



**LACONIA CITY COUNCIL MEETING
SEPTEMBER 22, 2014
CITY HALL – CONFERENCE ROOM 200A
7:00 P.M.**

CALL TO ORDER:

Mayor Edward Engler called the meeting to order at the above date and time.

SALUTE TO THE FLAG:

Councilor Ava Doyle led the Salute to the Flag.

ROLL CALL:

Deputy City Clerk Anders called the roll with the following Councilors in attendance: Councilor Doyle, Bownes, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular and Non-Public Meeting minutes of September 8, 2014

*Councilor Bolduc moved to approve the regular and non-public meeting minutes of September 8, 2014. Seconded by Councilor Hamel. **Motion passed unanimously.***

CONSENT AND ACTION CALENDAR: **NONE**

CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA: **NONE**

INTERVIEWS: *(The following expiring term/vacancy was advertised in the Laconia Daily Sun on September 5, 6 and 9, 2014)*

- **Trustees of the Trust Fund:** *(1 regular position vacant)*
 1. Jon Nivus - seeing appointment as a full member of the Trustees of the Trust Fund to fill the remainder of the term vacated by Richard Breton's resignation - 3 year term to expire at the end of March, 2015

Mr. Nivus was interviewed. Mayor Engler advised that the appointment for this position will take place at the next Council meeting.

COMMUNICATIONS:

1. Letter to Commissioner John Thomas re: Belknap County Jail

Mayor Engler noted that this will be discussed under New Business.

PUBLIC HEARING: **NONE**

PRESENTATIONS:

1. Pavement Management Report – Public Works Director

Public Works Director Paul Moynihan and Assistant Public Works Director Luke Powell reviewed a prepared presentation with the Council.

Councilor Hamel asked if the budget should incorporate a separate line item for resurfacing separate from the bulk line for road construction. Director Moynihan replied that the department is working on forcing themselves to separate out an amount so that it won't inhibit the roads in more need.

Councilor Hamel commented that there is a budget allotted for sidewalks each year and he hasn't seen much happening with them. Director Moynihan replied that other years have been better with the upkeep of sidewalks and the funds have been carried from year to year to ensure they are available; this year none have been completed but a list of the sidewalks done in prior years can be provided.

Councilor Hamel asked about contractors completing work and not upgrading the roads that have been worked on by the City in the five years preceding the work. Director Moynihan replied that an escrow is held on these projects when needed and the cut of the road is used for the maximum useful life to avoid multiple mobilizations as possible because they cost more. Councilor Hamel commented that the cost lies with the contractor not the City. Director Moynihan replied that being fiscally responsible is better than creating a larger burden for the developers by having single projects. The goal is not to let the cut go so long that it compromises the street but the City is trying to work with the contractors.

Councilor Baer asked what the cost is per mile to shim the road and what the cost is per mile to reclaim the road. Director Moynihan replied that a shim and one inch overlay costs \$181,200 per mile and reclaim and a three inch overlay costs \$347,212 and if granite curbing is used with a higher focus on the drainage structures the cost would be \$593,000, as was the case on Union Avenue.

Mayor Engler asked if a specific amount is allotted each year for reclamation work would the smaller neighborhood work be moved to the top of the list quicker with the "worst is first" theory. Director Moynihan replied that this will be a challenge and depending on the functional classification of the road it would be prioritized. There will be challenge in the next fiscal year because of the need to address Court Street which will result in a traffic situation similar to Union Avenue this year. Patching has been done on Court Street but it gets a higher priority because it is a major road for the City and will take a large amount of the budget.

Mayor Engler asked if the program used to determine the needs of the busier streets takes into consideration the seasonally used streets, such as Lakeside Avenue, that may not have higher traffic counts throughout the entire year but is a tourist attraction in the summer months and is an economic benefit to the City. Director Moynihan replied that he believes it is factored and referred to Asst. Director Powell. It was explained that the program doesn't rank but determines a condition and allows for judgment to be used when making decisions.

Mayor Engler clarified that if the City Manager were to ask where Lakeside Avenue is on the list it could be determined. Director Moynihan replied that he could determine it is not on the three year list. A list of concerns from residents, business owners and any other party, is kept each year and these concerns are used when determining the three year plan. Information that can be provided includes the cost of the road and the rating that can determine if it is necessary or required sooner.

Councilor Bolduc commented that Bell Street is a mess and asked when the department will be getting to this street, noting that the street was closed for a majority of last winter because of ice issues. Director Moynihan replied that they acknowledge the problems on this street and they have not discovered the source of the problem. It is considered a failed street and the determination is that if the funds were available it would have been done this year, as well as Lindsey Court and Cleveland Place. This is a through street to access Franklin Street and should have a higher priority.

Councilor Baer asked if impact fees could be used for roads. City Manager Myers replied that there are impact fees for roads and there is a small amount of funding available, approximately \$14,000, which can be used for repairs. This fund is being monitored to ensure the funds are used before they must be returned to the payer.

Councilor Hamel commented that on Court Street there was a cut made in the road by a utility company and asked if they could be asked to reclaim from the center line to the curb. Director Moynihan replied that in 2009 when this particular cut was made the road was approximately 13 years old and showing distresses; the gas main that was being attempted to be built was never finished because of contaminated soils. There was not a special requirement at the time and there is nothing more specific requiring more work to be done. Councilor Hamel asked why they are considering Court Street when the gas company has not finished the work. Director Moynihan replied that they will be pressing it with the utility company to try and coordinate.

Councilor Bolduc asked if the abandoned utility poles are being removed on Union Avenue before the paving is completed. Director Moynihan replied that he will check into this and acknowledged that a better job can be done with abandoned poles.

Councilor Bownes commented that it seems like the message that is trying to be portrayed is that over the last three years there has been a dedication of \$1.1 to \$1.3 million each but the need is to dedicate more funds over the next 10 years and it will allow for more roads to be accomplished and a better plan can be made. Director Moynihan confirmed that is the case. Councilor Bownes added that he would like to see a plan before this is something that is approved to be done, and it would need to include very specific information as to the gain for the City if this is done. Director Moynihan replied that with a specific amount being funded they can provide a specific list of what the plans are for those funds and noted that this information has always been provided to the City Manager. City Manager Myers added that he could provide a plan for the Council and include the extra miles that can be completed with a 10 to 15 year plan.

Mayor Engler asked how much of the paved roadways in the City are not protected by adequate storm drainage because it appears there are areas of concern. Asst. Director Powell replied that this is common and progress has been made when new developments are established but the issue is enormous. Director Moynihan referred to Morrill Street, which was repaired this year that had only one drainage route before the repair and now has an adequate drainage system in place. Mayor Engler asked if the drainage conditions of the road are considered when they are being reviewed with drainage improvement allowances are included. City Manager Myers added that with new projects going forward the drainage has been a priority because it contributes to the longevity of the streets.

Councilor Hamel thanked the Department of Public Works for all of the hard work they do to keep the streets safe for the City. Mayor Engler echoed these remarks.

Director Moynihan advised the Council that there is an issue on North Main Street in the area of Opechee Park, which is a main arterial road for the City, and time is running out for repair this season.

The cost of this repair will be presented to the City Manager so he can review the needs for funding in this area. Councilor Bownes asked what the rating of this street is. City Manager Myer replied that the majority of the pavement is in fair condition but the area that needs to be repaired has significant issues.

2. Transportation Alternatives Program (TAP) Grant – Planning Director

Planning Director Shanna Saunders explained that this grant is a collaboration with the Department of Public Works, the Police Department, Parks & Recreation, Lakes Region Partnership for Public Health, Laconia School District, the WOW Trail group, and Lakes Region General Hospital (LRGH) Education Department. Director Saunders reviewed the TAP grant and mapping with the Council.

Mayor Engler asked what improvement is depicted on the west bank of the river behind the Laconia Spa market. Director Saunders explained that this is a match piece paid for from the TIF funding approved in December 2013 which, in addition to the Phase II funding of the WOW Trail, which will contribute to the City matching funds needed for the grant.

Councilor Hamel expressed concern with the proposed speed table at Woodland Heights as it pertains to winter maintenance. Director Saunders replied that these have been successful in Durham and Dover and they are being proposed in additional locations. They are different from speed bumps and are a flatter surface. Councilor Bolduc commented that the snow needs to go somewhere and this is a raised surface. Director Saunders replied that she will look into it and perhaps the pedestrian safety is of more concern and the need to additional reflects this.

Director Saunders replied that a letter of support is required under the grant and the request is the approval of the City Council. It was noted the grant is due on Friday of this week and Director Saunders apologized for the urgent request.

*Councilor Bownes moved to sign a letter of support from the Mayor and City Council for the Transportation Alternative Program Grant. Seconded by Councilor Hamel. **Motion passed unanimously.***

MAYOR'S REPORT:

Mayor Engler reported that on September 12 he, with members of the Council and City Manager, were privileged to attend the 50th anniversary celebration of Aavid Thermalloy. The corporate headquarters were relocated back to the City last year and people from all over the world were in attendance. The City received a plaque to be hung at City Hall as well as a check for \$10,000 to be used as donations for non-profit causes in the City. Before the conclusion of the evening Mr. Alan Wong, CEO of Aavid Thermalloy, also presented the City with a check for \$10,000 for the same use making the total \$20,000 to be distributed. Mayor Engler advised that over the next month he will be forming a small committee to make the decision of how to distribute the funds and will report back to the Council. Any suggestions can be made to the Council and the Mayor.

CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:

Richard Homsy (84 Summit Avenue) addressed the Council. Mr. Homsy expressed continued concerns with the upgrades to Summit Avenue that have caused drainage concerns on his property and Summit Avenue as a whole. Mr. Homsy and Mayor Engler have done a walk of Summit Avenue and there is no drainage on the street and in the last few days the Department of Public Works has done an elevation survey of the road to determine how deeply dry wells can be placed. Mr. Homsy reviewed his grievances regarding the road condition with the Council and suggested a temporary solution would be to dig out

from the edge of the roadway approximately two feet and place crushed stone or material in the dredge to start helping with some of the drainage. Mr. Homsi added that he has expressed the poor grading on the street previously and did so again. It was also acknowledged that the City Manager has been to the site to look at the suggested problem on a few occasions and does not see it being a problem or in any worse of a condition than other areas of the City. Mr. Homsi stated this is a problem created by the City and it needs to be corrected.

Mr. Homsi asked what qualifies a road to be considered failed by the City. Mayor Engler suggested that the ranking can be provided in sections for Mr. Homsi by the Department of Public Works.

Michael Foot (222 Rollercoaster Road and member of the Zoning Board of Adjustments) addressed the Council. Mr. Foote spoke on his opposition to the proposed Council Resolution 2012-14 that will be presented this evening and his reasons, including the various empty lots that would then be enabled to have this type of business in a commercial resort district. The Weirs Beach area is a vacation community and it will be disturbed by the addition of car dealerships. Mr. Foote asked the Council to consider the needs of the entire area rather than those of a few.

COMMITTEE REPORTS:

1. FINANCE: (Lipman, Hamel, Baer)

- a) WOW Trail Fund
- b) Downtown TIF Financing

No report on any item in committee

2. PUBLIC SAFETY: (Baer, Doyle, Bownes)

- a) Fair St./Court St. traffic problems and accidents

No report on any item in committee

3. GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Bownes)

- a) Energy Committee
- b) Vending and Licensing Fees
- c) Chapter. 119, Building Construction regarding signed architectural plans for residential units
- d) Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside

*Councilor Doyle moved to remove item "d", Proposed Ordinance Governing the Discarding of Furniture and Other Personal Items Curbside, from the agenda. Seconded by Councilor Bolduc. **Motion passed unanimously.***

4. PUBLIC WORKS: (Bolduc, Baer, Bownes)

- a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns
- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks

No report on any item in committee

5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)

- a) Repair & maintenance of City Buildings

No report on any item in committee

LIAISON REPORTS: NONE

MANAGER'S REPORT:

City Manager Myers reviewed the Monthly Economic Development Report.

City Manager Myers advised the Council that the Lakes Region Resource Fair is being held tomorrow at the Belknap Mill and the week of September 29 is Manufacturing Week with open houses throughout the City.

The Council was advised that Lori Groleau will be reappointed to the Personnel Advisory Board and Ken Malone will be reappointed to the Laconia Housing Authority as City Manager appointments.

City Manager Myers reviewed the terms of the approved contract with the Laconia Police Officers' Association (LPOA) that was approved by the Council at their meeting of September 8, 2014.

The bulky item collection will begin with the new solid waste collection contract on October 1, 2014. Information is being distributed through the Laconia Links and newspapers, as well as having information available at the Department of Public Works and City Clerk's Office. Special metal item collections can be scheduled through the Department of Public Works. Stickers will be available for \$6.00 per item beginning September 24, 2014.

City Manager Myers updated the progress of Union Avenue paving with the Council.

Councilor Lipman asked for information regarding the Federal Reserve Meeting being held in the City. City Manager Myers explained that the Boston Federal Reserve will be holding there satellite meeting in the City this year and began today and will continue for the next few days. The Lake Opechee Inn & Spa has been selected as the host location.

NEW BUSINESS:

1. Request by Laconia Police Department to Accept Highway Safety Grant
 - a. Laconia "Operation Safe Commute" Patrols for \$3,276

*Councilor Hamel moved to approve the Laconia Police Department request to accept the Highway Safety Grant for the Laconia "Operation Safe Commute" Patrols in the amount of \$3,276. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2. Request for Laconia Airport Authority Sublease Approval

*Councilor Bolduc moved to approve the sublease agreement between Tilton Manor, LLC and AutoServ Management Corp, as presented, and authorize the City Manager to sign such sublease agreement on behalf of the City Council. Seconded by Councilor Baer. **Motion passed unanimously.***

3. Council Resolution 2014-12 Relative to Initiation of Amendments to the Zoning Ordinance

Councilor Bownes asked how this item was brought forward without discussion of the Council prior. Mayor Engler advised that it was requested by Councilor Baer and it is within her right to do so.

Councilor Baer moved Council Resolution 2014-12 Relative to Initiation of Amendments to the Zoning Ordinance as follows:

WHEREAS the Table of Permitted Uses of the City of Laconia Zoning Ordinance permits a "Vehicle dealership, sales and service" by special exception in the Commercial Resort district, and

WHEREAS there does not appear to be a compelling reason why, when one takes into account the wide variety of other business that are permitted within the Commercial Resort district as a matter of right, the city should require vehicle dealerships to approach the Zoning Board of Adjustment for a special exception to the ordinance;

NOW THEREFORE BE IT RESOLVED that the Laconia City Council requests the Laconia Planning Board hold a public hearing on the issue and forward back to council a formal recommendation to change the designation in the Zoning Ordinance's Table of Permitted Uses to reflect that "Vehicle dealership, sales and service" is a permitted use in the Commercial Resort district.

Councilor Baer read a prepared statement for the record:

"There are two issues here. One is the obligation of the City Council to recognize its obligation to serve ALL its constituents. To listen to and explore that persons complaint. The second issue is recognizing that local taxpayers and local business people deserve the utmost consideration in rendering decisions that affect them personally and financially. Before I address the issue of this amendment I want to draw attention to the fact this is the first of two articles in front of us tonight that come under the same umbrella. Fairness and loyalty to local people and taxpayers. This amendment is the first issue so I will address it first.

We have a local businessman, Mr. Ganong, looking to change his business from real estate to a used auto dealership. He went before the Zoning board and was denied. He then took the next step for an appeal and again he was denied. He understood the only recourse was to go to court which would entail much expense and time. I might add it would also cost the City expense to fight it. However, there seems to be another avenue we the Council can take, not only to find relief for Mr. Ganong but for any future entrepreneurs who might want to open such a business in a similar zone. That is the Council can ask the Planning Board to hold a public hearing and make a decision to allow this business in a resort/business zone or specify that an auto dealership will not be allowed. Their recommendation would come back to council for their disposition.

It is not as if there aren't other businesses in this district that have the same objections that are being raised about used cars. We have gas stations, Jet Ski rentals on the waterfront, boat marinas, etc. Probably more harmful discharge than a used car lot.

This amendment to the ordinance is the fair thing to do and sends the message to all the business people that we are not here to make it difficult for them to do business, but we are here to make it easier."

Councilor Hamel stated that he agrees that this needs to be sent back to the Planning Board but as the resolution reads it should be permitted. Councilor Baer replied that this is directing them to do so. Mayor Engler advised that this is a suggestion to the Planning Board to consider an amendment as requested by the City Council, with the need to hold a public hearing and a formal recommendation needs to be come back to the City Council.

Councilor Hamel added that if they are going to be reviewing this they should look at the list of permitted businesses because some are much worse than a car dealership. City Manager Myers advised that this resolution very specifically is asking only to review the used car dealerships and nothing else.

Councilor Doyle commented that it would just a simple to add the language that it is not permitted and have that contemplated. If this goes through everyone can sell cars without permission from the Planning Board and it will have a negative impact on the investment made in tourism. Additionally, the Zoning Board is made up of volunteers and they probably know more about zoning and laws than the Council and by throwing this back to them the Council would be saying they are of better knowledge. Several years ago the Council went through the process of coming up with a vision for the City and its gateways and having a car dealership at the gateway to the Weirs is not in that vision.

Mayor Engler commented that the resolution does not state “not permitted” because it was proposed by Councilor Baer in this manner and there is nothing preventing a Councilor from introducing it as “not permitted”.

Councilor Hamel stated that this is an opportunity for the Council to clean up the permitted uses and it needs to start somewhere. Councilor Doyle replied that she will only support this if the language states it is not permitted.

Councilor Bownes stated that regardless if you feel it was fair for the dealership on a different end of the district to be approved, this is not the way to go about addressing our zoning. There is a Master Plan process in place and a request should be made through that process and the Planning Board will work toward resolving. If a special recommendation is made for every person that is denied at the Planning Board level it will be a pieced together process and have less effectiveness.

Councilor Baer commented that she takes exception to the remark that the Council is not here for one person. The Council does have a responsibility to each person that contacts them and this will affect others eventually. Councilor Bownes countered that it is the Councils job to listen to concerns but it is not the Councils job to bring every issue to the Planning Board without considering the issue and addressing it in a comprehensive manner that treats everyone fairly, including those not in favor of the position being taken. Councilor Baer replied that it is her right to do as she has and that is all.

Councilor Lipman stated that this is a reflection of the Master Plan process not happening on a timely basis. There are ways businesses can be developed that can complement the tourist area and it needs to be done in a manner that is amicable to all involved.

Councilor Doyle recommended using Councilor Bownes suggested to look at the “permitted uses allowed in the commercial resort zone”. Councilor Lipman replied that a more comprehensive process is needed and to request it be done timely is also needed.

Councilor Hamel asked if an amendment can be made to the resolution. Mayor Engler replied that any amendment made would be germane. Councilor Bownes recommended having something be drafted in the next few weeks to address all of the issues raised by the Council. Mayor Engler replied that he would like to see this tabled and allow for additional language to be developed before the next meeting.

Councilor Doyle commented that many people that would be effected by this will not be around to speak to it because it is the off season. Councilor Bownes replied that the delay would only be until late fall and it would not have that much of an effect on those people.

City Manager Myers recommended voting the motion down and allow for time to draft additional language. Councilor Baer commented that she is agreeable. Council consensus is to have this ready for the next meeting.

*Seconded by Councilor Bolduc. **Motion failed with no Councilors in favor.***

4. New Hampshire Municipal Association (NHMA) Legislative Policy Positions

Mayor Engler requested a motion to approve the recommendations included in the document as the official City policy positions unless any Councilor requests to have an item removed for a separate vote.

Councilor Bownes requested to have item 11, page 4 (Building Plans Under 91-A) and item 18, page 6 (Consolidated Policy on Collective Bargaining Items) for a separate vote. No other items were requested to be voted separately by the Council.

*Councilor Baer moved to approve the New Hampshire Municipal Association Legislative Policy recommendations as presented with the exclusion of the "Building Plans Under 91-A" and "Consolidated Policy on Collective Bargaining Items". Seconded by Councilor Hamel. **Motion passed unanimously.***

Councilor Bownes explained that he is not certain that the NHMA should be taking any position with respect to the Right-to-Know law and the access to building plans because anything that changes the Right-to-Know law with an impact on restricting documents should be looked at more closely. Governmental records should be as assessable as possible and this approach is not doing so.

Councilor Bownes moved to object to the policy item "Building Plans Under 91-A". Seconded by Councilor Hamel.

Councilor Lipman commented that there is an aspect of safety to protect certain buildings, such as pharmacies and hospitals, where items of interest are stored and by allowing access to these plans it would give the information to anyone that requests it. Also, if there is a safe-room in a building why would it be necessary to allow someone that could do harm to have access to those documents. Councilor Lipman stated that protection outweighs the public's right to access these plans because people in society have the potential to do wrong to others. Councilor Bownes replied that he respects this position but feels the rationale is extreme. Councilor Lipman countered that the end result would be everyone having access to any building plan they would like.

*Mayor Engler called the question. **Motion failed with 1 in favor and 5 opposed.***

Regarding the "Consolidated Policy on Collective Bargaining Items", Councilor Bownes request an explanation of this item from the City Manager. City Manager Myers explained the mandated clauses recommended to oppose that would be included in this policy regarding collective bargaining and advised that no legislation has been drafted at this time but the policy is in place should that happen.

*Councilor Lipman moved to support the "Consolidated Policy on Collective Bargaining Items" as presented. Seconded by Councilor Hamel. **Motion passed unanimously.***

5. Discussion of Central Fire Station Bid Process

Mayor Engler explained that to discuss this topic the Council will need to take up a request to waive Council Rule of Procedure 20 which outlines the time frame permitted to bring an item forward for reconsideration.

*Councilor Baer moved to waive Council Rule of Procedure 20 for the purpose of reconsideration of this item. Seconded by Councilor Hamel. **Motion passed unanimously.***

*Councilor Hamel moved to reconsider the prior vote on August 25, 2014 to use the "construction manager" format of proceeding with Central Fire Station bid process. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Mayor Engler advised that the matter at hand now is how to proceed with the project. City Manager Myers updated the Council on the process to revert to the straight bid format and the time frame changes that there would be. There is a potential to begin work at the beginning of December.

Councilor Lipman commented that in the past they have done site enabling packages and asked if this could be done. City Manager Myers replied that they can look into this. Councilor Lipman commented that this is faster and simpler.

Councilor Hamel confirmed that the drawings will not be ready for three weeks. City Manager Myers confirmed this is accurate.

Councilor Lipman stated that if the concerns around winter conditions is because of site work the problem can be solved with a site enabling package and that can begin sooner.

Councilor Baer asked if the City is obligated to take the lowest bid or can the City choose based on other qualifications. City Manager Myers replied that there can be protective language but the lowest bid would be the starting point. Councilor Lipman added that this has happened in the past and having minimum qualifications can be required as a protective measure.

Mayor Engler asked who would be making the decision. City Manager Myers replied that the staff support and architect would be used to determine the qualifications.

Councilor Baer encouraged the committee to give some consideration to local contractors and read a prepared statement:

“As I rode down Main Street Saturday I was again reminded of that responsibility as I passed All My Life Jewelry Store which has a huge sign with the Motto “Think Local” and Shop Local. That really says it all. Not just for Downtown business, but for the whole City.

Here, we have four local contractors who according to the select committee are fully qualified to do the Fire Station project. Yet, not one of the four local businesses was considered. Why?

We all know the economy and jobs here in Laconia are in trouble and we are supposed to be doing whatever we can to help our City. Local contractors employ local people. Local people live and spend their wages here. The employees pay taxes and so do the businesses. Do we want these businesses to stay in Laconia and grow and thus bring more money into our City through more employees and more wages and taxes? Or do we want to send our business out of town again. If they were not qualified, there would be no question. But they are qualified. So, once again, “Think Local” is the fair thing and the right thing.”

City Manager Myers agreed with the buying local outlined by Councilor Baer but advised the Council that there is a purchasing ordinance in the City that outlines the procedures and the Council should look to amend this at a later time to take extra consideration for local businesses. When representing tax payer dollars and having someone come into the bid with a lower price and meeting all of the qualifications may not be local but may or may not have local employees.

Councilor Lipman agreed with the principle but acknowledged that a general contractor from the area could use subcontractors that aren't local. Giving local consideration should have certain advantages and giving the time frame the policy cannot be revised at this time.

Mayor Engler stated that when non-profits are looking for community support they are asking local businesses and local businesses make purchases local. There is no way to guarantee all of the funding ends up in local pockets it can be encouraged.

Mayor Engler requested a motion to extend the meeting.

*Councilor Lipman moved to extend the meeting until 10:15 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Councilor Lipman asked the Council if they are comfortable with the current make-up of the selection committee or if they feel something needs to be modified.

*Councilor Hamel moved to use a straight bid format for the Central Fire Station project and to use a site enabling process if it is more feasible to expedite the project. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Councilor Lipman moved to have the Mayor appoint up to three additional members of the Fire Station Building Committee. Seconded by Councilor Baer.

Councilor Bownes commented that the Land & Buildings Committee would be appropriate for something like this. Councilor Hamel noted that this type of committee has been used for building projects for the school and it was clarified by Mayor Engler that it is required by law to do so for school projects.

Councilor Lipman stated that it is a good method to have the Council involved in the projects that are happening in the City.

*Mayor Engler called the question. **Motion passed unanimously.***

6. Discussion regarding a policy position on the County Correction Facility

Councilor Lipman requested to include members of the Council in a committee to discuss the County Correction Facility project amongst the Council.

Councilor Lipman referenced sending Commission Thomas a letter that was presented by City Manager Myers. The ideal amount for the project is \$15-20 million and federal intervention may be necessary to ensure this is done and it would not be ideal to have this be the direction taken. The letter was not descriptive and politically there needs to be a separation of the facility components and the programming and staffing components.

Councilor Bownes stated that he feels this process needs to happen before the election so they can have an understanding of where each candidate stands before going to the polls to cast a vote.

Councilor Hamel commented that they are stalled because they are trying to figure out how to bring in portable units and so forth to fix the issues to the existing building when there is an abandoned correctional facility down the street that could be utilized. It would save a lot of money. Councilor Bownes replied that this is an impossible situation to address with the State. Councilor Lipman suggested staying out of the solutions.

Councilor Lipman suggested inviting the members of the Delegation to the next meeting for a discussion. There was discussion to have a special meeting before the regular Council meeting and it was

decided to invite the Delegation in two segments. The Belknap County Delegates and candidates will be invited to attend the October 14, 2014 meeting and the Senator Hosmer, the County Commissioners, and candidates for both will be invited to the October 27, 2014 meeting.

Councilor Bownes noted his objections to this method and stated he cannot support it. The Council engaged in discussion regarding Councilor Bownes objections.

*Councilor Lipman moved to hold a 30 minute session at October 14, 2014 and October 27, 2014 meetings for the purpose of discussing the plans and financial considerations of the County Correctional Facility. **Motion passed with 5 in favor and one opposed.***

*Councilor Bolduc moved to extend the meeting until 10:25 p.m. Seconded by Councilor Baer. **Motion passed unanimously.***

*Councilor Lipman moved to take the position for encouragement of the Belknap County officials to work together in order find a solution that meets the needs of Belknap County and its tax payers for a corrections facility and to make construction decisions occur at the local level as opposed to having the scope of work being imposed by the federal government for failure to meet established criteria and requirements. The affordability of the correctional facility is important to the City and the taxpayers; the ideal total for the project is \$15-20 million with an extended amortization schedule that coincides with the useful life of the facility with careful planning for future programming and staffing needs of the facility in collaboration with the increased operational expenses contained within future County budgets. Consideration needs to be taken for the cost of additional staffing and programming into the overall debt burden passed on to the taxpayers so that the higher the expense of the facility the lower the additional operating costs needs to be. Seconded by Councilor Bownes. **Motion passed unanimously.***

City Manager Myers requested consensus from the Council to move the discussions up to the earliest point possible on the agenda. The decision was made to place the discussions immediately after the adoption of the minutes.

UNFINISHED BUSINESS:

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

NOMINATIONS, APPOINTMENTS & ELECTIONS:

1. Marnie Blaisdell Schulz - seeking reappointment as a full member of the Conservation Commission to a three-year term expiring at the end of August, 2017

*Councilor Bownes moved to reappoint Marnie Blaisdell Schulz as a full member of the Conservation Commission for a three-year term expiring at the end of August, 2017. Seconded by Councilor Bolduc. **Motion passed unanimously.***

COUNCIL COMMENTS: NONE

NON - PUBLIC SESSION: NONE

ADJOURNMENT:

Councilor Hamel moved to adjourn at 10:14 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.**

Respectfully Submitted:

Stacy Anders
Deputy City Clerk