



**LACONIA CITY COUNCIL MEETING  
DECEMBER 23, 2013  
CITY HALL – CONFERENCE ROOM 200A  
7:00 P.M.**

**CALL TO ORDER:**

Mayor Michael Seymour called the meeting to order at the above date and time.

**SALUTE TO THE FLAG:**

Councilor Matt Lahey led the Salute to the Flag.

**ROLL CALL:**

City Clerk Reynolds called the roll with the following Councilors present: Councilor Doyle, Lahey, Lipman, Baer, Hamel and Bolduc. Also present City Manager Scott Myers and Finance Director Donna Woodaman.

**ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

1. Special, Regular and Non-Public Minutes of December 9, 2013

*Councilor Bolduc moved to approve the special, regular and non-public minutes of December 9, 2013. Seconded by Councilor Hamel. **Motion passed unanimously.***

**DOWNTOWN TIF DISCUSSION CONT.**

Councilor Hamel recommended voting on each proposed item individually so that if there is a Councilor that does not approve of one but they do another they have the ability to express it.

Councilor Lipman noted that the gateway improvements and the water line extension have already been approved by the Council and no action is necessary.

*Councilor Lipman moved to approve the WOW Trail Phase 2 segment-Main Street to Fair Street for \$400,000. Seconded by Councilor Lahey. **Motion passed with five (5) in favor and Councilor Baer opposed.***

*Councilor Lipman moved to approve Riverwalk/WOW Trail Signage/Kiosks for \$25,000. Seconded by Councilor Lahey. **Motion passed unanimously.***

*Councilor Hamel moved to approve Laconia Riverwalk-Landmark Segment w/ramp for \$181,000. Seconded by Councilor Lahey.*

Councilor Hamel asked to use \$25,000 from the escrow fund in this amount and to take the \$25,000 and move it to contingency. This would increase the project cost by \$25,000 but the bonded amount would remain the same.

Mayor Seymour called the question. **Motion passed unanimously.**

Councilor Lipman moved to approve the Laconia Riverwalk-Walgreens Segment for \$121,800. Seconded by Councilor Lahey.

Councilor Hamel commented that he wants to be sure the right of ways and easements are in place to do this section. When the old snow dump was discussed it was the understanding it is owned by the City. Mr. Wood confirmed that the easement is in place and is a solid document outlining what can be done as well as obligations and rights.

Councilor Lipman acknowledged that Mr. Wood has significant experience in this area but would like to have assurance before the bonding is put in place. Mr. Wood advised that the owners have signed off and the easement has been recorded of which he would be willing to provide a copy to the Council for assurance.

Councilor Hamel asked if the \$181,000 included the cost of stairs from the bridge. Mr. Dunleavy indicated that it does.

Councilor Lipman clarified that his motion is made with the knowledge that nothing is going to be done until the easements documentation is provided.

**Motion passed with five (5) in favor and Councilor Baer opposed.**

Councilor Hamel moved to approve the Laconia Riverwalk-City Hall to Church Street. Seconded by Councilor Lahey.

Councilor Hamel asked where the Riverwalk is going to fall. Mr. Dunleavy replied that it will follow the river to the Pearly Canal inlet where, an existing easement is in place, and construct a foot bridge. There was a recommendation to confirm property rights on this segment before bonding as well.

Councilor Baer noted that this is referred to as "City Hall" but it is not accurate because it is already completed. Mr. Dunleavy confirmed that it would be from the north side of the City Hall parking lot and not the building itself and the City has the existing eight (8) foot wide easement.

Councilor Baer asked how someone would exit the Riverwalk when they get to Church Street. Mr. Dunleavy replied that it would be the public sidewalk at the Church Street Bridge with potential upgrades possible to access the WOW Trail via Messer Street. Councilor Hamel added that the idea was to take a right onto the bridge and onto River Street which would connect at Arch Street and make a loop back to Stewart Park. Mr. Dunleavy confirmed that this is a long term plan and there is an easement for the Victoria Woods property.

Mayor Seymour called the question. **Motion passed unanimously.**

Councilor Lipman moved to approve the Laconia Riverwalk-Beacon Street West Connection for \$164,000 contingent on documented agreements with the developer and the Beacon Street West Condominium before bonding is put in place. Seconded by Councilor Lahey. **Motion passed unanimously.**

Councilor Lipman moved to approve the Bond Fees/Contingency for \$53,200. Seconded by Councilor Lahey. **Motion passed unanimously.**

Mayor Seymour thanked the Downtown TIF Advisory Board for their efforts in this process.

**CONSENT AND ACTION CALENDAR:**

- 1. Temporary Traffic Order 2014-1, Community Blood Drive

*Councilor Doyle moved to approve Temporary Traffic Order 2014-1, Community Blood Drive. Seconded by Councilor Bolduc. **Motion passed unanimously.***

- 2. Request by Lakes Region Sled Dog Club to waive all licensing and permitting fees for the World Championship Sled Dog Derby, February 7 through February 9, 2014

*Councilor Bolduc moved to approve the request by the Lakes Region Sled Dog Club to waive all licensing and permitting fees for the World Championship Sled Dog Race. Seconded by Councilor Doyle. **Motion passed unanimously.***

- 3. Request to set 2014 Bike Week vendor space rentals

*Councilor Bolduc moved to set the following fees for City spaces for 2014 Bike Week:*

<i>10' x 12' Boardwalk vending spaces.....</i>	<i>\$1,250 each</i>
<i>90 ft. block of space - Laconia Motorcycle Week Association.....</i>	<i>No charge</i>
<i>Weirs Boulevard - Six 10' x 12' spaces.....</i>	<i>\$550 each</i>
<i>(or one 12' x 75' space).....</i>	<i>\$2,000</i>
<i>Lakeport Fire Station - Six 10' x 12' spaces.....</i>	<i>\$250 each</i>

*Seconded by Councilor Doyle.*

Councilor Lahey asked if all of the spaced were rented. City Manager Myers replied that the Boardwalk was sold out and a few spaces were sold in Lakeport. There was also assistance to vendors displaced by Rally Headquarters being granted space on the Boardwalk.

Councilor Hamel asked that if the City does post a booth that the space come from Rally Headquarters rather than a vendor space. City Manager Myers replied that this is the intention.

Councilor Lipman stated that he would like to discuss the City information booth because he doesn't feel it is going to be beneficial. City Manager Myers replied that discussion on this is welcomed.

*Mayor Seymour called the question. **Motion passed unanimously.***

**CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA:**

Charlie St. Clair addressed the Council. Mr. St. Clair commented that each Councilor represents there ward but he is bothered when a Councilor excuses themselves from the conversation because they are not representing there private interest but the interest of the community and he is confident that he is serving the City interest and not the private interest. The ward is losing a vote and that is not fair for the community. Mr. St. Clair stated that when Councilors are voted into office they are representing there ward and it is necessary for them to do so. Mayor Seymour agreed that no member of the Council would and when Councilor Lipman recuses himself it is not because there is concern but for his own personal preference so there are no assumptions.

**INTERVIEWS: NONE**

**COMMUNICATIONS: NONE**

**PUBLIC HEARING:**

1. A proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds for improvements to The Stafford House (aka The Tavern). The Stafford House contains 50 one bedroom and efficiency units at the corner of Main and Church Streets. All of the units are occupied by low income tenants.

Mayor Seymour opened the public hearing at 7:21 p.m. with the reading of the notice of posting (attached) for all public hearings this evening being made in the Wednesday, December 10, 2013 edition of the Laconia Daily Sun, at City Hall, the Laconia Community Center and the Gail Memorial Library.

City Manager Myers advised that Dick Weaver, Director of the Laconia Housing Authority, is in attendance if there are any questions.

Jen Moholland-Black, a tenant of the Tavern, addressed the Council. Ms. Moholland-Black stated that she works in the community and is a volunteer in the school system as well as with the Got Lunch program. Ms. Moholland-Black commented that even the low income need shelter and a start and if that means they start at the Tavern so be it. The building is over 100 years old with leaking pipes and a poor heating system but the tenants do what they can to remain comfortable. The staff is great for the tenants, Mr. Weaver is supportive and Ms. Moholland-Black encouraged the Council to consider.

Mayor Seymour closed the public hearing at 7:25 p.m.

2. The Housing and Community Development Plan

Mayor Seymour opened the public hearing at 7:25 p.m.

With no members of the public wishing to speak Mayor Seymour closed the public hearing at 7:26 p.m.

3. The Residential Anti-displacement and Relocation Assistance Plan.

Mayor Seymour opened the public hearing at 7:26 p.m. .

With no members of the public wishing to speak Mayor Seymour closed the public hearing at 7:27 p.m.

Mayor Seymour moved the vote on the approvals for the public hearing from New Business to this segment of the meeting.

*Councilor Lahey moved to the proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds for improvements to The Stafford House (aka The Tavern). The Stafford House contains 50 one bedroom and efficiency units at the corner of Main and Church Streets. All of the units are occupied by low income tenants. Seconded by Councilor Baer.*

Councilor Hamel asked if the funding is all for studies. Mr. Weaver replied that the prior grant was for the studies and they are ready to move forward with improvements.

*Mayor Seymour called the question. **Motion passed unanimously.***

*Councilor Hamel moved to approve the Housing and Community Development Plan. Seconded by Councilor Baer. **Motion passed unanimously.***

*Councilor Baer moved to approve the Residential Anti-displacement and Relocation Assistance Plan. Seconded by Councilor Lahey. **Motion passed unanimously.***

**PRESENTATIONS:**

1. Proposed 2014 Belknap County Budget – Belknap County Commissioners

Belknap County Commissioners John Thomas (Chair), Ed Philpot and Stephen Nedeau were in attendance for the presentation of the proposed County Budget. Also in attendance was County Administrator Deb Shackett and Representative David Huot.

Comm. Thomas reviewed the Commissioners County Budget with the Council (see attachments).

Councilor Lipman asked what is in the proposed budget relating to the jail funding. Comm. Philpot replied that there is nothing in the current proposal relating to the current jail planning process and the committee is looking at a \$3.5 million bond to purchase transitional space, upgrades to the HVAC system in the existing building, and the next step in the planning designs for the new jail facility. Comm. Philpot advised that they are at a point to begin schematic design and refine the numbers on what a new facility will cost. Staffing requirements are also excluded from the budget.

Councilor Lipman asked if the Council should anticipate a supplemental appropriation. Comm. Philpot replied that they should and that the jail is not adequately staffed at this time. The population continues to increase and sending prisoners to other facilities for housing is ongoing.

Councilor Lipman asked what standards come into effect on January 1, 2014. Comm. Philpot replied that there are additional site, sound and gender separation requirements through classification of inmates which will put additional pressure on the County to comply with federal requirements. There is currently not sufficient space to do this.

Councilor Lipman asked if there is a compliance period or if it is automatically enforced. Comm. Thomas replied that the compliance is immediate and it is a physical impossibility to comply because of the range of classification for inmates.

Councilor Hamel thanked the Commissioners for coming before the Council. Councilor Hamel asked if the portable housing units are expected to be in place. Comm. Philpot replied that the initial plan is for three (3) years but that will depend on what financing falls into place during the construction process. The portables that are being discussed will not handle the entire population of the jail but just the overburden of population.

Comm. Thomas advised that another large problem is relative to the population being made up of largely pre-trial inmates which is a function of the Courts. If an inmate is sent to the jail because of lack of bail it does not mean that they are going to be subject to a speedy trial and a decision rendered soon. Additionally the sentencing part of the process is delayed as well because the State Prison is overcrowded as well so the sentences will be consecutive one year terms to be served in the County jail rather than the State Prison. Comm. Philpot added that this is a huge issue for County jails all over the State and the County is currently in the process of attempting to bill the State for anything over one (1) year but has been falling on deaf ears thus far.

Councilor Hamel confirmed that the \$3.5 million does not include staffing. Comm. Philpot and Thomas replied that that the cost reflects temporary housing at \$1.2 million, a new HVAC system for the current building and the schematic design for the new project. Councilor Lipman asked how much the HVAC system is expected to cost. Comm. Philpot replied that it is anticipated to be \$1 million. Councilor Hamel asked why they are making the investment if it is going to be torn out. Comm. Philpot replied that portability is being looked at so that the system can be used in the new project. Currently the existing building has copper pipe run through concrete that has deteriorated to the extent that it is leaking all over the building and it is no longer viable.

Councilor Hamel asked if they have looked into the prefabricated cells similar to the ones used by the State for the Berlin facility. Comm. Philpot replied that they have looked at prefabricated units and components. The three year time frame for the facility to be completed is not about the actual construction but more the financial aspect. Councilor Hamel agreed that the financing is an issue and it would be nice to know what this budget impact is going to be before a supplemental is put into place because the Council needs to place as well. Comm. Philpot agreed that it is not an ideal situation and explained that the cost is not in the current proposed budget because they want to refine the costs as much as possible within the committee before asking for funding, as well as the budget proposed being problematic and already showing cuts to key areas such as maintenance and building maintenance.

Comm. Philpot discussed how the budget has been difficult process because of push back received from the Delegation. Everyone is hung up on the amount of increase without understanding it which took the discussion away from the elements of the budget; the Commissioners have presented a budget that is a minimum to operate the County going forward and they will have to see where the discussion goes.

Councilor Hamel asked when they Commissioners would have an idea of the additional amount for the jail. Comm. Philpot replied that they are working on it and they think that the next piece needs to be addressing staffing issues.

Councilor Hamel asked if the cost of bringing in temporary housing has been weighed against the outsourcing to other Counties. Comm. Philpot replied that they have but the problem with outsourcing is that it is done when the facility is at maximum capacity and they cannot move people around at all to do any maintenance to the facility and stretching the supervisory capability too far. Comm. Philpot also explained that when you close the facility to additional people you are causing an undue hardship for the communities in the County because of transportation and personnel needs.

Councilor Hamel asked if there are any other bordering Counties that are looking to build a new jail facility. Comm. Philpot reviewed the bordering Counties and none are in the position at this time. Councilor Hamel explained he was referring to the possibility of regionalized services. Comm. Philpot acknowledged the idea but it is not a possibility at this time.

Comm. Thomas added that one of the big items that is proving to be challenging is the Prison Rape Enforcement Act (PREA) which comes into full effect on January 1, 2014. There will be checks to see if the facility is in compliance and if there are too many areas that need improvement there will be a federal mandate to make changes so the Commissioners are trying to be proactive. Comm. Philpot added that the facility is in full compliance with all federal guidelines at this time.

Councilor Baer commented that when the Commissioners say there is a "bare bones" budget they are not in fact accurate because they are going to bond \$3 million and add staff so the budget is not a true budget. Comm. Philpot replied that they do not know when or if they are going to come up and they did not feel it was appropriate to place them in the proposed budget at this time. In the current political climate it is uncertain when this will happen with the current Delegation. The Council was encouraged to look at the analysis of the budget since 2008 which shows they have been level funded at a time when

costs for every aspect of operating the County have increased. The fund balance is at a level that is low and the budget isn't doing what it ought to be but a reasonable conversation isn't happening.

Councilor Baer stated that what is true for the County is true for the cities and towns within it. The problems the County faces are similar to the cities and towns with projects that need to be done as well and it would be nice to know what is coming.

Councilor Lipman asked if the Council will know before June 30, 2014 what the supplemental appropriation would look like. Comm. Philpot replied that they would.

Councilor Lipman commented that if there is not an indication that a consensus can be reached with regards to the jail between the Commissioners and the Delegation it would seem that the planning funding should be dropped until a decision can be made. Councilor Lipman expressed concerns for deferring maintenance for the County facilities because it is only going to cost more in the long run. Realistically until there are new faces in the picture there isn't going to be any movement on the building issue. Comm. Philpot replied that one could say the politically expedient thing to do would be to drop the subject but it is a major issue and this is not an option because there are requirements that need to be met.

Councilor Lipman stated that he sees a difference between advocating for what you believe in and the practical elements of governance. The Council is put in a position where they cannot plan with what has been given to them and the problem needs to be addressed as best possible and if temporary investments are all that can be gotten, with the warning that it may not be sufficient, than that is what will be. Comm. Philpot replied that from the perspective of the Commission, and the process that has been undertaken to this point, the next step is the schematic design phase of the facility and disagrees with Councilor Lipman. Councilor Lipman countered that a prudent compromise needs to be found otherwise the County is setting the City up to pay more than they would otherwise have to for deferred maintenance and exposure for litigation.

Comm. Philpot replied that he is understanding of Councilor Lipman's point but other projects, such as those with the School District, have been successful because they had good schematic design to show them what they needed. Councilor Lipman stated that he does not see it that way and the way he is reading the issue is that the Commission sees the project the Delegation is saying they will not progress the project. It would seem practical to take what can be gotten now because in the course of the argument between the Commissioners and the Delegation the City is going to pay more. Comm. Philpot agreed and he would like to have a conversation with the Delegation but it is not possible at this time because of the lack of communication with the Delegation. Comm. Thomas added that the Commission has attempted to make open communications but they have not been received.

Councilor Lipman reiterated that the advocacy aspect needs to be separated from the practical governance for the benefit of all involved. The cost will be great in the end if this doesn't happen. Councilor Lipman made a plea to the Commission and Delegation to make good, long term decisions, such as putting the needed maintenance in the budget, and address the incoming issues. Comm. Philpot replied that he would be inclined to have this conversation and encouraged Councilor Lipman to have the same approach when discussing this with the Representative in the Delegation. At this time the Commission is only discussing this among themselves because every comment made to the Delegation is met with "Thank you for your input", and that is not a conversation or governance.

Councilor Lipman offered putting a budget on the table that addresses the deferred maintenance as well as the planning and leave the advocacy for the programmatic aspects because despite there being disagreement if the Delegation cannot be persuaded it is not going to happen. Comm. Philpot replied

that this is the opposite of what the discussion has been because the programmatic issues are not in dispute but rather the process for the facility. Councilor Lipman respectfully disagreed.

Comm. Thomas explained that when the department heads of the County submitted their budget requests they aimed higher with the expectation that it was going to be cut down and aggressive requests is what is wanted. The 26% increase that was requested was an attempt to get each department back to level they were at prior to last year's budget process; the Commission cut the departmental requests down to 9% and included some of the maintenance. Unfortunately the Commission does not have the confidence that they could get a budget to pass with maintenance costs and capital improvement projects, with the exclusion of the HVAC system and a security system update in the Sheriff's department and administrative areas. Comm. Thomas added that the security of employees is the most important and the system being installed is a result of a problem with physical damage directed at employees.

Comm. Philpot stated that he is hopeful that the Councilors will attend the budget hearings and will advocate as articulately as they have to the Commissioners.

Councilor Lipman asked what the procedure would be if the budget is not passed successfully. Comm. Philpot replied that the proposed budget becomes effective as default. Councilor Lipman confirmed that if there is a stalemate in the process this proposed budget would be in effect. Comm. Thomas confirmed this is correct. Councilor Lipman asked why the Commission didn't propose the extra areas that need to be addressed. Comm. Philpot replied that there is not going to be a stalemate and the Delegation has the votes needed to go in their favor.

Councilor Hamel commented that what is being passed on by the County, in addition to the increase by Lakes Region Mutual Fire Aid, is an additional \$.13 on the tax rate for the City which is sizable.

Councilor Hamel explained that the City was in a similar situation as the Commission is with the Delegation and communication repaired the problem. Comm. Philpot stated they welcome the opportunity and have reached out with no response.

Councilor Lipman asked if the schematic planning for the jail was taken out of the picture would it change the climate of the communications. Comm. Thomas replied that it has gotten to the point of legislation being filed directly against Belknap County, and the authority of the Commission, that is beyond the schematic planning for the jail. Comm. Philpot added that he agrees that the situation needs to be worked out.

Mayor Seymour reiterated that the point of this evening is that if it is a bare bones budget without consideration for certain infrastructure needs, knowing they will need to be made at some point in the near future, deferring those is not in the best interest of anyone involved. Comm. Philpot commented that there has been a traditional and historic process in Belknap County that saw the Commissioners presenting their budget and the Delegation breaking down into subcommittees to meet with each department head or outside agency to have direct contact; this is not being done this year. This lack of discourse is not acceptable because they are making decisions that are abstract from any course of discussions.

Councilor Hamel asked if the cost to renovate the administrative area of the County facility would have been better spent in then jail. Comm. Philpot replied that some areas were done with the jail. The cost to do all of the administrative areas was \$400,000 of stimulus funding. Comm. Philpot added that the County has consolidated services over the last five (5) years as a way to save over \$800,000 in salaries plus the other costs. To do this they needed to bring all of the administrative offices together and it was

done so in a reasonable manner that was not extravagant. Comm. Thomas that they could not operate in the manner they were.

Councilor Lipman commented that, without inserting themselves into the situation, it would be helpful for the Council to have a direct conversation with the Delegation, or the executive officers, to explain that the City cannot do the necessary financial planning in this environment.

Mayor Seymour thanked the Commissioners, Ms. Shackett and Representative Huot for being in attendance.

**MAYOR'S REPORT:     NONE**

**CITIZEN REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS:**

Jon Moriarty addressed the Council. Mr. Moriarty commented that the improvements that have been approved this evening are great for the City and he has no illusions that they are going to create significant economic development in the City. Mr. Moriarty added that he supports the WOW Trail as a viable transportation route and reviewed photographs of people walking and riding bicycles in the Downtown area.

**COMMITTEE REPORTS:**

1.     **FINANCE: (Lipman, Hamel, Baer)**
  - a) WOW Trail Fund
  - b) Special Item Budget Requests Procedural Review
  - c) Huot Center
  - d) Downtown TIF Financing

**No report on any item in committee**

*Councilor Hamel moved to removed item C – Huot Center. Seconded by Councilor Baer. **Motion passed unanimously.***

*Councilor Lipman moved to remove item B – Special Item Budget Requests Procedural Review. Seconded by Councilor Bolduc. **Motion passed unanimously.***

2.     **PUBLIC SAFETY: ( Baer, Doyle, Lahey)**
  - a) Fair St./Court St. traffic problems and accidents

**No report on any item in committee**

3.     **GOVERNMENT OPERATIONS & ORDINANCES: (Doyle, Bolduc, Lahey)**
  - a) Energy Committee
  - b) Vending and Licensing Fees
  - c) Chapt. 119, Building Construction regarding signed architectural plans for residential units

**No report on any item in committee**

4.     **PUBLIC WORKS: (Bolduc, Baer, Lahey)**
  - a) Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns

- b) Proposed ordinance regarding vehicles over 18,000 lbs. and engines idling between the hours of midnight and 6:00 a.m.
- c) Proposed ordinance regarding large vehicles parked on City streets and sidewalks
- d) Downtown TIF Infrastructure Proposal

**No report on any item in committee**

Some discussion was had regarding items to be removed from the agenda, particularly item D.

*Councilor Lahey moved to remove items A through D.*

Councilor Bolduc commented that he doesn't feel this is a good idea. Mayor Seymour advised that items could be placed back on as needed. Councilor Bolduc retorted that they are all needed but nothing is being done about them.

*No second was made and the motion is dead.*

**5. LAND & BUILDINGS: (Hamel, Lipman ,Bolduc)**

- a) Repair & maintenance of City Buildings

**No report on any item in committee**

**LIAISON REPORTS:      NONE**

**MANAGER'S REPORT:**

City Manager Myers reviewed the Recycling Report and the Monthly Economic Development Report (see attached).

City Manager Myers commented that the Main Street Bridge project bids have been opened. There will be an update as the project progresses.

Councilor Hamel commented that there is a utility project being done at Stewart Park that is cutting into the sidewalk that was done as an improvement and he hopes that they will be leaving it as it was found. City Manager Myers replied that full width repairs of the sidewalks will be done as part of the agreement and he will forward the information to the Council.

**NEW BUSINESS:**

1. Request to approve the CDBG Block grant application as follows:
  - a. A proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds for improvements to The Stafford House (aka The Tavern). The Stafford House contains 50 one bedroom and efficiency units at the corner of Main and Church Streets. All of the units are occupied by low income tenants.
  - b. The Housing and Community Development Plan
  - c. The Residential Anti-displacement and Relocation Assistance Plan.

**This item was taken up immediately following the public hearing.**

2. Lease of two parking spaces in the Main Street municipal parking lot

City Manager Myers explained that this request is coming from the potential purchaser of the church at Veteran's Square, the Holy Grail. They have secured all agreements for the purchase other than this and have delayed there closing because it is an important piece of the purchase. If an arrangement can be made with an abutting property owner it would be considered. Understanding that parking spaces are an ongoing issue in Downtown, having an anchor tenant in the Downtown is significant. If the Council should choose to approve this request, which the City Manager suggests they do, he would also like them to authorize him to take the necessary steps to execute the agreement.

*Councilor Baer moved to approve the request for a lease of two (2) parking spaces in the Main Street municipal parking lot for the Holy Grail and to authorize the City Manager to take any necessary steps to execute the agreement. Seconded by Councilor Lahey.*

Councilor Hamel asked if the space next to the indicated area, which is blocked off from parking by an area marked with white lines, could be considered for a location which would not cause a loss in a parking space; there is a dumpster on the curb already City Manager Myers replied that this will be looked at and the dumpster on the curbing belongs to Mr. Gilbert for the tenants of the apartment building.

Councilor Hamel asked why the crossed out space is not being charged for because it could be a parking space. City Manager Myers replied that he does not know the history behind the placement of the container or why it is this way but can look into it.

Councilor Hamel noted that the dumpster currently in place is not enclosed either and it is required to be. City Manager Myers replied that he will look into this as well and if there is a way to combine this it will be approached.

Mayor Seymour called the question. ***Motion passed unanimously.***

#### **UNFINISHED BUSINESS:**

1. Milfoil Treatment Funding Request
2. WOW Trail
3. Master Plan
4. EPA Update
5. Sewer & Water Master Plan
6. Single Stream Recycling/Concord Co-Op/Solid Waste Disposal Cost Reduction
7. Strategic Planning/Goal Setting

**NOMINATIONS, APPOINTMENTS & ELECTIONS:**                      **NONE**

#### **COUNCIL COMMENTS:**

City Clerk Reynolds that no action was taken to remove any items from the Public Works Committee although it appeared to be the intention of the Council.

*Councilor Bolduc moved to remove item D – Downtown TIF Infrastructure Proposal from the Public Work Committee agenda. Seconded by Councilor Hamel. ***Motion passed unanimously.****

Councilor Hamel thanked Councilor Lahey and Mayor Seymour for their service to the Council and the City. Councilor Lahey served 18 years and Mayor Seymour served four (4) years and did so very well.

Councilor Bolduc thanked everyone that came out to Christmas Village and encouraged anyone that would like to volunteer for next year to contact the City.

**NON - PUBLIC SESSION:**

*Councilor Baer moved to enter into non-public session according to RSA 91-A:3, II: (a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Lahey.*

Mayor Seymour commented that Mayor Elect Engler has been invited to attend the non-public session and that no business will be conducted at the conclusion of the non-public session.

*On a roll call vote of the Council it was entered into non-public session at 8:52 p.m.*

*Councilor Lipman moved to come out of non-public session at 9:03 p.m. Seconded by Councilor Hamel. **Motion passed unanimously.***

*Councilor Hamel moved to seal the minutes of the non-public session for one (1) year. Seconded by Councilor Bolduc. **Motion passed unanimously.***

**ADJOURNMENT:**

*Councilor Hamel moved to adjourn at 9:04 p.m. Seconded by Councilor Bolduc. **Motion passed unanimously.***

Respectfully Submitted:

Mary A. Reynolds  
City Clerk