



**LACONIA CITY COUNCIL MEETING
JUNE 23, 2014
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Edward Engler called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Ava Doyle led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors in attendance: Councilors Doyle, Bownes, Lipman, Baer, Hamel and Bolduc.

Also present City Manager Scott Myers and Finance Director Donna Woodaman.

Mayor Engler stated that a quorum of the Council is present.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular Meeting and Budget Hearing of June 9, 2014

*Councilor Bolduc moved to approve the budget hearing minutes of June 9, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

*Councilor Bolduc moved to approve the regular minutes of June 9, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

CONSENT AND ACTION CALENDAR:

1. Temporary Traffic Order 2014-10, NH Lakes Association at Endicott Rock Park

*Councilor Doyle moved to approve Temporary Traffic Order 2004-10, NH Lakes Association at Endicott Rock Park. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. Request by Caron's Ice Cream to expand hours in conjunction with the Weirs Beach Fireworks schedule

*Councilor Bolduc moved to approve the request by Caron's Ice Cream to expand hours in conjunction with the Weirs Beach Fireworks schedule as proposed. Seconded by Councilor Doyle. **Motion passed unanimously.***

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:

Dennis Lintz, 59-65 Weirs Blvd, addressed the Council regarding a grievance filed with the City regarding the Amy Lafond case. Mayor Engler asked who the complaint was filed with. Mr. Lintz replied that it was filed with the Laconia Police Department, Laconia Police Commission, the City Manager and the County Attorney.

Mayor Engler asked what the details of the grievance are. Mr. Lintz replied that it involves the corruption in the investigation of the case. Mayor Engler advised that this topic is not within the City Council jurisdiction and he would need to bring this to the Police Commission. Mr. Lintz replied that he has to no avail. Mayor Engler again advised that the City Council has no jurisdiction over the Police Commission.

INTERVIEWS:

Planning Board: *(2 regular terms expiring and 1 alternate position vacant)*

1. Jerry Mailloux - seeking reappointment as a full member for a 3-year term expiring 2017

Mr. Mailloux was interviewed.

Councilor Hamel and Councilor Bownes commented that Mr. Mailloux does a great job on the Planning Board.

Councilor Bolduc thanked Mr. Mailloux for this service.

Councilor Hamel suggested suspending the Council Rules to appoint Mr. Mailloux this evening. Mayor Engler advised that this will be done later in the agenda.

Mayor Engler asked for Mr. Mailloux's perspective on the design standards that were approved by the Planning Board regarding the architectural review process and why Mr. Mailloux feels it was necessary. Mr. Mailloux replied that his expertise is more of site and structural matters rather than the architectural stand point but commented that having direction and guidance for what the goal is for an overall look of the City has been outlines. When an applicant comes in and there isn't information to give them it makes it more difficult and now there is a tool for them to work with.

Mayor Engler asked whose value judgments were used. Mr. Mailloux replied that it is the Planning Board and City Staff discussing them and adjusting them as needed. Something valued one way today could be valued completely differently in six (6) months. This will also open up dialog with the applicants and encourage ongoing discussions. Mr. Mailloux added that there was not a lot of push back from the architectural or engineering professionals in the area.

COMMUNICATIONS: NONE

PUBLIC HEARING:

1. Proposed 2014/2015 Municipal & School Budget

Mayor Engler opened the public hearing at 7:10 p.m. with the reading of the notice of posting made in the Friday, June 13, 2014 issue of the Laconia Daily Sun, offices of the Laconia School District, the Gale Memorial Library and the Laconia Community Center.

Mayor Engler invited the public to speak. With no members of the public wishing to do so Mayor Engler closed the public hearing at 7:11 p.m.

2. Proposed Resolution Relative to amending the Downtown TIF Plan

Mayor Engler opened the public hearing at 7:12 p.m. with the reading of the notice of posting made in the Tuesday, June 17, 2014 issue of the Laconia Daily Sun, at City Hall, the Gale Memorial Library and the Laconia Community Center.

Mayor Engler invited the public to speak.

John Moriarty, representing the Laconia Main Street Initiative, Mr. Moriarty supports the language and the encouragement of participants in the TIF Advisory Board to be members of the Downtown business community. Mr. Moriarty thanked Kevin Dunleavy and Shanna Saunders for their contributions to the TIF Advisory Board.

With no other members of the public wishing to speak Mayor Engler closed the public hearing at 7:16 p.m.

PRESENTATIONS: **NONE**

MAYOR'S REPORT: **NONE**

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: **NONE**

COMMITTEE REPORTS:

1. FINANCE: (Lipman, Hamel, Baer)

- a) WOW Trail Fund
- b) Downtown TIF Financing

No report on any item in committee

2. PUBLIC SAFETY: (Baer, Doyle, Bownes)

- a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units
- d) Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside
- e) Proposed Charter amendments regarding the Municipal Primary Election

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Bownes)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.

c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

No report on any item in committee

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS:

Councilor Bownes reported the Planning Board has voted to move forward an ordinance regarding architectural regulations to the Council.

MANAGER'S REPORT:

City Manager Myers reviewed the Recycling Report and the Monthly Economic Development Report.

City Manager Myers thanked all of the participants, including visitors, property owners, vendors and City Staff for making this year's Motorcycle Weeks another successful event.

Councilor Doyle asked if the street sweeper can make a run through the Weirs area because it is needed.

Councilor Hamel commented that there are utility poles that need to be removed on Union Ave in the area of the newly constructed sidewalk and requested to reach out to have them removed. City Manager Myers replied that he will look into this.

NEW BUSINESS:

1. Request to approve the Engineering Design Contract for the Lakes Business Park Trail System

Mayor Engler explained that this proposal comes from the Board of Directors for the Lakes Business Park. When the park was developed there was a proposal to take advantage of the existing neighborhood system of trails. There was a moved upon development of the park to make this an amenity to the park but it was not completed for lack of funding. This is being brought forward again, mainly by the Town of Gilford, from a recreational standing. The original engineer, Fluet Engineering, has presented the original engineering plan and assisted with a walk through of the trails.

Councilor Baer moved to appropriate \$11,710 for the Fluet Engineering services relating to the Lakes Business Park trail system. Seconded by Councilor Bolduc.

Councilor Lipman stated that he sits on the Lakes Business Park Board and he feels that it is necessary to honor the original agreement and approve the request.

Councilor Baer commented that it will be a natural trail system and will be maintained as such. Mayor Engler added that if there is terrain that is unsafe it will be evaluated to determine if walkways will need to be adjusted.

Councilor Hamel commented that there is an estimate in the memorandum indicating that this is going to have a cost of approximately \$180,000. Mayor Engler advised that this is not accurate because it was inclusive of having paved walk ways which is not the intent at this time. Councilor Hamel asked who is

going to provide the maintenance once it is open because the Parks & Recreation Staff for the City is already stretched too thin and suggested a sidewalk from one end to the other. Mayor Engler advised that there is a designated walking lane on the street currently and it was purposely built off center for the lane.

Mayor Engler commented that the completion of the proposed trail system is going to be highly contingent on the Town of Gilford applying for and receiving grant funding as a recreational amenity and the maintenance of the trail would be managed by the Town of Gilford. Although the trail system can be accessed from the end of Lafayette Street none of the actual trails are in the City.

Councilor Bownes asked if there were any other competitive bids received for this project and that he isn't sure about investing the money without having an accurate vision of the plan being able to be followed through. Mayor Engler replied that a competitive bid has not been sought because they went directly to the original engineer.

Councilor Lipman again stated that the responsibility is to honor the original agreement and this is a matter of integrity. The conservation groups have a reason to press the issue and the best course of action is to honor the agreement.

Councilor Baer commented that the money that is being discussed is not City money but is money that belongs to the Lakes Business Park Maintenance Fund which is funded from taxes within the park billed by the Town of Gilford and is set aside for these types of projects. It cannot be used for anything else.

Councilor Bownes asked what the commitment made prior was. Councilor Lipman reviewed the basic original agreements that stated that for the approval of the Lakes Business Park that this would be done. The bottom line is there were commitments made and the history documented verifies that this needs to be completed. Councilor Bownes agreed that there should be an honoring of the commitment but that there has not been a clear determination of what the entire project will cost or if the design is going to be implemented. Councilor Lipman replied that his understanding is that the design process will utilize as much as possible of what is currently at the site, the conservation groups will be assisting in the trail clean up and the Town of Gilford will be applying for grants.

Mayor Engler added that the large portion of the requested amount is for the foot bridge and the permitting that will need to happen for the project.

*Mayor Engler called the question. **Motion passed with 5 in favor and 1 opposed.***

2. Tentative Collective Bargaining Agreement with the Laconia Police Officers' Association

This item was removed from the agenda.

3. Approval of a proposed Resolution Relative to Amending the Downtown TIF Plan

*Councilor Bownes moved to adopt the resolution relative to amending the Downtown TIF Plan relative to the Advisory Board as outlined in Article XV as presented. Seconded by Councilor Baer. **Motion passed unanimously.***

Councilor Hamel asked when these terms would go into effect. City Manager Myers replied that this will occur as soon as reasonably practical to allow for posting and advertising. The current representatives will be notified.

4. Request to sign the 2014 Unlicensed Dog Warrant for the issuance of Civil Forfeiture fines

Mayor Engler advised that the list is available if anyone would like to review the list.

*Councilor Lipman moved to approve the 2014 Unlicensed Dog Warrant for the issuance of Civil Forfeiture fines. Seconded by Councilor Bolduc. **Motion passed unanimously.***

5. Re-purpose Request

City Manager Myers reviewed the request with the Council.

Councilor Baer moved to approve the following re-purpose of funds:

<i>FROM: 01-497-431-0003</i>	<i>City Hall Natural Gas Boiler Updates</i>	<i>\$13,104</i>
<i>TO: 01-497-431-0006</i>	<i>City Hall AC Condenser & Oil Tank Removal</i>	

Seconded by Councilor Lipman.

Councilor Lipman asked if the evaluation has been done to determine if the natural gas boiler can operate on oil as well. City Manager Myers replied that it only runs on natural gas.

*Mayor Engler called the question. **Motion passed unanimously.***

6. Transfer Requests

City Manager Myers reviewed the transfer requests for the Accrued Leave Stabilization Account and the Fire Staffing Stabilization Account.

Councilor Hamel moved the following transfers:

ACCURED LEAVE STABILIZATION ACCOUNT

<i>FROM: 01-212-001-0001</i>	<i>Primex Premium Refund Liability</i>	<i>\$111,289.94</i>
<i>TO: 82-301-010-0000</i>	<i>Accrued Leave Stabilization Account</i>	

FIRE STAFFING STABILIZATION

<i>FROM: 01-445-106-0000</i>	<i>Fire Sick/Hurt Coverage</i>	<i>\$35,000.00</i>
<i>FROM: 01-445-108-0000</i>	<i>Fire Vacation Coverage</i>	<i>\$35,000.00</i>
<i>TO: 82-301-014-0000</i>	<i>Fire Staffing Stabilization Account</i>	

Seconded by Councilor Bolduc.

Councilor Baer asked what will happen to the Fire Staffing Stabilization account if the budget does not reflect the staffing for the SAFER Grant employees. City Manager Myers replied that if this is the case then someone on the prevailing side of the motion could make a motion for reconsideration during the same meeting. If the budget were passed and at the next meeting someone on the prevailing side would like a motion for reconsideration they would need to make the request in writing and placed on the agenda. If money is moved and at some point it was not needed there would need to be a public hearing and the City would have to advertise that there is an intent to repurpose the funds.

Councilor Lipman asked how much is needed for the five (5) weeks that are not covered under the grant. City Manager Myers replied that the estimated amount for all expenses is approximately \$32,000 and is in the proposed budget. The following fiscal year would be the entire amount.

Councilor Lipman confirmed that the way the account was established it does not leave itself to be used exclusively for the SAFER Grant employees. City Manager Myers confirmed that it is for staffing in general and added that SAFER Grant additional employees has had a positive impact in many areas.

Councilor Bownes asked what the current fiscal health is of the Accrued Leave Stabilization Account and what the impact would be if the funds were placed in Contingency. City Manager Myers replied that he believes the balance is approximately \$250,000 on a liability of approximately \$700,000. Typically if there is a retirement throughout the course of a year the general rule is to try and pay the cost from the department budget but in some instances the amount is too large to expect the funding to come from the department and the stabilization account would be utilized through a transfer request to the Council.

Councilor Bownes asked if the \$250,000 is something that is consistently carried over from year to year. City Manager Myers replied that the balance is but if there is a significant retirement that is coming up the department would not be expected to come up with. They are handled on a case by case basis.

Councilor Hamel asked if the funding in the Fire Staffing Stabilization could be used to supplement the budget needs of \$32,000 for the five (5) weeks not covered under the SAFER Grant. City Manager Myers replied that it could through a transfer request but his opinion would that immediately draining the account would not be encouraged. When the budget that is currently ending was adopted the collective bargaining agreements were not in place and the Chief has done a great job managing the requirements of the agreements.

*Mayor Engler called the question. **Motion passed with 4 in favor and 2 opposed.***

City Manager Myers reviewed the end of year transfer requests.

Councilor Hamel moved the following transfers as proposed:

FROM: 01-431-343-0000 Contingency \$3,000
TO: 01-417-101-0001 Election – Salaries

FROM: 01-431-343-0000 Contingency \$3,000
TO: 01-431-357-0040 MC Week Consortium

FROM: 01-479-101-0000 Parks - Salaries \$4,000
TO: 01-419-235-0000 City Hall Maintenance – Building

FROM: 01-431-343-0000 Contingency \$8,000
TO: 01-435-304-0000 Contracted Services

FROM: 01-479-101-0000 Parks - Salaries \$2,500
TO: 01-480-304-0000 Contracted Services

Seconded by Councilor Bolduc.

Councilor Baer commented that two of the items are from Parks – Salaries and at the last meeting there was a large amount requested from the same account. City Manager Myers advised that a long time employee that retired and the job description was updated resulting in the position staying vacant for a little longer than would normally be the case. Also, when a long term employee retires the employee hired to replace them will be at lower rate of pay. This resulted in the overage of funds in the Parks – Salaries account.

Councilor Hamel commented that the air conditioning system at the Police Department was replaced a few years ago and now there is additional costs for the air ventilation system and requested to know why there are still problems. City Manager Myers replied that there were separate issues. When the building was built there was some discrepancy on the zones for the building and that has been rectified. The current issues resulted from the humidity from last year caused damage because of the lack of a vapor barrier over the slab. There were mold and humidity issues in many building throughout the region that had never experienced them before.

Mayor Engler called the question. **Motion passed unanimously.**

7. Carry Forwards

Mayor Engler explained that these are amounts that were budgeted in the Fiscal Year 2013/2014 budget that have not been expended and staff is requesting to encumber these expenses for ongoing projects.

Mayor Engler encouraged a main motion and if there are exclusions they should be made in a subsidiary motion. It was also noted that there was a change to the Library request to add \$23,163 for Building Maintenance and a revised list has been presented to the Council.

Councilor Bolduc moved to approve the following Carry Forwards as presented:

CITY

Administration

- \$14,000** **From 01-431-303-0001 - Information Technology – (2014)**
These funds were appropriated in FY14 for GIS Software Development, this is an on-going project.
- \$ 5,000** **From 01-489-480-0031- Operating Budget (2014) – Special Items – Milfoil Treatment**
\$ 5,000 **From 01-499-489-0007 – Milfoil Treatment (2011)**
\$ 5,000 **From 01-499-489-0004 – Milfoil Treatment (2012)**
\$ 1,054 **From 01-499-489-0003 - Milfoil Treatment (2010)**
These funds are for were appropriated to fulfill our commitment to DES to help eliminate milfoil in the surrounding lakes. This was our fourth year of a five year commitment. This money will be held until such time as the State requests payment.
- \$32,013** **From 01-499-431-0004 - Environmental Related Expenses (2012)**
\$40,000 **From 01-497-431-0005 –Environmental Related Expenses (2013)**
This money will be used to go towards Environmental related legal expenses or costs associated with environmental related clean-ups.

Legal

- Operating Budget**
- \$30,000** **From 01-402-225-0001 – Other Attorney’s /Environment (2014)**
These funds will be used to go towards Environmental related or other legal expenses as necessary.
- \$10,000** **From 01-402-225-0005 – Litigation (2014)**
This money will be used to for costs related to properties that are tax dedeed by the City

Conservation

\$1,780 *From 01-422 Operating Budget Conservation Commission (2014)*
\$2,448 *From 01-497-422-0006 – Conservation Commission (2013)*
\$2,561 *From 01-499-422-0004 - Conservation Commission (2011)*
\$2,157 *From 01-499-422-0005 – Conservation Commission (2012)*

Water quality is a priority in the City of Laconia & the Laconia Conservation Commission has embarked on studying what options available to clean up various water sources in the City. The funds will be used to study and assist with providing vital data to identify storm water issues, maintain clean drinking water and also to identify milfoil propagation and ways to contain the milfoil from spreading.

Assessing

\$10,320 *From 01-411-304-0000 – Outside Contracts (2014)*
\$14,207 *From 01-497-411-0002 – Assessing O/S Reval (2013)*

These funds are used to hire professional services in the case of appeals as well as to be used towards the costs of the next property revaluation in Fiscal Year 15.

Library

Operating Budget

\$ 6,000 *From: 01-481-257-0000 Books – (2014)*

These funds are allocated to the purchase new software called HOOPLA that partners with local library's to bring movies, audio books, music and television for free.

\$23,163 *From: 01-481-235-0000 Building Maintenance (2014)*

This funds are for upgrades to the light fixtures in several of the rooms in the old part of the library, the work has begun and is expected to be complete by mid-July.

Parks

Operating Budget

\$1,675 *From 01-479-306-0000 – Adopt A Spot (2014)*

These funds will be used in FY15 to purchase new barrels for the Adopt-A-Spot locations throughout the City.

\$40,000 *From: 01-497-479-0026 Endicott Rock Engineering (2013)*

These funds will be carried forward for use in Engineering at Endicott Rock due to the Sand Migration Study completed previously.

\$4,429 *From: 01-499-479-0017 -Playground Revitalization (2013)*

These funds was appropriated to renovate the playground equipment at Wyatt Park.

\$13,104 *From: 01-497-431-0006 City Hall A/C Condenser & Oil Tank Removal (2014)*

These funds are to cover the cost of replacing the Air Conditioner Condenser at City Hall and the remaining funds will be applied towards the cost of removing the old oil tank at City Hall that is no longer used since the boiler was converted to Natural Gas in FY14.

Planning

\$19,469 *From: 01-405-304-0000 Outside Contracts (2014)*
\$19,308 *From: 01-497-405-0005 – Outside Contracts (2013)*

These funds will be used for various new ordinances and revisions to existing ordinances.

\$19,946 *From 01-405-306-0000 - City Master Plan (2014)*

\$20,000 *From 01-497-405-0003 – City Master Plan (2013)*

These funds will be carried forward to be used in preparing the City Master Plan update, the update is estimated to cost approximately \$60,000.

Public Works

- \$356,633** **From 01-497-500-0013 – Street Repairs (2014)**
These funds will be used for on-going road improvements throughout the City.
- \$ 6,528** **From 01-499-500-0039 – Guard Rails and Railings (2013)**
These funds will be used in our ongoing effort to improve guard rails, railings and fencing throughout the City.
- \$30,000** **From 01-497-500-0042 – Comprehensive Drainage Study (2012)**
\$28,995 **From 01-499-500-0043 - Comprehensive Drainage Study (2013)**
The overall cost of the study is estimated to be about \$150,000. The 1st phase of this project was funded in FY10, this project was not funded in FY11. Many areas of the City's storm water drainage infrastructure are undersized and in varying stages of deterioration. Currently we are working with a professional engineer to study problem areas in the City and our public work crews are repairing these troubled areas as we go with money from the operating budget.
- \$ 2,481** **From 01-499-500-0002 - Landfill Cap/Liner Replacement (2009)**
This money was originally appropriated for this purpose and a significant amount of work has been completed. We are continuing working on additional repairs. These repairs will be completed by Public Works employees and only materials will be charged to this account.
- \$40,000** **From 01-499-500-0044 - Academy Street Bridge Study (2013)**
This project involves funding of a Bridge Study and possibly some preliminary design of the Academy St Bridge over Durkee Brook. The bridge was constructed in 1930 and is on the state's red-list, making it a high priority for repair. We expect State funds to be available in FY2018 for the improvements to this bridge.
- \$20,000** **From 01-497-500-0045 – Bridge Program Engineering (2014)**
\$20,000 **From 01-499-500-0045 – Bridge Program Engineering (2013)**
This line funds item is for securing a qualified bridge engineering consultant to outline, monitor and administer input into the State Bridge Aid Program on behalf of Laconia.
- \$40,000** **From 01-497-500-0046 – Court Street Bridge Study (2014)**
These funds are appropriated for a study of the Court Street Bridge to determine the need for improvements and or replacement.
- \$ 3,415** **From 01-499-500-0027- Traffic Light Replacements (2011)**
\$30,000 **From 01-497-500-0047 –Traffic Lights Union & Gilford (2014)**
These funds from 2011 remain from the replacement of the traffic signals at Court and Main. Due to increased video technology the cost to replace these signals was less than expected. The remaining funds from 2011 will go towards the replacement costs for the lights at Union and Gilford Ave, if not all funds are needed for this project then the remaining funds will be used for other Traffic light repairs or replacement throughout the City.
- \$35,000** **From 01-497-500-0031 – Sidewalks (2013)**

- \$ 4,140** **From 01-499-500-0031 – Sidewalks (2011)**
This is an ongoing project to repair, reconstruct existing sidewalks and construct new sidewalks in the City.
- \$20,743** **From 01-497-500-0048 – Parking Garage Deck Repairs (2014)**
The parking Garage is 45 years old and has some moisture intrusion issues that need to be addressed on the first level of the garage. There is also some concern with some deterioration of several portions of the structural steel that should be examined.
- \$62,200** **From 01-497-500-0049 – City Wide Drainage Improvements (2014)**
These funds will be used to complete drainage issues that have been identified through the on-going Comprehensive Drainage Study performed over the past several years throughout the City.

Sanitary Sewer

- \$ 1,824** **From 90-499-497-0030 – Sewer Force Main Emergency Repairs (2012)**
The Sewer force mains in the City vary in size and age, there is approximately 10 miles of this pressure pipe in our system. There have been several breaks in recent years; which has revealed our need to have properly sized repair hardware on hand. It is highly important from both an emergency and public health standpoint that we have a supply of hardware in stock and readily available.
- \$50,000** **From 90-499-700-0035 – Sanitary Sewer Study (2012)**
\$ 3,014 **From 90-499-700-0031 – Sanitary Sewer Study (2011)**
This project continues to be a priority as requirements are set by the EPA for the measurement of inflow and infiltration of groundwater into the sewer.
- \$ 6,358** **From 90-499-401-0025 Old North Main Pump Station Engineering (2013)**
This appropriation is to fund the cost of engineering to replace the existing generator with a new state of the art generator. The current generator is located inside the building and according to current requirements a larger more powerful generator is needed and should be placed outside the building.
- \$56,089** **From 90-497-497-0039– SCADA (2014)**
Supervisory Control & Data Acquisition (SCADA) is a software computer system that allows for monitoring and controlling pump station activities remotely. These funds will be used for on-going upgrades to this system.
- \$17,256** **From 90-497-497-0038– Keasor Court P/S Generator (2014)**
These funds were appropriated in FY14 for the replacement of the generator, if there any funds remaining from the Generator replacement they will be used to update the pumps & motors at this pump station that were installed in 1956.
- \$2,000** **From 90-497-497-0027– Gravity Sewer Mains (2013)**
These funds are part of a long range project of replacing various sections of gravity sewers throughout the City. This project has been on-going for several years.
- \$20,251** **From 90-497-497-0035– Pump Station Contingency (2014)**
These funds were appropriated in FY14 for the replacement of parts, pumps etc at the various pump stations that comes up unexpectedly during the year.

\$180,000 **From 90-497-497-0036– Old North Main St/Clearwater Pump Station Upgrade (2014)**
Engineering for this project was completed in 2012. This project involves the replacement of the generator, transfer switch, motor control center, pumps, valves and the discharge piping at this station. This work is expected to begin in the summer of 2014. An additional request for \$95,000 in FY15 budget should complete the funding for this project.

Seconded by Councilor Lipman.

Councilor Hamel moved to remove the amount of \$39,946 for the City Master Plan of because he believes the City has received grants sufficient to cover this cost. Seconded by Councilor Lipman.

City Manager Myers commented that the two items making up the \$39,946 are needed and recommended for carry forward. It was advised that \$20,000 can be eliminated from the proposed budget and that matching funds for in-kind services will be needed for the grants that have been received. .

Councilor Bownes asked what the impact would be to eliminate items. Mayor Engler advised that it would flow into the General Fund balance. Councilor Lipman add that it would not affect the tax rate and to complete the work for the Master Plan the previously appropriated funds will be needed.

*Mayor Engler called the question for the subsidiary motion. **Motion failed with 1 in favor and 5 opposed.***

*Mayor Engler called the question for the main motion. **Motion passed with 5 in favor and 1 opposed.***

8. Budget Discussions

Mayor Engler suggested that for the purpose of discussion that each budget resolution have a second reading and at that time motions to amend for each particular appropriation can be made; to allow for the Finance Director and City Manager to calculate the absolute amounts correctly there could then be a motion to table the motions, which are precedent to the main motions and amendments, until the July 14, 2014 meeting at which time they will be brought forward for approval. This suggestion is being made to have structure for the discussions.

Councilors Lipman and Hamel suggested having general discussion rather than a structured discussion to allow for a non-committed discussion. Mayor Engler again encouraged a structured discussion, however the Council chose to have an informal discussion.

After general discussion, including comments from Superintendent Terri Forsten, Business Administrator for the School District Ed Emond, School Board Member Scott Vachon, School Board Member Joe Cormier, Police Chief Chris Adam and Fire Chief Ken Erickson, Alan Beetle representing the WOW Trail, the following adjustments were agreed upon by general consensus:

- Remove the Court Street lights appropriation of \$25,000
- Increase the amount for bonding of the Central Fire Station by \$7,000
- Decrease Lakes Region Public Access by \$10,000
- Increase the Motorcycle Week Association Dues by \$3,000
- Decrease the Health Insurance by \$30,000
- Decrease the Master Plan by \$20,000
- Increase the Police Department budget by \$50,000 for increased staffing

- Decrease School expenses by \$30,000 and increase revenue by \$30,000 for a net impact of \$60,000
- Increase Motor Vehicle revenue by \$30,000
- War Service Credit & Overlay for Abatements – No net impact
- Adding the Wyatt Park funds from Special Revenue account – No net impact
- Adjusting Recycling/Collection #'s in Solid Waste – No net impact
- Reallocated SSF Capital from Black Brook to SCADA – No net impact
- Adjust Downtown & Lakeport TIF revenue – No net impact
- Remove \$15,000 from the Internal Services Fund
- Move \$300,000 from Street Repairs to Contingency

UNFINISHED BUSINESS:

1. Second Reading of a Resolution Relative to Dissolution of the Wyatt Park Special Revenue Fund and Appropriating the Remaining Funds to the General Fund for the Fiscal Year Beginning July 1, 2014 and Termination June 30, 2015

*Councilor Bolduc moved a second reading of a Resolution Relative to Dissolution of the Wyatt Park Special Revenue Fund and Appropriating the Remaining Funds to the General Fund for the Fiscal Year Beginning July 1, 2014 and Termination June 30, 2015. Seconded by Councilor Baer. **Motion passed unanimously.***

2. Budget Resolutions
 - a. Second Reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year beginning July 1, 2014 and Terminating June 30, 2015
 - b. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - c. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - d. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - e. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - f. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Lakeport for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - g. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015
 - h. Second Reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015

Mayor Engler again encouraged the Council to make main motions with amendments to make the adjustments to the appropriations followed by a motion to table until July 14, 2014. The consensus of the Council was to not have a second reading and to request the adjustments be made and brought to the Council at the meeting of July 14, 2014.

*Councilor Bownes moved to table the second reading of the proposed budget resolutions until the meeting of July 14, 2014 at which time amended resolutions will be presented to the Council for amendments. Seconded by Councilor Bolduc. **Motion passed unanimously.***

3. Milfoil Treatment Funding Request
4. WOW Trail
5. Master Plan
6. EPA Update
7. Sewer & Water Master Plan
8. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
9. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS:

Request to waive the Council Rules of Procedure

*Councilor Hamel moved to suspend the Council Rules of Procedure for the purpose of making an appointment this evening. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Planning Board: (2 regular terms expiring and 1 alternate position vacant)

1. Jerry Mailloux - seeking reappointment as a full member for a 3-year term expiring 2017

*Councilor moved to reappoint Jerry Mailloux as a full member to the Planning Board for a 3-year term expiring 2017. Seconded by Councilor. **Motion passed unanimously.***

COUNCIL COMMENTS: **NONE**

NON - PUBLIC SESSION: **NONE**

ADJOURNMENT:

*Councilor Lipman moved to adjourn at 9:46 p.m. Seconded by Councilor Hamel. **Motion passed unanimously.***

Respectfully Submitted,

Mary A. Reynolds
City Clerk