



**LACONIA CITY COUNCIL MEETING
JULY 27, 2015
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Edward Engler called the meeting to order at the above date and time.

RECORDING SECRETARY: City Clerk Mary Reynolds

SALUTE TO THE FLAG:

Councilor Brenda Baer led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors in attendance: Councilor Ava Doyle, Councilor Henry Lipman, Councilor Brenda Baer, Councilor Bob Hamel, and Councilor Armand Bolduc.

Absent and excused: Councilor David Bownes

Mayor Engler noted that five Councilors are in attendance and a quorum is established.

STAFF IN ATTENDANCE: City Manager Scott Myers and Finance Director Donna Woodaman

Mayor Engler noted that there will be an addition to the agenda under New Business to address a clerical error with the budget resolution for the Water Fund.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular minutes of July 13, 2015

*Councilor Bolduc moved to approve the regular meeting minutes of July 13, 2015. Seconded by Councilor Hamel. **Vote was 5-0 and the motion passed***

CONSENT AND ACTION CALENDAR:

1. Temporary Traffic Order 2015-13, New Hampshire Coffee Festival

*Councilor Hamel move to approve Temporary Traffic Order 2015-13, New Hampshire Coffee Festival, as presented. Seconded by Councilor Bolduc. **Vote was 5-0 and the motion passed***

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA: NONE

INTERVIEWS: NONE

COMMUNICATIONS: NONE

PUBLIC HEARING: NONE

PRESENTATIONS: NONE

MAYOR'S REPORT:

Mayor Engler advised that there are several vacancies on the Boards & Commissions. The full list was read for the benefit of the public. Anyone interested is encouraged to contact the City Manager's Office or any member of the Council.

The filing period for the Municipal Election will open on August 5 and run through August 14. There is no cost to file. Mayor Engler reviewed all of the positions that will be up for election this year.

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:

Kevin Morrissette (518 Shore Drive) addressed the Council regarding the Nominations, Appointments and Elections this evening. K. Morrissette stated that he feels like the attitude of the Planning Board needs to change and the impression that Laconia is difficult to work with needs to change. Being friendly and helpful would go a long way. The Council has a chance to vote and having three more years of the same is not a benefit of the City.

Hamilton McLain (19 Lantern Circle) commented that he is a member of the Planning Board with vast experience on other boards in other communities. With his experience H. McLain feels he is qualified to comment that current Planning Board Chairmen has not acted in a way that is unacceptable and he has held the best interests of the City at the core. There has not been obstructive behavior from the Planning Board in the two years H. McLain has been on the board and the claims the Planning Board is biased are not called for.

Clay Dunn (200 Garfield Street) stated that he has not heard anything positive from the Planning Board in the past two to three years. C. Dunn has done several projects in the surrounding communities but not recently in Laconia because it's a struggle. Other communities are willing to do whatever they can to help with the paperwork and approvals to benefit the tax payers and that is what the City should be doing as well. C. Dunn commented that the City makes people feel like they are coming for approvals with the predisposition that they are doing something wrong regardless. A productive Planning Board would be allowing development in the City.

Peter Morrissette (business owner and developer of various properties) addressed the Council. P. Morrissette stated that for the first time the City has a qualified City Manager and he is very open to discuss issues with the public and it is a good thing. P. Morrissette added that he has not come to meetings in the past because he has a cleaning contract with the City and does not want that to cause a conflict of interest but he has been pushed with his most recent project and he feels he needs to come forward.

P. Morrissette feels the personal attacks that have been coming from the Planning Board Chairman, who is an abutter to the property causing the controversy, and this is not appropriate because it is intimidating to the contractors in the area. When contacting other contractors that have issues they did not want to come forward because they don't want any retaliation to come from it. P. Morrissette also commented that other communities have been very helpful when trying to complete projects unlike when he was trying to have the approvals completed for his development on Washington Street, at which time the Planning Board refused to allow him to cut down some trees that were going to be over the roofs and the following winter they fell on a car. This small development is a beautiful addition to the street in P. Morrissette's view and he is being made to feel like he is doing wrong.

P. Morrissette also commented that the City needs to work among the departments rather than having the residents run all around making copies and wasting money and paper. P. Morrissette added that he would like to have a good experience but the personal interests and views are making this difficult.

Regarding the building causing controversy, he will be placing an orange snow fence up if he is forced to work with Mr. Hutchins to come to a conclusion. He has allowed various community resources of the property, including it being a bus stop for the neighborhood, the condominiums using it for winter parking, and other thankless uses of his property that are not being recognized. He does not want to be torn up by the Planning Board again.

John Remington (61 Pendleton Road) commented that he is a neighbor to the church parking lot in question. J. Remington has come to the meeting this evening to discuss the character of Mr. Hutchins which he has found to be fair and appropriate. J. Remington has been before the Planning Board and Zoning Board several times through legal counsel and he feels that it has been a fair experience. Mr. Hutchins has been working hard and within the rules of the Planning Board and City Code when making decisions, but sometimes rules are in conflict and the boards are in place to determine when a conflict needs to be resolved.

P. Morrissette made an additional comment that he is not questioning the character of Mr. Hutchins but that he is using his personal opinions bias his decisions and he is not sticking with the regulations in place.

C. Dunn added that he does not know the Chairman of the Planning Board directly but the negativity in the City has been too great. Rather than staying with what they know and making a change the Council will be happy with that decision.

Kevin Leonard (Northpoint Engineering) spoke on behalf of the Laconia Area Community Land Trust regarding the traffic order being brought forward again this evening. K. Leonard noted that he will be the on-site inspector as outlined in the proposal and he appreciates the City's support.

COMMITTEE REPORTS:

1. **FINANCE:** (Lipman, Hamel, Baer)
 - a) WOW Trail Fund
 - b) Downtown TIF Financing

No report on any item in committee

2. **PUBLIC SAFETY:** (Baer, Doyle, Bownes)

- a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Review of Chapter 167, Noise and Chapter 161, Licensing as it pertains to outdoor sound equipment and loudspeakers

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Bownes)

No report on any item in committee

5. LAND & BUILDINGS: (Hamel, Lipman, Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS: NONE

MANAGER'S REPORT:

City Manager Myers reviewed the Project Updates and the Motorcycle Week 2015 final figures. A discussion followed regarding the Motorcycle Week revenues and the need to pay outside officers at the detail rate, overtime for Fire and Police personnel, and other expenses.

NEW BUSINESS:

1. First Reading of a Resolution Relative to Amending the Purpose of the Non-Capital Reserve Account and a request to schedule a public hearing on August 10, 2015 during the regular Council Meeting

City Manager Myers reviewed the proposed changes to include assets of the City rather than just facilities and to change the spending parameters. It was emphasized that spending from this account would still require Council approval.

*Councilor Hamel moved to waive the reading of this resolution in its entirety and to read by title only. Seconded by Councilor Bolduc. **Vote was 5-0 and the motion passed.***

*Councilor Bolduc moved a first reading of a resolution relative to amending the purpose of the Non-Capital Reserve Account as submitted. Seconded by Councilor Baer. **Vote was 5-0 and the motion passed.***

*Councilor Hamel moved to schedule a public hearing on August 10, 2015 during the regular Council Meeting regarding the proposed amendments to the purpose of the Non-Capital Reserve Account. Seconded by Councilor Bolduc. **Vote was 5-0 and the motion passed.***

2. Request to purchase surveillance cameras for the Laconia Police Department using Downtown TIF District funds

Mayor Engler advised that in conversation with the City Manager and the Chair of the Downtown TIF Advisory Board it was noted that this item has not gone to the Advisory Board for review as has been procedure in the past. The recommendation of the City Manager is to refer this item to the TIF Advisory Board and to table at this time.

It was discussed that the request should be for three units and not two. City Manager Myers advised that the Police Department was purchasing some cameras with their allocated budget. Councilor Hamel still encouraged the Council to refer the purchase of three to the TIF Advisory Board. It was noted that all cameras purchased with TIF funding would need to be used in the designated TIF area.

Councilor Hamel moved to refer this item to the Downtown TIF Advisory Board for review for the purchase of three cameras and to table this item until such time as a written recommendation is received. Seconded by Councilor Bolduc.

Councilor Baer commented that she did not understand why this needs to be done because the Council has the ending say on making allocations from this fund. It was explained that it would keep a good working relationship with the Advisory Board if it was handled this way.

*Mayor Engler called the questions. **Vote was 5-0 and the motion passed.***

3. Approval of the Emergency Ambulance Service Agreement between LRGHealthcare and the City of Laconia and a request to authorize the City Manager to sign the agreement on behalf of the City

Councilor Lipman recused himself from this discussion and vote.

City Manager Myers reviewed the contract and the specific areas that changed, including the amount to be paid to the City because of savings in overtime with the addition of the SAFER grant staff. It was noted that the agreement would be open for review if the City were to decide to no longer fund these positions.

*Councilor Hamel moved to approve the Emergency Ambulance Service Agreement between LRGHealthcare and the City of Laconia as presented and to authorize the City Manager to sign the agreement on behalf of the City. Seconded by Councilor Bolduc. **Vote was 4-0 and the motion passed.***

4. Carry Forwards

City Manager Myers reviewed the carry forward information with the Council. There was discussion on a few items but nothing was amended to the provided list.

Councilor Lipman moved to approve the following carry forwards as presented:

CITY

Administration

\$ 20,000	From 01-489-480-0031- Operating Budget (2015) – Special Items – Milfoil Treatment
\$ 230	From 01-499-489-0007 – Milfoil Treatment (2011)

\$ 5,000 **From 01-499-489-0004 – Milfoil Treatment (2012)**
\$ 5,000 **From 01-497-489-0001 - Milfoil Treatment (2014)**
These funds are for were appropriated to fulfill our commitment to DES to help eliminate milfoil in the surrounding lakes. This was our fourth year of a five year commitment. This money will be held until such time as the State requests payment.

\$31 352 **From 01-497-500-0050 Replace HVAC System DPW (2015)**
These funds are remaining from the replacement of the HVAC System at DPW and are going to be applied to the cost of the Code Pal Software purchase, training and licensing.

Legal

Operating Budget
\$15,000 **From 01-402-225-0001 – Other Attorney’s /Environment (2015)**
\$25,000 **From 01-402-225-0005 – Litigation (2015)**
These funds will be used to go towards Environmental related or other legal expenses as necessary

\$16,751 **From 01-497-402-0001 – Attorney’s Environmental Exp (2014)**
\$10,000 **From 01-497-402-0002 – Litigation Related Exp (2014)**
These funds will be used to go towards Environmental related or other legal expenses as necessary

Conservation

\$1,314 **From 01-422 Operating Budget Conservation Commission (2015)**
\$2,448 **From 01-499-422-0006 – Conservation Commission (2013)**
\$ 641 **From 01-499-422-0005 – Conservation Commission (2012)**
\$1,720 **From 01-497-422-0007 – Conservation Commission (2014)**
Water quality is a priority in the City of Laconia & the Laconia Conservation Commission has embarked on studying what options available to clean up various water sources in the City. The funds will be used to study and assist with providing vital data to identify storm water issues, maintain clean drinking water and also to identify milfoil propagation and ways to contain the milfoil from spreading.

Assessing

Operating Budget
\$ 12,000 **From 01-411-304-0000 – Outside Contracts (2015)**
\$ 50,000 **From 01-411-304-0001 – Assessing O/S Reval (2015)**
These funds are used to hire professional services for the City Revaluation.

\$ 5,000 **From 01-411-101-0000 – Salaries (2015)**
These funds will be used to purchase new computers for the Assessing Dept.

\$ 9,352 **From 01-499-411-0002 – Assessing O/S Reval (2013)**
These funds are used to hire professional services in the case of appeals as well as to be used towards the costs of the next property revaluation in Fiscal Year 15.

Library

\$ 10,000 **Operating Budget**
From: 01-481-Operating Budget Library – (2015)
These funds are allocated for the maintenance of masonry steps that are in need of repairs along with several trees that need to be removed on the Library property.

Parks

\$1,675 **Operating Budget**
From 01-497-479-0027 – Adopt A Spot (2014)
These funds will be used to purchase new barrels for the Adopt-A-Spot locations throughout the City.

\$40,000 **From: 01-499-479-0026 Endicott Rock Engineering (2013)**
These funds will be carried forward for use in Engineering at Endicott Rock due to the Sand Migration Study completed previously.

\$6,958 **From: 01-479-401-0010 –Wyatt Park (2015)**
These funds are for improvements or playground equipment at Wyatt Park.

\$ 5,350 **From 01-497-479-0028 - Memorial Park Bleachers (2015)**
\$ 7,670 **From 01-497-479-0029 – Memorial Park Tennis Courts (2015)**
These funds are to complete the installation of the bleachers at Memorial Park Baseball/softball field.

\$13,104 **From: 01-497-431-0006 City Hall A/C Condenser & Oil Tank Removal (2014)**
These funds are to cover the cost of replacing the Air Conditioner Condenser at City Hall and the remaining funds will be applied towards the cost of removing the old oil tank at City Hall that is no longer used since the boiler was converted to Natural Gas in FY14.

Fire

\$ 6,000 **Operating Budget**
From 01-445- Fire Operating Budget (2015)
These funds will be used to purchase equipment needed to outfit the Central Fire Station addition and renovation.

\$31,500 **From 01-445- Fire Salaries (2015)**
These funds will be used to fund salaries. Due to costs running less than anticipated the SAFER grant was extended until the end of September 2015 and these funds will provide funding for these salaries.

Bond Principal & Interest

\$ 2,858 **From 01-487-337-0010 Bond Principal (2015)**
\$128,247 **From 01-488-380-0010 Bond Interest (2015)**
These funds will be applied to the bond payments for Fiscal Year 2016.

Planning

Operating Budget

\$19,750 **From 01-405-304-0000 – Outside Contracts (2015)**
These funds will be used for ordinance updates or the City Master Plan update.

\$19,308 **From: 01-499-405-0005 Outside Contracts (2013)**
\$18,835 **From: 01-497-405-0006 – Outside Contracts (2014)**
These funds will be used for various new ordinances and revisions to existing ordinances.

\$20,000 **From 01-497-405-0006 - City Master Plan (2013)**
\$18,831 **From 01-497-405-0002 – City Master Plan (2014)**
These funds will be carried forward to be used in preparing the City Master Plan update, the update is estimated to cost approximately \$60,000.

Public Works

\$320,277 **From 01-497-500-0013 – Street Repairs (2015)**
These funds will be used for on-going road improvements throughout the City.

\$ 11,191 **From 01-479-500-0035 – Guard Rails and Railings (2015)**
These funds will be used in our ongoing effort to improve guard rails, railings and fencing throughout the City.

\$ 2,481 **From 01-499-500-0002 - Landfill Cap/Liner Replacement (2009)**
This money was originally appropriated for this purpose and a significant amount of work has been completed. We are continuing working on additional repairs. These repairs will be completed by Public Works employees and only materials will be charged to this account.

\$40,000 **From 01-499-500-0044 - Academy Street Bridge Study (2013)**
This project involves funding of a Bridge Study and possibly some preliminary design of the Academy St bridge over Durkee Brook. The bridge was constructed in 1930 and is on the state's red-list, making it a high priority for repair. We expect State funds to be available in FY2018 for the improvements to this bridge.

\$20,000 **From 01-499-500-0050 – Bridge Program Engineering (2014)**
\$ 4,758 **From 01-499-500-0045 – Bridge Program Engineering (2013)**
This line funds item is for securing a qualified bridge engineering consultant to outline, monitor and administer input into the State Bridge Aid Program on behalf of Laconia.

\$40,000 **From 01-499-500-0046 – Court Street Bridge Study (2014)**
These funds are appropriated for a study of the Court Street Bridge to determine the need for improvements and or replacement.

\$ 2,415 **From 01-499-500-0027- Traffic Light Replacements (2011)**
\$ 5,873 **From 01-499-500-0047 –Traffic Lights Union & Gilford (2014)**
These funds from 2011 remain from the replacement of the traffic signals at Court and Main. Due to increased video technology the cost to replace these

signals was less than expected. The remaining funds from 2011 will go towards the replacement costs for the lights at Union and Gilford Ave, if not all funds are needed for this project then the remaining funds will be used for other Traffic light repairs or replacement throughout the City.

\$39,594
\$27,500

From 01-497-500-0031 – Sidewalks (2015)

From 01-499-500-0032 – Sidewalks (2013)

This is an ongoing project to repair, reconstruct existing sidewalks and construct new sidewalks in the City.

\$ 8,804
\$15,000

From 01-499-500-0048 – Parking Garage Deck Repairs (2014)

From 01-497-500-0048 – Parking Garage Deck Repairs (2015)

The parking Garage is 45 years old and has some moisture intrusion issues that need to be addressed on the first level of the garage. There is also some concern with some deterioration of several portions of the structural steel that should be examined.

\$20,000
\$ 8,245

From 01-497-500-0042 – City Wide Drainage Improvements (2015)

From 01-499-500-0043 – City Wide Drainage Improvements (2013)

These funds will be used to complete drainage issues that have been identified through the on-going Comprehensive Drainage Study performed over the past several years throughout the City.

Records

\$ 1,939

From 01-415-237-0001 Record Preservation (2015)

These funds will be applied to the cost of preservation of some of the records in City Clerks office.

Sanitary Sewer

\$ 1,393

From 90-499-497-0030 – Sewer Force Main Emergency Repairs (2012)

The Sewer force mains in the City vary in size and age, there is approximately 10 miles of this pressure pipe in our system. There have been several breaks in recent years; which has revealed our need to have properly sized repair hardware on hand. It is highly important from both an emergency and public health standpoint that we have a supply of hardware in stock and readily available.

\$95,000

From 90-497-401-0025 – Old N Main Pump Station (2015)

These funds are for upgrades to the Old N Main St Pump Station. Upgrades to include new generator, transfer switch pumps, valves and motor control center.

\$ 4,196

From 90-497-497-0039– SCADA (2014)

Supervisory Control & Data Acquisition (SCADA) is a software computer system that allows for monitoring and controlling pump station activities remotely. These funds will be used for on-going upgrades to this system.

\$30,000

From 90-497-497-0035– Pump Station Contingency (2015)

These funds were appropriated in FY15 for the replacement of parts, pumps etc at the various pump stations that comes up unexpectedly during the year.

\$172,803 **From 90-499-497-0036– Old North Main St/Clearwater Pump Station Upgrade (2014)**
Engineering for this project has been completed. This project involves the replacement of the generator, transfer switch, motor control center, pumps, valves and the discharge piping at this station.

\$ 39,682 **From 90-499-700-0035– Sanitary Sewer Study (2012)**
The National Pollution Discharge Elimination System (NPDES) compliance standards, the US-EPA has required that all Winnepesaukee River Basin Program (WRBP) communities accomplish system mapping, inspection, leak repair and reporting
That will require professional engineering services.

Internal Service Fund

\$ 70,000 **From 92-497-401-0500 – DPW Capital Outlay (2015)**
These funds were appropriated to the Public Works Dept in FY15 for vehicle replacements. These funds are being carried forward to be used for a large vehicle purchase in FY16.

\$ 30,000 **From 92-487-337-0000 – ISF Bond Principal (2015)**
The bond principal appropriation was \$100,000, however the principal amount for FY15 was less. These funds are will be used for the bond payment in future years.

Motorcycle Week Special Revenue Fund

\$ 6,000 **From 87-497-445-0001 – Fire – Network Server (2015)**
These funds were appropriated for the new server at the Central Fire Station. The project is expected to be completed once the c renovations and addition to the Central Station are finished.

Seconded by Councilor Bolduc. Vote was 5-0 and the motion passed.

UNFINISHED BUSINESS:

1. Temporary Traffic Order 2015-12, Truck & Equipment Access to River Street

City Manager Myers advised the Councilor that a site visit was conducted and the concerns raised at the July 13 meeting have been addressed in the amended order.

Councilor Hamel expressed that he would like the order to include direction of other vehicles not specified to use Arch Street.

Councilor Bolduc moved to approve Temporary Traffic Order 2015-12, Truck & Equipment Access to River Street, as presented. Seconded by Councilor Hamel.

Councilor Hamel moved a motion to amend the order to section #3 to state:
"All other construction vehicles will use Arch Street as permitted except in instances that would cause difficulty." Seconded by Councilor Bolduc. **Vote was 5-0 and the motion to amend passed.**

Mayor Engler called the main motion as amended. **Vote was 5-0 and the motion passed.**

Karen Horn asked the Council to confirm the "No Truck" signs would be returned to the street at the conclusion of the order. City Manager Myers replied that they will.

2. Request to amend Resolution 2015-15 for the Water Budget

City Manager Myers explained that a clerical error occurred when the resolution was prepared but that it was posted in the public hearing notice for the correct amount.

Councilor Bolduc moved to amend Resolution 2015-15 relative to making itemized appropriations for the Water Fund for the fiscal year beginning July 1, 2015 and terminating June 30, 2016 with a total appropriations of \$2,046,069, less total revenue of \$2,046,069 and Capital Reserve Projects of \$386,000. Seconded by Councilor Baer. **Vote was 5-0 and the motion passed.**

3. Route 3 Business District Signage
4. Milfoil Treatment Funding Request
5. WOW Trail
6. Master Plan
7. EPA Update
8. Sewer & Water Master Plan
9. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
10. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS:

Mayor Engler reviewed the process for making nominations for appointment and stated full positions would be filled first, followed by alternate positions.

Planning Board: (2 regular positions and 2 alternate positions available)

1. Warren Hutchins - seeking reappointment to the Planning Board for a three-year term expiring at the end of June, 2018 (*attached*)
2. Edwin R. Bones - seeking appointment to the Planning Board for a three-year term expiring at the end of June, 2018 (*attached*)
3. Charlie St. Clair - seeking appointment to the Planning Board for a three-year term expiring at the end of June, 2018 (*attached*)
4. Michael Limanni - seeking appointment as an alternate to the Planning Board for a three-year term expiring at the end of June, 2018 (*attached*)

Councilor Baer moved to appoint Edwin Bones as a full member of the Planning Board for a three-year term expiring at the end of June, 2018. Seconded by Councilor Doyle.

Councilor Baer stated that she feels there needs to be equal ward representation on the Planning Board and E. Bones is a resident of Ward 4. It was also stated that he has a strong

professional background in property development and it would be beneficial to the Planning Board.

*Mayor Engler called the question. **Vote was 5-0 and the motion passed.***

Councilor Hamel moved to appoint Charlie St Clair as a full- member of the Planning Board for a three-year term expiring at the end of June, 20418. Seconded by Councilor Baer.

Councilor Lipman stated that he supports C. St Clair but cautioned that removing a current Chair from a Board is not a good precedent to set. He also noted that with the knowledge that some processes and procedures need to be reviewed that he is confident that the City Manager and Planning Director can be given the responsibility to make sure the negative feelings of the community are addressed and do not continue.

Councilor Hamel noted that he feels C. St Clair would be better to serve as an alternate to begin his time with the Planning Board and to move to a full member after some time.

*Mayor Engler called the questions. **Vote was 2-3 and the motion failed (For: Councilor Hamel, Councilor Baer; Opposed: Councilor Doyle, Councilor Lipman, Councilor Bolduc)***

Councilor Doyle moved to reappoint Warren Hutchins as a full member of the Planning Board for a three-year term to expire at the end of June, 2018. Seconded by Councilor Bolduc.

Councilor Lipman echoed his prior remarks and encouraged the Council to allow the issue to be addressed internally.

*Mayor Engler called the question. **Vote was 3-2 and the motion passed (For: Councilor Doyle, Councilor Lipman, Councilor Bolduc; Opposed: Councilor Baer, Councilor Hamel)***

*Councilor Bolduc moved to appoint Michael Limanni as an alternate member of the Planning Board for a three-year term expiring at the end of June, 2018. Seconded by Councilor Baer. **Vote was 5-0 and the motion passed.***

It was discussed the C. St Clair has applied for a full position but the wish of the Council may be to appoint him as an alternate and allow him to accept or decline. City Manager Myers replied that this is appropriate.

*Councilor Hamel moved to appoint Charlie St Clair to an alternate position on the Planning Board for a three-year term to expire at the end of June, 2018 subject to his acceptance of the position. Seconded by Councilor Baer. **Vote was 5-0 and the motion passed.***

COUNCIL COMMENTS:

Councilor Lipman commented that in light of the comments that have been made this evening it is necessary to ensure the economic development of the City continues and to have the Planning Board and Zoning Board of Adjustments work with the Planning Department and City Manager to ensure these issue do not continue.

Councilor Bolduc asked that applicants tot eh Planning Board in Ward 6 that feel they need assistance to contact him. He has not been contacted and the first time he hears of an issue is when it is brought to the newspaper.

NON - PUBLIC SESSION: NONE

ADJOURNMENT:

Councilor Hamel moved to adjourn. Seconded by Councilor Bolduc.

Peter Morrissette addressed the Council and stated that he would like a meeting with the City Manager, the Planning Director and the chairs of the Planning and Zoning Boards to work out the issues he is having because he is will to follow the recommendation of Councilor Lipman and he hopes it will work. Mayor Engler requested that P. Morrissette follow up with the City Manager's Office regarding this request.

Mayor Engler called the question and the meeting was adjourned at 8:45 p.m.

Respectfully Submitted:

Mary Reynolds
City Clerk