that if you visit the Library it is obvious that the collection is under what a library of that size should have. Mayor Seymour also noted that the Library Trustee's made a good case for trying to establish a level to bring sufficient volumes. Councilor Hamel requested to cut the line in half, making the additional appropriation of \$15,000 to last year's amount. City Manager Myers asked the Council to examine the prior budget for the Library and note that in prior years the budgeted amount for books was in the area of \$64,000 and this is not truly an increase because they should be at \$68,000. Councilor Hamel replied that this will give them \$53,000. Mayor Seymour asked if the Council was comfortable with the reduction; Councilor Doyle replied that she is not and would like to see the line funded to the requested level of \$68,000. Councilor Lipman noted that the Council does not have a confirmed increase to the tax rate at this time and the reduction may not be necessary.

Councilor Baer stated that she was looking at the increase request for lights and power at the Library. According to the last expenditure listing, they have only reached 74% of their current budget and it doesn't make sense to make an increase. City Manager Myers replied that while he does not know all of the details, he is aware that they run a dehumidifying system on a regular basis and that accounts for a large part of the power use.

Councilor Lipman noted that he is not convinced that the Assessing Department's request for an increase in postage and supplies is warranted and would like to reduce both lines. In addition, there are carry forwards for the Assessing Department that need to be accounted for. City Manager Myers replied that he will look at where the department is at through the last 10 months and come up with a number the Council may be more comfortable with.

City Manager Myers asked for confirmation that the Council would like to reduce the proposed Library budget under the Books line to \$53,000. Councilor Lipman replied that it should be looked at depending on the bottom line and it should be left as is right now.

Councilor Lipman asked if there is an update on the carry forwards. City Manager Myers explained that the list he has provided a list to the Council. With the City Hall phone system allotment, there was funding of approximately \$10,000 left and the City Manager would like to use the remainder to obtain backup generator capacity for the building, which is not existent at this time. The initial thought was to use the generator from the Police Department but it has been identified as not being adequate because it is single phase. The remainders of the carry forwards are current year items and some of them may not be current because of invoices not being accounted for at this time, mainly for street repairs not billed by Busby Construction.

Councilor Hamel asked if the traffic light replacement is for Court and Main Streets. Finance Director Woodaman explained that this is set aside in the event something breaks and is in need of repair. City Manager Myers replied that he will look into this.

Councilor Lipman asked what the projection is for Welfare. City Manager Myers replied that they are in good shape and there should be a surplus that will be requested to transfer to legal fees because this

line has gone over. Finance Director Woodaman noted that the Welfare line has been level funded from the current fiscal year and the flow into the department is still high.

Councilor Lipman asked for interaction with the School Department for the benefit of the public. Supt. Champlin outlined efforts being made by the School Board to lower the overall budget. These items include completing the Clerk of the Works for the Huot Technical center in-house which will reduce the outside services line by \$75,000 over two years, designating \$20,000 in unexpended revenue being directed back to Fund Balance, and a potential \$40,000 of unexpended funds from the operating budget that could be re-appropriated to the Fund Balance. In addition, the School Board has been in conversations with the Parks & Recreation Department in regards to possible shared funding to the irrigation system and fertilizer at Opechee Park, which is abutting the Laconia Middle School property and is of great interest to the School Board. The Clerk of the Works will be the current facility manager for the Laconia Middle School and Laconia High School, Steve Dalzell, and his position will be covered by current staff to ensure he is dedicated solely to this project. These items would account for a \$.03 reduction in the tax rate increase.

Councilor Hamel asked if the unexpended revenue could be used for the Huot Center. City Manager Myers replied that it could but it will not be helpful with the next fiscal year. Councilor Hamel replied that if it flows in so it can be used and reduce the operating budget in the next year. City Manager Myers replied that the Council could do that with a transfer, but it will have the same effect. Councilor Lipman commented that it could flow into Fund Balance and be used if needed at the time it's needed.

Councilor Hamel asked for confirmation that the increase in the tax rate is currently at \$.19. City Manager Myers replied that is correct with some of the changes the Council has requested this evening. There will also be an additional \$80,000 in revenue with the increase in tipping fees at the transfer station which has the potential to decrease the tax rate by an additional \$.03 making the increase \$.16. Councilor Hamel replied that his goal is to have the increase to the tax rate be no more than \$.15. Mayor Seymour asked why the goal for Councilor Hamel is \$.15. Councilor Hamel replied that he wants to pass along the least amount possible and his idea was to reduce the School budget by \$100,000 and match the City, but at this time they have reduced \$60,000. City Manager Myers replied that Supt. Champlin has outline in kind items that would account for more than \$100,000 in reduction. Councilor Hamel replied that he does not see that as a reduction to the tax rate.

Councilor Lahey commented that rather than have a \$100,000 hole, the School would like to have \$60,000 flow into next year. Councilor Lipman replied that he would like to look at other options. City Manager Myers replied that he will have a firm number for the Council at the beginning of next week.

Councilor Hamel confirmed that the cost of an additional Police Officer would be \$70,000. City Manager Myers confirmed it would fund one position. Councilor Hamel stated that the Council should look at an additional position again next year.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- **Budget Work Session, Regular and Non-Public Minutes of May 29, 2012**

Councilor Bolduc moved to approve the Budget Work Session, Regular and Non-Public meeting minutes of May 29, 2012. Seconded by Councilor Doyle. **Motion passed unanimously.**

CONSENT AND ACTION CALENDAR:

1. Request to Schedule Polling Hours for the September 11, 2012 Primary Election

Councilor Hamel moved to schedule the polling hours for the September 11, 2012 Primary Election as 7:00 a.m. to 7:00 p.m. as requested. Seconded by Councilor Bolduc. **Motion passed unanimously.**

2. Approval of Update to the Internal Control Policy & Investment Policy

Councilor Doyle asked if the use of credit cards needs to be included in the policy. Finance Director Woodaman replied that she is working on a revision to the policy to include acceptance of credit cards and will be submitting it after consultation with the City Clerk and Tax Collector.

Councilor Doyle asked how an insufficient funds check would be handled regarding the ability to prevent the bearer to issue future checks for service. Finance Director Woodaman replied that this discussion has been had and it is the current practice to only accept cash or money order from repeat offenders but it is not in an ordinance at this time.

Councilor Hamel asked if the permitting requests would be affected by this as well. City Manager Myers explained that it will be done through Chapter 195, and Certificates of Occupancy now need to be signed off by the Finance Director to ensure there are no outstanding balances. Finance Director Woodaman stressed that it is a very delicate process because you cannot collect on a different property if the owner has more than one property. There are also constant communications with Licensing to try and ensure past dues are being caught at that level as well.

Councilor Baer moved to approve the updated Internal Control Policy and Investment Policy as presented. Seconded by Councilor Hamel. **Motion passed unanimously.**

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA: NONE

INTERVIEWS:

- **Building Code Board of Appeals:** *(3 at-large vacancies; Planning Department is hoping to reinstate this Board this year)*

1. Timothy Ames - seeking appointment as a full member-at-large for a 5-year term expiring 2017

Mr. Ames addressed the Council. Mr. Ames has been involved in building trades for over 20 years and believes this would be a good way to give back to the community.

- **Water Commission:** *(1 regular position vacant)*

1. Paul Dibona - seeking reappointment as a full member for a 3-year term expiring 2015

Mr. Dibona addressed the Council. Mr. Dibona has served two terms with the Water Commission and is very proud of the recent developments. The annual report shows the Water Department is well within State requirements and if the Council should choose to reappoint Mr. Dibona will work hard to maintain the current level of water quality.

2. Thomas Selling - seeking appointment as a full member for a 3-year term expiring 2015

Mr. Selling addressed the Council. Mr. Selling served a prior term on the Water Commission in 2006. As an engineer in civil engineering, Mr. Selling feels he would serve the Water Commission well.

Councilor Lipman asked if Mr. Selling has made any observations or issues among the current Commission that he thinks he can bring resolution to by serving. Mr. Selling replied that he would like to see more attention be made to a backup system, such as a generator. This would be assistive if there is a power outage there would be no means of getting water to the tank. Mr. Selling would like to look into the possibility of grant funding for this project.

- **Planning Board:** *(2 regular positions vacant, 2 alternate positions vacant)*

1. Warren Hutchins - seeking reappointment as a full member for a 3-year term expiring 2015

Mr. Hutchins addressed the Council. Mr. Hutchins thanked the Council for their previous appointments and commented that it has been exciting to see the growth and development happening in the City. Mr. Hutchins has been recently elected as the Chairman of the Planning Board.

2. Charles Smith - seeking appointment as a full member for a 3-year term expiring 2015

Mr. Smith addressed the Council. Mr. Smith explained that he applied for this position as a way to give back to the City. Mr. Smith was born and raised in the City and has intentions of raising his family here as well. In addition, Mr. Smith is enrolled in courses to achieve his Masters in Public Administration and has an interest in economic development and public management.

Councilor Lipman asked if Mr. Smith has attended any meetings of the Planning Board. Mr. Smith replied that he has not because he learned about the vacancy within the last few weeks.

Councilor Hamel asked if Mr. Smith would have the availability to attend all the meetings. Mr. Smith replied that he would.

3. Don Vachon - seeking appointment as an alternate for a 3-year term expiring 2014

Mr. Vachon was not in attendance and will be interviewed on June 25, 2012.

4. Larry Guild - seeking reappointment as an alternate for a 3-year term expiring 2015

Mr. Guild addressed the Council. Mr. Guild has been a member of the Planning Board for three years and he would like to continue, but has a few concerns. At the time his term would expire, Mr. Guild would be 80 years old and he would like to see the Council appoint some younger members if they apply. In addition, from experience Mr. Guild knows the Planning Board needs two alternates and he would be willing to serve with the understanding that if someone else steps forward he would be willing to resign his seat.

Councilor Baer commented that the number of people serving from each ward on these boards is not fairly divided. In some boards there are several people from one ward and it should be even because they represent the entire City.

COMMUNICATIONS: NONE

PUBLIC HEARING:

1. Establishment of Non-Capital Reserve Funds for Winter Maintenance Stabilization, Laconia School District Health Insurance Stabilization, and Health Insurance Stabilization

Mayor Seymour read the notice of posting and opened the public hearing at 8:03 p.m.

City Manager Myers advised that these accounts are mean to established sustainable budgeting for the future and requested the Councils support of these funds.

With no members of the public wishing to speak, Mayor Seymour closed the public hearing at 8:05 p.m.

2. Supplemental Appropriation for Grant Funds of \$250,139 for the Laconia School District for Fiscal Year 2011/2012

Mayor Seymour read the notice of posting and opened the public hearing at 8:05 p.m.

Councilor Hamel confirmed that this is not a grant with matching funds associated. City Manager Myers explained that this was a grant that has already been received and this is to ensure the appropriation level is accurate.

With no members of the public wishing to speak, Mayor Seymour closed the public hearing at 8:06 p.m.

3. Municipal & School Budget for Fiscal Year 2012/2013

Mayor Seymour read the notice of posting and opened the public hearing at 8:07 p.m.

With no members of the public wishing to speak, Mayor Seymour closed the public hearing at 8:08 p.m.

PRESENTATIONS: NONE

MAYOR'S REPORT:

Mayor Seymour acknowledged Councilor Lipman for being awarded the NHPR Financial Executive of the Year for Large Non-Profit. This is a tremendous honor and the value provided for not only the Council, but the community at large makes us very fortunate to have his experience and dedication.

Mayor Seymour addressed the retirement of Charlotte Dubois, Director of the Laconia Housing Authority, after 22 years. Many members of the Council have worked with Ms. Dubois and she will be greatly missed.

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE

COMMITTEE REPORTS:

1. **FINANCE: (Lipman, Hamel, Baer)**
 - a) WOW Trail Fund
 - b) Special Item Budget Requests Procedural Review
 - c) Huot Center

No report on any item in committee

2. **PUBLIC SAFETY:** (Baer, Doyle, Lahey)
 - a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. **GOVERNMENT OPERATIONS & ORDINANCES:** (Doyle, Bolduc, Lahey)
 - a) Energy Committee
 - b) Vending and Licensing Fees
 - c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

No report on any item in committee

4. **PUBLIC WORKS:** (Bolduc, Baer, Lahey)
 - a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
 - b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
 - c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

No report on any item in committee

5. **LAND & BUILDINGS:** (Hamel, Lipman ,Bolduc)
 - a) Repair & maintenance of City Buildings
 - b) Former Laconia Police Department Building

No report on any item in committee

- **Request by City Manager to Schedule a Meeting of the Land & Buildings Committee for June 25, 2012 Beginning at 6:00 p.m. Regarding the Downtown TIF Discussion**

Councilor Lipman moved to schedule a Land & Buildings Committee meeting for June 25, 2012 beginning at 6:15 p.m. regarding the Downtown TIF discussions. Seconded by Councilor Bolduc. **Motion passed unanimously.**

LIAISON REPORTS: NONE

MANAGER'S REPORT:

City Manager Myers reviewed his submitted Financial & Operational Trends (see Attachment #1) and Project Updates (see Attachment #2). City Manager Myers encouraged the public to view the reports on the City's website.

City Manager Myers advised the Council that the proposed changes to Chapter 195 and its Appendix A has been submitted to the vendor database via email, as well as from the Weirs Action Committee. The email that was sent provided a link to comment and it would be the intent to hold a public hearing in late summer.

City Manager Myers reported that Motorcycle Week is well underway and commented that the City has a wonderful group of employees across all departments; the dedication and knowledge that the employees have for the event is amazing.

Councilor Hamel asked if there is a requirement for the vendors to display their license in a location that can be seen by those walking by. Councilor Hamel noted that in his visit to walk the area, he could only see five to six licenses from the sidewalk and it would make the job of the Licensing Clerk easier if they were displayed properly. If they are not displayed, Councilor Hamel would like to see a fine imposed to the vendor for making more work for the Licensing Clerk. Capt. Clary advised that this is being done now and the Police Department enforces the ordinance. City Manager Myers replied that he hears the concern and advised the Council that all of the vendors are paying their fees. Councilor Hamel countered that it would save a lot of time if the vendors would just follow the rule. In addition, Councilor Hamel would like to see those that are set up vending without a permit should be fined, because the other vendors all have to pay for the license and follow the correct procedure to get them. Capt. Clary replied that this is being done and the Police Department has issued summons for vending without a permit and the fine is \$100. City Manager Myers advised that the employees are out trying to make sure that the vendors are following the rules. Councilor Hamel replied that the vendors are making the Licensing Clerk take too much time and if it is not displayed they should be getting a fine for that as well.

Councilor Bolduc asked if the Friday night vending was successful. City Manager Myers replied that it was, with many vendors waiting until they had determined the weather would be favorable.

Councilor Hamel asked if the ATM machines need to be licensed and if so where should they be displaying a license. City Manager Myers explained that they are taped to the machine and it would be wonderful if they were all displayed so they can be seen easily but if you look at it from the Licensing Clerk, they know who has been approved and who hasn't and they have an ongoing knowledge of the vendors.

City Manager Myers advised that tax bills went out in the mail today and will be due on July 13.

Councilor Hamel noted that it is his understanding that South Main Street is scheduled to be paved and he has noticed the gas company going into the vacant lot and digging for gas leaks. It would be the request to have contact made with the gas company to determine if they will be doing additional digging before the paving is done. City Manager Myers replied that he will look into this. Councilor Hamel also advised paving beginning at Court Street.

NEW BUSINESS:

1. Authorization for City Manager to Sign on Behalf of the City for Brownfield's Grant for the Lakes Region Facility

City Manager Myers reviewed the memorandum submitted by Planning Director Shanna Saunders outlining the process for the grant.

Councilor Bolduc moved to authorize the City Manager to sign on behalf of the City for the Brownfield's Grant for the Lakes Region Facility. Seconded by Councilor Doyle. **Motion passed unanimously.**

2. Authorization for City Manager to Sign on Behalf of the City for Community Planning Grant through the New Hampshire Housing Finance Authority

City Manager Myers reviewed the memorandum submitted by Planning Director Shanna Saunders. City Manager Myers advised the Council that this is a 25% matching grant, of which one quarter of the match must be of cash and cannot be of in kind services. The intent of the Director Saunders would be to utilize

the Orton Family Foundation Grant, in kind services and \$812.50 each year for fiscal years 2012/2013 and 2013/2014 from the Consultant Service line in the operating budget of the Planning Department.

Councilor Hamel moved to authorize the City Manager to sign on behalf of the City for the Community Planning Grant through the New Hampshire Housing Finance Authority and acknowledged the matching funding of \$812.50 each year for fiscal years 2012/2013 and 2013/2014. Seconded by Councilor Bolduc. **Motion passed unanimously.**

3. Request to Designate the City Manager as an Authorized Party to Represent the Council in Decisions Regarding the Lakes Region Facility Security Provided by the Laconia Police Department – City Manager

City Manager Myers explained that the City has been providing security for the Lakes Region Facility in exchange for a small amount of revenue for several years. The agreement has been that the City will enter the property if there is an incident on the property and has no bearing on the parcel or the sale of it. At this time, the State is requesting confirmation from the Council that the City Manager has the authority to act on behalf of the City and he will in turn authorize the Chief of Police to act on behalf of the City Manager.

Councilor Lipman moved to designate the City Manager as the authorized party to represent the Council in decisions regarding the Lakes Region Facility security provided by the Laconia Police Department. Seconded by Councilor Lahey. **Motion passed unanimously.**

UNFINISHED BUSINESS:

1. Second Reading of a Resolution to Establish a Non-Capital Reserve Fund - Winter Maintenance Stabilization Account

Councilor Baer moved a second reading of a Resolution to Establish a Non-Capital Reserve Fund - Winter Maintenance Stabilization Account. Seconded by Councilor Bolduc. **Motion passed unanimously.**

2. Second Reading of a Resolution to Establish a Non-Capital Reserve Fund – Health Insurance Stabilization Account

Councilor Baer moved a second reading of a Resolution to Establish a Non-Capital Reserve Fund – Health Insurance Stabilization Account. Seconded by Councilor Bolduc. **Motion passed unanimously.**

3. Second Reading of a Resolution to Establish a Non-Capital Reserve Account for Laconia School District – School Health Insurance Stabilization Account

Councilor Lipman moved a second reading of a Resolution to Establish a Non-Capital Reserve Account for Laconia School District – School Health Insurance Stabilization Account. Seconded by Councilor Lahey. **Motion passed unanimously.**

4. Second Reading of a Resolution Authorizing a Supplemental Appropriation for Grant Funds of \$250,139 for the Laconia School District

Councilor Bolduc moved a second reading of a Resolution Authorizing a Supplemental Appropriation for Grant Funds of \$250,139 for the Laconia School District. Seconded by Councilor Lahey. **Motion passed unanimously.**

5. Budget

- a. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - b. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - c. Second Reading of a Resolution to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - d. Second Reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - e. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - f. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2012 and Terminating June 30, 2013
 - g. Second Reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants for the Fiscal Year Beginning June 1, 2012 and Terminating June 30, 2013
6. Council membership on the CIP Committee
 7. Milfoil Treatment Funding Request
 8. WOW Trail
 9. Master Plan
 10. EPA Update
 11. Sewer & Water Master Plan
 12. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
 13. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS: NONE

COUNCIL COMMENTS:

Councilor Lahey advised the Council that he had received a complaint a number of months ago regarding a property on Willow Street. Councilor Lahey visited the property this past weekend and discovered the property has been purchased and renovated by Larry Greeley and is no longer in need of repair.

NON - PUBLIC SESSION:

Councilor Bolduc moved to enter into non-public session according to RSA 91-A:3, II:(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; and (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Councilor Lipman.

Mayor Seymour advised that Chief Adam, Capt. Clary, Detective Cameron, Police Commissioner Clement and Police Commissioner Maheux would be joining the Council in the non-public session.

On a roll call vote of the Council it was entered into non-public session at 8:32 p.m.

Councilor Bolduc moved to come out of non-public session at 9:50 p.m. Seconded by Councilor Lipman. **Motion passed unanimously.**

Councilor Bolduc moved to seal the minutes of the non-public session for two years. Seconded by Councilor Lipman. **Motion passed unanimously.**

ADJOURNMENT:

Councilor Bolduc moved to adjourn at 9:51 p.m. Seconded by Councilor Baer. **Motion passed unanimously.**

A True Record Attest:

Mary A. Reynolds
City Clerk