

**MINUTES OF THE MEETING**  
**November 20, 2013**  
**CONSERVATION COMMISSION**  
**Approved at the December 4, 2013 meeting**

**PRESENT-** Dean Anson, Deb Williams, Marnie Schulz, Lisa Morin and Mike Foote

**ABSENT-** Hillary May

**I. Call To Order :**

Review of the minutes from the Wednesday November 6, 2013 meeting

D. Williams' made a motion, seconded by M. Foote, to approve the minutes as written. The Motion passed 4-0-1. L. Morin abstained.

**II. New Business:**

- a. Open space meeting evaluation forms and discussion

Completed forms were passed in. A discussion ensued. Questioned were asked about specific classifications used on the individual form. S. McPhie would verify the wildlife habitat classification ranges. All forms would be compiled by S. McPhie and sent to D. Sunquist. The preliminary product will be a Laconia specific co-occurrence map. The final map would create another tool. The Conservation Commission and Planning Department could then use the tool to educate applicants on the cities specific conservation priorities. The materials could be added to the upcoming master plan update.

**III. Old Business:**

- a. Black Brook Status of RFQ

A RFP proposal will be requested from Loureiro and Dubois & King.

- b. Easement walk updates

Southdown and Long Bay easement walks are pending.

**IV. Liaison & Sub-Committee Reports:**

-Permit Sub-Committee -

D. Anson signed off on a retaining wall replacement in kind.

**V. Other Business:**

- Subdivision/ Site Plan update

The 3-unit with Hillard road project has undergone additional changes to better meet Con Coms recommendations. The project will be up for approval at the December 3, 2013 Planning Board meeting. Current discussions indicate it will be approved with a condition that the Con Com signs off on it. The Sign off should occur at the December 4, 2013 meeting.

- Commissioners Comments

L. Morin said she had booked a meeting location for early December in case the Open space coalition decides they need to meet.

- Staff Comments

Currently there are more sites open and underway then at any time in the past four years.

**VI. Adjournment:**

M. Schulz made the motion to adjourn. The motion was seconded by M. Foote The motion passed 5-0-0.