



**LACONIA CITY COUNCIL MEETING  
JULY 25, 2011  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Seymour called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor Ava Doyle led the Salute to the Flag.

**ROLL CALL:**

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Acting Finance Director Donna Woodaman.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

- **Regular minutes for July 11, 2011 Council meeting and special meetings and public hearing minutes for July 18, 2011 and July 21, 2011**

Councilor Bolduc moved to approve the regular minutes for July 11, 2011 Council meeting and special meetings and public hearing minutes for July 18, 2011 and July 21, 2011. Seconded by Councilor Hamel.  
**Motion passed unanimously.**

**CONSENT AND ACTION CALENDAR:**

- 1. Request to waive vendor fees for "Downtown Sidewalk Sale Days"**  
The above request was approved by the Council in the past.
- 2. Request to raise funds on City property:**
  - a) Making Strides Against Breast Cancer 10/02/11 at Opechee Park – request to raise funds on City property**
  - b) Lakes Region Girls Softball 8/6 & 8/7 at Opechee Park – request to raise funds on City property at the concession stand**  
The above requests were approved by the Council in the past. Only the dates have changed.

Councilor Bolduc moved to approve the above requests as presented. Seconded by Councilor Doyle.  
**Motion passed unanimously.**

**NEW BUSINESS:**

Mayor Seymour advised that the request by the Laconia Airport Authority will be heard separately from the remaining New Business items.

**1. Request for grant approval - Laconia Airport Authority**

Diane Cooper, Airport Manager, advised the Council that they have applied for a grant under the Airport Improvement Program to Prepare the Airport Master Plan Update – Phase II. The total cost is \$146,062, with 97.5% funded under the State Block Grant Program administered through the authority vested in the NH Department of Transportation Bureau of Aeronautics by the FAA. The balance of \$3,652 is the “Local Share” and will be paid by the Laconia Airport Authority.

Councilor Lahey moved that the City of Laconia shall enter into a Grant Agreement with the State of New Hampshire for Project # SBG-09-05-2011, acting by and through the Laconia City Charter providing for the performance by the City of certain services as documented within the foregoing Grant Agreement, and that Scott Myers, City Manager of the City of Laconia, is authorized and directed to enter into the said Grant Agreement with the State of New Hampshire, and that he is to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of the City in order to accomplish the same. Seconded by Councilor Bolduc. **Motion passed unanimously.**

Councilor Lahey moved that the signature of Scott Myers, when affixed to any instrument or document described in, or contemplated by, these resolutions, shall be conclusive evidence of the authority of said City Manager to bind the City, thereby. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:      NONE**

**INTERVIEWS:      NONE**

**COMMUNICATIONS:**

**1. Letter from Center Harbor Food Pantry requesting use of the City Boardwalk to sell raffle ticket**

Reverend Robert Farah reviewed the mission of the Center Harbor Food Pantry and the costs that the raffle ticket sales would help defray.

Councilor Hamel noted that the City is not in the practice of allowing any type of vending on the Boardwalk at anytime except during the Motorcycle Week event.

Councilor Lahey moved to deny the request made by the Center Harbor Food Pantry to use the City Boardwalk to sell raffle tickets. Seconded by Councilor Hamel. **Motion passed unanimously.**

**PUBLIC HEARING:      NONE**

**PRESENTATIONS:**

- **Proposed plan for expansion and renovation of Huot Technical Education Center**

Councilor Lipman reviewed the request for this presentation following the Joint Finance Committee Meeting of the Council and School Board.

Superintendent Bob Champlin, Business Administrator Ed Emond and School Board Member Joe Cormier presented the background, funding, and plans for the proposed renovation and addition to the Huot Technical Education Center (Huot Center). Also in attendance School Board Member Malcolm Murray.

The funding of this project will be 75% State and 25% local; 40% of the local funding will come from State Building Aid as the last project being completed before the moratorium. The renovation and addition would be inclusive of an additional 32,000 square feet of new space, renovation of 17,000 square feet of existing space and 16,000 square feet being considered “swing space” for the Laconia High School. Superintendent Champlin reviewed the layout of the new area

Councilor Hamel asked what the outcome of Lakes Region Public Access Television (LRPA) would be with this renovation. Superintendent Champlin explained that the program would stay at this time and it would be very convenient for the Multimedia program because the students get the opportunity to work hands on at events. Councilor Hamel advised that one of the problems for LRPA is the lack of fiber optic cables running into the facility and requested to keep that in mind when they are constructing or potentially moving the office. Superintendent Champlin committed to continue good communication with them during this process.

In addition to the renovation and addition, the Laconia High School Master Plan will be kept in mind with a list of needed items, such as the Boiler Plan – Heating Delivery System, which will be incorporated into the renovation as funds permit. Other projects that will be proposed if funds are available include roofing, site design of the 19 acres, science labs, ventilation, plumbing, electrical and the long term use of the auditorium. At this time, the School Board is in agreement that the boiler plant is very important to include because the current system is older and not efficient.

Mr. Cormier explained that with the new plan the ongoing issue of parking is going to be problematic and will need a resolution. A few ideas for the improvement of traffic flow and increased parking were discussed, which included the moving of the existing football field. A solution has not been found but does need to be discussed.

Councilor Baer asked what the current policy is on student parking. Superintendent Champlin explained that the policy is to allow parking permits for Seniors first, then Juniors as spaces allows. Individual cases are taken into consideration for students that need to go to employment obligations and other factors. Additional parking has been accessed by negotiating with the Public Works Department and Decorative Interiors to rent spaces. These spaces are offered after all other spaces in the main lots are assigned.

Councilor Baer asked if there are any qualifiers, such as being a good student, or disqualifying factors such as behavior that would warrant disciplinary action. Superintendent Champlin advised Councilor Baer that if someone is given the privilege and they are involved in behavior that would warrant discipline then the pass would be rescinded.

Councilor Bolduc asked why additional parking spaces would be needed because there will be no increase in classes offered. Mr. Cormier explained that the parking is already short. Councilor Bolduc

expressed that the students should be utilizing the provided bus transportation. Superintendent Champlin explained that one of the missions of a career technical center is to engage the public. One of the ways the District intends to do that is through the Culinary Arts programs which runs a restaurant. Additional parking will be taken up in the existing student parking area to accommodate patron parking and the problem will worsen. Mr. Cormier also noted that at other events, such as football games and night school classes, there is a challenge for parking as well.

Councilor Lipman requested a review of the costs. Superintendent Champlin explained that when the process began there was an estimated \$9.5 million cost. The City has the potential to earn Quality Zone Academy Bonds (QZAB) of \$6.5 million. Councilor Lipman asked for an explanation of the \$9.5 million and the restrictions it placed on the project. Superintendent Champlin explained that with the lesser funding, there would be no "swing space". With the "swing space" the estimate goes up to \$11 million. The maximum with the additional projects listed in the Master Plan is \$13.6 million. Councilor Lipman commented that the projects listed on the Master Plan will be needed in the near future and they are being considered at this time because they can be completed with interest free bonds.

Mr. Cormier went over the recent projects that have been completed at Laconia High School. These projects include the restrooms, renovating library space, removing carpet and replacing with tile, computer labs and a new nurses quarters. Mr. Cormier also presented the Council with a photograph of Bobotas Field, which is a large amount of open space that is currently not being used.

Councilor Lipman asked how far in advance the School Board is looking. Superintendent Champlin advised that the plan is for decades into the future. Smaller projects they are working on over the summer break and these projects will allow for less needed maintenance in the long run. Councilor Lipman commented that he wanted to ensure that the investment of keeping the High School on the existing location was going to be a long term solution. Superintendent Champlin stated that there is a tremendous amount of support from the community to keep the Laconia High School on the current location and this project will reinforce that.

Councilor Bolduc acknowledged the work being done over the summer break as having a positive outcome for the community and students.

Councilor Lipman acknowledged the Finance Committee is in agreement with the proposal made by the School Board and wished to confirm with the other Council members that they feel the same.

Councilor Baer expressed her concern of additional personnel and maintenance that may be needed from this renovation and the City is already in budgetary constraints. Superintendent Champlin explained that this will not be the case, using the Laconia Middle School as an example of enlarging space and cutting costs because of energy efficiency implementations and reduction of maintenance needs. This will be a focus of this project as well. Councilor Baer stated that new programs involves new personnel; Superintendent Champlin explained that the only new program will be the Information and Technology offering and it would be a revenue producing program.

Councilor Hamel asked where the process is now. Superintendent Champlin explained that the Huot Committee and design team are looking at the details of the project. The anticipated time for bids will be just after the New Year. The reason for this is because we are likely to be the only public school project in the state and no one has committed to other work.

Councilor Hamel asked if any architectural or engineering drawings have been done at this time. Superintendent Champlin advised that they are in the conceptual development stage. Once the Council has reviewed and hopefully supports, they will be able to move forward.

Councilor Hamel asked if the bid requests will include all of the items or separately. Superintendent Champlin answered that it will be inclusive of the main items and get pricing for additional needs on the same bid.

Councilor Hamel asked if the site design involves moving the football field. Superintendent Champlin explained that they have looked into this idea and they have not come up with a definitive plan yet. The reason this is coming up is because the current set up of the field is constricting the site considerably. There are seven acres of usable land at Bobotas Field but it is not specifically being slotted for football. Councilor Hamel asked how many additional parking spaces could be achieved by moving the football field. Superintendent Champlin stated that there would be more than needed and that Bobotas would be multi-purpose but at this time it is not usable space because it cannot be easily accessed. Mr. Cormier reviewed the possible access points if the football field would move to Bobotas Field, as well as the options of moving off site and pushing the field back into the existing hill side.

Councilor Lipman asked for a timeline that would need to be followed to take advantage of the interest free funding. Superintendent Champlin explained that the QZAB funding for just over \$2 million will expire on December 31, 2011. The idea is that if we are going to access that, then we will need to hold a public hearing and appropriate the funds. Councilor Lipman suggested doing this sooner rather than later to allow for appropriate time to issue the bond.

Councilor Lipman asked what the scope or latitude of the project would need to be in order to meet the December 31 timeline. Superintendent Champlin stated that some items will need to be known to estimate what plan will be followed and how much funding will be needed.

Councilor Hamel asked when the rest of the funding will expire. Superintendent Champlin stated it will expire at the end of the next calendar year. Councilor Hamel asked how and when State funds will be released to the City. Superintendent Champlin explained that as we show work being done, the State will release funds. Councilor Hamel clarified that by September when a public hearing is held the focus should be on the entire amount of \$13.6 million of potential funding. Superintendent Champlin recommended to do so. Councilor Hamel asked if the entire amount would need to be bonded at once. Superintendent Champlin stated that we do not. \$2 million would be taken in the next fiscal year and an additional \$4 million the following fiscal year.

Mr. Emmond clarified that the Council will be asked to authorize a \$13.6 million project and to authorize \$6.5 million in interest free bonds and authorize the City Manager to request the first bond of \$2.1 million by December 31, 2011 so the funds can be accessed. The remaining \$4 million would not be issued until the Council directs the City Manager to issue again in a year. Councilor Lipman commented that he understood that the bonds would be issued and held by a trustee until such time as the funds are expended. Mr. Emmond confirmed that the money would be spent and sent the confirmation to the State and they would release funds based on the match.

Councilor Hamel moved to hold a Public Hearing during the regular Council meeting of September 12, 2011 in reference to the bonding of the Huot Center. Seconded by Councilor Baer. **Motion passed unanimously.**

**MAYOR'S REPORT:      NONE**

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:      NONE**

**COMMITTEE REPORTS:**

1.     **FINANCE:    (Lipman, Hamel, Baer)**
  - a)    WOW Trail Fund
  - b)    Special Item Budget Requests Procedural Review
  - c)    Huot Center

**No report on any item in committee.**

2.     **PUBLIC SAFETY: ( Baer, Doyle, Lahey)**
  - a)    Fair St./Court St. traffic problems and accidents

**No report on any item in committee.**

Councilor Baer commented that there may be a need to have a meeting regarding hazardous conditions for residents, such as the extreme heat of this past week. There were two cooling locations in the City and no one has a way to communicate to the residents where these types of locations are. The same would occur if there was inclement weather during the winter and electricity was out and no one would know where to go.

Councilor Bolduc noted that the Laconia Middle School can be a location. Councilor Baer commented that there is not way to communicate this to residents.

City Manager Myers advised that Chief Erickson did advise employees where the locations would be so they could advise residents as they called. Mayor Seymour also commented that there are radio stations that could get the announcement out if necessary.

Councilor Lipman asked how quickly information can be posted to the City website if needed. City Manager Myers explained that it can be done very easily and quickly. One of the projects going forward will be having a section on the website available to residents to subscribe to blast emails so they can get information on various topics.

Councilor Hamel noted that he has been having conversations with Jon Gardner regarding looking into a used generator and has not heard back. Councilor Hamel commented that there should be funding in the Motorcycle Week account for the purchase. City Manager Myers will check with Mr. Gardner.

Councilor Hamel said the Laconia Middle School is an ideal location for an emergency center because it has a generator for winter and is fully air conditioned for the summer. Councilor Hamel also suggested having business owners throughout town post information of this nature on their signs.

Councilor Lipman commented that having a sign at the Community Center has been an item to explore for some time and has never come about. Union Avenue is very heavily traveled and it could make a large impact on communication.

3.     **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)**

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapt. 119, Building Construction regarding signed architectural plans for residential units
- d) **Proposed charter amendment regarding election of Library Trustees**
- e) **Redistricting**

Councilor Doyle reported that the Committee met this evening at 6:00 p.m. to discuss items d and e.

With regard to the process of redistricting, it was found that the City does not have sufficient time to establish new ward lines before the deadline for Charter Amendment submissions, which is August 8. The City Manager will continue to work with the Planning Director and City Clerk to determine when the ward lines will be redrawn and when they will be presented to the Council for approval.

Councilor Lipman asked what the advantage would be to completing this process quickly rather than taking our time. City Manager Myers advised that the State will be looking at the legislative districts for representatives in the late winter and the City could have floating representatives or split representatives if the redistricting is not done on a local level first.

Councilor Doyle reported that the Committee will be meeting again on August 1 at 6:00 p.m. with Legal Counsel to discuss the Charter Amendment for the Library Board of Trustees. At this time there is a need for further clarification on RSA 202.

**4. PUBLIC WORKS: (Bolduc, Baer, Lahey)**

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Oak & North Main St. Intersection
- c) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- d) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

**No report on any item in committee.**

**5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings
- b) Memorial Garden/Stewart Park

Councilor Hamel advised that item b) Memorial Garden/Stewart Park has been discussed and an agreement made with the Parks & Recreation Department.

Councilor Hamel moved to accept the plans as presented by Ms. Doucette and approved by the Parks & Recreation Department. Seconded by Councilor Bolduc. **Motion passed unanimously.**

Councilor Hamel moved to remove item b) Memorial Garden/Stewart Park form the agenda. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**LIAISON REPORTS: NONE**

**MANAGER'S REPORT:**

City Manager Myers reviewed retirement issues that have come about after the passing of HB 2. The Retirement System Board of Trustees sought a court injunction regarding the employer rate contributions before the Board charged members. At this point the employers are paying 100%. Because of the change in the Board, they have had difficulty getting a meeting together to adjust the rates. This is an item that the City Manager will be tracking and relaying to department heads.

City Manager Myers reported that through the Welfare Department the City will begin tracking the additional services requested that were previously covered through social service agencies that are no longer receiving State fund. This is being done so the City can try and capture the impact that was not intended to be placed on the municipalities. Councilor Lipman encouraged being able to find the link because it is important.

The work has begun on the Oak Street and North Main Street intersection. The water main upgrade is being done at this time. Work will begin on utility structures and a bid has been approved for the signalization so the mast poles can be ordered. Councilor Lipman asked how the bids came in; City Manager Myers stated the project is in the targeted range of \$187,000.

**NEW BUSINESS:**

**2. Budget Resolutions with Budget Summary (Second Reading)**

**a) Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Lahey moved a second reading of a Resolution Relative to Making Itemized Appropriations for the General Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**b) Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Lahey moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Bolduc. **Motion passed unanimously.**

**c) Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Doyle. **Motion passed unanimously.**

**d) Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Hamel. **Motion passed unanimously.**

**e) Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Special Revenue Fund – Motorcycle Week for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Hamel. **Motion passed unanimously.**

**f) Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District-Downtown for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for the Tax Increment Finance District-Downtown for the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Hamel. **Motion passed unanimously.**

**g) Resolution Relative to Making Itemized Appropriations for Anticipated Grants the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012**

Councilor Lipman noted that a change has been made to this item to reflect an increase in the anticipated amount of grant funding.

Councilor Bolduc moved a second reading of a Resolution Relative to Making Itemized Appropriations for Anticipated Grants the Fiscal Year Beginning July 1, 2011 and Terminating June 30, 2012. Seconded by Councilor Hamel.

Councilor Lipman made a motion to accept the substitution in the whole. Seconded by Councilor Bolduc.

**Motion passed unanimously.**

**3. Carry forwards from FY 2010-2011**

Councilor Hamel moved the following carry forward from FY 2010-2011:

**CITY**

**Recreation & Facilities**

<b>\$25,000</b>	From 01-499-479-0006 (2010) Playground Equipment
<b>\$25,000</b>	From 01-499-479-0003 (2009) Playground Equipment
<b><u>\$10,387</u></b>	From 01-499-479-0001 (2008) Playground Equipment
<b>\$60,387</b>	This money was appropriated over a 3 year period. It will be used to outfit the Weirs Community Park in the future. This park is currently in the design phase.
<b>\$33,974</b>	From 01-499-479-0004 (2009) Weirs Community Park Design This money will be used for the ongoing design of the Park.

**Administration**

<b>\$ 5,643</b>	From 01-499-489-0002 (2010) Downtown Economic Development
<b><u>\$ 7,452</u></b>	From 01-499-489-0001 (2009) Downtown Economic Development
<b>\$13,095</b>	This money will be used to improve the downtown area including replacing several trees.

<b>\$5,000</b>	From 01-489-480-0031 (2011) Milfoil Treatment
<b><u>\$5,000</u></b>	From 01-499-489-0003 (2010) Milfoil Treatment
<b>\$10,000</b>	This money was appropriated to fulfill our commitment to DES to help eliminate milfoil in the surrounding lakes. This was our third year of a five year commitment.
<b>\$21,346</b>	From 01-499-401-0004 (2010) Theater director Money was transferred to this line during FY10 to hire a director to oversee the Colonial Theatre initiative. This money is being used for some study work to assist the committee with the strategic plans for the property.
<b>Conservation</b>	
<b>\$2,700</b>	From 01-422 Operating Budget Conservation Commission (2010) This money will be used for ongoing water sampling.
<b>\$ 717</b>	From 01-499-422-0003 Conservation Commission (2009) This money will be used for a water testing program which will provide vital data to assess water quality issues.
<b>Public Works/Solid Waste</b>	
<b>\$115,256</b>	From 01-497-500-0013 Street Repairs (2011) This money will be used along with the FY12 appropriation to do several roads in the City.
<b>\$20,000</b>	From 01-497-500-0035 Guard Rails and Railings (2011) This money will be used in our ongoing effort to improve guard rails, railings and fencing throughout the City.
<b>\$6,356</b>	From 01-499-500-0010 Comprehensive Drainage Study (2010). The overall cost of the study will be about \$150,000. In FY10, we funded the first phase of this project. It was not funded in FY11. Many areas of the City's storm water drainage infrastructure are undersized and in varying stages of deterioration. Currently we are working with a professional engineer to study problem areas in the City and our public work crews are repairing these troubled areas as we go with money from the operating budget.
<b>\$14,639</b>	From 01-499-500-0002 Landfill Cap/Liner Replacement (2009) This money was originally appropriated for this purpose and a significant amount of work has been completed. Major rain events continue to damage the cap and liner. We would like to keep this money as a contingency for the next event.
<b>\$33,000</b>	From 01-497-500-0027 (2011) Traffic Light replacement. This line was funded at the very end of FY 11 (from contingency) to repair and replace several worn parts at the intersection of Main and Court.
<b>\$13,786</b>	From 01-499-500-0003 Main Street Bridge Design (2009) This project is currently under study and should move to the design phase as funds become available in the FY12 budget.
<b>\$22,218</b>	From 01-497-500-0031 Sidewalks (2011)

**\$ 4,668** From 01-499-500-0007 Sidewalks (2010)  
**\$26,886** This is an ongoing project to repair, reconstruct existing sidewalks and construct new sidewalks in the City.

**\$172,594** From 01-499-500-0011 (2010) Traffic Lights-Oak and North Main Street.  
This project currently is in the design phase. It should be completed by the end of FY11.

**Welfare**  
**\$25,000** From 01-477-315-0000 Welfare Relief (2011) This money is being carried forward in case we run into overruns in the FY12 budget. This is quite possible given the changes that will be coming from the Department of Health & Human Services.

**Sanitary Sewer**

**\$ 55,000** From 90-497-497-0027 Gravity Sewer Mains (2011)  
**\$ 55,000** From 90-499-700-0030 Gravity Sewer Mains (2009)  
**\$ 25,676** From 90-499-700-0028 Gravity Sewer Mains (2010)  
**\$ 135,676** This money will be used in our ongoing effort to upgrade existing sewers thru the use of both in house resources and outside contractors.

**\$30,000** From 90-499-700-0031 Sanitary Sewer Study (2010)  
This project is a priority in early FY12 as requirements are set by the EPA for the measurement of inflow and infiltration of groundwater into the sewer.

Seconded by Councilor Bolduc. **Motion passed unanimously.**

**4. Dissolution of Colonial Theatre Advisory Committee**

City Manger Myers advised the Council that the Committee has now formed a non-profit group called the Cultural Arts Center of the Lakes Region. In doing so they have requested to dissolve the advisory committee.

Councilor Bolduc moved that the Colonial Theatre Advisory Committee, established by vote of the Council on January 31, 2011 has met its mission and is hereby discontinued effective immediately. Seconded by Councilor Doyle.

Councilor Lipman questioned any impact this may have on the exiting option agreement. City Manager Myers stated that he does not feel it will impact the option agreement, but if the Council would like a legal opinion on this from Counsel, we can table this vote and the information will be brought to the next meeting.

Councilor Lahey stated that he does not believe this will have any impact on the option agreement because it is intended to allow the City to convey the property onto a private or nonprofit entity.

Councilor Bolduc rescinded his motion and moved to table this item until further information is available. Seconded by Councilor Doyle. **Motion passed unanimously.**

**5. Scheduling public forum for “Pay As You Throw”**

Councilor Baer moved to schedule a public forum for "Pay As You Throw" on September 14, 2011 at 6:30 p.m. Seconded by Councilor Lahey. **Motion passed unanimously.**

**6. Non-public minutes dated 4/19/10 eligible for unsealing**

Councilor Lipman moved to unseal the non-public minutes dated 4/19/10. Seconded by Councilor Lahey. **Motion passed unanimously.**

**UNFINISHED BUSINESS:**

1. Proposed amendment to Wage & Compensation Plan adding Asst. MIS Specialist/effective date July 27, 2011 unless vetoed
2. Milfoil Treatment Funding Request
3. WOW Trail
4. Master Plan
5. EPA Update
6. Sewer & Water Master Plan
7. Single Stream Recycling/Concord Co-Op

**NOMINATIONS, APPOINTMENTS & ELECTIONS: NONE**

**COUNCIL COMMENTS:**

Councilor Baer spoke about several beaches within the City having bacteria problems during the heat wave last week. The City takes pride in their beaches and it is unfortunate that nothing can be done to increase the circulation of water at the beaches that have consistent problems. Councilor Hamel commented that the lakes belong to the State and the City is doing everything they can to keep the beaches clean.

Mayor Seymour reminded everyone that the Police Department will be holding a forum on Wednesday evening at 6:00 p.m. at the Library to discuss the recent burglaries and ways for residents to protect their property and report suspicious behavior.

**NON - PUBLIC SESSION: NONE**

**ADJOURNMENT:**

Councilor Hamel moved to adjourn at 8:48 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.**

A True Record Attest:

Mary A. Reynolds  
City Clerk

