



**LACONIA CITY COUNCIL  
SPECIAL MEETING  
JUNE 15, 2015  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Engler called the meeting to order at 7:00 p.m.

**RECORDING SECRETARY:** City Clerk Mary Reynolds

**ATTENDANCE:** Councilor Ava Doyle, Councilor David Bownes, Councilor Henry Lipman, Councilor Brenda Baer, Councilor Robert Hamel, Councilor Armand Bolduc.

Mayor Engler noted that there are were six (6) Councilors in attendance and a quorum is established.

**STAFF ATTENDANCE:** City Manager Scott Myers, Finance Director Donna Woodaman

**I. FIRE DEPARTMENT – CHIEF KEN ERICKSON**

Chief Erickson introduced Communications Chief Jim Hayes from Lakes Region Mutual Fire Aid (LRMFA). Chief Hayes reviewed the history of LRMFA and the roll of the City in its history. The benefits of the City, the makeup of the group as a Municipal Corporation, the budget process for LRMFA and staffing levels.

Chief Erickson reviewed the Fire Department budget. Discussion followed regarding allocations proposed for radio replacement, overtime savings, SAFER Grant fire fighters funding, overdose incidents within the City and the cost thereof, regionalized equipment options, staffing needs for the department, and hazards within the City impacting the needs of the department.

**II. CODE ENFORCEMENT – DIRECTOR SHANNA SAUNDERS**

Director Saunders reviewed the budget for the department. Property Maintenance achievements were discussed.

**III. CONSERVATION COMMISSION – PLANNING DIRECTOR SHANNA SAUNDERS**

Director Saunders reviewed the budget for the department and the request for funding for the Black Brook Geomorphological Study.

#### **IV. HERITAGE COMMISSION – PLANNING DIRECTOR SAUNDERS**

Director Saunders reviewed the Special Items request to make minimal funding for outreach initiatives of the Commission.

#### **V. PLANNING DEPARTMENT – PLANNING DIRECTOR SHANNA SAUNDERS**

Director Saunders reviewed the budget for the department. Discussion followed regarding the Master Plan, economic development of the City and the potential proposal for the added position of an Economic Development Coordinator within the City. Downtown TIF Advisory Board member Pat Wood joined the discussion to offer the opinion of the Downtown TIF Advisory Board for this position.

#### **FINANCE – DIRECTOR DONNA WOODAMAN**

Director Woodaman reviewed the budgets for IT/GIS, Employee Benefits, Finance, Insurance, Principal & Interest, Reimbursable and Welfare.

#### **ADMINISTRATION – CITY MANAGER SCOTT MYERS**

City Manager Myers reviewed the budgets for General Administration, Non-Departmental/Contingency, Special Items, Legal, and Records/Elections.

*Councilor Hamel moved to extend this meeting to 10:20 p.m. Seconded by Councilor Bolduc. **Vote was 6-0 and the motion passed.***

City Manager Myers advised that there will be a meeting on June 22, 2015 beginning at 6:00 p.m. for general budget discussion and requested that if any members of the Council would like a specific department to come back that they let him know by the end of the week.

#### **OTHER ITEMS**

Mayor Engler requested the Council to approve the non-public minutes of May 26, 2015 tabled from the June 8, 2015 meeting.

*Councilor Bolduc moved to approve the non-public minutes #2 of May 26, 2015. Seconded by Councilor Bownes. **Vote was 6-0 and the motion passed.***

*Councilor Bolduc moved to unseal the non-public minutes #2 of May 26, 2015. Seconded by Councilor Bownes. **Vote was 6-0 and the motion passed.***

Mayor Engler advised that he would like to schedule a special meeting on June 29, 2015 for the sole purpose of holding a public hearing regarding the Colonial Theatre Renovation Project and the benefits to the community under RSA 33:3.

*Councilor Bolduc moved to schedule a Special Meeting on June 29, 2015 at 7:00 p.m. Seconded by Councilor Doyle. **Vote was 6-0 and the motion passed.***

*Councilor Bolduc moved to schedule a public hearing during the June 29, 20145 Special Meeting under RSA 33:3, the finding of benefit of the Colonial Theatre Renovation Project for the public purposes of redevelopment of an underutilized structure, the benefit of having civic auditorium space, improvement to the local tax base and creation of employment opportunities. Seconded by Councilor Baer. **Vote was 6-0 and the motion passed.***

**ADJOURNMENT**

*Councilor Bolduc moved to adjourn at 10:10 p.m. Seconded by Councilor Baer. **Vote was 6-0 and the motion passed.***

Respectfully Submitted:

Mary A. Reynolds  
City Clerk

DRAFT