



**LACONIA CITY COUNCIL MEETING
AUGUST 25, 2014
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Edward Engler called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Robert Hamel led the Salute to the Flag.

ROLL CALL:

Deputy Clerk Anders called the roll call with the following Councilors in attendance: Councilor Doyle, Bownes, Lipman, Baer, Hamel, & Bolduc. Also in attendance City Manager Scott Myers and Finance Director Donna Woodaman

Mayor Engler stated that a quorum of the Councilors has been established

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular and Non-Public Meeting minutes of August 11, 2014

*Councilor Bolduc motion to approve the regular & non-public minutes of August 11, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

CONSENT AND ACTION CALENDAR: NONE

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:

John Swain from the Center Harbor Food Pantry addressed the Council. Mr. Swain was in to request permission to sell his raffle tickets on City sidewalks which was not approved at the meeting of July 28, 2014. Mr. Swain stated he is now handling the finances and distributed receipts of transactions as proof.

Mayor Engler explained to the audience why Mr. Swain was here tonight and the previous denial of his request.

Council Hamel asked about the rental expenses outlined in the documents distributed. Mr. Swain responded it was for the rental of items, such as U-Hauls etc, to pick up product. Council Hamel added remarks on some figures in miscellaneous items.

Mayor Engler asked the City Manager to respond on this application. City Manager Myers pointed out that time has passed since he applied that they would refund his check for the permit application back to him. It was too late to do a motion to do a reconsideration because advance notice was not given;

however the Council could place it on a future agenda or a new application if that was the wish of the Council. Mr. Swain would need to apply again with a new permit in his office and it would be presented to the Council for consideration.

Councilor Bownes asked if there was any other financial paperwork. Mr. Swain replied he has other paperwork but not with him. Councilor Bownes reiterated the same question again.

Councilor Lipman commended on the work that Mr. Swain has done, but still feels uncomfortable with a certain individual involved with illegal activities in recent years. Councilor Lipman asked what amount of money is being paid to the Pastors Church. Mr. Swain replied there was nothing.

Councilor Bownes asked if he would get a waiver on his fees for reapplying. City Manager Myers said he is entitled to a refund but can always put in a waiver request that needs to be approved by the Council.

Council Lipman asked if there is a not for profit tax ID number for the Food Pantry. Mr. Swain indicated there is but he did not have it available. Councilor Lipman requested to see his tax ID number before he would reconsider and wanted to make sure things are in good standing.

Mayor Engler stated he could submit another application and there would be no charge since he has already paid.

Councilor Baer commented on the last meeting on the subject that Councilor Bownes asked where the money goes and the reply was "to the Pastor". Mr. Swain said as of last week it is now being taken care by himself.

Jay Lewis, Hilliard Road, addressed the Council. Mr. Lewis stated he came in to see the Council in May regarding handicap parking in the Weirs during Motorcycle Week. A complaint was filed about a trailer parked in a handicap area, and wanted to recognize Paul Moynihan and people at Public Works, and to praise the good work that they have done to rectify the concerns.

Mayor Engler thanked him for coming in and would pass it along to Mr. Moynihan.

INTERVIEWS:

Mayor Engler moved the interview of Mr. St. Clair to this point on the agenda.

Downtown Tax Increment Financing (TIF) Advisory Board

1. Charlie St. Clair - seeking appointment as a full member of the Downtown TIF Advisory Board *(Please note that Mr. St. Clair is unable to attend the 8/11/14 City Council meeting, but will be present at the 8/25/14 meeting).*

Mr. St. Clair stated the TIF Advisory Board plays an important role in the community. Mr. St. Clair lives Downtown and has a business Downtown and would like to see some improvements.

Councilor Baer asked Mr. St. Clair what the main purpose and role of TIF Advisory Board. Mr. St. Clair explained that in his observations it is a sounding Board for ideas of improvements, capital in nature, for a Downtown district. Mr. St. Clair added that he feels it is the responsibility of the Board to communicate with the businesses within the district.

Councilor Baer also asked what item should be addressed by the Board next. Mr. St. Clair replied that he has a long list but narrowed it down to signage, projects, new ideas and reach out to businesses.

Councilor Baer inquired how many meetings Mr. St. Clair would be available to attend. Mr. St. Clair stated that he would like to attend all of them but he is sure the Board members would work out a schedule for meetings that was acceptable to all.

*Councilor Baer moved to suspend the Council Rules to allow for the appointment of Mr. St. Clair this evening. Seconded by Councilor Bolduc. **Motion passed unanimously.***

COMMUNICATIONS: NONE

PUBLIC HEARING: NONE

PRESENTATIONS:

1. Front Porch Award

Mayor Engler presented the Front Porch Awards to the following:

Bradley T. Preston for 22 Shepard Street
Harry & Priscilla Bean for 250 Mechanic Street
James Belcher for 33 Harvard Street
Lakeport Community Association located at Lakeport Square

Mr. Belcher announced that they are having an open house on December 8, 2014 presented by the Opechee Garden Club.

Councilor Bolduc stated that it takes many people to do what they have done for Lakeport Square.

2. Executive Councilor Joe Kenney

Executive Councilor Kenney reviewed his election to his position and his coverage area with the Council. Councilor Kenney also reviewed his practices of sending out a newsletter each month, as well as after each Executive Council session, as an update for his district. Councilor Kenney also reviewed the role of the Executive Council as an appointive authority in the State and state he enjoys his position and all he has learned from it.

Mayor Engler thanked Councilor Kenney for addressing the Council this evening.

3. Warren Street Update on the Central Fire Station Project

Fire Chief Ken Erickson, Deputy Fire Chief Charlie Roffo and Jonathan Hamel from Warrenstreet Architects addressed the Council. Chief Erickson acknowledged the hard work and dedication to this project from Deputy Roffo, Chief Landry and Administrative Assistant Trish Valovanie,

Deputy Roffo and Mr. Hamel reviewed the project in its entirety and the proposed changes from the last presentation to the Council. The proposed project consists of a separation of citizens coming into the building, administrative services, and firefighter dormitory areas to allow for an eased access as well as the health and safety of the firefighters. A separate facility will be available for the female firefighters

Mr. Hamel reviewed a cost estimate dated August 19, 2014. City Manager Myers and Purchasing Specialist Jon Gardner have been consulted and a request for proposals (RFQ) for the construction management and a general contractor has been issued. The hope is to have all of this information for

the Council to make a decision to use a construction management or short bid format for the project no later than the meeting of September 8, 2014.

Mr. Hamel explained that the total cost for the project of \$4.5 million also includes a contingency of \$280,000 and there is an anticipation of approximately \$145,000 in rebates or grants to bring the cost down to \$4.1 million.

Mayor Engler and Councilor Hamel discussed an energy efficiency rebate program offered by Public Service of New Hampshire (PSNH) that the City can apply for. Mayor Engler cited an example in Hudson where a \$60,000 rebate was received for an 8,000 square foot building.

Councilor Lipman asked what the life of expectancy of the completed project would be to look at it from a financial standpoint. Mr. Hamel replied that the average is 25 to 50 years and he usually tells his client's 30 years using asphalt shingle life of 30 years. Chief Erickson stated the current building is over 40 years old.

Councilor Baer stated that if we have to hire a Clerk of the Works the cost is not added in to the overall project cost. Mr. Hamel agreed with this statement and stated that if the City were to choose to hire one that expense would need to be added but mentioned that in dealing with other municipal projects over the past 5 years no municipalities have hired a Clerk. Mr. Hamel said he stays involved with the construction and Deputy Roffo is with him at all times so there will be plenty of supervision of the project.

Councilor Lipman followed up with Councilor Baer's question, in respect of testing concrete or doing other types of things, is the cost of doing this included in the amounts shown. Mr. Hamel mentioned that there are allowances listed in his plan.

Councilor Hamel asked how the contingency amount is accounted for. Mr. Hamel reviewed the procedure with the Council.

Councilor Hamel asked if the construction manager format would be additional costs. Mr. Hamel explained that it is included it's just a matter of which method of organization the Council would like to use. When using the construction manager format the City has the ability to choose someone that has experience in this area. The fees will not necessarily be more they will just look different on the final plan.

Councilor Baer asked why the amount under Hard Services is zero because she was with the understanding that the paving cost was supposed to be in this line. Mr. Hamel replied that he has submitted an itemized cost estimate to the City. City Manager Myers confirmed he has this and would review it with the Councilors at their request.

Councilor Bownes asked for a review to of the garages being proposed, including the additional side garage. Mr. Hamel reviewed the cost for each. Chief Erickson reiterated to the Council that the equipment is very expensive and needs to be available 24 hours a day therefore protecting this equipment from the elements is very important.

Councilor Bownes comment that the cost has increased since the June proposal was made and asked if there is an anticipated increase with the final. Mr. Hamel replied that he doesn't expect any changes and the bids are anticipated to come in at this cost. City Manager Myers explained that the bond for \$4.4 million was authorized but has not been issued yet and when the bids begin to come in the project will be handled with cash flow until the bond is issued.

Councilor Lipman commented on the term of the bond. City Manager Myers stated the debt schedule could be reviewed and a later discussion could be had but it was added to the schedule as a 20 year bond. Councilor Lipman commented on the philosophy of the bonding and the burden of the bond on a set age of taxpayers within the City. City Manager Myers reiterated that this can be examined and adjusted.

Mayor Engler advised the Council that they have two decisions to make; any changes to the scope of the project and which construction format they would like to take. The Council reviewed the pros and cons of each style with Chief Erickson expressing his concern with the time frame and getting the project started as soon as possible. City Manager Myers advised that with either method they will be going out to bid this fall.

Mayor Engler asked if the consensus of the Council was that the project as presented is acceptable. No Councilors expressed objections.

Mayor Engler encouraged a decision on the method of the project. Councilor Bownes expressed his uncomfortable position because he is not prepared to make that decision this evening and he feels he doesn't have enough understanding of the methods. Mayor Engler asked Mr. Hamel what the impact would be to wait until the next meeting to make a decision on the method of construction. Mr. Hamel replied that he would complete the documents necessary and having a direction to follow would be beneficial.

Councilor Hamel asked if there is a difference in bonding cost. Mr. Hamel recommended against the open bidding process and using a selective list of prequalified contractors and a construction manager format is the preferred method for this process.

Mayor Engler asked for the Councilors to think about the value of buying local for this project. Councilor Lipman stated that although there are qualified local businesses to bid on the project the cost may prove to be higher; although the desire is to have it done locally it may not be economically feasible.

Councilors Lipman and Hamel explained the process to Councilor Bownes to assist him in understanding the decision they were being asked to make.

Councilor Bownes asked if delaying a decision this evening would delay the timeline for the project. Mr. Hamel replied that it would not.

Councilor Hamel asked what the percentage the construction manager receives for the project. Mr. Hamel replied that is four to five percent.

Mr. Hamel reviewed the process of selecting a construction manager and there role with the Council, including how they would manage the budget should problems arise. Mr. Hamel reiterated that he recommends the construction manager format for this project but the Council can make whichever decision they would like.

After discussion on the comfort of the Council making a decision this evening, Councilors Doyle and Bownes expressed that they don't feel they have enough information but would be willing to go with the majority because they have the experience with these projects.

Mayor Engler commented that their decision is not set in stone.

*Councilor Hamel moved to move forward with a construction manager format for the Central Fire Station project. Seconded by Councilor Lipman. **Motion passed with 4 in favor, 1 opposed and 1 abstention.***

Mr. Hamel asked if anyone on the Council that would like to be part of the interview process. Councilor Lipman stated he would like to see the results before you file a list. City Manager Myers commented that they have a good team that will be reviewing and would be happy to get to them.

MAYOR'S REPORT:

Mayor Engler reviewed a mailing from the Lakes Region Planning Commission outlining a draft of the Lakes Region Plan. There will be a public hearing on Monday, September 8, 2014 at the Bean Conference Center to take input on this plan.

Councilor Bownes addressed the Mayor and noted that he will be leaving the meeting at 9:30 and asked if they could move to the more important issues. City Manager Myers had no objections to moving to other business before his report.

NEW BUSINESS:

1. Request for Airport Grant approval

*Councilor Lipman moved that the City of Laconia shall enter into a Grant Agreement with the State of New Hampshire for Project # SBG-09-09-2014, acting by and through the Laconia City Charter providing for the performance by the City of certain services as documented within the foregoing Grant Agreement, and that Edward Engler, Mayor of the City of Laconia and Chair of the Laconia Airport Authority, is authorized and directed to enter into the said Grant Agreement with the State of New Hampshire, and that he is to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of the City in order to accomplish the same and that the signature of Edward Engler, when affixed to any instrument of document described in, or contemplated by, these resolutions, shall be conclusive evidence of the authority of said Mayor to bind the City, thereby. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. Council Appointment to the Capital Improvement Committee

Mayor Engler stated that he would like to appoint Councilors Hamel and Doyle to the Capital Improvements Committee and requested a Council motion to affirm this appointment.

*Councilor Bolduc moved to affirm the appointments of Councilors Hamel and Doyle to the Capital Improvements Committee. Seconded by Councilor Lipman. **Motion passed unanimously.***

3. Restoring a lot on Addison Street to pre-merger status

Mayor Engler requested Patrick Wood of Patrick Wood Law Office, PLLC address the Council. Attorney Wood stated he represents Mr. and Mrs. Peter Bissonnette of 68 Addison St. and Mr. and Mrs. Kenneth Deshaies of 74 Addison St. The Desahies are in attendance this evening but the Bissonnette's had a prior engagement.

Attorney Wood reviewed the request of the lot restoration with the Council as outlined in a letter to the City.

Councilor Lipman asked for the economic impact of this happening or not happening. Attorney Wood explained that this process started back in November with the City Planner and the City Manager. It was explained that the property owner was requested to have a survey done, sub-divide the property and have a perimeter survey done, prepare a sub-division plan and submit this to the Planning Board. The cost to do these steps would be between \$3,000 and \$5,000 and the application being heard before the Planning Board could take several months. Attorney Wood does not see these steps as necessary when the property owner is simply making a request to place the properties back into a pre-merger status.

Councilor Lipman commented that there is expense to the property owner of time and money but there is also a cost to the City for the taxable property. So there are 2 costs. In terms of the City, what is the taxes that we collect on those properties seem to be our interest. Attorney Wood claimed that the Statue states unless the city can show if they were involuntary merged, they shall be unmerged. Which evidence shows that they were voluntarily merged? Attorney Wood distributed building permits and plans indicating that the shed that was causing the issue is not the correct structure.

City Manager Myers interjected and stated that when he was approached by Attorney Wood, City Manager Myers requested any building permits and shared them with Attorney Wood. It was viewed as the rebuilding of an existing shed. When talking to Attorney Wood he made it clear it was not the 8x10 but the 10x39 shed which put it in the gray area. City Manager Myers recanted his recommendation to deny the request.

Councilor Hamel mentioned that where you are separating down the middle, are there pin lines that show the building. Attorney Wood stated they have not put pins out there, if there was pins out there it would have been in 1914 when they had the 20 foot lots. The ordinance/statue doesn't require pins and it would be up to the property owners if they want a boundary line down at a later time.

Councilor Lipman moved to return 64 Addison Street, Tax Map Lot 466/4/24 to its premerger status as requested by Mr. and Mrs. Peter Bissonnette pursuant to RSA 674:39-aa. Seconded by Councilor Hamel. **Motion passed unanimously.**

4. Request for action on an Order for Correction for 153 Church Street (attached)

City Manager Myers reviewed the property information with the Council. They have had some ongoing challenges after a fire in the building and they have asked the property owner to make the property safe and secured on several occasions but there has been no response. It is in the best interest of the public safety for the Council to authorize the draft language. If the property owner does not make the requested safety changes the City has the option to continue through the Court system. Mayor Engler stated that this is the building on the point of the busy corner.

Councilor Bownes recused himself from this discussion.

*Councilor Bolduc move to approve the order for correction of hazardous condition of a building pursuant to RSA 155-B as presented by the Planning Director. This order shall have a compliance deadline of September 5, 2014. Seconded by Councilor Baer. **Motion passed with 5 in favor and Councilor Bownes not voting.***

5. Request to approve a tentative agreement with the Public Works Department Employees, Local #534 of the American Federation of State, County and Municipal Employees (AFSCME), Council 93, AFL-CIO

The City Council has discussed the contract in non-meeting and is not permitted to discuss any aspects of the contract until it is approved by both parties.

*Councilor Hamel moved to approve a tentative agreement with the Public Works Department Employees, Local #534 of the American Federation of State, County and Municipal Employees (AFSCME), Council 93, AFL-CIO as presented.. Seconded by Councilor Bolduc. **Motion passed unanimously.***

6. Request to approve a tentative agreement with the Laconia Professional Firefighters' Association, Local 1153 of the International Association of Firefighters, AFL-CIO, CLC

*Councilor Hamel moved to approve a tentative agreement with the Laconia Professional Firefighters' Association, Local 1153 of the International Association of Firefighters, AFL-CIO, CLC as presented. Seconded by Councilor Bolduc. **Motion passed unanimously.***

7. Request to approve a tentative agreement with the Laconia Police Officers' Association (LPOA)

Councilor Hamel moved to approve a tentative agreement with the Laconia Police Officers' Association (LPOA) as presented. Seconded by Councilor Bownes.

Councilor Lipman gave credit to the people that have worked on the language within proposal but stated that makes the costs to the City not fully predictable as outlined and he cannot to take a vote to approve tonight.

Mayor Engler called the question. Motion failed 0-6 and the contract proposal is rejected.

Mayor Engler requested a summary of the approved contracts. City Manager Myers replied that the contract particulars are similar to those given to non-union employees back in June. This is inclusive of a three year contract, as was the change in the common class band for 3 years, a COLA increasing yearly for three year and the HMO low plan with a the first year will be eight percent, second year of nine percent and the third year would be ten percent. Also an additional \$1,000 contribution toward the deductible in an employee health savings account and a \$250 cash stipend. Both contracts have a protected language regarding the Affordable Care Act and the "Cadillac tax" that could potentially take effect January 1, 2018.

8. Introduction and first reading of an ordinance amending Chapter 221, Vehicles and Traffic, and a request to schedule a public hearing on September 8, 2014 during the regularly scheduled Council Meeting (attached)

City Manager Myers explained that this is tied into the fine for someone who is parked in a handicapped parking and is mandated by State statute. Currently the City fine is \$75.00 and should be \$250.00

*Councilor Lipman move to introduce the proposed ordinance by title only and to waive a reading of the entire ordinance. Seconded by Councilor Bolduc. **Motion passed unanimously.***

*Councilor Bolduc move a first reading of an ordinance amending Chapter 221, Vehicles and Traffic, as presented. Seconded by Councilor Hamel. **Motion passed unanimously.***

**Motion was made by Councilor Bolduc Seconded by Councilor Hamel
Motion was passed unanimously**

*Councilor Bolduc moved to schedule a public hearing on September 8, 2014 during the regular Council meeting regarding a proposed amendment to Chapter 221, Vehicles and Traffic. Seconded by Councilor Hamel. **Motion passed unanimously.***

9. Introduction and first reading of an ordinance amending Chapter 194, Solid Waste, and a request to schedule a public hearing on September 8, 2014 during the regularly scheduled Council Meeting (attached)

Motion was made by Councilor Bownes Seconded by Councilor Baer
Passed unanimously and the hearing is scheduled

City Manager Myers reviewed the proposed ordinance amendment with the Council, noting that the primary change is adding the bulky item fee for curbside collection and a fee for the 18 gallon recycle totes that have traditionally been free of charge. The price on the bulky tags will be \$6.00 each for two years and the cost of the bins would be approximately \$8.00. Both will take effect on October 1, 2014.

*Councilor Hamel moved to introduce the proposed ordinance by title only and to waive a reading of the entire ordinance. Seconded by Councilor Doyle. **Motion passed unanimously.***

*Councilor Bownes moved a first reading of an ordinance amending Chapter 194, Solid Waste, as presented. Seconded by Councilor Lipman. **Motion passed unanimously.***

*Councilor Doyle moved to schedule a public hearing on September 8, 2014 during the regular Council meeting regarding a proposed amendment to Chapter 194, Solid Waste. Seconded by Councilor Bownes. **Motion passed unanimously.***

NOMINATIONS, APPOINTMENTS & ELECTIONS: *(The following expiring terms/vacancies were advertised in the Laconia Daily Sun on July 11, 12 and 16, 2014)*

- **Zoning Board of Adjustment:** *(2 regular positions expiring and 3 alternate positions vacant)*
 1. Suzanne Perley - seeking reappointment as a full member of the Zoning Board of Adjustment to a three-year term expiring at the end of August, 2017

*Councilor Bownes moved to reappoint Suzanne Perley as a full member of the Zoning Board of Adjustments for a three-year term expiring at the end of August, 2017. Seconded by Councilor Lipman. **Motion passed with 5 in favor and 1 opposed.***

2. Steven Bogert - seeking reappointment as a full member of the Zoning Board of Adjustment to a three-year term expiring at the end of August, 2017

*Council Hamel moved to reappoint Steven Bogert as a full member of the Zoning Board of Adjustment for a three-year term expiring at the end of August, 2017. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- **Conservation Commission:** *(4 regular positions expiring)*
 1. Marnie Blaisdell Schulz - seeking reappointment as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017

*Councilor Doyle moved to reappointment Marnie Blaisdell Schulz as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. Dean Anson, II - seeking reappointment as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017

*Councilor Bolduc moved to reappointment Dean Anson II as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017. Seconded by Councilor Hamel. **Motion passed unanimously.***

3. Hillary May - seeking reappointment as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017

*Councilor Bolduc moved to reappointment Hillary May as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017. Seconded by Councilor Lipman. **Motion passed unanimously***

- **Downtown Tax Increment Financing (TIF) Advisory Board** (5 regular positions available. On 6/23/14 the Council voted to revise the makeup of this Board - please see the attached highlighted language describing initial staggering of terms)

Mayor Engler passed out to the councilors a ballot to vote on five nominees for the Advisory Board to narrow down the field of six. These are public ballots and will become part of the records and contain the names of the Councilors.

*Councilor Baer moved to place the following names up for nomination by ballot: Kenneth D Sawyer, Patrick w Wood, Warren Clement, Robert Sawyer, Breanna Henderson & Charlie St. Clair Seconded by Councilor Bolduc. **Motion passed unanimously.***

Councilor Lipman made a suggestion to his fellow Councilors that the TIF Advisory Boards are open to the public and to give consideration to those engaged in businesses downtown. Current Police Commissioner Warren Clement has a lot to offer from many years of experience with Downtown business.

Councilor Bownes commented on Breanna Henderson is applying for the first time, should also be given respect as a new business owner in downtown.

Mayor Engler declared a recess at 8:38 p.m. to tally the ballots with Deputy Clerk Anders. The meeting was resumed at 8:43 p.m. Mayor Engler reviewed the votes which indicated that Warren Clement would not be nominated for the Advisory Board.

1. Kenneth D. Sawyer - seeking reappointment as a full member of the Downtown TIF Advisory Board

*Councilor Bolduc moved to appoint Kenneth D Sawyer to a 3 year term to the Downtown TIF Advisory Board to expire in August 2017. Seconded by Councilor Hamel. **Motion passed with 5 in favor and 1 opposed.***

2. Patrick H. Wood - seeking reappointment as a full member of the Downtown TIF Advisory Board
Motion to appoint Patrick H. Wood to a 3 year term to the Downtown TIF Advisory Board to expire in August 2017

*Councilor Bownes moved to reappointment Patrick H. Wood as a full member of the Downtown TIF Advisory Board to a 3 year term to the Downtown TIF Advisory Board to expire in August 2017. Seconded by Councilor Hamel. **Motion passed unanimously.***

3. Warren Clement - seeking reappointment as a full member of the Downtown TIF Advisory Board

4. Robert Sawyer - seeking appointment as a full member of the Downtown TIF Advisory Board

*Councilor Lipman moved to appoint Robert Sawyer to a 1 year term on the Downtown TIF Advisory Board to expire in August 2015. Seconded by Councilor Bownes. **Motion passed unanimously.***

5. Breanna Henderson - seeking appointment as a full member of the Downtown TIF Advisory Board

*Councilor Doyle moved to appoint Breanna Henderson 2 year term to the Downtown TIF Advisory Board to expire August 2016. Seconded by Councilor Lipman. **Motion passed unanimously.***

6. Charlie St. Clair - seeking appointment as a full member of the Downtown TIF Advisory Board

*Councilor Bolduc moved to appoint Charlie St. Clair to a 2 year term to the Downtown TIF Advisory Board to expire August 2016. Seconded by Councilor Hamel. **Motion passed unanimously.***

Mayor Engler stated that we are all appreciated and grateful for all the six people that stepped forward for this position. Mayor Engler thanked Commissioner Clement for his service on the Board and as the chairman of the Laconia Police Commission.

- Moderator and Ward Clerk to Ward 5 (attached)

*Councilor Hamel moved to appoint Greg Page as Moderator in Ward 5 for a term to expire November 2015. Seconded by Councilor Bolduc. **Motion passed unanimously.***

*Councilor Hamel moved to appoint Steven Bogert as Ward Clerk in Ward 5 for a term to expire November 2015. Seconded by Councilor Bolduc. **Motion passed unanimously.***

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE

COMMITTEE REPORTS:

1. FINANCE: (Lipman, Hamel, Baer)

- a) WOW Trail Fund
- b) Downtown TIF Financing

No report on any item in committee

2. PUBLIC SAFETY: (Baer, Doyle, Bownes)

- a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapter. 119, Building Construction regarding signed architectural plans for residential units
- d) Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside
- e) Proposed Charter amendments regarding the Municipal Primary Election

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Bownes)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

No report on any item in committee

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS: NONE

MANAGER'S REPORT:

City Manager Myers reviewed the Monthly Economic Development Report with the Council.

City Manager Myers also reviewed the updated debt schedule for the City and Schools with the Council.

Councilor Hamel asked if the City uses a 20 year schedule but the County uses a 30 year schedule would you 30 years. Finance Director Woodaman replied that we would. The figures that we are looking at are the figures we would be our payment to the County and whatever the end amount would be will be added into the schedule. Mayor Engler said it would come to us in form of a bill that would come to us from the County.

Councilor Lipman commented that it has been very useful to Senator Hosmer and Executive Councilor Kenney back to address us to what their vision is to solve the matters from a county and how it is going to affect us as a City.

Mayor Engler stated that Councilor Bownes has excused himself from the meeting at 9:35pm.

Councilor Hamel asked if there has been any thought on the salting concerns brought forward at a prior meeting. City Manager Myers advised that he is working with Public Works on this and there will be a recommendation forthcoming.

Councilor Hamel also asked if the issue of pot holes and the use of hot boxes is going to be coming back to the Council. City Manager Myers advised that this is something that they are working on as well and will be reporting back to the Council after some technical aspects are reviewed.

Councilor Hamel also asked about the amendments to the Charter that were just passed; can they be printed for the public beforehand so they are aware of the questions before they go to vote in November. City Manager Myers said that they will, once the language is formatted. Councilor Hamel asked if it can be put in the paper. City Manager Myers said he would ask the papers if we could and the City will make an effort to put them in area places for the public to pick up.

Councilor Lipman asked if there was progress with the discussions on the access to route 106. City Manager Myers explained that a meeting and tour with Commission of the Department of Transportation Clement, Senator Hosmer, Mayor Engler and Councilor Bownes to examine some of the roadway issues to the major routes into the City and items were noted. Another meeting will be held in November and they will be sure to give notice to everyone.

Councilor Lipman expressed his continued concerns with the Master Plan process and asked if there is a possibility to have information from consulting firms or other cities about how they are making the Master Plan stronger and what content they put in it. City Manager Myers replied that he will reach out to other cities to get comparatives for the Council.

UNFINISHED BUSINESS:

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

COUNCIL COMMENTS:

Councilor Baer commented on the misinformation published in the newspaper regarding the Charter amendments being on the September 9 Primary ballot. This is not the case and they will be presented to the voters in November. Additionally, Councilor Baer addressed the accusations made that the Council initiated this process as a result of the election last year and that is not the case. This has been discussed since 2011, at which time the Citizen ran an article which Councilor Baer produced, outlining the difficulties and low turnout at the polls. The Government Operations and Ordinances Committee presented the Council with their options and they made a decision. This has been done so publicly and the voters will make the final determination in November.

NON - PUBLIC SESSION: NONE

ADJOURNMENT:

*Councilor Bolduc moved to adjourn at 9:48 p.m. Seconded by Councilor Doyle. **Motion passed unanimously.***

Respectfully Submitted:

Stacy Anders
Deputy City Clerk