



**LACONIA CITY COUNCIL MEETING
JULY 22, 2013
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Michael Seymour called the meeting to order at the above date and time

SALUTE TO THE FLAG:

Councilor Ava Doyle led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

Councilor Lipman joined the meeting at 7:05 p.m.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular Minutes of July 8, 2013

Mayor Seymour requested to add the letter sent to the Belknap County Commission regarding the correction facility project as an attachment to the minutes.

*Councilor Bolduc moved to approve the regular minutes of July 8, 2013 with the addition of the attachment. Seconded by Councilor Baer. **Motion passed unanimously.***

CONSENT AND ACTION CALENDAR: **NONE**

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:

Norm Soucy and Brian Byrne from Aavid Thermalloy addressed the Council. Mr. Soucy announced that Aavid Thermalloy has chosen to move their corporate headquarters back to the City, including the design center, North American sales and administrative offices. There has been substantial improvements made to the facility to accommodate the administrative and sales operations of the company and plan to continue to invest in the community. Mr. Soucy added that they are focusing on a strong relationship with the Huot Technical Career Center and the Lakes Region Community College with their advanced manufacturing programs as well as being committed to the community development of the greater Laconia area. Mr. Soucy thanked the City Manager, Mayor, Belknap County Economic Development Council, Lakes Region Community College, and Laconia High School for their support to Aavid for the 50 years they have been in the City.

Mr. Byrne commented that Aavid Thermalloy is a member of the community and they have noticed the business community that they have moved to the City and provided directions to the facility. As the

position of Aavid is heightened in the thermal engineering community there will be a positive impact on the community.

Mayor Seymour thanked Mr. Soucy and Mr. Byrne for the announcement to the Council and a round of applause was had.

Jake Colby, from Project Extra, asked if they were on the agenda this evening. Mayor Seymour explained that they are on the agenda under New Business.

INTERVIEWS:

Conservation Commission: *(1 full member vacancy)*

1. Lisa Morin - seeking reappointment as a full member for a 3-year term expiring 2016

Ms. Morin addressed the Council.

Mayor Seymour asked if there is any specific reason that interests Ms. Morin in continuing. Ms. Morin replied that she has been able to assist with a grant for Jewett Brook and she feels the investment of her time into the community is worthwhile. Ms. Morin has a background in Environmental Conservation and is employed by the Belknap County Conservation District and this has allowed her to complete research and have a better understanding of the processes and needs to the commission.

Zoning Board of Adjustment: *(1 full member vacancy)*

1. Orry Gibbs - seeking reappointment as a full member for a 3-year term expiring 2016

Ms. Gibbs addressed the Council.

Mayor Seymour asked what interests Ms. Gibbs in continuing with the Zoning Board. Ms. Gibbs replied that she feels zoning has a learning curve to it and she has learned enough at this point to make contributions. Ms. Gibbs has a schedule that allows for her to attend continuing education programs and her background as a real estate paralegal lends additional knowledge.

COMMUNICATIONS: NONE

PUBLIC HEARING: NONE

PRESENTATIONS:

1. Senator Andrew Hosmer's Update to the Council – **POSTPONED UNTIL AUGUST 12**
2. Happy Tails Dog Park Presentation

Brie Elliott, President of Happy Tails Dog Park of the Lakes Region, reviewed a prepared presentation with the Council (see Attachment #1).

Councilor Lipman asked how far the process is with respect to developing finances as a non-profit. Ms. Elliott replied that they have been fundraising since 2008 and a fundraising plan would be provided with a final plan if they are given permission to move forward.

Councilor Hamel asked how the funds are raised. Ms. Elliott replied that it is done through public advertising and fundraising events with 400 members. There has not been a large push for funding because approval has not been received from the City.

Councilor Hamel asked what geographic area would be using the dog park. Ms. Elliott replied that they would be from all over the Lakes Region.

Councilor Hamel asked how many parks the group currently has. Ms. Elliott replied that this would be the first. Initially the group attempted to acquire a piece of privately owned land and it fell through so they are now seeking a municipal parcel.

Councilor Hamel asked if membership fees are charged. Ms. Elliott replied that they do not. Councilor Hamel asked how this could be funded without membership fees or charging for use. Ms. Elliott replied that it will be done through fundraising and charging for use is not permitted under the grant that was obtained to purchase the property.

Mayor Seymour asked if there are any dog parks north of the Concord area, other than Conway. Ms. Elliott replied that she believes there may be one in Littleton.

Councilor Lipman asked how much is anticipated to be needed to maintain the park. Ms. Elliott replied that most of the maintenance will be from volunteers and a maintenance schedule will be provided in the final proposal. The assumption is that \$1,000 to \$2,000 will be needed annual to fund maintenance but that is dependent on donated supplies.

Councilor Bolduc asked if there would be lighting or electricity. Ms. Elliott replied that there will not and the park will be open from dawn to dusk. There will not be water available either.

Councilor Hamel asked what the overall cost estimate is for the full build. Ms. Elliott replied that the cost is estimated to be \$10,000 to \$15,000.

City Manager Myers advised that at this point the group is looking for a preliminary indication of Council acceptance so they can move on to the next step in the process and bring more details moving forward. There is no concern with entering into an agreement because there is framework and language in place from other municipalities that have done a partnership of this kind. The Planning Board and Parks & Recreation Commission has already reviewed the proposal.

Mayor Seymour asked if an official vote is necessary. City Manager Myers replied that an official vote is acceptable bending an engineered plan satisfactory to the Council would be acceptable.

Councilor Hamel asked if there would be access to the back of the parcel for the City if needed. City Manager Myers replied that the plan has been shifted at the request of Parks & Recreation to allow for access.

Councilor Bolduc asked if Parks & Recreation has any concerns. Kevin Dunleavy, Director of Recreation and Facilities, replied that this has been discussed at length and this project would be good for the City. With no area like this currently in the City people are using the existing parks for dogs, which is great, but it leads to clean up issues for the department and instances of loose dogs on playing fields. The parcel being discussed was acquired in the late 1970's and has not been developed and contains limitations because of the terrain. The Parks and Recreation commission feels this is a good location for this type of facility with the City having the ability to be protected through an agreement with this group.

Councilor Bolduc asked if Parks & Recreation would have anything to do with cleaning and maintaining. Director Dunleavy replied that this group is pledging to take on the maintenance of the facility.

Mayor Seymour requested a motion to allow the group to move forward.

Councilor Bolduc moved to allow the group to move forward contingent on a fully engineered site plan being presented. Seconded by Councilor Doyle.

Councilor Lipman commented that before construction can begin a financial plan also needs to be submitted.

Motion passed unanimously.

3. Downtown TIF Update

Director Dunleavy, representing the Downtown TIF Advisory Board, and Planning Director Shanna Saunders presented a prepared presentation for the Council (see Attachment #2). The project being discussed this evening was intended to focus on the gateway project so it can be completed in conjunction with the Main Street Bridge project.

Finance Director Woodaman reviewed the proposed financing schedule with the Council. City Manager Myers emphasized that this is an example and can be modified.

Councilor Lipman asked if the map presented depicts portions of the Riverwalk that have been completed or need to be. Director Dunleavy explained that items 1, 2 and 4 on the priority list have been completed. Councilor Lipman confirmed that of a \$3.7 million project approximately \$500,000 has been completed. Director Dunleavy replied that he believes it was approximately \$350,000 for the three phases that are complete.

Councilor Lipman asked if the sections of the Riverwalk as depicted would create a cohesive path. Director Dunleavy reviewed the Riverwalk map with the Council and identified the dead ending areas and connectivity options.

Councilor Lipman expressed concerns with the Riverwalk not being connected and not continuing. Director Dunleavy explained that momentum has been established and the City is now at the mercy of private land owners to grant easements or begin development of their properties.

Councilor Hamel commented that he thinks it would be best to concentrate on making connectivity of the Riverwalk. If there is use of some existing sidewalks and completing some finish work there could be a partial walk around the Beacon Street East area.

Director Saunders commented that if the Riverwalk segments and the WOW Trail segments were completed by bond funding it would make a continuous walk on the north side of the river from Church Street to Fair Street and would provide connectivity. Councilor Hamel commented that there would be no connectivity on Beacon Street West. Director Saunders replied that there is not at this time but it is part of an approved development plan for the property owner and as soon as they move forward it will be built.

Councilor Hamel asked what the status is for the section behind the Landmark Inn to Fair Street. Director Dunleavy replied that priorities for this include a ramp up to the Main Street Bridge along an existing easement and continuing behind the Walgreens property, through two private properties that still require easements, and through the Meredith Bridge Cemetery. The Hebert Foundry property would also be a private property that would require an easement. The path would connect to a sidewalk on Fair Street and reconnect with the trail.

Director Dunleavy stated that the big issue now that has timing involved is the gateway project at the Main Street Bridge. To avoid a change in the work order for the bridge a decision would need to be made tonight.

Councilor Hamel stated that he feels an amount of \$400,000 for such a small area is not something he can support but a plan with a lesser amount that would get the project started is more reasonable. Councilor Hamel added that he would rather see the Riverwalk done. Adding green space would make the area better and would eliminate some of the concrete. Director Saunders replied that they would be happy to discuss a smaller size plan if the Council can give direction to move forward.

Councilor Hamel commented that he has read in the paper that there is no consensus between the City, property owners and the Laconia Main Street Initiative. Director Dunleavy replied that he feel the project is supported but not at the level that was currently proposed. The TIF Advisory Board feels that this is an opportunity to make improvements to a gateway to the City and the improvements will be there for the next 40 to 50 years. The funding is there and it is a worthwhile project. Although there may not be agreement on the amount proposed there is agreement that some improvement needs to be made.

Councilor Lipman stated that it seems that the basic infrastructure is in need of repair and the question at hand is what to go on top of that. Improvements to the appearance are needed but the extent that is proposed is not acceptable.

Director Saunders asked if the Council could give a dollar amount that they are comfortable with so it can be brought to the engineers to form a proposal and design to be incorporated into the bridge design.

Councilor Baer stated that this is a huge undertaking a lot of money but her concern is what the Downtown merchants feel about the proposal and the Riverwalk project. If this is a priority of the Downtown group she wants to know that. Director Dunleavy replied that at the meetings of the TIF Advisory Board have been attended by members of the Laconia Main Street Initiative and they have taken the position that they do not support improvement at the current level, which indicates they support improvements but not at the level which is being presented. Director Dunleavy added that they Advisory Board has also reached out to other members of the Downtown area and they are in support but to say there is a full consensus is not possible at this time.

Councilor Bolduc stated that there needs to be support of the people that own the buildings and he doesn't feel that all of the brick work and concrete is what they are looking for. Everyone needs to come together and discuss this.

Councilor Lahey stated that more detail on the costs would be helpful. Director Dunleavy referred the Council to a handout from the original engineer's presentation with a breakdown of the cost estimates for the project but additional details are not available at this time.

Councilor Lipman confirmed that the utilities of the area, listed as Item 7 on the engineers cost estimate, is what is required to be done in conjunction with the Main Street Bridge Project. Director Dunleavy replied that this is correct. Councilor Lipman suggested moving forward with Item 7 but that the rest of the estimates are discretionary because an overall theme of the area has not been established for the long term recreation of the area. Director Dunleavy replied that the Advisory Board feels that this gateway improvement is going to be incorporated into the Riverwalk and part of the pedestrian experience that is being strived for. Director Saunders added that this will make the area inviting to those utilizing the pedestrian system.

Councilor Lipman suggested moving forward Item 1 on the engineer's estimate, which includes general conditions, demolition and removals, as well as Item 7, and requesting a plan to make the project come together for a lesser amount.

Director Saunders stated that they understand the original proposal is high and they have asked the consultant to lessen the project. All that was available today was a pencil sketch that included utilities, scaled down seating, and greening of the concrete areas. The preliminary cost for this was approximately \$200,000 and does not include the complex landscape planting plant that was proposed but does include some planters. Councilor Lipman asked if they can move forward with Item 1 and Item 7 and have more conversation about the finishing. City Manager Myers replied that because the structural conditions of the area will be contingent on the surface needs and weight of the landscaping materials it would need to be identified together. It would be his recommendation to fund Item 1 and Item 7 and take another step and give direction on landscaping appropriations as well.

Councilor Lahey stated that in terms of overall expenditures and considering the pocket park on Pleasant Street at a cost of almost \$300,000 for an area abutting a vacant, outdated building is unnecessary. There is no ability for a public/private partnership and he cannot see this being worthwhile but the Main Street Bridge project is going to be there for a long time and is an investment.

City Manager Myers advised that some approval is needed this evening for the staff to move forward with the Main Street Bridge project and discuss the other areas moving forward because none of the other proposals are time sensitive.

Councilor Hamel requested to hear from the Downtown merchants and property owners about how they feel about the proposal. Mayor Seymour advised that there will be an opportunity. Councilor Hamel stated that he would like to hear from them before a vote is taken. Mayor Seymour asked for any other Council comments first.

Councilor Doyle commented that her understanding is that they just need confirmation to move forward and that a final decision does not need to be made this evening. Director Dunleavy replied that they need to know funding so they can direct the engineer to design the plan accordingly.

Councilor Lahey asked if the perimeter of the area that is currently concrete will be changing with the Main Street Bridge project. Director Dunleavy replied that minor modifications to the curbing will be made but nothing measurable.

Mayor Seymour asked anyone wishing to speak regarding this topic to address the Council.

John Moriarty, President of the Laconia Main Street Initiative, expressed that the group has done a lot of thinking and research regarding this item and have had daily meetings. The Executive Committee formulated what they thought was their best recommendation and circulated it to their distribution list of 285 individuals. There was a good response and since that time there have been conversations with as many businesses as possible. Mr. Moriarty outlined that they have been presenting all material available and the analysis is that there is not support of the project as presented and the highest priority should be the development of the northwest portion of the Riverwalk. The Laconia Main Street Initiative sees the purpose of the Downtown TIF is to generate private funds invested within the City and the idea that the WOW Trail should be the primary access and the Riverwalk should be the access to areas off the WOW Trail is what is needed. Mr. Moriarty added that the overall focus needs to be on what will happen with the entire Downtown TIF district and not just those that are abutters to the proposed construction. The Laconia Main Street Initiative would be willing to meet with the Downtown TIF Advisory Board and members of the Council to discuss this further and they look forward to helping with the process.

Councilor Hamel thanked Mr. Moriarty and asked what level of the Main Street Bridge project can be supported or if the committee is completely against it because Mr. Moriarty did not answer that question. Mr. Moriarty replied that he has asked those in the Laconia Main Street Initiative if they would be acceptable to having the concrete placed back in the area rather than having in landscaped and they have only received a few responses. From those responses the majority has said they would be acceptable of this. Mayor Seymour asked if those asked if they are were with the understanding that structural changes could be made to accommodate future growth in that area. Mr. Moriarty replied that these are business people and he is sure they understand the implications of not doing so.

Jim Sawyer, representing the property owners in the Downtown core urban renewal area, expressed that this group has made a private commitment in the Downtown area and they have the understanding that the TIF funds were being raised to add infrastructure to the Downtown area. The proposed gateway project is the face of Downtown and it would be a shame to miss the opportunity to make improvements and replace the area with concrete. Mr. Sawyer commented that there is no opportunity to change the architectural design of Downtown and the changes need to come from the streetscape, as has been done in other communities throughout New England. This does not mean that other areas should not be improved and Mr. Sawyer added that he is not opposed to anything else that has been discussed this evening.

Councilor Lipman commented that Mr. Sawyer's statement has left the Council with a sense of what needs to happen, which is to move forward with Item 1 and Item 7 and give some allowance for green space and not foreclose future improvement potential for that space. There are always challenges to achieve a consensus and the Council has set a policy to improve the gateways and having it return to concrete is not fulfilling that commitment. Mr. Sawyer agreed with this outlook and added that the decision we make now will be in place for years to come.

Councilor Baer asked for a funding amount that Councilor Lipman would be comfortable with. Councilor Lipman replied that he would like to see Item 1 and Item 7 completed, which have a specific cost association, and have landscaping design of less than \$200,000. Councilor Hamel he agrees with Mr. Sawyer and he would like to give a budget of \$250,000 inclusive of Item 1 and Item 7 and request the plan be brought back to the Council because completing only the foundation is not feasible.

Warren Clement addressed the Council. Mr. Clement commented that this is an opportunity and now is the time to make change. In 1997 Rotary Park was constructed and cost \$210,000 at the time. If the Council would consider a total of \$300,000 for the project it would give \$200,000 for foundation and \$100,000 for landscaping that would allow for future additions.

Ken Sawyer, member of the TIF Advisory Board and resident of the City, addressed the Council. Mr. Sawyer expressed that when doing a project there is always a decision to spend less and then a short amount of time later it is second guessed and it is too late; this is one of those situations where you can't go back for a long time and it should be considered that spending a little more now may make a lot more sense in the long run.

Councilor Lipman moved to complete Item 1 (general conditions, demolition and removals), Item 7 (utilities) and to receive two conceptual designs with cost estimates totaling \$250,000 and \$300,000 inclusive of these items and with green space. Seconded by Councilor Hamel.

Councilor Baer asked if financing should be discussed for Item 1 and Item 7. Councilor Lipman replied that the cost does not require fund discussion because they are low. Councilor Baer added that bonding would not be needed. Councilor Lipman countered that this is the piece to be done with the bridge

design and the Council can look at the conceptual designs in conjunction with the other projects and make a decision from that point.

Councilor Hamel asked if conceptual plans can be provided at the next meeting. Director Saunders replied that they could.

Motion passed unanimously.

Mayor Seymour thanked Director Dunleavy, Director Saunders. Mr. Clement, Mr. Sawyer and the Laconia Main Street Initiative for their work on this project.

Councilor Lipman noted that members of the WOW Trail are in attendance and asked if they had any comments to make. Alan Beetle replied that they are very excited with the conversation that was had this evening and the impact it will have in Downtown. It is believed that the WOW Trail will bring many people Downtown and will have a significant impact on the area. Completing Phase 2 will assist with this and when bonding is discussed they would be willing to present the Council with a plan for Phase 2. Mayor Seymour commented that a report was developed that showed interesting data about the trail to demonstrate the potential impact. Mr. Beetle replied that this report is at www.wowtrail.org and 42,000 people use Phase 1 each year and it is imminent that these people will cross over the Phase 2; there are many people that will attest that Phase 1 has had an impact on their business.

Patrick Wood, member of the Downtown TIF Advisory Board, thanked the Council for their support and thanked Director Dunleavy and Director Saunders for their efforts. They have made every effort to make this process easier to understand for everyone.

Rueben Bassett, co-owner of Burrito Me and member of the Laconia Main Street Initiative, addressed the concerns about not having cohesion among the parties involved. Mr. Bassett stated that the members of the Laconia Main Street Initiative are excited to work with everyone and although there may be disagreements about spending, everyone is committed to working together. The headlines in the paper may have alluded to some disconnect but that was more than what is accurate.

MAYOR'S REPORT: NONE

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE

COMMITTEE REPORTS:

1. **FINANCE: (Lipman, Hamel, Baer)**
 - a) WOW Trail Fund
 - b) Special Item Budget Requests Procedural Review
 - c) Huot Center

No report on any item in committee

2. **PUBLIC SAFETY: (Baer, Doyle, Lahey)**
 - a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)**
 - a) Energy Committee
 - b) Vending and Licensing Fees

- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Lahey)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

No report on any item in committee

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS: NONE

MANAGER’S REPORT:

City Manager Myers reviewed the Month Economic Development Report (see Attachment #3) and the Recycling Report (see Attachment #4). There has been significant improvements with the recycling efforts with an increase to 24% with curbside collection and the remote locations seeing a significant increase. The remote locations are being collected three times a week and are full each time with 50% of this tonnage is being used as a calculation into the curbside amounts. This puts the total recycling at 32%. Residents are becoming more receptive and the improvements are evident.

Councilor Bolduc asked how the large bulky items are being taken care of because he has seen some at the curb for weeks and it hasn’t been addressed. City Manager Myers explained that this would be a property maintenance issue and will be enforced through Code Enforcement. They will not be left for a long term but education will be attempted first.

Councilor Baer noted that she has seen improvement in Ward 4, primarily among the multifamily units. City Manager Myers agreed that that there has been improvement.

City Manager Myers reported that the Wyatt Park basketball court resurfacing was scheduled to begin today and should be completed this week.

Councilor Lipman asked if there was any comment on property issues that had been discussed. City Manager Myers advised that as part of the Council’s goals they have reached out to properties that were in need of aesthetic improvements and in the near future there will be recognition of those properties which will include public input to include nominations so there can be focus on the positive. Councilor Hamel noted that there is a building on the corner of Union Avenue and Arch Street that was recently resided and looks great.

Councilor Lipman recommended using the Laconia Links as a way to get this opportunity out to the public. City Manager Myers agreed that the Laconia Links is very helpful as a community newsletter.

NEW BUSINESS:

1. Request to sign the Sewer Warrant

Councilor Lipman moved to approve and sign the Sewer Warrant. Seconded by Councilor Bolduc. **Motion passed unanimously.**

2. Request from Project Extra to Hold a Boys' and Girls' Competitive Soccer Camp at Opechee Park Field from July 9 through August 16, 2013

Councilor Lipman moved to approve the request by Project Extra to hold a boys and girls competitive soccer camp at Opechee Park Field from July 9 through August 16, 2013. Seconded by Councilor Lahey. **Motion passed unanimously.**

3. Temporary Traffic Order 2012-12, NH Lakes Association at Endicott Park

Councilor Doyle moved to approve Temporary Traffic Order 2012-12, NH Lakes Association at Endicott Park. Seconded by Councilor Hamel. **Motion passed unanimously.**

4. Carry forwards

Finance Director Woodaman explained that the list provided represents funds that were appropriated to be expended in the 2013 fiscal year budget for various projects. These funds were not expended and have been identified for specific purposes.

Councilor Lipman moved the carry forwards as presented below:

CITY

Administration

\$ 1,735 From 01-489-480-0033- **Operating Budget (2013) – Special Items – Lake Opechee Preservation**
\$ 5,000 From 01-499-489-0007 – **Milfoil Treatment (2011)**
\$ 5,000 From 01-499-489-0004 – **Milfoil Treatment (2012)**
\$ 5,000 From 01-499-489-0003 - **Milfoil Treatment (2010)**

These funds are for were appropriated to fulfill our commitment to DES to help eliminate milfoil in the surrounding lakes. This was our fourth year of a five year commitment. This money will be held until such time as the State requests payment.

\$1,539 From **01-431-303-0001 – Non-Departmental/Management Information System**

These funds are to designated for the implementation of invoice cloud application that will be installed in the next several months.

\$10,560 From 01-499-401-0015 - **City Hall Generator (2012)**

\$16,849 From 01-431-343-0006 – **City Hall Generator (2013)**

This money will be used to go towards the purchase and installation of a generator at City Hall.

\$92,738 From 01-499-431-0004 - **Environmental Related Expenses (2012)**

\$40,000 From 01-402-225-0001 - **Legal Expenses (2103)**

This money will be used to go towards Environmental related legal expenses or costs associated with environmental related clean-ups.

Finance

\$1,146 From 01-403-214-0001 – **Supplies - OREO**

This money will be used to for costs related to properties that are tax deeded by the City

Conservation

\$2,448 From 01-422 **Operating Budget Conservation Commission (2013)**

\$2,561 From 01-499-422-0004 - **Conservation Commission (2011)**

\$2,157 From 01-499-422-0005 – **Conservation Commission (2012)**

Water quality is a priority in the City of Laconia & the Laconia Conservation Commission has embarked on studying what options available to clean up various water sources in the City. The funds will be used to study and assist with providing vital data to identify storm water issues, maintain clean drinking water and also to identify milfoil propagation and ways to contain the milfoil from spreading.

Assessing

\$14,207 From 01-411-304-0000 – **Outside Contracts (2013)**

These funds are used to hire professional services in the case of appeals as well as to be used towards the costs of the next property revaluation in Fiscal Year 15.

Parks

\$25,000 From 01-497-479-0017 – **Playground Revitalization (2013)**

\$23,202 From 01-499-479-0006 – **Playground Equipment (2010) - Wyatt**

\$ 8,428 From 01-499-479-0003 - **Playground Equipment (2009) - Wyatt**

\$56,904

These funds was appropriated to renovate the playground equipment at all the City playgrounds.

Planning

\$20,000 From 01-405-306-0000 – **City Master Plan (2013)**

These funds will be carried forward to be used in preparing the City Master Plan update, the update is estimated to cost approximately \$60,000. There is \$20,000 in the Planning Operating budget for Fiscal Year 14 to be applied to this purpose as well.

\$19,308 From 01-405-304-0000 – **Outside Contracts (2013)**

These funds will be used for the Stormwater Ordinance. The Planning Department began work on this ordinance In FY13, however due to several other commitments that required our immediate attention and this project was not completed.

Public Works

\$20,000 From 01-497-500-0039 – **Guard Rails and Railings (2013)**

\$19,924 From 01-499-500-0008 - **Guard Rails and Railings (2012)**

\$15,623 From 01-499-500-0035 - **Guard Rails and Railings (2011)**

\$50,910

These funds will be used in our ongoing effort to improve guard rails, railings and fencing throughout the City.

\$10,270 From 01-499-500-0042 – **Comprehensive Drainage Study (2011)**

\$43,174 From 01-497-500-0042 - **Comprehensive Drainage Study (2012)**

\$54,476

The overall cost of the study is estimated to be about \$150,000. The 1st phase of this project was funded in FY10, this project was not funded in FY11. Many areas of the City's storm water drainage infrastructure are undersized and in varying stages of deterioration. Currently we are working with a professional engineer to study problem areas in the City and our public work crews are repairing these troubled areas as we go with money from the operating budget.

\$ 3,424 From 01-499-500-0002 - Landfill **Cap/Liner Replacement (2009)**

This money was originally appropriated for this purpose and a significant amount of work has been completed. We are continuing working on additional repairs. These repairs will be completed by Public Works employees and only materials will be charged to this account.

- \$40,000** From 01-497-500-0044 - **Academy Street Bridge Study (2013)**
This project involves funding of a Bridge Study and possibly some preliminary design of the Academy St Bridge over Durkee Brook. The bridge was constructed in 1930 and is on the state's red-list, making it a high priority for repair. The existing bridge. We expect to State funds to be available in FY2018 for the improvements to this bridge.
- \$20,000** From 01-497-500-0045 – **Bridge Program Engineering (2013)**
This line funds item is for securing a qualified bridge engineering consultant to outline, monitor and administer input into the State Bridge Aid Program on behalf of Laconia.
- \$ 7,720** From 01-499-500-0027- **Traffic Light Replacements (2011)**
These funds remain from the replacement of the traffic signals at Court and Main. Due to increased video technology the cost to replace these signals was less than expected. DPW would like to carry this balance forward for use at Gilford – Union Ave for anticipated light repairs at this intersection. Possibility the costs to repair this equipment may exceed these funds.
- \$15,521** From 01-497-500-0031 – **Sidewalks (2013)**
This is an ongoing project to repair, reconstruct existing sidewalks and construct new sidewalks in the City.

Laconia School District

- \$100,000** From 01-485-367-0000 – **Laconia School District Operating Budget**
The Laconia School District is requesting to carry forward unexpended appropriation funds from FY13 to be applied to FY14 operating budget.

Sanitary Sewer

- \$ 6,125** From 90-499-497-0030 – **Sewer Force Main Emergency Repairs (2012)**
The Sewer force mains in the City vary in size and age, there is approximately 10 miles of this pressure pipe in our system. There have been several breaks in recent years; which has revealed our need to have properly sized repair hardware on hand. It is highly important from both an emergency and public health standpoint that we have a supply of hardware in stock and readily available.
- \$50,000** From 90-499-700-0035 – **Sanitary Sewer Study (2012)**
\$ 3,813 From 90-499-700-0031 – **Sanitary Sewer Study (2011)**
\$53,813 This project continues to be a priority as requirements are set by the EPA for the measurement of inflow and infiltration of groundwater into the sewer.
- \$15,048** From 90-497-401-0025 **Old North Main Pump Station Engineering**
This appropriation is to fund the cost of engineering to replace the existing generator with a new state of the art generator The current generator is located inside the building and according to current requirements a larger more powerful generator is needed and should be placed outside the building.

Internal Service Fund

\$19,481 From 92-497-401-0500 – **Vehicle – Capital Outlay - DPW (2013)**
The ISF is requesting to carry these funds to FY14 to purchase a vehicle for use in The Public Works Department.

\$94,108 From 92-497-401-0500 – **Vehicle – Capital Outlay - DPW (2013)**
These funds are reserved for the bond payment for the large equipment purchases made in FY13. This was approved by the Council as part of the FY13 budget.

*Seconded by Councilor Hamel. **Motion passed unanimously.***

5. Request to rescind transfer of \$5,000 from the Public Works - Winter Maintenance Budget for FY 13 to the Winter Maintenance Stabilization Account

Finance Director Woodaman explained that the transfer was approved based on estimated surplus that is no longer available.

*Councilor Lipman to rescind the transfer of \$5,000 from the Public Works – Winter Maintenance budget for FY 13 to the Winter Maintenance Stabilization account. Seconded by Councilor Bolduc. **Motion passed unanimously.***

UNFINISHED BUSINESS:

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS: **NONE**

COUNCIL COMMENTS:

Councilor Bolduc asked about a flier regarding specially trained dogs coming to the City. City Manager Myers replied that they will be coming to the City on Thursday.

NON - PUBLIC SESSION:

Councilor Baer moved to enter into non-public session according to RSA 91-A:3, II: (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Bolduc.

Mayor Seymour advised no business will be conducted at the conclusion of the non-public session.

On a roll call vote of the Council it was entered into non-public session at 9:09 p.m.

*Councilor Hamel moved to come out of non-public session at 9:18 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.***

*Councilor Hamel moved to seal the minutes of the non-public session for 30 days. Seconded by Councilor Bolduc. **Motion passed unanimously.***

ADJOURNMENT:

*Councilor Lipman moved to adjourn at 9:20 p.m. Seconded by Councilor Lahey. **Motion passed unanimously.***

Respectfully Submitted:

Mary A Reynolds
City Clerk