



**LACONIA CITY COUNCIL MEETING
SEPTEMBER 9, 2013
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Michael Seymour called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Henry Lipman led the Salute to the Flag.

ROLL CALL:

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular Minutes of August 26, 2013

Councilor Bolduc moved to approve the minutes of August 26, 2013. Seconded by Councilor Hamel.
Motion passed unanimously.

CONSENT AND ACTION CALENDAR:

1. Temporary Traffic Order 2013-15, Homecoming Parade

*Councilor Hamel moved to approve Temporary Traffic Order 2013-15, Homecoming Parade. Seconded by Councilor Bolduc. **Motion passed unanimously.***

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA: NONE

INTERVIEWS: NONE

COMMUNICATIONS: NONE

PUBLIC HEARING:

1. A Proposed Resolution Relative to Authorizing Bonds and Notes of the City for Capital Projects in the Amount of \$850,000 – Smith Track Subsurface Replacement and Weirs Community Park Construction

Mayor Seymour opened the public hearing at 7:01 p.m. with reading of the notice posted in the August 29, 2013 edition of the Laconia Daily Sun, City Hall and the Gail Memorial Library.

City Manager Myers explained the projects were approved in the budget and the Smith Track has begun construction and bids have just come in for the Weirs Community Center.

With no members of the public wishing to speak the public hearing was closed at 7:02 p.m.

Councilor Lipman commented that this falls within the Tax Cap borrowing limits. City Manager Myers confirmed.

PRESENTATIONS: NONE

MAYOR'S REPORT:

Mayor Seymour commented that the fore site the Council had with the Huot Technical Center was detrimental in the success of the project and thanked the Council for their forward thinking. Additionally the JBC Members were thanked. At the dedication last Friday the stadium was very full and it was a great event. Councilor Lipman added City Manager Myers and Finance Director Woodaman are thanked for their support and efforts with the project. Mayor Seymour agreed they are deserving as well as many others.

Mayor Seymour recognized the passing of Robert Kingsbury, former State Representative and veteran. Mayor Seymour thanked Mr. Kingsbury and his family and sent condolences to his family. Councilor Lahey corrected that Mr. Kingsbury was a Lieutenant Colonel.

Mayor Seymour asked the Council to have thought about the Capital Improvement Committee designee from the Council. Councilor Baer has expressed an interest to no longer participate and representation needs to be made. Mayor Seymour will be reaching out to members individually.

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS: NONE

COMMITTEE REPORTS:

1. **FINANCE: (Lipman, Hamel, Baer)**
 - a) WOW Trail Fund
 - b) Special Item Budget Requests Procedural Review
 - c) Huot Center

No report on any item in committee

2. **PUBLIC SAFETY: (Baer, Doyle, Lahey)**
 - a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)**
 - a) Energy Committee
 - b) Vending and Licensing Fees
 - c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

No report on any item in committee

4. PUBLIC WORKS: (Bolduc, Baer, Lahey) (report on meeting of 9/9/13 re: proposed four way stop at School St and Washington St)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

Councilor Bolduc reported that at the meeting held at 6:30 p.m. it was presented how four way stops are looked by Public Works Director Paul Moynihan. Additionally Greg Elliott spoke regarding the safety of the children at the park and neighborhood because he works from home and has a good visual of how the traffic is in the area. The Committee voted unanimously to place the four way.

*Councilor Bolduc approve the four way stop sign at School and Washington Streets. Seconded by Councilor Lahey. **Motion passed unanimously.***

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS: NONE

MANAGER'S REPORT:

City Manager Myers reviewed the Recycling Report (see Attachment #1), Project Updates (see Attachment #2) and Financial & Operational Trends Report (see Attachment #3).

City Manager Myers advised that Ruth Stewart has resigned from the Laconia Housing Authority with a seat expiring next year. The vacancy has been filled by Ken Malone for the next 13 months.

Councilor Lipman asked to have a perspective on the impact of the pension reporting when the auditors prepare their report to the Council this year. City Manager Myers replied that there is liability to the municipalities in the State and under the new accounting standards the City is required to carry the unfunded liability on the financial statements of the City. Councilor Lipman replied that the Council was in a comfortable place when the auditors presented a healthy fund balance but it would be beneficial to see the difference.

Councilor Lipman asked for the status of the collective bargaining agreements. City Manager Myers replied that the process is just beginning and discussions will begin between the New Hampshire Interlocal Trust and the leaders of the bargaining units to engage the discussion to stay under the threshold set. After this meeting is held the City Manager will have a meeting with the Council to discuss and active negotiations will begin.

Councilor Hamel asked if we are close to the threshold or under. City Manager Myers replied that because the employees have stepped up and agreed to changes in the plan and increased cost share the City has been able to stay below. With the increase of 7% projected for a few years the City may be above when it takes effect in 2018 which is why changes are being discussed now. Councilor Hamel asked if the tax is being calculated by the cost of the plan or the benefits. City Manager Myers replied that it is the amount and is regardless of who is paying.

Councilor Hamel confirmed who is holding the funding for the pension. City Manager Myers replied that it is being remitted to the State and based on the group the employee is in the rate is different. The

rates are determined by the State every two years and is dependent on the performance of the investments that are made. The formula for the calculation is not known at this time.

Councilor Lipman stated that he would not be surprised if the liability exceeds the current fund balance.

NEW BUSINESS:

1. Laconia Airport Lease

Mayor Seymour, as the Chairman of the Laconia Airport Authority, presented the lease to the Council.

Councilor Bolduc moved to:

1. *Approve the Assignment and Assumption of Lease from American Aviation Corp. to James R. Labrie and Eugene D. Labrie, in accordance with the Assignment and Assumption of Lease Agreement attached hereto and made a part hereof.*
2. *Approve the transfer of the building and improvements on the leased premises from American Aviation Corp. to James R. Labrie and Eugene D. Labrie in accordance with the deed attached hereto and made a part hereof.*
3. *Approve the Notice of Lease with James R. Labrie and Eugene D. Labrie in accordance with the Lease Agreement attached hereto and made a part hereof.*
4. *Authorize the City Manager to execute the Assignment and Assumption of Lease, and Notice of Lease on behalf of the City of Laconia.*
5. *The approval of such Assignment and Assumption of Lease, Notice of Lease, and the transfer of the building and improvements is conditioned upon the closing between American Aviation Corp. to James R. Labrie and Eugene D. Labrie, and Assignment and Assumption of Lease Agreement coming into effect pursuant to its terms.*

*Seconded by Councilor Lahey. **Motion passed unanimously.***

2. Request for Additional Funding from Non-Capital Reserve for Roof Repairs at City Park Houses & City Hall

Parks & Recreation Director Kevin Dunleavy directed the Council to a cost sheet provided to the Council (see Attachment #4). Director Dunleavy explained that the estimates came in higher than the amount approved and he is requesting an additional \$25,495 to complete standing seam metal roofing. It was further explained that the approval would need to be amended.

Councilor Hamel stated he would like to move forward with shingle roofing.

City Manager Myers advised that Planning Director Saunders has recommended using shingles for City Hall because of the esthetics involved with the area.

Mayor Seymour asked what the life expectancy is for shingle roofing. Director Dunleavy replied that it is estimated to be 25 years but he feels 15 to 20 years is the average.

Councilor Hamel commented that he is surprised at the cost of Leavitt Park. Director Dunleavy replied that it has to do with the architecture of the roof. It was also advised that metal roofs are easier to maintain as far as snow removal.

Councilor Lahey confirmed that the Planning Director is okay with metal roofs on the park houses. City Manager Myers replied that this is correct.

Councilor Bolduc asked if the old shingles would be removed. Director Dunleavy replied that the estimates are for complete removal.

Councilor Hamel asked if repairs to any of the wood is included. Director Dunleavy replied that this would be additional cost.

Councilor Hamel moved to complete the project with shingles at a cost of \$75,584. Seconded by Councilor Baer.

City Manager Myers advised that if no action is taken the original motion of \$98,600 would still be in effect and would cover the cost of the repairs. If the Council were to continue with the proposed motion there would be no contingency for the project.

*Councilor Hamel moved to amend his motion to an amount not to exceed \$80,000. Seconded by Councilor Baer. **Motion passed unanimously.***

3. Request to Amend the Amount Approved for Defibrillator Funding from Motorcycle Week Special Revenue

*Councilor Hamel moved to amend the amount approved for defibrillator funding from the Motorcycle Week Special Revenue Fund to \$1,963.38 each. Seconded by Councilor Bolduc. **Motion passed***

UNFINISHED BUSINESS:

- 1. Second Reading of a Resolution Relative to Authorizing Bonds and Notes of the City for Capital Projects in the Amount of \$850,000 – Smith Track Subsurface Replacement and Weirs Community Park Construction**

*Councilor Bolduc moved a Second Reading of a Resolution Relative to Authorizing Bonds and Notes of the City for Capital Projects in the Amount of \$850,000 – Smith Track Subsurface Replacement and Weirs Community Park Construction. Seconded by Councilor Doyle. **Motion passed unanimously.***

2. Milfoil Treatment Funding Request
3. WOW Trail
4. Master Plan
5. EPA Update
6. Sewer & Water Master Plan
7. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
8. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS: NONE

COUNCIL COMMENTS:

At the meeting of September 23 City Manager Myers, Councilor Lipman and Mayor Seymour will be absent. Councilor Hamel will be the Mayor Pro Tem.

Mayor Seymour reminded everyone that the Municipal Primary Election will be held tomorrow from 8:00 p.m. to 6:00 p.m.

Councilor Hamel commented that it has been discussed in the past giving some tax relief to property owners that have completed substantial improvements in the main corridors. The Councilor has adopted the statute allowing it and suggested the Council be proactive with the relief. City Manager Myers advised that this would be a Council decision and would be on a case by case basis. It was also advised that the language is specific what the relief can be applied to at which the City Manager will send to the Council. Councilor Hamel asked if a formula or range is stated. City Manager Myers replied that the statute allows for a freezing of the assessment for a specified time and at the expiration the increase assessed.

Councilor Lipman commented that a recognition program was also discussed. City Manager Myers replied that he is working on this program and will report to the Council.

Councilor Lipman added that there are some properties that needed to have code enforced. City Manager Myers replied that the Fire Department is conducting inspections and is working toward meeting with absentee landlords. Councilor Hamel asked if the landlords were required to register with the City. City Manager Myers replied that there is but the fine has been removed. Councilor Hamel asked if the City could enforce a fine. City Manager Myers replied that he was unsure.

Councilor Hamel asked if there has been any luck with Irving Oil regarding the property on South Main Street or the Hathaway House. Councilor Baer replied that the Irving Oil property has been cleaned up. City Manager Myers added that the Hathaway House is being discussed with the Mayor and members of the Heritage Commission.

NON - PUBLIC SESSION: NONE

ADJOURNMENT:

*Councilor Bolduc moved to adjourn at 7:53 p.m. Seconded by Councilor Hamel. **Motion passed unanimously.***

Respectfully Submitted:

Mary A. Reynolds
City Clerk