



**LACONIA CITY COUNCIL MEETING  
JULY 14, 2014  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Engler called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor David Bownes led the Salute to the Flag.

**ROLL CALL:**

Deputy Clerk Anders called the roll with the following Councilors in attendance: Councilor Doyle, Bownes, Lipman, Bear, Hamel and Bolduc.

Also present were City Manager Scott Myers and Finance Director Donna Woodaman.

Mayor Engler stated that a quorum of the Council is present.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

*Councilor Bolduc moved to approve the regular minutes of June 23, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

**Mayor Engler noted that there has been a change to this evening's agenda. Under "Presentations" Senator Hosmer has been removed and placed on the agenda for July 28<sup>th</sup>, 2014. In his absence there will be a presentation from Planning Director Shanna Saunders regarding the Master Plan process.**

**CONSENT AND ACTION CALENDAR:**

1. Request by Easter Seals NH to use City Docks for the 14<sup>th</sup> annual HK Powersports Land & Poker Run to be held on July 19, 2014 (attached)

*Councilor Bolduc moved to approve the request Easter Seals NH to use City Docks for the 14<sup>th</sup> annual HK Powersports Land & Lake Poker Run to be held on July 19, 2014. Seconded by Councilor Doyle. **Motion passed unanimously.***

2. Request for 10x10 space on the Boardwalk by PR Motion on August 9, 2014 from 10am to 5pm

*Councilor Bownes moved to approve the request by PR Motion for use of Boardwalk space on August 9, 2014 from 10 a.m. to 5 p.m. Seconded by Councilor Doyle. **Motion passed unanimously.***

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:**

Dennis Lintz (59-65 Weirs Boulevard) addressed the council regarding the budget. Mr. Lintz thanked Mayor Engler for keeping him informed about the previous Police Commission meeting and stated that the grievance he filed was not heard. Mr. Lintz presented the council the official grievance he filed and also a letter filed in October regarding the grievance he filed regarding the Amy Lafond case. Mr. Lintz described what he believed happened during the accident. Mr. Lintz thinks the police budget should be cut because the incident that happened should have been prevented and it was not. Mr. Lintz further commented that he doesn't feel the police officers are properly educated to perform their duties.

Mayor Engler thanked Mr. Lintz for the material he handed out and advised him that it would be reviewed.

**INTERVIEWS:    NONE**

**PUBLIC HEARING:        NONE**

**PRESENTATIONS:**

1. The update from Senator Hosmer on the Legislative Session

**This item has been moved to the July 28, 2014 meeting.**

2. Master Plan Update

Planning Director Shanna Saunders reviewed a prepared presentation with the Council and reviewed the Master Plan process.

Mayor Engler asked when the Master Plan process would start. Director Saunders replied that the hope is to have the Facebook page up and running by the end of this week.

Council Bolduc asked why the first one is the Lakeport Association. Director Saunders replied that it is just an example and as soon as she has a list of meetings she will be reaching out to the various groups to be interviewed. The Master Plan advisory team will be doing interviewing and if the Council would like to be interviewed or wants to do interviews they can let her know and be trained to do it.

Mayor Engler asked who and what the Master Plan Advisory Team (the Team) is. Director Saunders explained that the Team is a group she has put together and they have been meeting for a couple months. They have been working with Orton Foundation to do the outreach process.

Mayor Engler asked how many people are on the Team. Director Saunders replied that they wanted a well-rounded community committee with age, experience and geographic base. There are three (3) individuals from each village. One business owner, one nonprofit and one residential representative for a total of nine (9) people. They have also reached out to Parks and Recreation Director Kevin Dunleavy to be a City employee on the Team and also Seth Nuttelman from the Laconia Water Department. They feel the two City employees have a well-rounded idea of the City services and thought they would be a good fit. They are also hoping to get the schools involved but have not yet but they are hopeful to have one for the fall.

Mayor Engler asked if these individuals will be involved in the entire process. Director Saunders replied that they would be and mentioned that there are two (2) Planning Board members and two (2) Zoning Board of Adjustment members on the Team. The hope is to use them at the beginning to do the outreach protocol this summer and have data for the fall.

Mayor Engler asked where the sit downs are going to happen. Director Saunders replied that she does not have a specific spot at the moment but would like to do one in the Weirs, one in Lakeport and one in Downtown. They have also thought about doing some in local business parking lots if they have their permission to do so and on shift changes at businesses.

Councilor Lipman asked Director Saunders to describe what the context of the Master Plan process itself will be. Councilor Lipman also wants to know where the Master Plan direction has been and where we would like to be in today's economy. Director Saunders replied that the Orton process is an 18 month process and it is to write the first three (3) chapters of the Master Plan; the last Master Plan had seven (7) or eight (8) chapters but this new Master Plan process will take several years. This summer's project is gathering what the values of the City are they want the community to know that their input is needed and the rewrite is for them and these values are going to be used to form the mission and value statement which is a required piece of the Master Plan for the City. The Team will then start getting into the nuts and bolts of everything. Director Saunders advised that we cannot devise the chapters if we don't have an engaged audience so this is trying to do that. The Team is working with Carsey Institute to gather a large scale, more typical listening session in October where they will take the values collected through a round table dialogue. The hope is to have updates for the Council each quarter.

Councilor Lipman sees the value in this but the sequencing of it and the important parts are too late in the process and he believes that giving developers a picture of how we want to use land and economically there is some concrete things that need to be moved upon instead of what is being gathered right now. Councilor Lipman feels finding ways for broad participation is a good idea but he thinks that we need to get moving on the heart of it. Director Saunders replied that they will give it consideration and try to fast track to get to that part.

Councilor Bownes asked Director Saunders to give him a sense of the platform to develop the Master Plan so people have an idea. It is good what they are doing but they also need to tell people what they are doing right now for businesses and residents of the City. Director Saunders replied that the function of the Orton family foundation is to seek an engaged public in a value based decision making process and they do not specialize in Master Plans. They do all kinds of city and town projects but they really want to reach out to the community to get as many people involved in the decision making process and to get the values of the community. The last Master Plan process the value that came out was the value of the lakes and that tied to updating facilities and services to protect the lakes and what environmental protection we have for the lakes as well as to build an economy around the lakes. You start with the value and it feeds the chapters and helps people gather goals and objectives.

Council Bownes asked how long the process is. Director Saunders replied that the Orton Family Foundation part is 18 months so they are hoping the outreach process this summer and bringing it back to the community in the fall and the Orton group is going to spend the winter writing out the chapters in the Master Plan. The mission statement will be constructed by September or October. Then the Team will bring that back to the community this spring to ask the community if this is what they want. Then the City will spend the last part of the budget in finalizing those specific chapters based on what has been done.

Council Bownes asked if the Planning Board is assigned to this project. Director Saunders replied that they were involved and two (2) members of the Planning Board are on the team.

Councilor Hamel asked if the Orton Family grant specifies how the information for the Master Plan is going to be gathered. Director Saunders stated they have provided the circle in the handout as the framework but they are letting the Team do what they feel is best. The coasters had been done previously but the parking space initiative has not been done before.

Councilor Hamel asked if the Orton family foundation is physically in the City during this process. Director Saunders stated that the home office is in Vermont and they have come to all of the Master Plan Advisory meetings. There will be a meeting without them next week. They have been helpful without having them physically present.

Councilor Hamel asked when the next Master Plan is due. Director Saunders replied that the last Master Plan was started in 2003 and ended in 2007. They are hopeful for a 2016/2017 Master Plan completion. Council Hamel asked how the 2007 plan took four (4) years to complete and if four (4) year old data helped. Director Saunders stated that it doesn't and that is why they are doing an update.

Director Saunders stated this is not something that should be completed soon but is a large scale and be a roadmap for the City for the next decade or longer. She really thinks 24 months is not unreasonable for the report to be complete.

Councilor Hamel questioned if this is required by the State. Director Saunders replied that it was required if the City has site plan regulations.

Councilor Lipman stated that the world is moving so fast that this information will be irrelevant and we should spend more time discussing this.

Mayor Engler asked who approves the first three chapters. Director Saunders stated that the Planning Board would approve it.

Mayor Engler asked if the Council would be involved at all in the process. Director Saunders replied that the entire plan is approved by the Planning Board and the Planning Board would like the Council to be as involved as possible. Once the Facebook page is up she would like the council to friend them and keep track of what is going on.

Mayor Engler asked about the three (3) villages and when the visions of the Team goes to the villages is every square inch of Laconia in those villages. Director Saunders stated no that it wasn't but she wants to reiterate that she wants every person of the City to give input. The Team recognizes that City is larger than the three (3) villages.

Mayor Engler stated that depending on where you draw the lines he would argue that a huge priority of the existing businesses are not in these three (3) categories and are being excluded in the process. Director Saunders stated that they would not be excluded and she want to encompass the entire City.

Councilor Baer stated that over the years there have been several community outreach and everyone has the same input. Developing the same information we always get we should be working on the more

crucial benefits. Councilor Baer stated that the same people go to the meetings and less and less people are involved.

Director Saunders stated that she is not seeking radical change but it would be unjust not to ask the questions and make sure the City has the same values or what the new ones are. Director Saunders wants to reach a greater amount of participation especially with using the coasters idea.

Councilor Bownes commented that the pyridine that the Orton Family Foundation is using in terms of the first half of the circle and he is a little concerned and that they don't have experience developing Master Plans. Director Saunders said the Orton Foundation is only here for the first part of the project. There is still money in the bank to hire a firm to finish the process. The Planning Department and staff thought bringing the Orton Family Foundation in would be a good idea so they could do something fun to get input from the City and want them engaged the City.

Councilor Bownes stated he is not being critical but just raising concerns. Director Saunders said the concerns are valid and she will bring them back to the Team.

Lipman discussed that we are forming the entire master plan. It is a different way to collect information but none of us will be surprised.

Mayor Engler commented that any land use change does need to be reviewed by the Council and approved.

Councilor Lipman noted that if it takes three (3) years to get to a plan by the time it is completed it will be old information.

Mayor Engler thanked Director Saunders for her presentation.

#### **MAYOR'S REPORT:**

Mayor Engler stated that we have set July 25, 2014 deadline for Downtown TIF Advisory Board applications due to the vote held at the last Council Meeting to reconstruct the Board and word has gone out through City Hall. The criteria for the members was laid out in the reconstruction resolution approved. Mayor Engler encouraged anyone interested or would like to find out more information to call City Manager's Office. There are also two (2) other TIF districts, Lakeport and Weirs Beach, and if anyone is interested in those they should also call the City Manager's office.

Councilor Baer asked if the applications are available now. City Manager Myers stated that it is the same application that is used for all the City boards and is available online or it is available at City Hall if anyone would like to pick them up.

Councilor Bownes asked if we have anyone who has applied. Councilor Bolduc responded that no one has come forward.

Mayor Engler stated that it is too early to tell and there has been some interest but no applications as of yet because the process has just started. City Manager Myers stated that the information has been in the Laconia Links, existing board members have been notified with a letter and those who have been following the process are in tune with what's going on. The reason the July 25<sup>th</sup> date was decided as a deadline is so the applications can be reviewed for the first council meeting in August and the Council

could do appointments at the end of August and can get the board active in September. If someone applied after July 25 they could still put them on the agenda for the second week in August and there would still be time.

Mayor Engler announced a calling to the public for the need for Election Officials, specifically in Wards 2,4 and 5. There is a statewide primary the second Tuesday in September and it is not far away. There are a number of vacancies and in ward 5 there is no Moderator, Ward clerk or Selectman. If anyone lives in these wards and wants to volunteer or get more information please call the City Clerk's office at 527-1265.

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:            NONE**

**COMMITTEE REPORTS:**

**1. FINANCE: (Lipman, Hamel, Baer)**

- a) WOW Trail Fund
- b) Downtown TIF Financing

**No report on any item in committee**

**2. PUBLIC SAFETY: (Baer, Doyle, Bownes)**

- a) Fair St./Court St. traffic problems and accidents

**No report on any item in committee**

**3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)**

- a. Energy Committee
- b. Vending and Licensing Fees
- c. Chapter. 119, Building Construction regarding signed architectural plans for residential units
- d. Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside
- e. Proposed Charter amendments regarding the Municipal Primary Election

**No report on any item in committee**

**4. PUBLIC WORKS: (Bolduc, Baer, Bownes)**

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

**No report on any item in committee**

**5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings

**No report on any item in committee**

**LIAISON REPORTS:      NONE**

**MANAGER'S REPORT:**

City Manager Myers reviewed the Recycling Report, Monthly Economic Development Report and Project Updates.

City Manager Myers noted that the Boat Tax Revenue has increased due to marketing the ability to perform them at the City Clerk's Office. Preliminary figures show the revenue, just for the month of June, has increased over past years.

Councilor Baer asked if the Weirs Beach Sand Migration Study is completed. City Manager Myers replied that the Woods Hole group is finishing the study and should have a report soon. Councilor Baer asked if we would be addressing this issue in this fiscal year budget. City Manager Myers said that it was not included in the proposed budget but would occur next year and advised that when the report is done he will bring it to Council to review and look at funding options for next year.

City Manager Myers thanked City staff, including Parks and Recreation, Public Works, the Police and Fire Departments, for assisting with the change of the date for the July 4<sup>th</sup> fireworks and making sure all spectators were safe and had fun.

Mayor Engler asked how the figures looked for Motorcycle Week.

City Manager Myers reported preliminary numbers and gave a list of previous years to the Council. This year over approximately \$123,000 was attributed expenses. We were down approximately \$20,000 in vendor revenue and also there may be issues with one large vendor taking up a lot of space and only receiving one permit. City Manager Myers went over revenue and expense history for the prior four (4) years.

Councilor Bownes asked why there is a loss of Motorcycle Week revenue, which was steady for four (4) years, based on vendor fees. City Manager Myers explained that the loss from 2009 through 2013 revenue is pretty consistent. City Manager Myers explained that there may have been confusion with vendors due to the dates and also some sites did not have any vendors at all. Also other properties did not have as many vendors as in the past. It is unsure if the decline is because of the loss of property locations having vendors.

Mayor Engler asked for a review of the Police overtime budget which has increased since 2011. City Manager Myers said that the out of town police expenses dropped down this year.

Mayor Engler stated that the Fire Department overtime has remained the same. City Manager Myers replied that it had but they are also paying retirement contributions which are higher. A number of factors play into it.

Councilor Hamel asked why Public Works would be fixing the trench on Union Avenue and when it will fix it. City Manager Myers said it is a temporary patch and he will check with them on it.

Councilor Lipman commented that since the Motorcycle Week money is put into a dedicated fund that has resulted in the City avoiding costly capital expenditures with use of the money.

**NEW BUSINESS:**

1. Request for fundraising for Gilford Police Dept. VS Meredith Police Dept. Sept. 7, 2014 at Robbie Mills for a Charity Fundraising /Softball game. (attached)

John Acorn from the Meredith Police Department addressed the Council. Mr. Acorn explained that every year they do a fundraiser across the State and this year they are doing a softball event with the Gilford Police Department. The majority of the donations goes to local charities and cancer research. All money is given back to the community and it is a nonprofit organization. There will be retired sports stars to sign autographs. They are also going to donating money to the field.

*Councilor Lipman moved to approve the request by the Meredith and Gilford Police Departments to use Robbie Mills field for a Charity Fundraising/Softball Game on September 7, 2014. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. Request to approve the revised Charter amendments and to schedule a public hearing for July 28, 2014 during the regular Council meeting (attached)

Mayor Engler explained that the revisions to the charter have to do with the election amendment. The second reading was done at the last meeting and the City Clerk has submitted some revised wording after submitting it to the Secretary of States office. The Council is being asked to approve the revised wording and hold a public hearing on the July 28, 2014.

City manager Myers stated that the three (3) changes to the amendments were when the Supervisor of the Checklist meet and complying with state RSA, the second one dealt with filing for a recount and the hours to file, and the cost to file for a recount. The recount would be a \$25.00 flat fee if a person wants a recount.

*Councilor Baer moved to approve move to approve the proposed amendments to Article II of the Laconia City Charter with the modifications for additional revisions as requested by the State of NH Attorney General's Office, Secretary of State and Department of Revenue Administration. Seconded by Councilor Bolduc. **Motion passed unanimously.***

*Councilor Baer moved to schedule a public hearing on the revised charter amendments to Article II for July 28, 2014 during the regular City Council Meeting, which begins at 7:00 p.m. Seconded by Councilor. **Motion passed unanimously.***

3. Continue Budget Discussion

Mayor Engler explained that the intent is to have a discussion and formalize the amendments that were discussed at the last meeting that the Council reached consensus on. At the end of "New Business" the new numbers will be adopted on any and all budget resolutions based on what was done at the last meeting. The second readings of the resolutions will take place during "Unfinished Business"

Councilor Bownes asked the Council if everyone agrees on the changes as presented.

City Manager Myers reviewed the changes that were requested at the last meeting of the Council. City Manager Myers also commented on a change that was also made regarding reserves to close the Franklin Ash Dump; the cost is less than anticipated and moneys will be returned to the municipalities in

the cooperative. The estimated amount return for the City will be \$500,000 and that is being requested to place in contingency with the use being determined at a later time.

There is also a change to the revaluation figures that was presented. There was a small surplus from the prior revaluation and at the advice of the auditors it has been placed in the revaluation budget and removed from the principle and interest payments.

Councilor Bownes requested to review other changes that were not presented by the City Manager as being reflected in the updated figures. City Manager Myers referred the Council to the packet given to them with the other changes, such as the Fire Department staffing and the WOW Trail reductions.

After general discussion, Mayor Engler requested to move the consensus items and amend the resolutions for a second reading. City Manager Myers agreed that this is the appropriate way to proceed. Mayor Engler reviewed the changes for accuracy.

*Councilor Bownes moved to amend the General Fund Resolution to reflect the adjusted amount to be raised by taxes as \$36,037,308. Seconded by Councilor Lipman. **Motion to amend passed unanimously.***

*Councilor Hamel moved to amend the Internal Service Fund Resolution to reflect the adjusted amount of total revenues as \$1,013,556. Seconded by Councilor Bolduc. **Motion to amend passed unanimously.***

*Councilor Bolduc moved to amend the line item appropriations to the Sanitary Sewer Fund to reflect moving \$100,000 from the Black Brook Pump Station Generator Upgrade to Pump Station Control Data System with no change to the bottom line. Seconded by Councilor Hamel. **Motion to amend passed unanimously.***

*Councilor Lipman moved to amend the Tax Increment Finance District – Downtown Resolution to reflect the adjusted amount of total revenues as \$185,763. Seconded by Councilor Bownes. **Motion to amend passed unanimously.***

*Councilor Bolduc moved to amend the Tax Increment Finance District – Lakeport Resolution to reflect the adjustment amount of total revenues as \$2,508. Seconded by Councilor Doyle. **Motion to amend passed unanimously.***

Mayor Engler made a request for consensus that there are no other amendments to be made at this time. No members of the Council brought forward any additional amendments.

#### **UNFINISHED BUSINESS:**

##### **1. Budget Resolutions (TABLED FROM MEETING OF JUNE 23, 2014)**

Mayor Engler advised that the before made amendments are now reflective in the amounts to be approved for each Resolution.

##### **a. Second Reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year beginning July 1, 2014 and Terminating June 30, 2015**

Mayor Engler requested any further amendments of the Council to be brought forward.

*Councilor Baer moved to reduce the General Fund by \$32,000 for the line item associated with the SAFER grant firefighters salaries reflected in the Fire Department budget. Seconded by Councilor Bownes.*

Councilor Lipman asked if there is funding in the Fire Department Staffing Stabilization Account to cover the cost of the staffing until the end of the fiscal year. City Manager Myers replied that there is but the intent of the account was to save as much funding as possible into the account over the two (2) years of the grant for the purpose of making a fair assessment of the needs with some funding available at the conclusion of the grant and recommended leaving the \$32,000 as is at this time. If the Council is to decide at a later time to instruct the City Manager to discontinue funding for the additional staffing at the expiration of the grant they have that authority to do so at that time. City Manager Myers also noted that there may be vacancies over the next year that can be filled with a lower salary staff and there may be a reduction in filling vacancies in the interim and that should be taken into consideration.

Councilor Baer commented that leaving the \$32,000 in the budget reflects as the Council being in agreement to retain the four (4) additional staff and that is not the message she would like to send because the City is not in the position to fund this item after the grant is done. City Manager Myers disagreed and stated that he feels it was clear from the beginning that the City is under no commitment after the two (2) years grant is completed and the Council also made it clear that they were going to give the process two (2) years to allow for savings into the stabilization account. City Manager Myers also noted that there were additional expenses associated with the last collective bargaining agreement that resulted in less funding being available to the stabilization account and that was not taken into consideration at that time.

Councilor Bownes stated that he appreciates the City Manager's position but feels that questions about hiring new employees or making replacements is a concern because we shouldn't be doing that with the idea that we will be fully staffing these positions at the conclusion of the grant. With the current economic circumstances this would not be a reasonable decision to make and there is not enough information to make a decision for funding and shouldn't be budgeted as if we could.

Councilor Lipman commented that Councilor Baer and City Manager Myers make valid points. As it stands today the Council was very clear that if they could not recognize savings they would not be retaining the positions and at this time the \$32,000 would complete the fiscal year. If the City cannot fund the full \$400,000 for the additional staffing there may be a compromised, incremental staffing that can be found. Councilor Lipman added that he does not want it to be construed as his support for the \$32,000 as being support for retention after the fiscal year is concluded.

Councilor Hamel commented that he is inclined to leave the funding in the budget. This will allow for options as the fiscal year approaches and may allow for lower staffing levels without leaving a substantial increase in the budget. Although it is beginning to look more likely that the additional staff cannot be funded it is a wise decision to leave the funding in the budget at this time.

Councilor Bolduc commented that leaving the funding in the budget and supporting a lower level of staffing is not how the Chief would like to make it work. Councilor Hamel commented that at the last discussion Chief Erickson commented that he would take what he could get for staffing at the conclusion of the grant.

Councilor Bownes commented that the point he is trying to make is that funding the \$32,000 now is not necessary because it can be funded when all of the information is received at a later time in the fiscal year.

Councilor Doyle commented that in the course of any year the contingency needs to be used for various items and by taking a conservative approach and funding it up front rather than planning on contingency that may not be there.

*Mayor Engler called the question for the amendment request. **Motion to amend failed with 2 in favor and 4 opposed.***

Councilor Lipman commented that in the discussions of the WOW Trail funding there were two (2) proposals on the table; the first was to remove the full appropriation of \$15,000 and the second was to remove \$7,000 and to fund the insurance portion only. Councilor Lipman stated he would support reducing the WOW Trail contribution by \$7,000 with the understanding that it is a onetime reduction.

*Councilor Baer moved to reduce the WOW Trail appropriations by \$7,000 as a onetime reduction. Seconded by Councilor Bolduc. **Motion to amend the appropriation passed with 5 in favor and 1 opposed.***

*Mayor Engler called the vote for the second reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2014 as amended. **Motion passed with 5 in favor and 1 opposed.***

**b. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Hamel moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015 as amended. Seconded by Councilor Lipman. **Motion passed unanimously.***

**c. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Lipman moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015 as amended. Seconded by Councilor Hamel. **Motion passed unanimously.***

**d. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015. Seconded by Councilor Doyle. **Motion passed unanimously.***

**e. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015. Seconded by Councilor Hamel. **Motion passed unanimously.***

**f. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Lakeport for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Lakeport for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015 as amended. Seconded by Councilor Doyle. **Motion passed unanimously.***

**g. Second Reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Hamel moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District – Downtown for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015 as amended. Seconded by Councilor Lipman. **Motion passed unanimously.***

**h. Second Reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015**

*Councilor Hamel moved a second reading of a Resolution Relative to Making Itemized Appropriations of the Anticipated Grants for the Fiscal Year Beginning July 1, 2014 and Terminating June 30, 2015. Seconded by Councilor Bolduc. **Motion passed unanimously.***

City Manager Myers commented that on behalf of the Finance Director and himself he would like to thank the Council for all of their efforts in the budget process.

2. Milfoil Treatment Funding Request
3. WOW Trail
4. Master Plan
5. EPA Update
6. Sewer & Water Master Plan
7. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
8. Strategic Planning/Goal Setting

**NOMINATIONS, APPOINTMENTS & ELECTIONS:                      NONE**

**COUNCIL COMMENTS:**

Councilor Lipman requested a response from the City Manager to the Master Plan process that was presented. City Manager Myers replied that he will get this to him. Councilor Hamel agreed.

Councilor Lipman added that he feels there needs to be a better balance in the development of the community to avoid being a target for socioeconomic issues. A discussion was held regarding the land use and school attendance as it relates to the balance of the City.

Mayor Engler commented that the discussion had this evening was a good start but the individual Councilors need to make themselves in the process.

Councilor Hamel offered a potential Front Porch Award nominee located behind the high school. City Manager Myers replied that they have received this nomination and are awaiting a few more before having a ceremonial presentation.

Councilor Lipman commented that concerns from the Council regarding the County needs for a corrections facility has been stated and encouraged the Council to look at the amortization schedules and indicate what can be afforded by the City. Working with the County would be more helpful than waiting for them to come to the City. Mayor Engler agreed that a new facility can be constructed within a reasonable amount without programming but the philosophical debate is if a new facility is all that is needed or if programs needs to be added which will cost more in personnel and square footage. Councilor Lipman replied that his position is that the problem in front of us needs to be solved and working through the programming can done; make the process where we can and address the physical issues with the facility now. Councilor Lipman recommended taking the position to support a physical structure and to focus on programming as time goes on.

City Manager Myers offered to have this discussion as and agenda item for the August 11, 2014 meeting.

Councilor Bownes commented that he would like to have updates from the Police Department with the status of the Recovery Court and the progress made with the additional funding.

**NON - PUBLIC SESSION:**

*Councilor Bolduc moved to enter into non-public session according to RSA 91-A:3, II: (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Councilor Hamel.*

*On a roll call vote of the Council it was entered into non-public session at 9:29 p.m.*

*Councilor Bolduc moved to come out of non-public session at 9:45 p.m. Seconded by Councilor Bownes. **Motion passed unanimously.***

*Councilor Hamel moved to seal the minutes of the non-public session for two (2) years. Seconded by Councilor Bownes. **Motion passed unanimously.***

**ADJOURNMENT:**

*Councilor Bolduc moved to adjourn at 9:46 p.m. Seconded by Councilor Baer. **Motion passed unanimously.***

Respectfully Submitted,

Stacy Anders  
Deputy City Clerk