

**CITY OF LACONIA  
NEW HAMPSHIRE  
FISCAL YEAR 2008-2009  
Expenditure Plan  
Approved  
June 23, 2008**



**CITY OF LACONIA EXPENDITURE PLAN  
FY 2008-2009**

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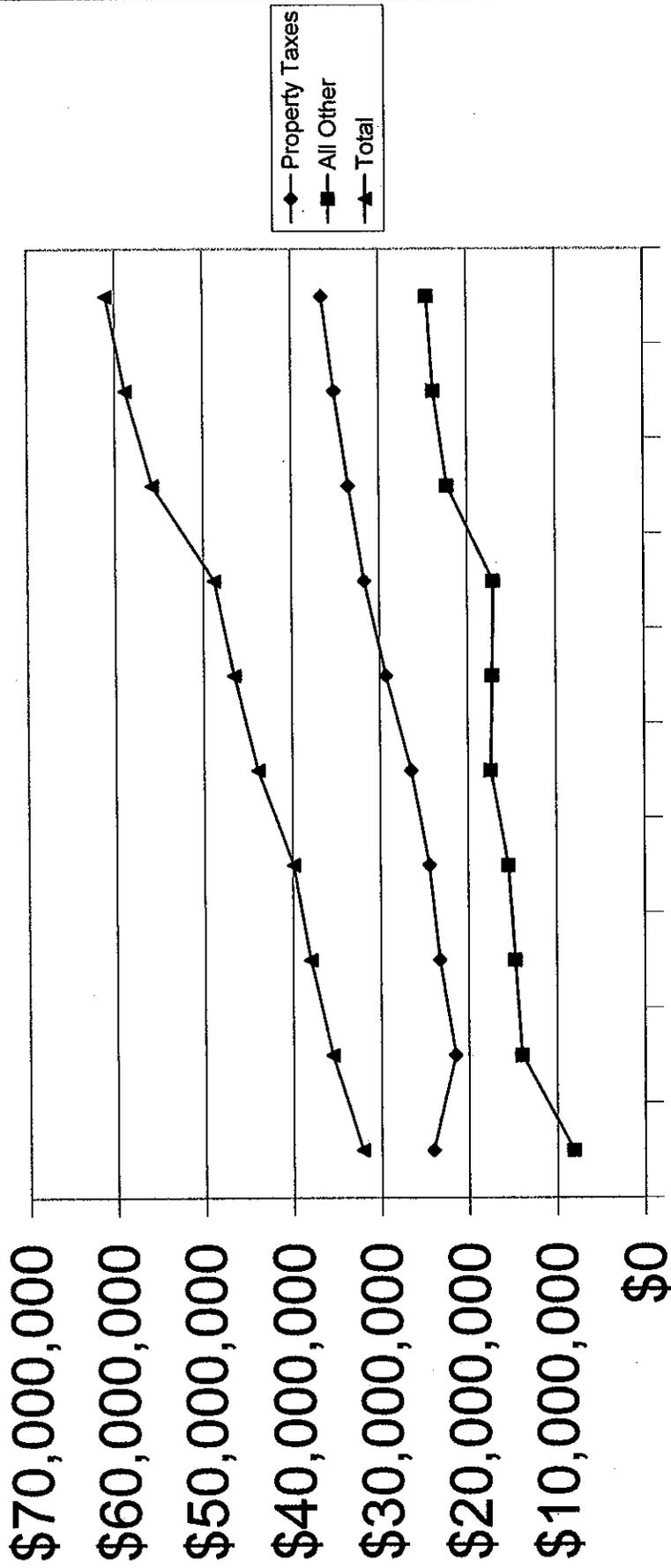
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**CITY OF LACONIA-EXPENDITURE PLAN  
FISCAL YEAR 2008-2009**

	<b>2007-2008</b>	<b>2008-09</b>	<b>%DEPT</b>	<b>2008-09</b>	<b>% MANGR</b>	<b>2008-2009</b>	<b>%COUNCIL</b>
<b>DEPARTMENTS</b>	<b>COUNCIL</b>	<b>DEPT REQ</b>	<b>07-08</b>	<b>MANAGER</b>	<b>07-08</b>	<b>COUNCIL</b>	<b>07-08</b>
1. ADMINISTRATION	\$197,327	\$198,984	0.8%	\$198,984	0.8%	\$198,984	0.8%
a.CAPITAL OUTLAY	\$2,250,493	\$2,173,623	-3.4%	\$1,425,000	-36.7%	\$1,532,157	-31.9%
b.NON DEPARTMENTAL*	\$216,021	\$317,191	46.8%	\$351,833	62.9%	\$351,833	62.9%
c.SPECIAL ITEMS	\$236,658	\$277,073	17.1%	\$236,658	0.0%	\$235,580	-0.5%
d.LICENSING BOARD	\$11,260	\$13,013	15.6%	\$13,013	15.6%	\$13,013	15.6%
2. ASSESSING	\$226,961	\$282,687	24.6%	\$267,687	17.9%	\$267,687	17.9%
3. CODE ENFORCEMENT	\$152,148	\$155,332	2.1%	\$155,332	2.1%	\$155,332	2.1%
4. CONSERVATION COM	\$3,630	\$3,970	9.4%	\$3,970	9.4%	\$3,970	9.4%
5. FINANCE							
a.EMPLOYEE BENEFITS	\$985,589	\$1,147,054	16.4%	\$1,104,219	12.0%	\$1,104,219	12.0%
b.FISCAL	\$476,136	\$512,990	7.7%	\$512,990	7.7%	\$512,990	7.7%
c.INSURANCE	\$456,500	\$436,500	-4.4%	\$436,500	-4.4%	\$436,500	-4.4%
d.PRINCIPAL & INTEREST	\$1,796,790	\$1,930,215	7.4%	\$1,883,015	4.8%	\$1,883,015	4.8%
e.REIMBURSABLES	\$240,338	\$247,559	3.0%	\$247,559	3.0%	\$247,559	3.0%
6. FIRE	\$3,170,591	\$3,671,894	15.8%	\$3,302,248	4.2%	\$3,302,248	4.2%
7. LEGAL	\$93,900	\$93,400	-0.5%	\$93,400	-0.5%	\$93,400	-0.5%
8. LIBRARY	\$713,448	\$760,880	6.6%	\$754,880	5.8%	\$754,880	5.8%
9. PLANNING	\$277,577	\$294,502	6.1%	\$294,502	6.1%	\$294,502	6.1%
10. POLICE	\$3,988,547	\$4,185,436	4.9%	\$4,168,913	4.5%	\$4,168,913	4.5%
11. PUBLIC WORKS	\$2,180,293	\$2,268,043	4.0%	\$2,252,816	3.3%	\$2,252,816	3.3%
a.SOLID WASTE	\$1,891,080	\$1,886,551	-0.2%	\$1,886,551	-0.2%	\$1,886,551	-0.2%
12. RECORDS							
a.CITY CLERK	\$167,986	\$173,126	3.1%	\$173,126	3.1%	\$173,126	3.1%
b.ELECTIONS	\$28,399	\$32,300	13.7%	\$32,300	13.7%	\$32,300	13.7%
13. RECREATION & FACILITIES	\$570,609	\$625,116	9.6%	\$596,655	4.6%	\$596,655	4.8%
a.CITY HALL MAINT	\$66,164	\$74,192	12.1%	\$70,192	6.1%	\$70,192	6.1%
b.COMMUNITY CENTER	\$43,488	\$48,069	10.5%	\$45,569	4.8%	\$45,569	4.8%
c.POLICE STATION	\$119,462	\$128,315	7.4%	\$124,315	4.1%	\$124,315	4.1%
14. WELFARE	\$224,634	\$199,305	-11.3%	\$199,305	-11.3%	\$199,305	-11.3%
15. YOUTH SERVICES	\$76,292	\$76,292	0.0%	\$76,292	0.0%	\$76,292	0.0%
<b>TOTAL CITY APPROPRIATION</b>	<b>\$20,862,321</b>	<b>\$22,213,612</b>	<b>6.5%</b>	<b>\$20,907,824</b>	<b>0.2%</b>	<b>\$21,013,903</b>	<b>0.7%</b>
*Non departmental numbers for fy08 have been adjusted by \$33,000 to reflect the transfer to the school authorized by the council on 6/23/08							

	2007-08	2008-09	%DEPT	2008-09	% MNGR	2008-2009	%COUNCIL
	BUDGET	DEPT REQ	REQ	MANAGER	07-08	COUNCIL	07-08
<b>TOTAL CITY APPROPRIATION</b>	<b>\$20,862,321</b>	<b>\$22,213,612</b>	<b>6.5%</b>	<b>\$20,907,824</b>	<b>0.2%</b>	<b>\$21,013,903</b>	<b>0.7%</b>
<b>LESS CITY EST REVENUES</b>	<b>\$8,374,629</b>	<b>\$7,991,351</b>	<b>-4.8%</b>	<b>\$8,005,022</b>	<b>-4.4%</b>	<b>\$8,005,022</b>	<b>-4.4%</b>
<b>NET CITY</b>	<b>\$12,487,692</b>	<b>\$14,222,261</b>	<b>13.9%</b>	<b>\$12,902,802</b>	<b>3.3%</b>	<b>\$13,008,881</b>	<b>4.2%</b>
<b>SCHOOL APPROPRIATION***</b>	<b>\$26,576,800</b>	<b>\$27,781,663</b>	<b>4.5%</b>	<b>\$27,699,663</b>	<b>4.2%</b>	<b>\$27,699,663</b>	<b>4.2%</b>
<b>FED &amp; SCH LUNCH FUNDS****</b>	<b>\$3,981,793</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>
<b>TOTAL SCHOOL APPROP</b>	<b>\$30,558,593</b>	<b>\$31,818,008</b>	<b>4.1%</b>	<b>\$31,736,008</b>	<b>3.9%</b>	<b>\$31,736,008</b>	<b>3.9%</b>
<b>SCHOOL EST REVENUES***</b>	<b>\$12,009,731</b>	<b>\$12,469,535</b>	<b>3.8%</b>	<b>\$12,488,870</b>	<b>4.0%</b>	<b>\$12,488,870</b>	<b>4.0%</b>
<b>FED &amp; SCH LUNCH REV****</b>	<b>\$3,981,793</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>
<b>TOTAL SCHOOL EST REV</b>	<b>\$15,991,524</b>	<b>\$16,505,880</b>	<b>3.2%</b>	<b>\$16,525,215</b>	<b>3.3%</b>	<b>\$16,525,215</b>	<b>3.3%</b>
<b>NET SCHOOL</b>	<b>\$14,567,069</b>	<b>\$15,312,128</b>	<b>5.1%</b>	<b>\$15,210,793</b>	<b>4.4%</b>	<b>\$15,210,793</b>	<b>4.4%</b>
<b>OVERLAY FOR ABATEMENTS</b>	<b>\$142,362</b>	<b>\$150,000</b>	<b>5.4%</b>	<b>\$150,000</b>	<b>5.4%</b>	<b>\$150,000</b>	<b>5.4%</b>
<b>WAR SERVICE CREDITS</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>0.0%</b>	<b>\$500,000</b>	<b>0.0%</b>	<b>\$500,000</b>	<b>0.0%</b>
<b>COUNTY TAX ASSESSMENT*</b>	<b>\$2,656,158</b>	<b>\$2,868,939</b>	<b>8.0%</b>	<b>\$2,895,904</b>	<b>9.0%</b>	<b>\$2,832,324</b>	<b>6.6%</b>
<b>GRAND TOTAL APPROP</b>	<b>\$54,719,434</b>	<b>\$57,550,559</b>	<b>5.2%</b>	<b>\$56,189,736</b>	<b>2.7%</b>	<b>\$56,232,235</b>	<b>2.8%</b>
<b>ESTIMATED REVENUES-CITY</b>							
<b>16. NON PROPERTY TAXES</b>	<b>\$210,000</b>	<b>\$200,000</b>	<b>-4.8%</b>	<b>\$200,000</b>	<b>-4.8%</b>	<b>\$200,000</b>	<b>-4.8%</b>
<b>17. INTERGOVENMENTAL</b>	<b>\$1,621,056</b>	<b>\$1,659,118</b>	<b>2.3%</b>	<b>\$1,622,789</b>	<b>0.1%</b>	<b>\$1,622,789</b>	<b>0.1%</b>
<b>18. LICENSES &amp; PERMITS</b>	<b>\$2,778,000</b>	<b>\$2,620,000</b>	<b>-5.7%</b>	<b>\$2,620,000</b>	<b>-5.7%</b>	<b>\$2,620,000</b>	<b>-5.7%</b>
<b>19. CHARGES FOR SERVICES</b>	<b>\$1,056,938</b>	<b>\$1,119,159</b>	<b>5.9%</b>	<b>\$1,119,159</b>	<b>5.9%</b>	<b>\$1,119,159</b>	<b>5.9%</b>
<b>20. MISC REVENUES</b>	<b>\$1,483,835</b>	<b>\$1,318,074</b>	<b>-11.2%</b>	<b>\$1,318,074</b>	<b>-11.2%</b>	<b>\$1,318,074</b>	<b>-11.2%</b>
<b>21. SURPLUS**</b>	<b>\$1,225,000</b>	<b>\$1,075,000</b>	<b>-12.2%</b>	<b>\$1,125,000</b>	<b>-8.2%</b>	<b>\$1,125,000</b>	<b>-8.2%</b>
<b>TOTAL CITY EST REVENUES</b>	<b>\$8,374,629</b>	<b>\$7,991,351</b>	<b>-4.6%</b>	<b>\$8,005,022</b>	<b>-4.4%</b>	<b>\$8,005,022</b>	<b>-4.4%</b>
<b>SCHOOL EST REVENUES</b>	<b>\$12,009,731</b>	<b>\$12,469,535</b>	<b>3.8%</b>	<b>\$12,488,870</b>	<b>4.0%</b>	<b>\$12,488,870</b>	<b>4.0%</b>
<b>FF &amp; SCH LUNCH REV</b>	<b>\$3,981,793</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>	<b>\$4,036,345</b>	<b>1.4%</b>
<b>TOTAL REVENUES</b>	<b>\$24,366,153</b>	<b>\$24,497,231</b>	<b>0.5%</b>	<b>\$24,530,237</b>	<b>0.7%</b>	<b>\$24,530,237</b>	<b>0.7%</b>
<b>BALANCE TO BE RAISED-LOCAL</b>	<b>\$30,353,281</b>	<b>\$33,053,328</b>	<b>8.9%</b>	<b>\$31,659,499</b>	<b>4.3%</b>	<b>\$31,701,998</b>	<b>4.4%</b>
<b>BALANCE TO BE RAISED-STATE</b>	<b>\$4,644,874</b>	<b>\$4,791,147</b>	<b>3.1%</b>	<b>\$4,791,147</b>	<b>3.1%</b>	<b>\$4,791,147</b>	<b>3.1%</b>
<b>ASSESSED VALUATION</b>	<b>\$2,160,722,703</b>	<b>\$2,160,722,703</b>	<b>0.0%</b>	<b>\$2,160,722,703</b>	<b>0.0%</b>	<b>\$2,160,722,703</b>	<b>0.0%</b>
<b>LOCAL TAX RATE PER \$1,000</b>	<b>\$14.03</b>	<b>\$15.30</b>	<b>9.0%</b>	<b>\$14.65</b>	<b>4.4%</b>	<b>\$14.67</b>	<b>4.6%</b>
<b>STATE TAX RATE PER \$1,000*</b>	<b>\$2.17</b>	<b>\$2.24</b>	<b>3.1%</b>	<b>\$2.24</b>	<b>3.1%</b>	<b>\$2.24</b>	<b>3.1%</b>
<b>TOTAL TAX RATE PER \$1,000</b>	<b>\$16.20</b>	<b>\$17.54</b>	<b>8.2%</b>	<b>\$16.89</b>	<b>4.3%</b>	<b>\$16.91</b>	<b>4.4%</b>
<b>Tax Rate Increase</b>		<b>\$1.34</b>		<b>\$0.69</b>		<b>\$0.71</b>	
*adjusted, no utilities							
**This line was increased by \$400,000 to fund the renovations to Leavitt and Opechee Parks							
***This line has been increased to reflect the vote of the city council taking \$93,000 from reserves for special education and \$33,000 from City contingency for application to the bond interest payment.							
****This line has been increased to reflect a supplemental appropriation of \$351,977 due to additional grant funds received during the fiscal year.							

# Property Taxes to Other Revenues

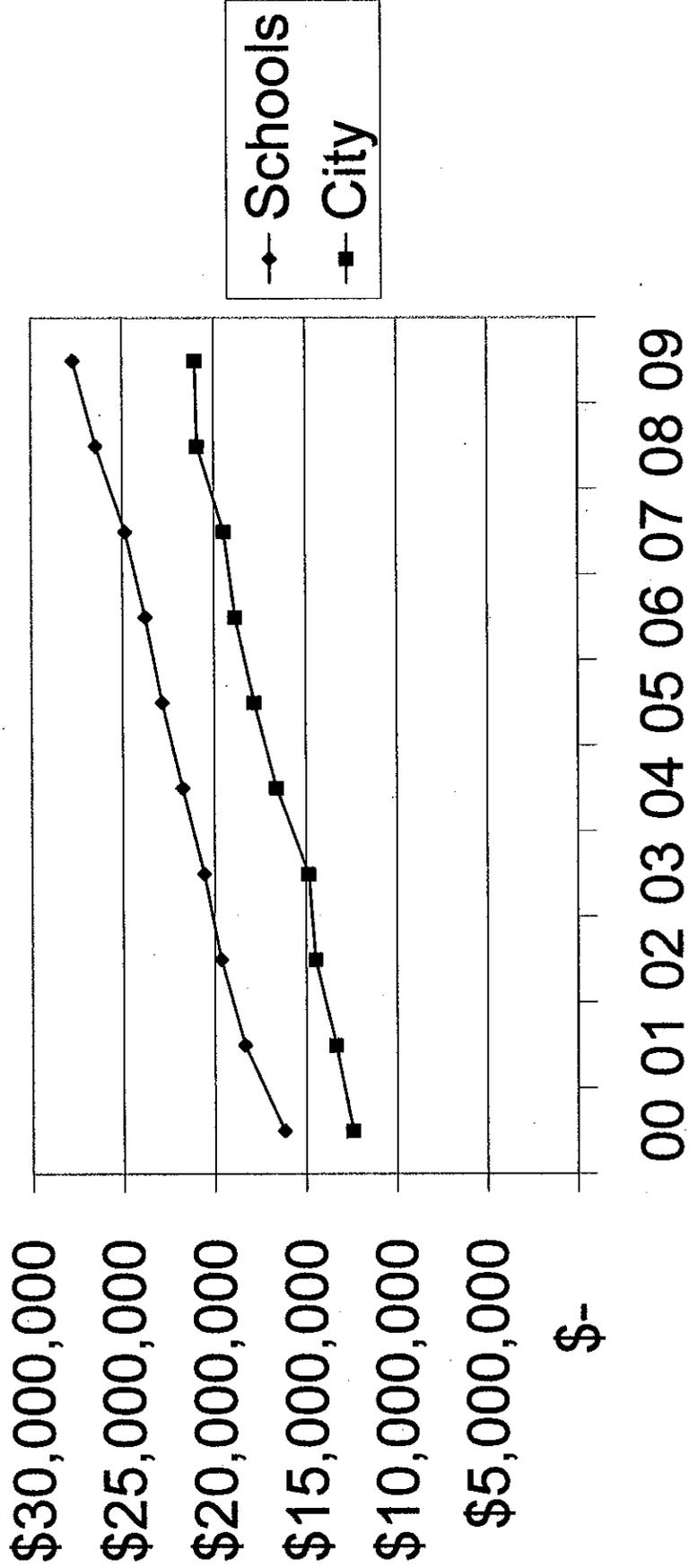


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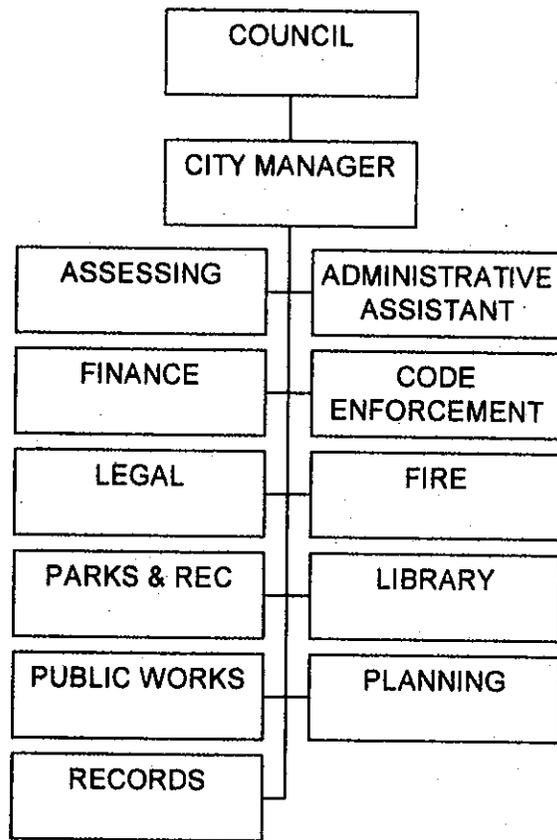
Fiscal Year

	2007-08	2008-09	% DEPT	2008-09	%MGR	2008-2009	%COUNCIL
	BUDGET	DEPT REQ	07-08	MANAGER	07-08	COUNCIL	07-08
<b>NON PROPERTY TAXES</b>							
23. INTEREST ON TAXES	\$50,000	\$50,000	0.0%	\$50,000	0.0%	\$50,000	0.0%
24. REDEMPTION INTEREST	\$40,000	\$50,000	25.0%	\$50,000	25.0%	\$50,000	25.0%
25. BOAT TAXES	\$120,000	\$100,000	-16.7%	\$100,000	-16.7%	\$100,000	-16.7%
<b>TOTAL NON PROPERTY TO 16</b>	<b>\$210,000</b>	<b>\$200,000</b>	<b>-4.8%</b>	<b>\$200,000</b>	<b>-4.8%</b>	<b>\$200,000</b>	<b>-4.8%</b>
<b>INTERGOVERNMENTAL</b>							
26. SHARED REVENUES*	\$646,946	\$646,946	0.0%	\$610,817	-5.6%	\$610,817	-5.6%
27. ROOMS & MEALS TAX	\$721,925	\$700,000	-3.0%	\$700,000	-3.0%	\$700,000	-3.0%
28. LANDFILL REIMB	\$23,019	\$21,406	-7.0%	\$21,406	-7.0%	\$21,406	-7.0%
29. HIGHWAY BLOCK GRANT	\$279,768	\$290,135	3.7%	\$290,135	3.7%	\$290,135	3.7%
30. NH FOREST LAND	\$631	\$631	0.0%	\$631	0.0%	\$631	0.0%
<b>TOTAL INTERGOV TO 17</b>	<b>\$1,672,289</b>	<b>\$1,659,118</b>	<b>-0.8%</b>	<b>\$1,622,789</b>	<b>-3.0%</b>	<b>\$1,622,789</b>	<b>-3.0%</b>
<b>LICENSES &amp; PERMITS</b>							
31. MOTOR VEHICLE REG	\$2,250,000	\$2,100,000	-6.7%	\$2,100,000	-6.7%	\$2,100,000	-6.7%
32. DOG LICENSES & FINES	\$5,000	\$6,000	20.0%	\$6,000	20.0%	\$6,000	20.0%
33. BUILDING & ZONING FEES	\$130,000	\$110,000	-15.4%	\$110,000	-15.4%	\$110,000	-15.4%
34. FEES, TAX COLLECTION	\$8,000	\$9,000	12.5%	\$9,000	12.5%	\$9,000	12.5%
35. FEES, CITY CLERK	\$115,000	\$115,000	0.0%	\$115,000	0.0%	\$115,000	0.0%
37. FRANCHISE FEES	\$230,000	\$230,000	0.0%	\$230,000	0.0%	\$230,000	0.0%
38. ALARM BOX FEES	\$50,000	\$50,000	0.0%	\$50,000	0.0%	\$50,000	0.0%
<b>TOTAL LIC &amp; PERMITS TO 18</b>	<b>\$2,788,000</b>	<b>\$2,620,000</b>	<b>-6.0%</b>	<b>\$2,620,000</b>	<b>-6.0%</b>	<b>\$2,620,000</b>	<b>-6.0%</b>
<b>CHARGES FOR SERVICES</b>							
39. MISC REMIBURSABLES	\$240,338	\$247,559	3.0%	\$247,559	3.0%	\$247,559	3.0%
40. AMBULANCE LRGH	\$7,600	\$7,600	0.0%	\$7,600	0.0%	\$7,600	0.0%
41. FIRE DEPT	\$25,000	\$25,000	0.0%	\$25,000	0.0%	\$25,000	0.0%
42. PLANNING DEPT	\$75,000	\$50,000	-33.3%	\$50,000	-33.3%	\$50,000	-33.3%
43. POLICE DEPT	\$9,000	\$9,000	0.0%	\$9,000	0.0%	\$9,000	0.0%
44. PUBLIC WORKS & S.W.	\$700,000	\$780,000	11.4%	\$780,000	11.4%	\$780,000	11.4%
<b>TOTAL CHARGES TO 19</b>	<b>\$1,056,938</b>	<b>\$1,119,159</b>	<b>5.9%</b>	<b>\$1,119,159</b>	<b>5.9%</b>	<b>\$1,119,159</b>	<b>5.9%</b>
<b>MISCELLANEOUS REVENUES</b>							
45. INTEREST ON INVESTMENTS	\$943,936	\$800,000	-15.2%	\$800,000	-15.2%	\$800,000	-15.2%
46. WEIRS BEACH PARKING	\$25,000	\$25,000	0.0%	\$25,000	0.0%	\$25,000	0.0%
47. PARKING METERS	\$80,000	\$70,000	-12.5%	\$70,000	-12.5%	\$70,000	-12.5%
48. PARKING VIOLATIONS	\$45,000	\$45,000	0.0%	\$45,000	0.0%	\$45,000	0.0%
49. PILOT-ELDERLY HOUSING	\$64,839	\$64,839	0.0%	\$64,839	0.0%	\$64,839	0.0%
50. PILOT-CAP	\$16,055	\$16,055	0.0%	\$16,055	0.0%	\$16,055	0.0%
51. PILOT-SKATING CLUB	\$9,086	\$9,086	0.0%	\$9,086	0.0%	\$9,086	0.0%
52. PILOT-TAYLOR HOME	\$215,875	\$215,875	0.0%	\$215,875	0.0%	\$215,875	0.0%
53. PILOT-STATE	\$5,219	\$5,219	0.0%	\$5,219	0.0%	\$5,219	0.0%
54. P&R LEASES	\$10,000	\$15,000	50.0%	\$15,000	50.0%	\$15,000	50.0%
55. FINES	\$40,000	\$35,000	-12.5%	\$35,000	-12.5%	\$35,000	-12.5%
56. SSF REMIB TO GF	\$12,000	\$17,000	41.7%	\$17,000	41.7%	\$17,000	41.7%
<b>TOTAL MISC TO 20</b>	<b>\$1,467,010</b>	<b>\$1,318,074</b>	<b>-10.2%</b>	<b>\$1,318,074</b>	<b>-10.2%</b>	<b>\$1,318,074</b>	<b>-10.2%</b>
<b>TOTAL CITY NON-TAX REVENUE</b>	<b>\$7,194,237</b>	<b>\$6,916,351</b>	<b>-3.9%</b>	<b>\$6,880,022</b>	<b>-4.4%</b>	<b>\$6,880,022</b>	<b>-4.4%</b>
*Includes \$36,329 which is applied to the county tax							

# School & City Expenditure Last Ten Years



**ADMINISTRATION  
FY 2008-2009 BUDGET**



**ADMINISTRATION**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
						<u>REQUEST</u>		
<b>SALARIES</b>								
01 401 101 0001 Mayor-Council	\$17,200	\$15,400	\$16,000	\$15,300	\$17,200	\$17,200	\$17,200	\$17,200
01 401 101 0002 City Manager	97,474	100,912	100,912	109,635	109,263	109,263	109,263	109,263
01 401 101 0003 Admin. Asst	35,404	33,109	34,185	38,915	44,463	45,791	45,791	45,791
01 401 105 0000 Overtime	-	37	-	-	-	-	-	-
01 401 106 0000 Sick-Hurt	-	875	1,948	1,289	-	-	-	-
01 401 107 0000 Holidays	-	1,380	1,672	1,813	-	-	-	-
01 401 108 0000 Vacations	-	1,925	2,189	1,826	-	-	-	-
01 401 109 0000 Longevity	60	120	90	90	90	90	90	90
01 401 115 0000 Salary Adj.	-	-	-	-	2,161	2,290	2,290	2,290
<b>TOTAL SALARIES</b>	<b>\$150,138</b>	<b>\$153,758</b>	<b>\$156,996</b>	<b>\$168,848</b>	<b>\$173,177</b>	<b>\$174,634</b>	<b>\$174,634</b>	<b>\$174,634</b>
<b>OTHER</b>								
01 401 201 0000 Telephones	\$1,711	\$1,751	\$1,850	\$1,757	\$1,700	\$1,800	\$1,800	\$1,800
01 401 207 0000 Postage	699	491	575	471	700	700	700	700
01 401 208 0000 Printing	-	-	-	-	300	200	200	200
01 401 210 0000 Notices	139	688	70	-	300	200	200	200
01 401 212 0000 Copier	1,505	2,050	733	963	1,500	1,400	1,400	1,400
01 401 214 0000 Supplies	1,790	1,169	2,477	990	2,000	2,000	2,000	2,000
01 401 234 0000 Vehicle Rental	10	-	25	38	100	100	100	100
01 401 242 0001 Travel-Mgr.	170	-	-	-	300	300	300	300
01 401 242 0002 Travel-Council	-	45	50	-	500	400	400	400
01 401 245 0000 Dues-NHMA	10,710	10,993	11,817	11,976	12,500	13,500	13,500	13,500
01 401 245 0001 Dues-Mgr.	110	70	70	81	250	250	250	250
01 401 245 0002 Conf-Dues-Council	40	501	310	-	400	400	400	400
01 401 303 0000 Miscellaneous.	-	-	-	-	100	100	100	100
01 401 303 0002 Emergency Management	-	-	-	-	1,000	1,000	1,000	1,000
01 401 321 0000 Economic Develop.Exp.	500	-	-	125	1,000	1,000	1,000	1,000
01 401 333 0000 Recruitment	-	-	-	-	500	-	-	-
01 401 401 0000 Equipment	264	1,424	-	138	1,000	1,000	1,000	1,000
<b>TOTAL OTHER</b>	<b>\$17,848</b>	<b>\$19,182</b>	<b>\$17,577</b>	<b>\$16,539</b>	<b>\$24,150</b>	<b>\$24,350</b>	<b>\$24,350</b>	<b>\$24,350</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$167,787</b>	<b>\$172,940</b>	<b>\$174,573</b>	<b>\$185,387</b>	<b>\$197,327</b>	<b>\$198,984</b>	<b>\$198,984</b>	<b>\$198,984</b>

**ADMINISTRATION**  
**FY 2008-2009 BUDGET**

**SALARIES**

No. of Emp.	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
	City Council**							\$17,200.00
1	City Manager*			52			\$2,101.21	\$109,262.92
1	Admin Asst***	15H		52	35	\$25.16	\$880.60	\$45,791.20
<b>Total Admin.</b>								<b>\$172,254.12</b>

\*Includes \$101,640 salary plus 7.5% City contribution to ICMA Retirement Corp.

\*\*Mayor \$2,800 yearly, paid on a quarterly basis

\*\*Council \$2,400 yearly, paid on a quarterly basis

\*\*\*Admin Asst is eligible for a 3% COLA and will be reviewed during the year with a possible raise of 0-5%

**Administration Activities:**

- attend 24 regularly scheduled work sessions and regular monthly meetings
- prepare manager's report and other research reports as necessary
- direct city departments to insure council policy is implemented
- conduct regular department staff meetings to monitor the policy directives of the council
- meet with citizens, neighborhood groups, business leaders, to address their concerns and/or solve specific problems

**2008-2009 Objective:**

- implement 100% of FY 2008-2009 departmental objectives

**ADMINISTRATION - CAPITAL OUTLAY  
FY 2008-2009 BUDGET**

2007-08 Dept	2007-08 CAPITAL OUTLAY	2007-2008 COUNCIL	2008-09 Dept	2008-08 CAPITAL OUTLAY	CIP* RANK	2008-09 DEPT REQ	2008-2008 Manager	2008-2008 COUNCIL
Fire	Heavy Duty Air Lift Bags	\$12,000	Fire	Underwater Communication System	16	\$12,000	\$ -	\$ -
				Exterior Repairs to Weirs Station	17	\$30,000	\$ -	\$ -
				Emergency Generators-Weirs & Central Stations	11	\$120,000	\$ -	\$ -
Non-Dept	Repair & Maintenance-Public Facilities	\$88,493		Repair & Maintenance-Public Facilities		-	\$50,000	\$50,000
School	Purchase Dewey Street Property	\$200,000	School	Elm St Roof Repairs***	12	\$200,000	\$100,000	\$ -
				LHS Study***	9	\$100,000	\$100,000	\$ -
Parks	City Wide Playground Equipment	\$25,000	Parks	Weirs Community Park-Phase 1****	14	\$150,000	\$50,000	\$50,000
	Leavitt Park /Opechee Park**	400,000		Playground Revitalization	2	\$25,000	\$25,000	\$25,000
				Memorial Park Complex-Design/engineering	15	\$50,000	\$ -	\$ -
			Police	Leavitt/Opechee Park Lights				\$200,000
				Computer Server Upgrade	3	\$16,623	\$10,000	\$10,000
DPW	Street Repairs	\$1,100,000	DPW	Street Repairs	1	\$1,200,000	\$1,000,000	\$1,107,157
	Repair/Replace Main St Bridge	\$65,000		Fence/Guardrail/Retaining Walls	5	\$20,000	\$20,000	\$20,000
	Sidewalk Repair/Construction	\$50,000		Riverwalk	13	\$80,000	\$ -	\$ -
	Fair St Bridge Supplement	\$15,000		Sidewalk Repair/Construction	4	\$50,000	\$50,000	\$50,000
	Landfill Cap/Liner Repair	\$245,000		Anthony Drive Drainage Culvert	7	120,000	\$20,000	\$20,000
	Paving-Washington Street	\$0,000						
		\$2,250,493				\$2,173,623	\$1,425,000	\$1,532,157
ISF	Parks-Farm Tractor/Loader	\$30,000	ISF	Police- Three Cruisers	1	\$84,000	\$84,000	\$84,000
	DPW-Vehicle Replacement	\$142,000		Parks-One Ton Dump Truck	3	\$30,000	\$30,000	\$30,000
	Police-Two cruisers (one funded)	25,000		DPW-Vehicle Replacement	2	\$200,000	\$120,000	\$120,000
	Police-One van	\$25,000		Fire-All Terrain Vehicle	6	\$11,000	\$ -	\$ -
				Fire-Response & Command Vehicle	5	\$35,000	\$ -	\$ -
				Fire-Mechanics Service Truck	7	\$20,000	\$ -	\$ -
				Fire-Four Wheel Drive Fire Truck	4	\$30,000	\$ -	\$ -
		\$222,000		ISF Total		\$410,000	\$234,000	\$234,000
		\$2,472,493				\$2,583,623	\$1,659,000	\$1,766,157
*CIP-Capital Improvement Committee ranking recommendation			***These two projects were funded from surplus					
			****City portion of matching grant only					
**This \$400,000 will be funded from surplus . See page 2, line 21.								

**ADMINISTRATION-CAPITAL OUTLAY**  
**ACCOUNT DESCRIPTIONS**  
**FY 2008-2009**

**Fire:**

**Underwater communication systems:** This line would fund the purchase of portable radio system that is capable of working underwater. A State grant was denied for this project. This project ranked 16<sup>th</sup> out of 18 in the CIP process. This line was not funded by the Manager.

**Weirs Fire Station-Exterior Repairs:** This line would fund the removal of existing wood stairs and replace with concrete steps; re-grade and resurface apparatus entranceway and extend blacktop for off street parking to the left side of the station. This project ranked 17<sup>th</sup> of 18 in the CIP process. This line was not funded by the Manager.

**Emergency Generators- Weirs/Central:** This line would fund the replacement of the emergency generators at the Weirs and Central fire stations and install automatic transfer switches. Neither generator is adequately sized to handle the electrical loads. Neither generator has automatic start capability. The Weirs generator must be filled manually using five gallon containers of gasoline. These units should have a permanent fuel supply and should not require any human interaction. This project ranked 11<sup>th</sup> of 18 in the CIP process. This line was not funded from the Capital Outlay budget.

**Non-Department:**

**Repair & Maintenance-Public Facilities:** This line has been added by the City Manager to fund an allocation to the Non-capital reserve fund for the repair and maintenance of public facilities. This fund was established in FY 2005 to provide money for the emergency repairs and maintenance of public facilities. This item was not ranked by CIP.

**School:**

**Elm St School Roof Repairs:** This line would fund the roof replacement on the 1960 building (approximately 17,400 sq ft). A new high performance roof membrane with a 30 year warranty would be installed. There are a large number of blisters and ripples in the cap and ponding water between blisters, ripples and near drains. Leaving the roof in the current condition will lead to further deterioration of the plies and lead to wet insulation and deck. This project ranked 12 of 18 in the CIP process. The Manager is recommending funding 50% of this project from surplus. This line was not funded by the council.

**LHS/Study-:** The school department has requested this \$200,000 for planning for the Huot Center renovations. The Manager's recommendation is to pay \$100,000 for the engineering required to define a footprint for the whole LHS complex. This line was not funded by the council.

**Parks:**

**Weirs Community Park:** This line would fund an engineering feasibility study. This process is necessary in order to continue the Park planning process. This project ranked 14<sup>th</sup> of 18 in the CIP process. The Manager has funded \$50,000 of the \$150,000 and is asking the Department Head to apply for grants to support this project.

**Anthony Drive Drainage Culvert:** This line would fund the design and replacement of a 50 year old box culvert. This box culvert has been showing signs of deterioration in the past 10 years resulting in sizeable "sinkholes" in the backyards of several private properties. For performance, safety and water quality reasons, this culvert must be replaced soon. This project ranked 7<sup>th</sup> of 18 in the CIP process. The Manager has funded the engineering only (\$20,000) in this budget.

#### INTERNAL SERVICE FUND

##### **Police:**

**Three cruisers:** This line would fund the purchase of three marked cruisers. These cruisers ranked 1 of 7 in the CIP ranking process.

##### **Parks:**

**1 Ton Dump Truck:** This line would fund the replacement of a 1982 Dump Truck. This truck ranked 3rd of 7 in the CIP process.

##### **DPW:**

**Vehicle Replacement:** This funding is requested to continue the systematic replacement of DPW fleet to reduce maintenance costs, increase efficiency and prevent unavailability of equipment during emergencies. Many of the vehicles and equipment in the fleet are aged beyond efficient economic operation but are kept despite high maintenance cost because they are needed to accomplish the mission. These vehicles ranked 2nd of 7 in the CIP process. Only 60% of this line is funded by the City Manager.

##### **Fire:**

**All Terrain Vehicle:** This line would fund the replacement of the John Deere gator. The vehicle is used extensively during Motorcycle Week and has a difficult time climbing Endicott Street when fully loaded. It is also used during forest and brush fires. This unit is critical for safe transporting of patients from the Bike Week venue or from people injured in many wooded areas of Laconia. This vehicle ranked 6<sup>th</sup> of 7 in the CIP ranking process. This line was not funded by the City Manager.

**Response & Command Vehicle:** This line would fund the replacement of a 1992 Ford Crow Victoria staff car with a four wheel drive utility type vehicle. The new vehicle would be used by the Deputy Fire Chief of Operations and would be equipped with command and control equipment. This vehicle ranked 5<sup>th</sup> of 7 in the CIP process. This line was not funded by the City Manager.

**Mechanic's Service Truck:** This line was requested to fund a new service truck for the Mechanic; however, in the fall of 2007 the City purchased this truck second hand from the water department. This purchase takes care of the need of the department. Therefore, this truck ranked last in the CIP process. This line did not need to be funded in this budget.

**Four Wheel Drive Fire Truck:** This line would fund the purchase of a used four-wheel drive pick-up truck to replace the current 1970 Dodge pickup. The existing truck is 36 years old and in poor shape. This truck has multiple uses: primary vehicle to fight brush fires; tows our water rescue boat; during the winter it is retrofitted to carry our ice rescue equipment; used extensively during Bike Week as its size allows for maneuverability around the crowded venues. This truck ranked 4<sup>th</sup> of 7 in the CIP process. This line was not funded by the City Manager.



**ADMINISTRATION-CAPITAL OUTLAY TO BE BONDED**  
**ACCOUNT DESCRIPTIONS**  
**FY 2008-2009 BUDGET**

**Assessing-Revaluation**

Land to building ratios remain variable because of years of updating values. The land values throughout the City are not always what a land residual analysis would indicate if a revaluation were done. Both buildings and land have to be adjusted annually until the revaluation is completed in 2009. These adjustments are necessary to achieve the market value of the property as a whole. Real estate is sold as a package. The 'bottom line' is still what everyone pays taxes on. That being said, a full revaluation would cure the current inequities and imbalances in the assessments. Considering the "data collection" phase has already been implemented, the remaining phases would be the Market Analysis, Highest and Best Use Analysis, Specification and Calibration of the valuation model and Reconciliation of Values (to include: model testing and quality control).

We strive for equitable and proportional assessments; the process is complex and time consuming. Within any mass appraisal system it is difficult to produce nearly 10,000 new assessments every year that are acceptable to everyone.

The Manager is not recommending funding of this line.

**Central Fire Station Improvements:** This line would fund the renovation of the existing building and a two story addition (8,000 sq ft). The first floor would be apparatus and equipment space with a kitchen and day room for on-duty firefighters. The second floor would include a new administrative area, bathrooms, training area and emergency operations area. We have applied for a \$150,000 grant to offset the costs associated with the emergency operations area. This project ranked 6<sup>th</sup> or 18 in the CIP process. The Manager is not recommending funding of this line.

**Replace Pumper Truck:** This line would replace the oldest pumper with a modern pumper truck. We currently have two pumpers (Engine 2 and 3) that are old and unreliable. One was purchased used. The 1986 pumper/hose wagon is physically in good shape; however, the mechanical components of the truck are unreliable. This pumper ranked 10<sup>th</sup> in the CIP process. The Manager is not recommending funding of this line.

**Aerial Ladder Truck:** This line would fund the replacement of the 1989 110' aerial ladder truck. The new truck will be state-of-the-art in regards to technology and safety. It would have an enclosed cab; a much higher aerial safety ratio; a much higher cab strength; a stronger work load and extendibility; improved weight distribution for improved braking; anti-lock brakes as well as rear mounted cameras for safer backing; a Jake brake (which improves stopping and reduces brake and tire wear). The cab would be reinforced for rollover protection. It would have higher tip load capacity which greatly improves the safety ratio and allows for more firefighters and equipment on the aerial ladder. The truck would have greater reach and the ability to direct two caliber hose streams for firefighting purposes. This truck ranked 8<sup>th</sup> of 18 in the CIP process.

A bond was sold on May 9, 2008 to fund this purchase. The first payment will be due in this fiscal year.

**ADMINISTRATION - NON DEPARTMENTAL**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OTHER</b>								
01 431 238 0000 District Court	\$21	\$1,025	\$26	\$ -	\$ -	\$ -	\$ -	\$ -
01 431 247 0000 SEA Education Reimb.	-	-	-	-	2,500	2,500	2,500	2,500
01 431 248 0000 Employee Service Awards	3,736	4,194	4,545	5,222	5,000	5,000	5,000	5,000
01 431 303 0000 Public Relations	2,963	2,986	2,935	765	3,000	3,000	3,000	3,000
01 431 303 0001 MIS/GIS	40,439	40,968	56,865	61,594	64,000	74,900	74,900	74,900
01 431 304 0000 O/S Contract	-	1,950	4,000	6,750	4,000	20,000	20,000	20,000
01 431 343 0000 Contingency	28,046	-	34,769	700	97,551	134,279	168,920	168,920
01 431 345 0000 Cemeteries	-	-	-	1,804	4,500	4,500	4,500	4,500
01 431 346 0000 LWW Hydrant Services*	-	33,756	33,756	33,756	33,756	33,756	33,756	33,756
01 431 357 0040 MC Week Consortium	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01 431 357 0070 Cable TV	12,089	14,202	16,670	20,817	32,714	37,256	37,256	37,256
01 431 357 0030 Capital Reserve for Debt Service	-	-	-	-	-	-	1	1
<b>TOTAL OTHER</b>	<b>\$89,294</b>	<b>\$101,081</b>	<b>\$155,566</b>	<b>\$133,408</b>	<b>\$249,021</b>	<b>\$317,191</b>	<b>\$351,833</b>	<b>\$351,833</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$89,294</b>	<b>\$101,081</b>	<b>\$155,566</b>	<b>\$133,408</b>	<b>\$249,021</b>	<b>\$317,191</b>	<b>\$351,833</b>	<b>\$351,833</b>

\* This line was transferred from the Fire Department budget

**ADMINISTRATION - SPECIAL ITEMS**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OTHER</b>								
01 489 480 0003 Senior Center	\$9,734	\$9,928	\$9,928	\$9,928	\$9,928	\$10,325	\$9,928	\$9,928
01 489 480 0005 Community Action	44,946	47,193	47,193	47,193	47,193	49,552	47,193	49,552
01 489 480 0007 Com. Health & Hospice	61,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
01 489 480 0011 Laconia Airport Authority	18,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
01 489 480 0012 Humane Society	18,500	20,000	23,000	24,500	25,000	25,000	25,000	25,000
01 489 480 0013 New Beginnings	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300
01 489 480 0014 Child & Family Services	10,000	10,000	10,000	8,000	7,000	10,000	7,000	3,500
01 489 480 0015 AM Teen Project	1,200	3,000	3,000	2,000	-	3,000	-	-
01 489 480 0017 Veterinarian Costs	701	51	300	-	300	300	300	300
01 489 480 0018 Lakes Region Assn	2,500	500	500	500	500	2,500	500	500
01 489 480 0020 Main Street Program	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-
01 489 480 0021 Youth Service-Upswing	10,145	8,937	8,937	8,937	8,937	11,649	8,937	4,000
01 489 480 0022 Human Relations	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01 489 480 0023 Laconia/Weirs Beach Chamber	1,500	500	500	500	500	500	500	500
01 489 480 0024 Kiwanis	10,000	10,000	10,000	10,000	10,000	10,250	10,000	10,000
01 489 480 0026 Weirs Beach Fire Works	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
01 489 480 0025 Laconia Trails with Rails	-	20,000	20,000	20,000	20,000	20,000	20,000	15,000
01 489 480 0027 Genesis Behavioral Health	-	-	-	8,000	8,000	10,000	8,000	8,000
01-489-480-0028 Boys and Girls Club	-	-	-	-	3,000	10,000	3,000	3,000
01-489-480-0029 Downtown Economic Development	-	-	-	-	-	-	-	20,000
American Red Cross	-	-	-	-	-	7,697	-	-
01-489-480-0030 Winnepesaukee Transit System	-	-	-	-	-	5,000	-	5,000
01-489-480-0031 Milfoil Treatment	-	-	-	-	-	5,000	-	5,000
<b>TOTAL OTHER</b>	<b>\$218,526</b>	<b>\$226,409</b>	<b>\$229,658</b>	<b>\$235,858</b>	<b>\$236,658</b>	<b>\$277,073</b>	<b>\$236,658</b>	<b>\$235,580</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$218,526</b>	<b>\$226,409</b>	<b>\$229,658</b>	<b>\$235,858</b>	<b>\$236,658</b>	<b>\$277,073</b>	<b>\$236,658</b>	<b>\$235,580</b>

**ADMINISTRATION - LICENSING BOARD**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 404 101 0000 Clerk (PT)	\$7,457	\$7,364	\$7,848	\$6,819	\$7,435	\$8,263	\$8,263	\$8,263
01 404 105 0000 Overtime	<u>1,032</u>	<u>610</u>	<u>217</u>	<u>548</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
TOTAL SALARIES	\$8,489	\$7,974	\$8,065	\$7,367	\$7,935	\$8,763	\$8,763	\$8,763
<b>OTHER</b>								
01 404 207 0000 Postage	\$457	\$47	\$521	\$258	\$525	\$350	\$350	\$350
01 404 212 0000 Copier	54	451	281	143	250	250	250	250
01 404 214 0000 Supplies	1,324	1,223	1,557	469	1,200	800	800	800
01 404 234 0000 Vehicle Rental	560	310	350	502	400	500	500	500
01 404 303 0000 Misc.	428	377	464	421	450	450	450	450
01 404 401 0000 Equipment	-	-	<u>1,317</u>	<u>809</u>	<u>500</u>	<u>1,900</u>	<u>1,900</u>	<u>1,900</u>
TOTAL OTHER	\$2,823	\$2,408	\$4,490	\$2,602	\$3,325	\$4,250	\$4,250	\$4,250
<b>DEPT. O&amp;M TOTAL</b>	\$11,312	\$10,382	\$12,555	\$9,969	\$11,260	\$13,013	\$13,013	\$13,013

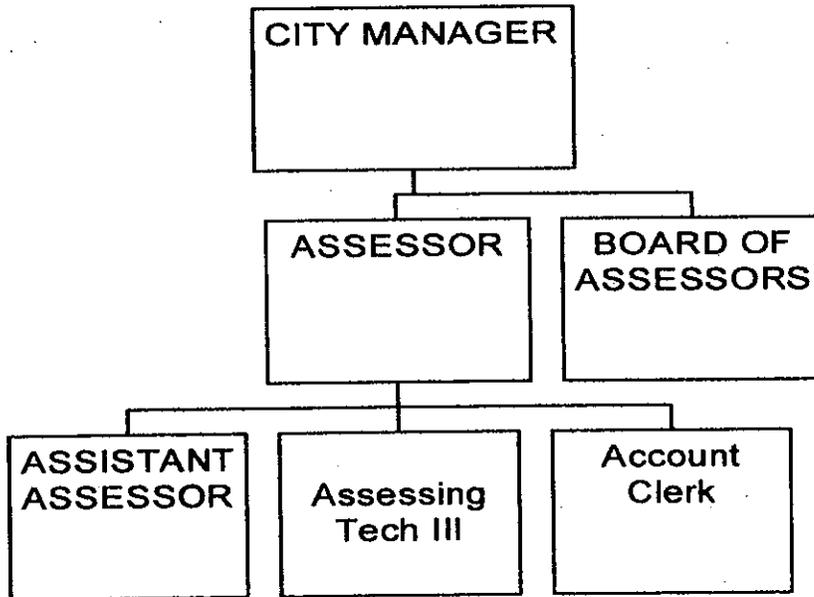
**ADMINISTRATION-LICENSING BOARD**  
**FY 2008-2009 BUDGET**

**SALARIES**

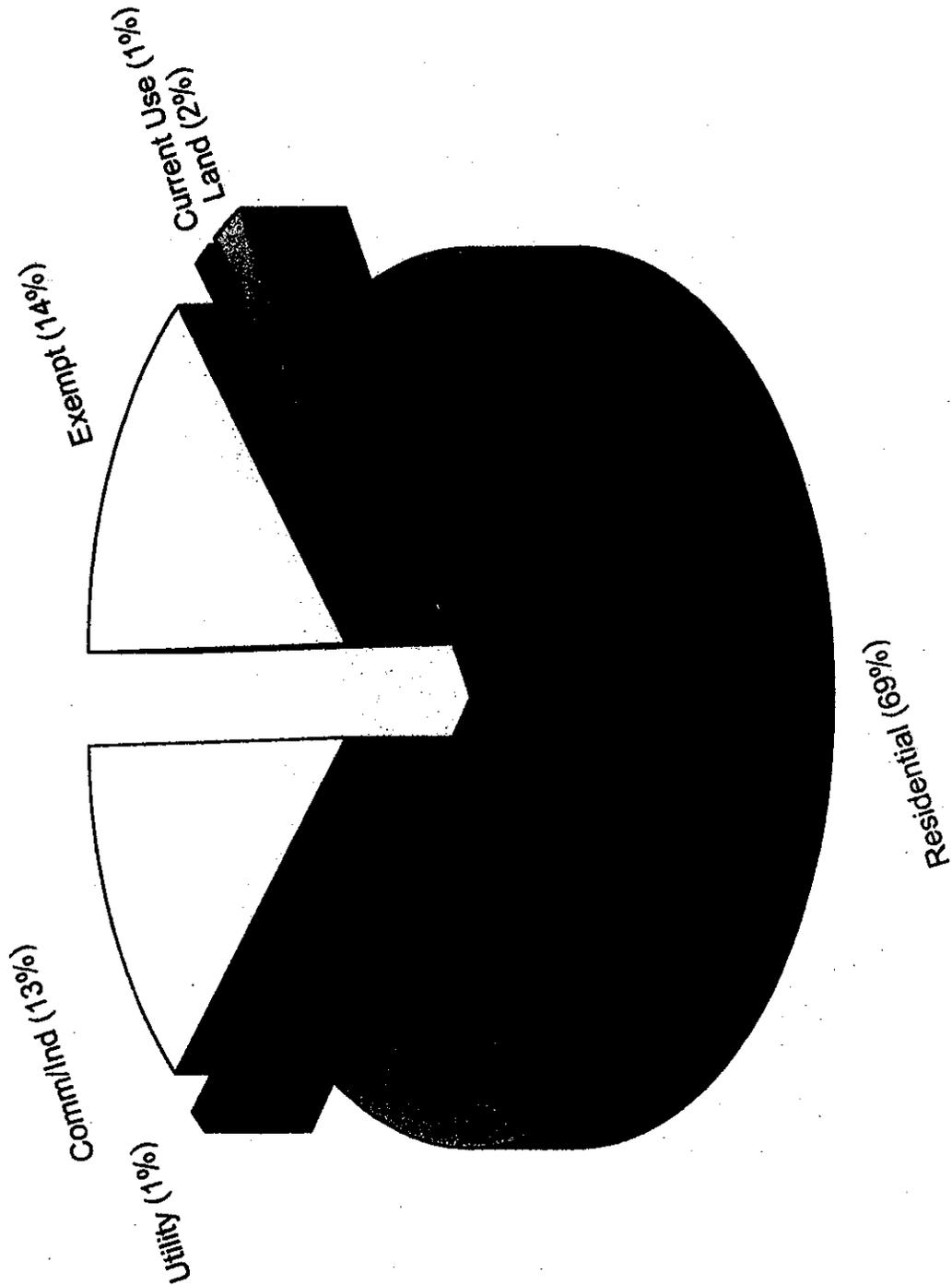
No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Part time Clerk	8	4	8	10	\$15.29	\$152.90	\$1,223.20
		8	5	44	10	\$16.00	\$160.00	\$7,040.00
								<b>\$8,263.20</b>

# ASSESSING

## FY 2008-2009 BUDGET



2007



- Residential
- Utility
- Comm/Ind
- Exempt
- Current Use
- Land

**ASSESSING**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 411 101 0000 Salaries	\$119,191	\$96,567	\$137,876	\$132,988	\$157,602	\$172,218	\$172,218	\$172,218
01 411 105 0000 Overtime	-	662	141		500	500	500	500
01 411 106 0000 Sick-Hurt	468	1,956	2,366	3,832	-	-	-	-
01 411 107 0000 Holidays	2,157	2,266	2,540	2,694	-	-	-	-
01 411 108 0000 Vacations	4,881	1,920	2,300	4,459	-	-	-	-
01 411 109 0000 Longevity	90	60	60	60	90	60	60	60
01 411 115 0000 SalaryAdj.	-	-	-	-	4,419	5,159	5,159	5,159
<b>TOTAL SALARIES</b>	<b>\$126,788</b>	<b>\$103,431</b>	<b>\$145,283</b>	<b>\$144,033</b>	<b>\$162,611</b>	<b>\$177,937</b>	<b>\$177,937</b>	<b>\$177,937</b>
<b>OTHER</b>								
01 411 201 0000 Telephones	\$1,386	\$1,464	\$1,257	\$1,589	\$1,600	\$1,600	\$1,600	\$1,600
01 411 207 0000 Postage	1,019	4,116	1,126	703	4,000	4,000	4,000	4,000
01 411 210 0000 Advertising	3,664	1,870	-	-	1,500	1,500	1,500	1,500
01 411 212 0000 Copier	1,048	1,237	534	1,185	1,600	1,600	1,600	1,600
01 411 214 0000 Supplies	5,010	3,233	3,456	3,760	4,000	4,200	4,200	4,200
01 411 229 0000 Registry-Deeds	108	50	7	-	50	50	50	50
01 411 233 0000 Maint-Agreement	7,300	7,700	7,700	8,125	8,500	8,500	8,500	8,500
01 411 234 0000 Vehicle Rental	5,263	3,615	5,987	5,868	8,500	8,500	8,500	8,500
01 411 242 0000 Travel-Meetings	-	7	252	12	300	300	300	300
01 411 245 0000 Conference-Dues	224	290	635	655	800	1,000	1,000	1,000
01 411 247 0000 Training	594	-	1,600	395	1,500	1,500	1,500	1,500
01 411 304 0000 O/S Contracts	12,424	67,976	12,582	39,190	32,000	65,000	50,000	50,000
01-411-401-0000 Equipment	-	-	-	-	-	7,000	7,000	7,000
<b>TOTAL OTHER</b>	<b>\$38,038</b>	<b>\$91,558</b>	<b>\$35,136</b>	<b>\$61,482</b>	<b>\$64,350</b>	<b>\$104,750</b>	<b>\$89,750</b>	<b>\$89,750</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$164,826</b>	<b>\$194,989</b>	<b>\$180,419</b>	<b>\$205,515</b>	<b>\$226,961</b>	<b>\$282,687</b>	<b>\$267,687</b>	<b>\$267,687</b>

**ASSESSING**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks #	Hours	Hourly	Weekly	Annually
				Worked				
1	Assessor	24	**				\$1,247.89	\$64,890.28
1	Assist Assessor	16	**				\$736.45	\$38,295.40
1	Assessing Tech III*	13	7	52	35	\$21.24	\$743.40	\$38,656.80
1	Secretary*	7	10	52	35	\$16.69	\$584.15	\$30,375.80

**Total Assessor** **\$172,218.28**

\*\*Eligible for 3% COLA and will be reviewed during the year with possible raises of 5%  
Potential raise will be included in salary adjustment line of budget

\*Above pay rates include possible merit (step) increase

**Assessing Office Activities**

- Equitably assess all real estate on an annual basis through sale inspections and assessment to market sale analysis
- Inspect, measure, reassess approximately 1,500 parcels of new construction alterations, sales, abatements
- Appear before The Board of Tax and Land Appeals and NH Superior Court
- Update and change approximately 1,500 deeds, addresses.
- Update tax maps.
- Complete the Department of Revenue Administration's annual sales ratio study
- Administer timber tax and current land use programs
- Assist taxpayers with assessing questions at the counter and answer questions over the phone
- Schedule call back appointments for the cyclical inspections
- Review the cyclical property cards turned in for billing
- Data enter the cyclical property cards completed each week

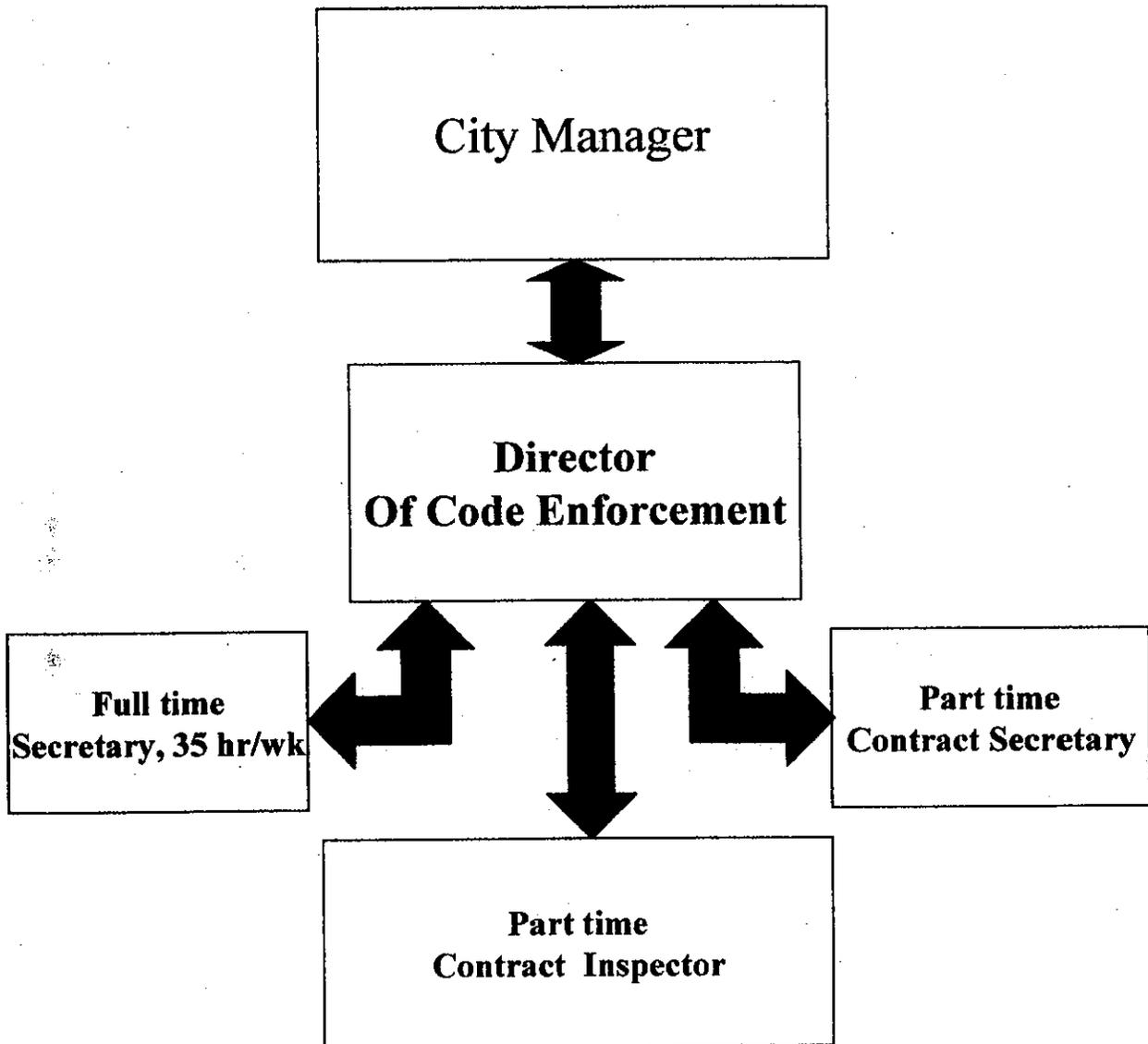
**2008-2009 Objectives**

- Complete and mail the initial MS-1 by Sept. 1, 2008
- Complete new construction and sales inspections by Aug. 30 2008
- Complete Sales Analysis by October 3, 2008 and complete final MS-1 by Oct. 17, 2008
- Continue the cyclical inspection program that has been going on since April, 2006.
- The goal is to inspect 2,500 parcels per year over the four year period.

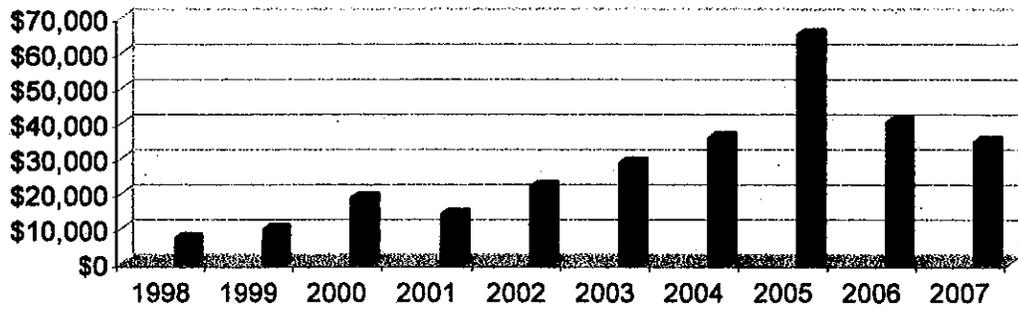
**2008-2009 Performance Measure**

- Achieve State Certification in 2008
- Begin to meet the Constitutional requirements under Roman Numeral 3 E Part 2 Article 6

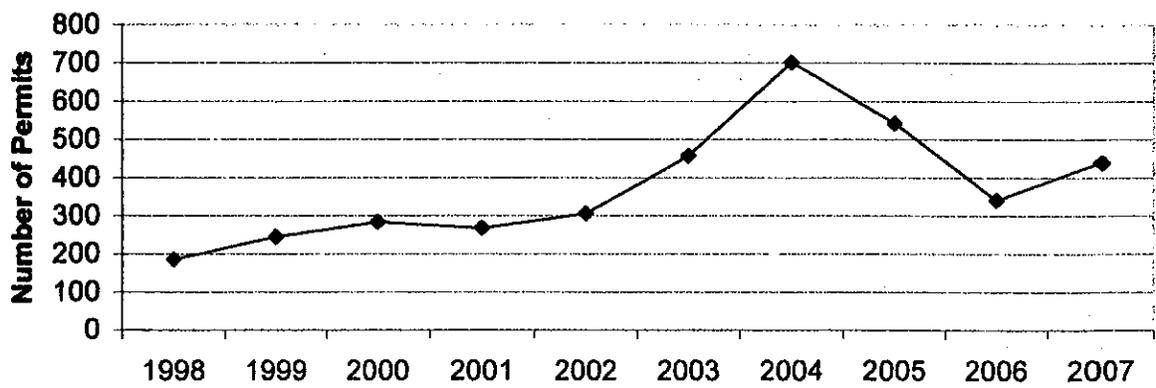
# CODE ENFORCEMENT FY 2008-2009 BUDGET



**Building Permits In Dollars  
Last Ten Years**



**Building Permits Issued**



**CODE ENFORCEMENT**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-2009</u> <u>DEPT.</u>	<u>2008-2009</u> <u>MANAGER</u>	<u>2008-2009</u> <u>COUNCIL</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REQ.</u>		
<b>SALARIES</b>								
01 407 101 0000 Salaries	\$53,537	\$53,940	\$81,597	\$76,971	\$83,214	\$86,229	\$102,229	\$102,229
01 407 105 0000 Overtime	94	158	286	-	-	-	-	-
01 407 106 0000 Sick-Hurt	402	840	212	899	-	-	-	-
01 407 107 0000 Holidays	391	747	953	1,075	-	-	-	-
01 407 108 0000 Vacations	1,340	928	640	1,487	-	-	-	-
01 407 115 0000 Salary Adj.	-	-	-	-	<u>2,784</u>	<u>2,953</u>	<u>2,953</u>	<u>2,953</u>
<b>TOTAL SALARIES</b>	<b>\$55,764</b>	<b>\$56,613</b>	<b>\$83,688</b>	<b>\$80,432</b>	<b>\$85,998</b>	<b>\$89,182</b>	<b>\$105,182</b>	<b>\$105,182</b>
<b>OTHER</b>								
01 407 201 0000 Telephones	\$1,137	\$1,431	\$1,925	\$2,235	\$2,000	\$2,000	\$2,000	\$2,000
01 407 207 0000 Postage	345	332	362	416	750	750	750	750
01 407 210 0000 Notices	106	652	-	-	100	100	100	100
01 407 212 0000 Copier	605	639	454	508	1,500	1,500	1,500	1,500
01 407 214 0000 Supplies	2,040	2,803	2,798	2,021	2,500	2,500	2,500	2,500
01 407 234 0000 ISF/Vehicle Rental	4,980	2,043	3,605	3,729	6,500	6,500	6,500	6,500
01 407 242 0000 Travel-Meetings	260	341	-	24	500	500	500	500
01 407 245 0000 Conference-Dues	169	150	290	540	300	300	300	300
01 407 247 0000 Training	175	-	75	150	500	500	500	500
01 407 304 0000 O/S Contracts	350	24,229	30,801	35,601	40,000	40,000	24,000	24,000
01 407 304 0001 Prop Maint Enforcmt	-	-	-	9,620	10,000	10,000	10,000	10,000
01 407 401 0000 Equipment	<u>3,921</u>	<u>4,771</u>	<u>779</u>	<u>3,301</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL OTHER</b>	<b>\$14,087</b>	<b>\$37,391</b>	<b>\$41,089</b>	<b>\$58,145</b>	<b>\$66,150</b>	<b>\$66,150</b>	<b>\$50,150</b>	<b>\$50,150</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$69,851</b>	<b>\$94,004</b>	<b>\$124,777</b>	<b>\$138,577</b>	<b>\$152,148</b>	<b>\$155,332</b>	<b>\$155,332</b>	<b>\$155,332</b>

**CODE ENFORCEMENT**  
**FY 2008-2009 BUDGET**

Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
Code Enf. Director	22	**	52			\$1,135.79	\$59,061.08
Secretary*	6	6	22	35	\$14.76	\$516.60	
	6	7	30	35	\$15.05	\$526.75	\$27,167.70
Part time help							\$16,000.00
<b>Total Code Enforcement</b>							<b>\$102,228.78</b>

\*Above pay rate includes possible merit (step) increase

\*\*Eligible for 3% COLA, plus potential raise for department head included in salary adjustment line of budget

**Code Enforcement Activities**

# building permits issued in fiscal year 06 = 339, valued at \$40,101,194  
 # building permits issued in fiscal year 07 = 436, valued at \$34,496,430  
 # of all permits issued in fiscal year 06 = 707, valued at \$42,674,503  
 # of all permits issued in fiscal year 07 = 827, valued at \$36,224,760  
 # of inspections performed by Code Enforcement in fiscal year 06 was 1466  
 # of inspections performed by Code Enforcement in fiscal year 07 was 1642  
 Total property maintenance cases in process in fy07 = 85

**New fee schedule anticipated revenue**

# of building permits in fy07 was 439  
 Application Fees collected in fy 07 was \$21,000  
 New fee schedule for the same year with same number of applications would have been  
     \$43,600  
 Based on the current activity level & the new fee schedule revenues should be level  
 to fy08 budget

**2007-2008 Performance Measures**

- To expand code enforcement activities, promote a positive relationship with the business & private sectors and to be more accessible to the public in general through internet access
- To more comprehensively pursue zoning code violations and quality of life issues

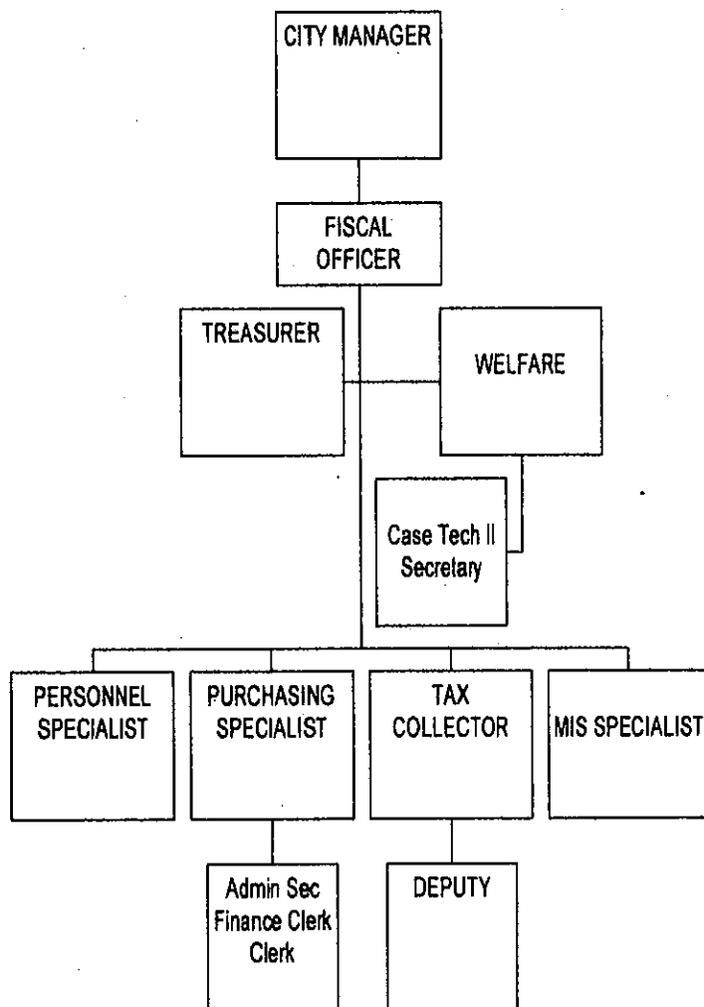
**CONSERVATION COMMISSION**

**CONSERVATION COMMISSION**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u>	<u>2008-2009</u>	<u>2008-</u>	
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>2008</u>	<u>DEPT.</u>	<u>2008-2009</u>	<u>2008-</u>
					<u>BUDGET</u>	<u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 422 101 0000 Salaries	\$1,358	1,355	\$ -	\$ -	\$250	\$250	\$250	\$250
TOTAL SALARIES	\$1,358	\$1,355	\$ -	\$ -	\$250	\$250	\$250	\$250
<b>OTHER</b>								
01 422 207 0000 Postage	\$97	\$133	\$97	\$114	\$200	\$200	\$200	\$200
01 422 208 0000 Printing	-	-	-	69	60	100	100	100
01 422 212 0000 Copier	48	113	5	58	120	120	120	120
01 422 214 0000 Supplies	340	842	43	269	600	600	600	600
01 422 247 0000 Training	70	772	-	275	200	300	300	300
01 422 303 0000 Misc.	2,448	1,027	275	300	1,500	1,500	1,500	1,500
01 422 390 0000 Annual Fees	100	668	100	709	700	900	900	900
TOTAL OTHER	\$3,102	\$3,555	\$520	\$1,794	\$3,380	\$3,720	\$3,720	\$3,720
<b>DEPT. O&amp;M TOTAL</b>	<b>\$4,460</b>	<b>\$4,910</b>	<b>\$520</b>	<b>\$1,794</b>	<b>\$3,630</b>	<b>\$3,970</b>	<b>\$3,970</b>	<b>\$3,970</b>

# FINANCE

## FY 2008-2009 BUDGET



**FINANCE - EMPLOYEE BENEFITS**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
						<u>REQ.</u>		
<b>OTHER</b>								
01 429 120 0000 Social Security	\$201,827	\$212,493	\$243,368	\$248,962	\$274,915	\$294,356	\$289,472	\$289,472
01 429 130 0000 Health Insurance	406,328	558,237	477,642	563,999	551,530	678,578	643,114	643,114
01 429 135 0000 Retirement	80,785	80,979	103,594	105,213	159,144	174,120	171,633	171,633
<b>TOTAL OTHER</b>	<b>\$688,940</b>	<b>\$851,709</b>	<b>\$824,604</b>	<b>\$918,174</b>	<b>\$985,589</b>	<b>\$1,147,054</b>	<b>\$1,104,219</b>	<b>\$1,104,219</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$688,940</b>	<b>\$851,709</b>	<b>\$824,604</b>	<b>\$918,174</b>	<b>\$985,589</b>	<b>\$1,147,054</b>	<b>\$1,104,219</b>	<b>\$1,104,219</b>

**FINANCE - FISCAL**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 403 101 0000 Salaries	\$303,510	\$321,932	\$341,150	\$353,710	\$381,422	\$402,737	\$402,737	\$402,737
01 403 105 0000 Overtime	555	1,813	592	303	600	500	500	500
01 403 106 0000 Sick-Hurt	1,954	2,892	4,526	2,517	-	-	-	-
01 403 107 0000 Holidays	3,237	3,650	4,295	3,924	-	-	-	-
01 403 108 0000 Vacations	5,084	2,354	5,047	3,113	-	-	-	-
01 403 109 0000 Longevity	330	300	390	390	420	480	480	480
01 403 115 0000 Salary Adj.	-	-	-	-	15,694	24,273	24,273	24,273
<b>TOTAL SALARIES</b>	<b>\$314,670</b>	<b>\$332,941</b>	<b>\$356,000</b>	<b>\$363,957</b>	<b>\$398,136</b>	<b>\$427,990</b>	<b>\$427,990</b>	<b>\$427,990</b>
<b>OTHER</b>								
01 403 201 0000 Telephones	\$3,018	\$2,865	\$2,912	\$2,527	\$3,000	\$3,000	\$3,000	\$3,000
01 403 207 0000 Postage	11,783	12,566	12,744	13,613	13,200	14,000	14,000	14,000
01 403 212 0000 Copier	4,680	1,479	2,028	2,811	2,500	3,000	3,000	3,000
01 403 214 0000 Supplies	10,734	7,441	5,689	8,441	8,500	8,500	8,500	8,500
01 403 221 0000 Audit	25,950	23,829	31,549	29,462	34,000	40,000	40,000	40,000
01 403 225 0000 Mortgage Research	1,949	1,992	1,790	2,282	2,600	2,500	2,500	2,500
01 403 229 0000 Registry of Deeds	782	987	840	950	1,500	1,500	1,500	1,500
01 403 233 0000 Maint. Agreements	4,869	6,620	6,015	6,381	6,500	6,500	6,500	6,500
01 403 234 0000 Vehicle Rental	613	165	627	240	800	500	500	500
01 403 245 0000 Conference-Dues	2,584	2,034	2,521	2,945	3,000	3,000	3,000	3,000
01 403 246 0000 Temporary Labor Finance	9,602	-	-	-	-	-	-	-
01 403 247 0000 Training	956	880	884	500	1,000	1,000	1,000	1,000
01 403 401 0000 Equipment	1,268	2,612	1,183	2,000	1,500	1,500	1,500	1,500
<b>TOTAL OTHER</b>	<b>\$78,788</b>	<b>\$63,470</b>	<b>\$68,782</b>	<b>\$72,152</b>	<b>\$78,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$393,458</b>	<b>\$396,411</b>	<b>\$424,782</b>	<b>\$436,109</b>	<b>\$476,136</b>	<b>\$512,990</b>	<b>\$512,990</b>	<b>\$512,990</b>

**FINANCE**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Finance Director	26	**	52	35		\$1,585.68	\$82,455.36
1	Personnel Spec.	18	**	52	35		\$938.33	\$48,793.16
1	Purch Spec.	16	**	52	35		\$833.23	\$43,327.96
1	Tax Collector	19	**	52	35		\$983.84	\$51,159.68
1	Clerk	6H	***	52	35	\$14.00	\$490.00	\$25,480.00
1	Finance Clerk	9H	***	52	35	\$15.00	\$525.00	\$27,300.00
1	Admin. Secretary	9	10	52	35	\$18.36	\$642.60	\$33,415.20
1	Deputy Tax Collect	8	3	8	25	\$15.29	\$382.25	
		8	4	44	25	\$16.00	\$400.00	\$20,658.00
1	Treasurer							\$10,500.00
1	MIS Specialist	23	*	52	35	\$31.40	\$1,099.00	\$57,148.00
	Temporary Help							\$9,500.00
	less reimbursements from Water & Sewer Fund							(\$7,000.00)
<b>Total Finance</b>								<b>\$402,737.36</b>

\*This position is exempt but paid hourly as allowed under Federal law. Estimated hours average 40 per week.

Additional hours worked are budgeted in the temporary help line in the amount of \$3,500

\*\*Eligible for 3% COLA, will be reviewed during the year with possible raises 5%

\*\*\*Eligible for 3% COLA, will be reviewed during the year with possible raises 0-10%

All potential raises for non union positions budgeted in the salary adjustment line

**Finance Office Activities**

- Process payroll, maintain master file, voluntary deductions, issue checks
- Maintain files for permanent and temporary employees
- Administer drug and alcohol testing program
- Process all city payables, obtain formal bids and quotes, issue and review purchase orders
- Process all city miscellaneous receivables
- Print and collect tax bills and related warrants and special assessments
- Record, maintain and release redemption records
- Process all trust fund accounting
- Administer all city insurance programs
- Accounting for the Internal Service Fund
- Publish CAFR and budgets annually
- Complete all financial reporting to the State

**2008-2009 Performance Measure**

- All invoices shall be paid within 30 days of receipt
- Insure stability in the City's computer network
- Finalize internal controls and procedures for all major functions
- Work with MIS on Disaster Recovery Planning

**FINANCE - INSURANCE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u>	<u>2008-</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>2008</u>	<u>DEPT.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
					<u>BUDGET</u>	<u>REQ.</u>		
<b>OTHER</b>								
01 433 123 0000 Unemployment Ins.	\$1,791	\$1,686	(\$264)	\$1,513	\$2,500	\$2,500	\$2,500	\$2,500
01 433 125 0000 Workers Comp. Ins	115,142	143,778	156,768	206,841	232,000	212,000	212,000	212,000
01 433 218 0000 Property & Liability Ins	149,143	158,647	155,696	191,849	214,000	214,000	214,000	214,000
01 433 218 0002 Wellness Program	1,300	929	266	494	1,500	1,500	1,500	1,500
01 433 218 0003 Safety Training	420	1,144	140	131	1,500	1,500	1,500	1,500
01 433 218 0007 Claims	1,000	4,669	5,366	5,067	5,000	5,000	5,000	5,000
<b>TOTAL OTHER</b>	<b>\$268,795</b>	<b>\$310,853</b>	<b>\$317,972</b>	<b>\$405,895</b>	<b>\$456,500</b>	<b>\$436,500</b>	<b>\$436,500</b>	<b>\$436,500</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$268,795</b>	<b>\$310,853</b>	<b>\$317,972</b>	<b>\$405,895</b>	<b>\$456,500</b>	<b>\$436,500</b>	<b>\$436,500</b>	<b>\$436,500</b>

**FINANCE - PRINCIPAL & INTEREST  
FY 2008-2009 BUDGET**

	<u>ORIGINAL</u>		<u>BAL.DUE</u>	<u>YRS</u>	<u>07-08</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>% 08-09 /</u>
	<u>DEBT</u>	<u>YRS</u>	<u>07/01/08</u>	<u>REM.</u>	<u>P&amp;I</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>P&amp;I</u>	<u>07-08</u>
<b>BONDED DEBT</b>									
<b>MUNICIPAL BONDS</b>									
1988 Landfill	\$2,000,000	20	\$100,000	1	\$111,745	\$100,000	\$3,915	\$103,915	-7.0%
1988 Misc.	\$320,000	20	\$16,000	1	\$17,880	\$16,000	\$627	\$16,627	-7.0%
1989 Reval. Update	\$96,000	20	\$9,240	2	\$5,405	\$4,620	\$471	\$5,091	-5.8%
1990 PW & P&R	\$2,309,301	20	\$345,000	3	\$146,050	\$115,000	\$23,288	\$138,288	-5.3%
1993 Capital Imp.	\$2,460,000	15	\$163,800	1	\$179,328	\$163,800	\$7,764	\$171,564	-4.3%
1996 Capital Imp.	\$1,125,000	20	\$432,384	8	\$82,482	\$56,050	\$23,572	\$79,622	-3.5%
1997 Capital Imp.	\$569,000	10	-	0	\$57,033	-	-	-	-
1999 Fire Trucks	\$700,000	10	\$70,000	1	\$75,775	\$70,000	\$2,887	\$72,887	-3.8%
2000 Capital Imp	\$620,000	10	\$120,000	2	\$69,899	\$60,000	\$6,600	\$66,600	-4.7%
2000 Capital Imp #2	\$1,626,000	10	\$487,500	3	\$191,770	\$162,500	\$20,942	\$183,442	-4.3%
2001 Capital Imp	\$3,565,000	20	\$2,485,000	14	\$300,520	\$180,000	\$112,938	\$292,938	-2.5%
2002 Capital Imp	\$754,375	10	\$375,000	5	\$91,313	\$75,000	\$13,500	\$88,500	-3.1%
2002 Capital Imp	\$2,029,000	20	\$1,505,000	15	\$173,188	\$105,000	\$64,250	\$169,250	-2.3%
2003 Library Renovation & addition	\$2,347,500	20	\$1,785,000	16	\$204,775	\$115,000	\$84,025	\$199,025	-2.8%
2006 Capital Imp	\$410,861	10	\$328,688	8	\$55,877	41,088	\$13,148	\$54,234	-2.9%
2008 Transfer Station Debt	\$1,045,000	10	1,045,000	10	-	90,737	\$32,395	\$123,132 *	
<i>Aerial Fire Truck</i>	\$950,000	10				95,000	\$22,900	\$117,900 **	
<b>TOTAL CITY</b>			<b>\$9,267,612</b>		<b>\$1,763,040</b>	<b>\$1,449,793</b>	<b>\$433,222</b>	<b>\$1,883,015</b>	<b>6.8%</b>
<b>SCHOOL BONDS</b>									
1988 School Proj.	\$680,000	20	\$34,000	1	\$37,993	\$34,000	\$1,331	\$35,331	-7.0%
1989 School Proj.	\$200,000	20	\$19,320	2	\$11,302	\$9,660	\$985	\$10,645	-5.8%
1993 Capital Imp.	\$240,000	15	\$16,200	1	\$17,736	\$16,200	\$768	\$16,968	-4.3%
1996 Capital Imp.	\$280,000	20	\$107,616	8	\$20,528	\$13,950	\$5,868	\$19,818	-3.5%
1997 Capital Imp.	\$855,000	10	-	0	\$84,146	-	-	-	-
1999 Capital Imp.	\$400,000	10	\$80,000	2	\$46,600	\$40,000	\$4,400	\$44,400	-4.7%
2000 School Renovations	\$2,175,000	10	\$652,500	3	\$256,677	\$217,500	\$28,030	\$245,530	-4.3%
2001 School Renovations	\$6,223,000	20	\$4,270,000	14	\$521,502	\$310,000	\$198,443	\$508,443	-2.5%
2002 School Renovations	\$4,123,300	20	\$3,075,000	15	\$351,165	\$205,000	\$137,452	\$342,452	-2.5%
2008 MM School Construction	\$22,644,000	29	\$22,034,656	28	\$625,523	1,033,023	\$65,025	\$1,098,048	
<b>TOTAL SCHOOLS</b>			<b>\$30,289,292</b>		<b>\$1,973,172</b>	<b>\$1,879,333</b>	<b>\$442,302</b>	<b>\$2,321,635</b>	<b>17.7%</b>
			\$30,289,292						
<b>GENERAL FUND TOTAL</b>			<b>\$39,556,904</b>		<b>\$3,736,212</b>	<b>\$3,329,126</b>	<b>\$875,524</b>	<b>\$4,204,650</b>	<b>12.5%</b>
<b>WATER BONDS</b>									
1988 Treatment Pit.	\$2,000,000	20	100,000	1	\$111,745	\$100,000	\$3,915	\$103,915	-7.0%
1989 Treatment Pit.	\$1,154,000	20	111,440	2	\$65,192	\$55,720	\$5,684	\$61,404	-5.8%
<b>TOTAL WATER</b>			<b>\$211,440</b>		<b>\$176,937</b>	<b>\$155,720</b>	<b>\$9,599</b>	<b>\$165,319</b>	<b>-6.6%</b>
<b>GRAND TOTAL</b>			<b>\$39,768,344</b>		<b>\$3,913,149</b>	<b>\$3,484,846</b>	<b>\$885,123</b>	<b>\$4,369,969</b>	<b>11.7%</b>

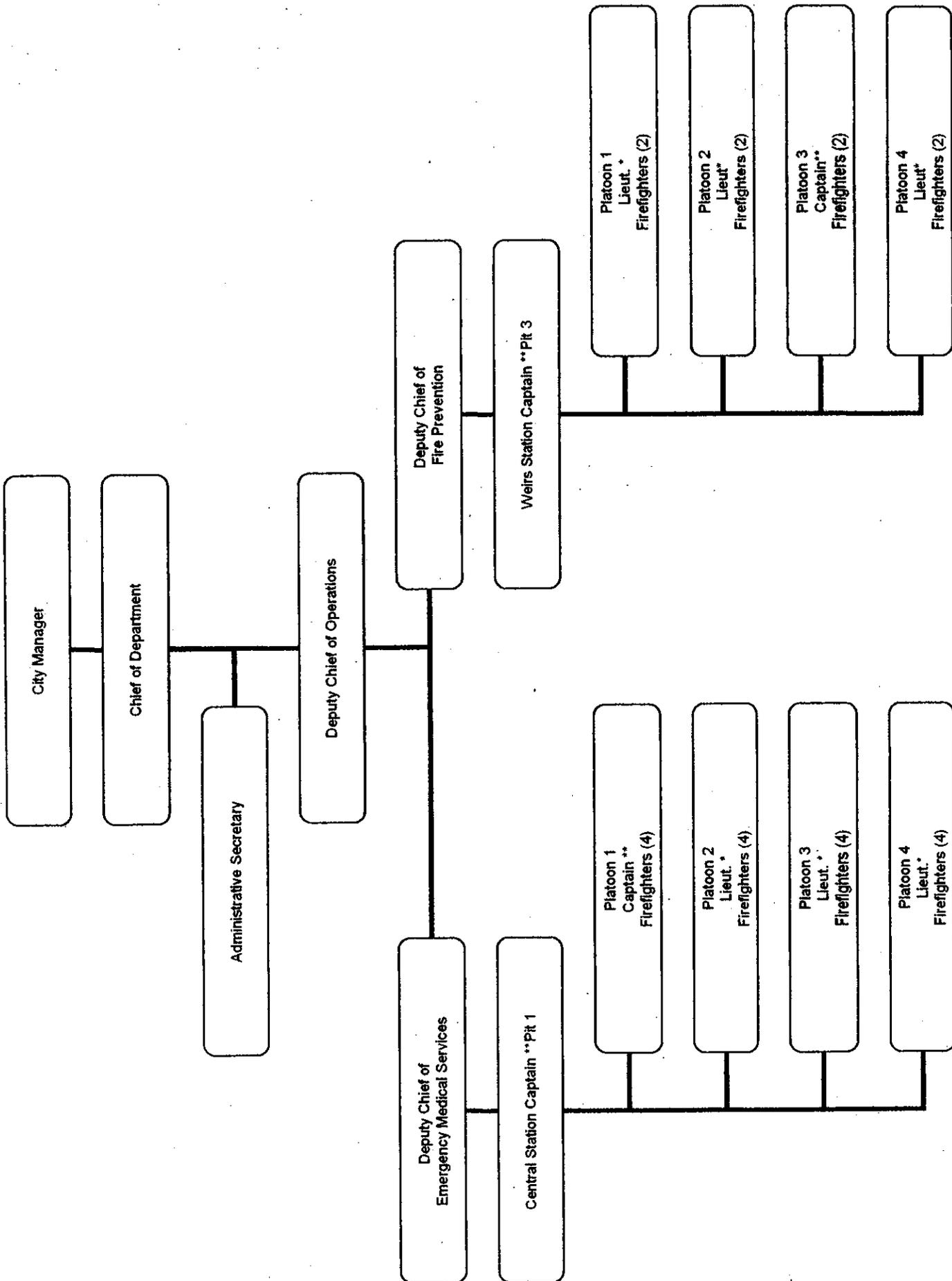
\*This debt is funded by the additional revenues collected by the transfer station fees

\*\*This debt would be incurred this spring and is amortized over 10 years at an estimated rate of 3.1%

**FINANCE - REIMBURSABLES**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>2005-</u>	<u>2006-</u>	<u>2007-</u>	<u>2008-</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>DEPT.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
			<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REQ.</u>		
<b>OTHER</b>								
01 427 901 0020 Recreation & Facilities	\$5,623	\$8,971	\$10,672	\$14,367	\$10,000	\$12,000	\$12,000	\$12,000
01 427 901 0040 Police	100,686	87,687	134,434	119,013	110,000	120,000	120,000	120,000
01 427 901 0060 Youth Services Bureau	<u>87,344</u>	<u>103,226</u>	<u>95,405</u>	<u>111,518</u>	<u>120,338</u>	<u>115,559</u>	<u>115,559</u>	<u>115,559</u>
TOTAL OTHER	\$193,653	\$199,884	\$240,511	\$244,898	\$240,338	\$247,559	\$247,559	\$247,559
<b>DEPT. O&amp;M TOTAL</b>	\$193,653	\$199,884	\$240,511	\$244,898	\$240,338	\$247,559	\$247,559	\$247,559

*These expenses are also reflected as revenue and therefore have no impact on the tax rate, see page 4.*



**FIRE**  
**FY 2008-2009 BUDGET**

						2008-2009		
	03-04 ACTUAL	04-05 ACTUAL	05-06 ACTUAL	06-07 ACTUAL	2007-2008 BUDGET	DEPT. REQ.	2008-2009 MANAGER	2008-2009 COUNCIL
<b>SALARIES</b>								
01 445 101 0000 Regular Salaries	\$1,167,249	\$1,195,491	\$1,408,844	\$1,538,688	\$1,528,770	\$1,756,462	\$1,808,998	\$1,608,998
01 445 103 0000 Call F.F.	3,480	5,476	6,004	10,169	12,000	14,000	13,200	13,200
01 445 105 0000 Extra Duty Coverage	92,733	86,524	69,370	85,544	85,000	85,000	90,000	90,000
01 445 106 0000 Sick-Injury Coverage	111,418	32,784	57,051	51,872	57,000	86,000	59,200	59,200
01 445 107 0000 Holidays	78,247	72,962	86,658	92,022	91,000	108,000	94,790	94,790
01 445 108 0000 Vacation/Personal Coverage	104,262	114,705	118,225	135,021	104,000	147,000	112,100	112,100
01 445 109 0000 Longevity	1,380	1,410	1,710	2,040	2,260	1,880	1,880	1,880
01 445 115 0000 Salary Adj.	-	-	-	-	15,262	17,785	17,785	17,785
01 445 111 0000 Contractual EMT-Incentive	9,000	9,750	9,000	9,000	11,750	11,750	11,750	11,750
01 445 130 0000 Health Insurance	311,329	467,857	446,683	534,803	590,368	669,174	572,090	572,090
01 445 132 0000 F.F. Insurance	390	440	370	450	800	1,000	800	800
01 445 135 0000 Retirement	214,970	208,920	257,412	277,632	303,191	350,713	318,925	318,925
<b>TOTAL SALARIES</b>	<b>\$2,094,457</b>	<b>\$2,196,319</b>	<b>\$2,461,327</b>	<b>\$2,737,221</b>	<b>\$2,801,391</b>	<b>\$3,248,744</b>	<b>\$2,901,498</b>	<b>\$2,901,498</b>
<b>OTHER</b>								
01 445 201 0000 Telephones	\$8,599	\$9,874	\$8,926	\$6,741	\$9,200	\$9,200	\$9,200	\$9,200
01 445 202 0000 Lights-Power	16,757	18,927	21,179	19,035	22,700	24,000	24,000	24,000
01 445 203 0000 Water-Sewer	1,939	1,902	1,770	2,158	2,400	2,400	2,400	2,400
01 445 204 0000 Heating Fuel	20,086	24,203	28,295	31,905	38,000	40,000	40,000	40,000
01 445 212 0000 Copier	1,864	1,346	1,273	2,084	1,600	1,600	1,600	1,600
01 445 214 0000 Supplies-Department	6,013	4,980	2,854	1,717	5,000	5,000	5,000	5,000
01 445 214 0001 Medical Supplies, Dept.	264	-	-	152	500	500	500	500
01 445 233 0000 Maint.-Equipment	13,186	2,018	7,590	12,808	10,000	10,000	10,000	10,000
01 445 233 0001 Maint.-Fire Alarms	10,568	9,413	1,994	2,304	8,000	8,000	8,000	8,000
01 445 233 0003 Maint.-Radios	3,381	5,385	6,782	3,737	3,000	3,000	3,000	3,000
01 445 235 0000 Maint.-Station Repairs	15,583	11,276	12,029	13,404	13,000	13,000	13,000	13,000
01 445 235 0001 Maint-Station Supplies	4,251	3,022	5,479	3,923	5,000	5,000	5,000	5,000
01 445 238 0000 Hydrant Service	33,756 **	-	-	-	-	-	-	-
01 445 245 0000 Conference/Dues	900	574	2,184	2,391	2,200	2,800	2,800	2,800
01 445 247 0000 Training	3,119	1,088	6,829	2,818	6,000	6,800	6,800	6,800
01 445 247 0001 Schools-Seminars	350	1,014	180	25	-	-	-	-
01 445 247 0002 Training-Mandatory	-	251	-	-	-	-	-	-
01 445 247 0003 Career Development	5,123	5,925	4,278	4,891	4,500	5,500	5,500	5,500
01 445 250 0000 Laundry	3,768	3,723	3,820	4,013	4,200	4,800	4,800	4,800
01 445 251 0000 Uniform Allowance	8,945	11,175	12,082	15,929	13,000	15,500	14,000	14,000
01 445 251 0001 Protective Clothing	13,691	13,902	16,016	9,256	13,000	15,000	15,000	15,000
01 445 253 0000 Physical Exams	2,351	13,577	11,100	22,757	12,000	23,200	20,300	20,300
01 445 304 0000 O/S Contracts	2,156	116	-	617	5,000	5,000	5,000	5,000
01 445 359 0000 Fire Prevention-Administration	3,439	3,735	5,027	4,101	4,600	4,800	4,800	4,800
01 445 359 0001 Fire Prevention-Public Education	1,170	1,814	1,778	858	3,400	3,400	3,400	3,400
01 445 401 0000 Equipment	18,337	9,091	10,077	9,417	12,000	12,000	12,000	12,000
01 445 401 0002 Equipment-Training	-	-	1,409	-	2,000	2,000	2,000	2,000
01 445 401 0004 Special Events Coverage	-	-	-	39	350	350	350	350
01 445 401 0005 Hazard Material Consort	-	1,200	-	-	-	-	-	-
01 445 401 0009 Protective equipment-new firefighters	-	-	2,268	-	-	10,000	-	-
01 445 401 0010 Uniforms/supplies-new firefighters	-	-	4,613	-	-	2,000	-	-
01 445 401 0011 Computer Network Server	-	-	4,825	-	-	-	-	-
01 445 401 0012 Station Diesel Exhaust	-	-	7,400	-	-	-	-	-
01 445 401 0013 Gas Fired Ceiling Heater	-	-	5,262	-	-	-	-	-
Equipment -Grant Match	-	-	-	-	-	11,000	11,000	11,000
01 445 403 0007 Radio Pager Replacement	-	-	-	2,582	3,800	3,800	3,800	3,800
01 445 403 0004 Extrication Tool	-	-	-	-	-	-	-	-
01 445 403 0005 Water rescue equipment	4,669	-	-	-	-	-	-	-
Weirs Station-Paint Garage Area	-	-	-	-	-	6,000	-	-
01 445 403 0006 Weirs Station overhead door	-	3,883	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>\$204,286</b>	<b>\$163,414</b>	<b>\$197,319</b>	<b>\$179,670</b>	<b>\$204,450</b>	<b>\$255,650</b>	<b>\$233,250</b>	<b>\$233,250</b>
01 445 234 0000 Vehicle Rental	\$62,000	\$62,000	\$65,352	\$82,518	80,250	\$83,000	\$83,000	\$83,000
01 445 234 0001 Internal Service Fund	66,542	66,542	79,848	81,659	84,500	84,500	84,500	84,500
<b>DEPT. O&amp;M TOTAL</b>	<b>\$2,427,285</b>	<b>\$2,488,275</b>	<b>\$2,803,846</b>	<b>\$3,081,068</b>	<b>\$3,170,591</b>	<b>\$3,671,894</b>	<b>\$3,302,248</b>	<b>\$3,302,248</b>

\*\*Funded in FY05 under Administration-Non Department

**FIRE**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Chief	28	***	52			\$1,585.69	\$82,455.88
1	Deputy Fire Chief/ Operations	24	**	52			\$1,313.66	\$68,310.32
1	Deputy Fire Chief/ Fire Prevention Sp	24	**	52			\$1,313.66	\$68,310.32
1	Parttime Inspector/ Fire Alarm							\$28,000.00
1	Admin. Secretary*	9	2	52	40	\$14.69	\$587.60	\$30,555.20
<b>Total FIRE ADMIN</b>								<b>\$277,631.72</b>

\*Above pay rates include possible merit(step) increase

\*\*Eligible for 3% COLA and will be reviewed during the year with possible raises 0-10%. Potential raise will be included in salary adjustment line of budget

\*\*\*Includes 3% COLA with review and possible increase of 0-5%. Potential raise will be included in salary adjustment line

**FIREFIGHTERS**

1	Captain/EMT			52	42	\$27.28	\$1,145.76	\$59,579.52
1	Captain/EMT			52	42	\$26.50	\$1,113.00	\$57,876.00
3	Lieutenant/EMTI			52	42	\$24.25	\$1,018.50	\$158,886.00
1	Lieutenant/Par			52	42	\$25.45	\$1,068.90	\$55,582.80
1	Lieutenant/Par			52	42	\$24.92	\$1,046.64	\$54,425.28
1	Lieutenant/Par			52	42	\$23.96	\$1,006.32	\$52,328.64
1	5th Class FF/EMT-P			52	42	\$22.01	\$924.42	\$48,069.84
10	5th Class FF/EMT-I and EMT			52	42	\$20.98	\$881.16	\$458,203.20
1	4th Class FF/EMT-P			52	42	\$21.48	\$902.16	\$46,912.32
2	3rd Class FF/EMT-P			52	42	\$20.65	\$867.30	\$90,199.20
3	3rd Class FF/EMT			52	42	\$19.67	\$826.14	\$128,877.84
2	2nd Class FF/EMT			52	42	\$18.32	\$769.44	\$80,021.76
1	1st Class FF/EMT-P			52	42	\$18.50	\$777.00	\$40,404.00

**Total Fire Fighters**      **\$1,331,366.40**  
\$1,608,998.12

**AMBULANCE\*\*\***

1	Deputy Chief EMS			52	42		\$1,115.38	\$57,999.76
4	FF5th/EMT-P			52	42	22.01	\$924.42	\$192,279.36
1	Temp. Secretary				150	\$10.26		\$1,539.00
<b>Total Ambulance</b>								<b>\$251,818.12</b>

\*\*\*Paid by Lakes Region General Hospital

### **Fire Department Activities-estimates for 2007**

- \* Respond to 5,300+ service requests per year-3,300 of these are emergency calls
- \* 55% of all fires are in residential property.
- \* 30% of residential fires are in multi-family type homes
- \* 940% of all fire loss was in 1 & 2 family homes
- \* Property damaged by fire is estimated at \$620,000, \$35 per capita
- \* Property saved is \$1.25 million = \$72 per capita
- \* Property loss ratio to property saved is at 67 percent
- \* Sixty-five percent of all emergencies are medical and rescue type calls , which reflect the change in responsibility of the Department.
- \* Respond to 900 simultaneous and back-to-back calls per year. A very high 3:1 ratio
- \* Respond to an emergency call every 2.6 hours, as compared to one call every 4.5 hours in 1992
- \* Emergency calls per on-duty firefighter is 412 per year, which is well above normal.
- \* Per capita costs for fire protection is \$180 for FY07, which brings us close to average.

### **Non-emergency Activities-estimates for 2007**

- \* The Department responds to approximately 6,000+ requests for service per year. This reflects emergency and non-emergency calls, such as inspections and code enforcement.
- \* Conduct 63 public safety education programs throughout the community.
- \* On-duty crews conducted more than 258 in-service inspections of gas piping, furnaces, chimneys, etc.
- \* Fire Prevention inspections have increased by 168 percent since 2002
- \* Investigated 1 citizen complaints and 15 fires
- \* Conducted 290 building plan reviews and 180 meetings/consultations a 46% increase in plans review in 1 year
- \* Conduct 34 training sessions with firefighters or contractors
- \* Generated \$28,000 in revenue through permits and fees for municipal fire alarm systems and a 229% increase since 2003
- \* Generate \$50,000 per year in service fees for municipal fire alarm systems
- \* Estimated training hours for the year-3,800
- \* Completed 8 emergency plans this year
- \* 488 hours shoveling fire hydrants after snow storms

### **2007-2008 Objectives**

- |      |                                                                |
|------|----------------------------------------------------------------|
| 0%   | *Institute an inspection program of all multi-family dwellings |
| 100% | *Increase revenue based on fees for permits and inspections    |
| 50%  | *Conduct drills at elderly housing complexes                   |
| 100% | *Implement new ordinance for sprinkler protection              |
| 50%  | *Hire 8 new firefighters and assign to Central Fire Station    |
| 60%  | *Institute inspection program and high hazard buildings        |
| 15%  | *Institute a leadership training program for supervisors       |
| 30%  | *Maintain current insurance rate of Class 3                    |
| 75%  | *Train 100% of all firefighters as boat operators              |

### **2008-2009 Performance Measures**

- |      |                                                                            |
|------|----------------------------------------------------------------------------|
| 60%  | * Respond to 80% of all emergency calls within 4 minutes or less           |
| 92%  | *Respond to all emergency calls in no more than 8 minutes                  |
| 72%  | *Respond to 80% of all ambulance calls should be answered within 5 minutes |
| 81%  | *Respond to 95% of all structure fires within 7 minutes                    |
| 50%  | *Respond to 90% of all structure fires within 4 minutes                    |
| 40%  | *Conduct 20 preplans per year                                              |
| 115% | * Conduct in-service training of 100 hours per year per firefighter        |

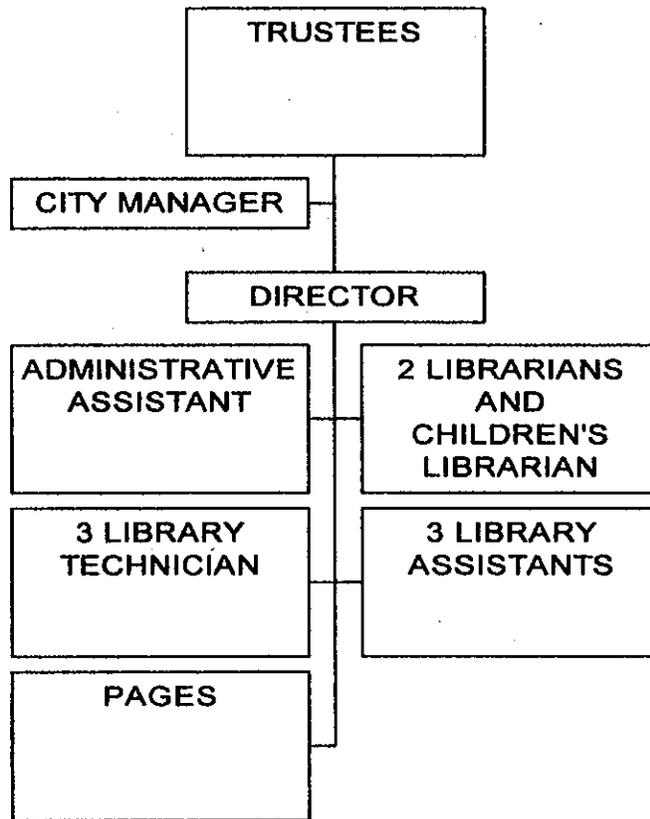
Note-Response times are progressively rising each year as the workload increases.

## **LEGAL**

**LEGAL**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u>	<u>2008-</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>2008</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
					<u>BUDGET</u>	<u>REQ</u>		
<b>OTHER</b>								
01 402 214 0000 Supplies	\$ -	\$170	\$ -	\$110	\$ -	\$ -	\$ -	\$ -
01 402 225 0000 Law Books	386	-	338	339	400	400	400	400
01 402 225 0003 General Code Update	1,580	2,217	1,323	-	2,500	2,000	2,000	2,000
01 402 225 0001 Special Outside Litigation	5,186	4,474	2,554	2,263	-	-	-	-
01 402 225 0005 Litigation	73,857	54,595	33,611	34,316	50,000	50,000	50,000	50,000
01 402 225 0006 Retainer	30,778	30,199	31,018	30,782	36,000	36,000	36,000	36,000
01 402 225 0007 Negotiator	<u>11,747</u>	<u>15,876</u>	<u>22,215</u>	<u>27,115</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
TOTAL OTHER	\$123,534	\$107,531	\$91,059	\$94,925	\$93,900	\$93,400	\$93,400	\$93,400
<b>DEPT. O&amp;M TOTAL</b>	\$123,534	\$107,531	\$91,059	\$94,925	\$93,900	\$93,400	\$93,400	\$93,400

**LIBRARY  
FY 2008-2009 BUDGET**



**LIBRARY**  
**FY 2008-2009 BUDGET**

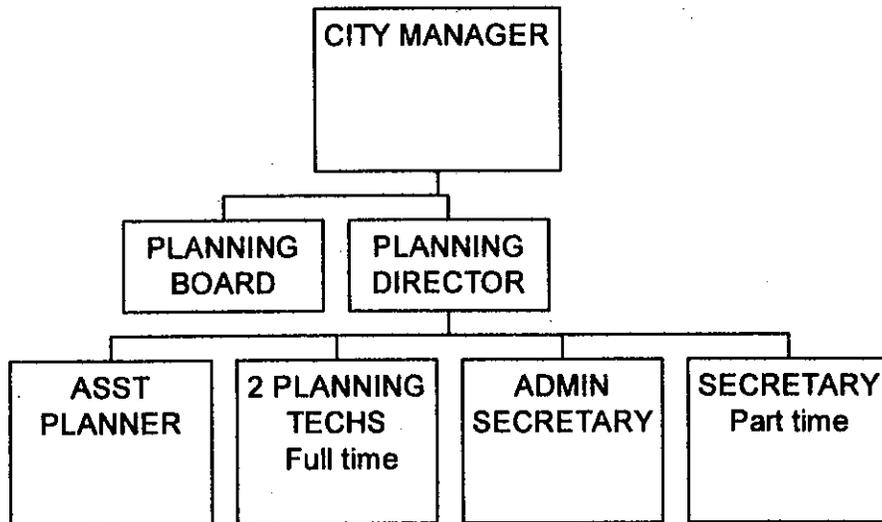
	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 481 101 0000 Salaries	\$321,526	\$315,735	\$354,223	\$369,685	\$435,363	\$456,385	\$456,385	\$456,385
01 481 105 0000 Overtime	554	2,561	451	-	-	-	-	-
01 481 106 0000 Sick-Hurt	13,645	9,719	8,934	13,345	-	-	-	-
01 481 107 0000 Holidays	11,803	11,639	14,154	14,355	-	-	-	-
01 481 108 0000 Vacations	12,582	12,321	14,477	15,300	-	-	-	-
01 481 109 0000 Longevity	390	450	480	600	660	720	720	720
<b>TOTAL SALARIES</b>	<b>\$360,501</b>	<b>\$352,425</b>	<b>\$392,719</b>	<b>\$413,285</b>	<b>\$436,023</b>	<b>\$457,105</b>	<b>\$457,105</b>	<b>\$457,105</b>
<b>OTHER</b>								
01 481 201 0000 Telephones	\$1,796	\$2,861	\$2,835	\$2,709	\$3,000	\$3,000	\$3,000	\$3,000
01 481 201 0001 Internet/Cable	1,670	1,429	1,559	1,853	2,000	2,000	2,000	2,000
01 481 202 0000 Lights-Power	8,097	11,288	29,264	34,061	34,000	36,500	36,500	36,500
01 481 203 0000 Water-Sewer	888	1,018	1,026	1,607	2,375	2,775	2,775	2,775
01 481 204 0000 Fuel	17,846	11,537	19,766	24,619	25,800	29,000	29,000	29,000
01 481 207 0000 Postage	3,213	2,981	3,282	3,693	4,200	4,200	4,200	4,200
01 481 208 0000 Printing	1,577	2,018	1,941	1,694	3,200	3,200	3,200	3,200
01 481 214 0001 Supplies-Library	6,311	6,514	7,315	6,677	6,700	7,000	7,000	7,000
01 481 214 0002 Supplies-Building	1,432	1,521	1,817	1,891	2,400	2,400	2,400	2,400
01 481 214 0003 Supplies-Office	2,468	3,667	4,100	3,930	4,000	4,400	4,400	4,400
01 481 233 0000 Maint.-Equipment	9,874	11,432	7,755	11,117	9,110	9,400	9,400	9,400
01 481 235 0000 Maint.-Building/Janitorial	44,876	30,024	31,263	48,978	48,240	52,500	52,500	52,500
01 481 235 0001 Maint-Software/Service Contrz	11,361	11,699	12,154	12,967	13,500	13,500	13,500	13,500
01 481 235 0002 Maintenance Security/Virus Protec	-	-	2,957	2,309	3,100	3,100	3,100	3,100
01 481 235 0003 Maint-Elevator	-	-	-	2,990	2,400	2,700	2,700	2,700
01-481-235-0004 Maint-HVAC	-	-	-	-	3,500	3,500	3,500	3,500
01 481 242 0000 Travel-Meetings	1,588	2,666	2,253	2,248	2,000	2,400	2,400	2,400
01 481 245 0000 Conference-Dues	800	890	855	790	1,000	1,000	1,000	1,000
01 481 247 0000 Education/Training	904	994	1,286	898	1,200	1,200	1,200	1,200
01 481 257 0000 Books	58,538	69,064	69,544	60,850	60,400	70,000	64,000	64,000
01 481 259 0010 Cassettes-CD's	9,396	11,340	10,352	10,450	9,900	11,000	11,000	11,000
01 481 259 0020 Periodicals	10,807	11,138	10,989	12,261	12,000	13,500	13,500	13,500
01 481 263 0000 Programs	4,583	4,637	6,752	8,137	6,400	8,500	8,500	8,500
01 481 363 0000 Gale Park	861	246	3,260	5,139	5,000	5,000	5,000	5,000
01 481 401 0000 Equipment	876	3,338	10,782	7,845	10,000	10,000	10,000	10,000
01 481 403 0000 Library Trust	(13,822)	-	(1,100)	(3,706)	-	-	-	-
01 481 405 0001 Bookbinding	2,102	1,872	1,869	1,651	2,000	2,000	2,000	2,000
01 481 406 0001 Moving /Renovation	-	1,208	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>\$188,042</b>	<b>\$205,382</b>	<b>\$243,876</b>	<b>\$267,658</b>	<b>\$277,425</b>	<b>\$303,775</b>	<b>\$297,775</b>	<b>\$297,775</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$548,543</b>	<b>\$557,807</b>	<b>\$636,595</b>	<b>\$680,943</b>	<b>\$713,448</b>	<b>\$760,880</b>	<b>\$754,880</b>	<b>\$754,880</b>

**LIBRARY**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Director	8	52			\$1,333.03	\$69,317.56
1	Librarian	5	52	40	\$20.85	\$834.00	\$43,368.00
1	Librarian	4	52	40	\$20.34	\$813.60	\$42,307.20
1	Admin Asst	10	52	40	\$19.86	\$794.40	\$41,308.80
1	Children's Librarian	10	52	40	\$19.86	\$794.40	\$41,308.80
1	Library Tech	10	52	36	\$19.86	\$714.96	\$37,177.92
1	Library Tech	8	52	40	\$18.91	\$756.40	\$39,332.80
1	Library Tech	5	52	40	\$17.56	\$702.40	\$36,524.80
1	Library Assistant	9	52	40	\$16.13	\$645.20	\$33,550.40
1	Library Assistant	8	52	40	\$15.74	\$629.60	\$32,739.20
1	Library Assistant	8	52	36	\$15.74	\$566.64	\$29,465.28
	Library Page		52	24	\$8.00	\$192.00	\$9,984.00
<b>Total Library</b>							<b>\$456,384.76</b>

**PLANNING  
FY 2008-2009 BUDGET**



**PLANNING**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 405 101 0000 Salaries	\$116,486	\$126,102	\$140,460	\$136,935	\$200,611	\$213,993	\$213,993	\$213,993
01 405 105 0000 Overtime	2,025	1,716	2,770	2,907	2,700	2,700	2,700	2,700
01 405 106 0000 Sick-Hurt	1,167	2,227	686	1,227	-	-	-	-
01 405 107 0000 Holidays	1,995	2,277	2,240	2,346	-	-	-	-
01 405 108 0000 Vacations	3,746	2,483	101	1,877	-	-	-	-
01 405 109 0000 Longevity	-	-	-	-	-	60	60	60
01 405 115 0000 Salary Adj.	-	-	-	-	4,917	5,440	5,440	5,440
<b>TOTAL SALARIES</b>	<b>\$125,419</b>	<b>\$134,805</b>	<b>\$146,257</b>	<b>\$145,292</b>	<b>\$208,228</b>	<b>\$222,193</b>	<b>\$222,193</b>	<b>\$222,193</b>
<b>OTHER</b>								
01 405 201 0000 Telephones	\$2,415	\$2,746	\$1,854	\$1,152	\$2,200	\$2,200	\$2,200	\$2,200
01 405 207 0000 Postage	3,023	2,198	1,692	1,384	3,100	3,100	3,100	3,100
01 405 210 0000 Notices	2,908	3,543	3,954	4,238	2,500	3,000	3,000	3,000
01 405 212 0000 Copier	2,029	2,971	1,733	1,649	3,000	3,000	3,000	3,000
01 405 214 0000 Supplies	2,583	3,509	3,162	3,350	2,500	3,000	3,000	3,000
01 405 229 0000 Registry of Deeds	14	-	-	31	100	100	100	100
01 405 234 0000 Vehicle Rental	810	1,017	2,648	1,488	2,500	3,000	3,000	3,000
01 405 242 0000 Travel-Meetings	-	31	794	100	1,000	1,000	1,000	1,000
01 405 245 0000 Conference-Dues	1,073	1,634	960	1,582	1,425	2,000	2,000	2,000
01 405 246 0000 Secretarial Help	10,319	514	5,685	20,249	-	-	-	-
01 405 247 0000 Training	910	876	540	201	2,000	2,000	2,000	2,000
01 405 304 0000 O/S Contracts	26,697	7,545	-	-	30,000	30,000	30,000	30,000
01 405 333 0000 L.R. Planning Com.	15,327	15,327	15,327	15,941	16,024	16,409	16,409	16,409
01 405 401 0000 Equipment	1,930	3,291	5,532	5,442	3,000	3,500	3,500	3,500
<b>TOTAL OTHER</b>	<b>\$70,036</b>	<b>\$45,202</b>	<b>\$43,881</b>	<b>\$56,807</b>	<b>\$69,349</b>	<b>\$72,309</b>	<b>\$72,309</b>	<b>\$72,309</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$195,455</b>	<b>\$180,007</b>	<b>\$190,138</b>	<b>\$202,099</b>	<b>\$277,577</b>	<b>\$294,502</b>	<b>\$294,502</b>	<b>\$294,502</b>

**PLANNING**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Planning Director	24	**	52			\$1,249.84	\$64,991.68
1	Asst. Planner	21	**	52	35		\$842.33	\$43,801.16
1	Planning Tech*	13	3	4	35	\$18.64	\$652.40	
		13	4	48	35	\$19.51	\$682.85	\$35,386.40
1	Planning Tech*	13	2	26	35	\$17.85	\$624.75	
		13	3	26	35	\$18.64	\$652.40	\$33,205.90
1	Adm Secretary*	9	2	8	35	\$14.69	\$514.15	
		9	3	44	35	\$15.36	\$537.60	\$27,767.60
1	Partime Secretary*			52	17	\$10.00	\$170.00	\$8,840.00

**Total Planning      \$213,992.74**

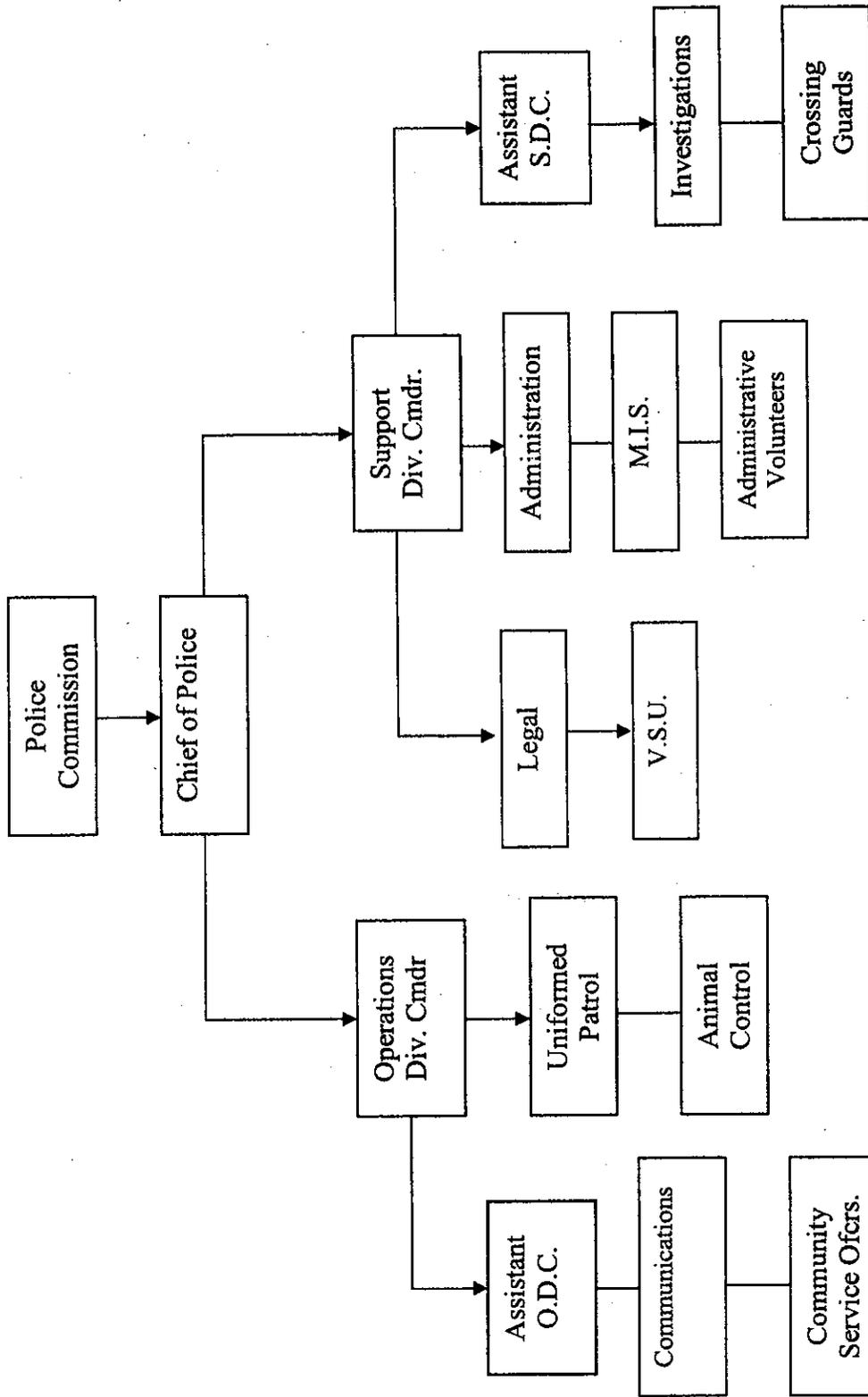
\*\*Non Union employees have reviews during the year with 0-5% raises. These potential increases are not reflected in the totals but are listed on the salary adjustment line of the budget.

\*SEA positions reflect step changes

**Planning Activities**

- \* With the Master plan done the focus will now move to updating the Zoning Ordinance and the site plan and subdivision regulations
- \* Focus attention on long term smart growth initiatives as discussed at the EPA Smart Growth Assistance week.
- \* Administer land use applications including major and minor site plan review, subdivision, street acceptance, conditional use permits, zoning amendments, as-builts, lot mergers, variances, and special exceptions including review, research and site visits
- \* Prepare packets, including agendas, submission materials, staff reports and minutes for the Planning Board and its various sub-committees. Zoning Board of Adjustment, Technical Review Committee, Motorcycle Technical Review Committee and Conservation Commission, Capital Improvement Committee. The combination of all these boards adds up to approximately 100 meetings, annually.
- \* Provide the public with access to records and assist applicants in the land use permitting process
- \* Participate in and assist in the coordination of economic development initiatives in the public interest
- \* Coordinate and initiate activities and provide city liaison functions with other governmental units, adjacent communities, regional entities and community based organizations
- \* Participate in regional planning efforts through the Lakes Region Planning Commission such as the Transportation Advisory Committee.
- \* Enforce zoning ordinance including building permit applications, shoreland ordinances, signs, etc

*Organizational Chart  
Laconia Police Department*



**POLICE\***  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 437 101 0000 Salaries	\$1,758,343	\$1,940,945	\$2,043,651	\$2,140,148	\$2,411,511	\$2,521,912	\$2,521,912	\$2,521,912
01 437 101 0014 Police Commission	3,400	3,600	3,900	3,600	3,600	3,600	3,600	3,600
01 437 101 0020 Special Duty/Partime Salaries	65,612	89,837	85,856	94,082	78,268	80,000	80,000	80,000
01 437 101 0030 Extra Duty	93,589	67,164	115,521	110,731	-	-	-	-
01 437 101 0040 Crossing Guards	10,320	11,496	15,620	15,180	15,840	15,840	15,840	15,840
01 437 101 0050 Overtime	104,762	94,300	133,445	139,943	125,000	125,000	125,000	125,000
01 437 106 0000 Sick-Hurt	52,844	72,286	51,469	41,880	-	-	-	-
01 437 107 0000 Holidays	12,683	16,125	15,726	18,496	15,000	15,000	15,000	15,000
01 437 108 0000 Vacation	9,480	-	-	-	-	-	-	-
01 437 109 0000 Longevity	11,188	14,653	11,919	14,071	15,089	15,573	15,573	15,573
01 437 130 0000 Health Insurance	442,187	595,968	539,418	639,122	641,592	708,866	692,343	692,343
01 437 135 0000 Retirement	162,029	173,254	216,729	226,049	297,955	298,938	298,938	298,938
01 437 140 0000 Disability Insurance	9,855	10,905	11,441	12,079	-	-	-	-
<b>TOTAL SALARIES</b>	<b>\$2,736,292</b>	<b>\$3,090,533</b>	<b>\$3,244,695</b>	<b>\$3,455,381</b>	<b>\$3,603,855</b>	<b>\$3,784,729</b>	<b>\$3,768,206</b>	<b>\$3,768,206</b>
<b>OTHER</b>								
01 437 201 0000 Telephone	\$26,010	\$23,745	\$23,058	\$22,161	\$25,500	\$25,500	\$25,500	\$25,500
01 437 207 0000 Postage	2,446	2,915	3,534	2,647	3,700	3,700	3,700	3,700
01 437 208 0000 Printing	2,482	1,673	2,257	2,312	2,000	2,000	2,000	2,000
01 437 212 0000 Copier	6,170	5,004	4,854	4,838	8,400	8,400	8,400	8,400
01 437 214 0000 Supplies	8,546	6,719	7,730	8,370	10,000	10,000	10,000	10,000
01 437 233 0000 Maint.-Equipment	9,996	3,964	10,707	10,249	13,000	13,000	13,000	13,000
01 437 233 0010 Maint.-Radio	6,042	3,553	3,796	6,982	7,500	7,500	7,500	7,500
01 437 233 0020 Maint.-Computer	332	1,765	11,276	5,180	5,000	5,000	5,000	5,000
01 437 245 0000 Conference-Dues	940	1,458	1,340	1,485	1,500	1,500	1,500	1,500
01 437 247 0000 Training	15,159	6,750	19,377	18,881	17,000	19,000	19,000	19,000
01 437 251 0000 Uniform Allowance	20,783	23,227	23,374	23,126	26,250	27,000	27,000	27,000
01 437 303 0000 Misc.	25,204	24,190	14,570	15,959	18,000	18,000	18,000	18,000
01 437 304 0000 O/S Contracts	25,922	29,559	32,473	31,250	34,842	35,107	35,107	35,107
<b>Operating Expenses</b>	<b>\$150,033</b>	<b>\$134,522</b>	<b>\$158,346</b>	<b>\$153,440</b>	<b>\$172,692</b>	<b>\$175,707</b>	<b>\$175,707</b>	<b>\$175,707</b>
01-437-401-0000 Equipment-Other	-	-	8,996	-	-	-	-	-
01 437 401 0003 Speed Measurement Trailer	-	-	4,808	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>\$150,033</b>	<b>\$134,522</b>	<b>\$172,150</b>	<b>\$153,440</b>	<b>\$172,692</b>	<b>\$175,707</b>	<b>\$175,707</b>	<b>\$175,707</b>
01 437 234 0000 Vehicle Rental	\$90,913	\$85,000	\$109,996	\$116,546	\$107,000	\$120,000	\$120,000	\$120,000
01 437 234 0001 Internal Service Fund	82,000	82,000	86,996	92,795	105,000	105,000	105,000	105,000
<b>POLICE REIMBURSABLE</b>	<b>(100,686)</b>	<b>(67,687)</b>	<b>(134,434)</b>	<b>(119,012)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$2,958,552</b>	<b>\$3,304,368</b>	<b>\$3,479,403</b>	<b>\$3,699,150</b>	<b>\$3,986,547</b>	<b>\$4,185,436</b>	<b>\$4,168,913</b>	<b>\$4,168,913</b>

**POLICE**  
**FY 2008-2009 BUDGET**

**SALARIES**

Name	Title	Weeks	# Hours Worked	Weekly	Annually
1	Chief	52	*	\$1,762.89	\$91,670.28
1	Administrative Div Com	52	*	\$1526/\$1572	\$80,710.36
1	Operations Div Com	52	*	\$1526/\$1572	\$80,893.56
1	Prosecutor	52	*	\$1526/\$1572	\$80,023.36
2	Lieutenant	52	*	\$1337/\$1424	\$142,691.30
5	Sergeants	52	40	\$1188/\$1285	\$324,256.40
28	Patrolmen	52	40	\$732/\$1026	\$1,351,747.20
2	Administrative Asst	52	40	\$834/\$893	\$91,010.40
3	Adm Secretary	52	32/40**	\$509/\$714	\$104,633.60
5	Dispatchers	52	40	\$690/\$807	\$185,131.60
1	Animal Control Officer	52	24	\$368.16	\$19,144.32
1	Grant Funded Positions				(\$30,000.00)
<b>Total Police</b>					<b>\$2,521,912.38</b>

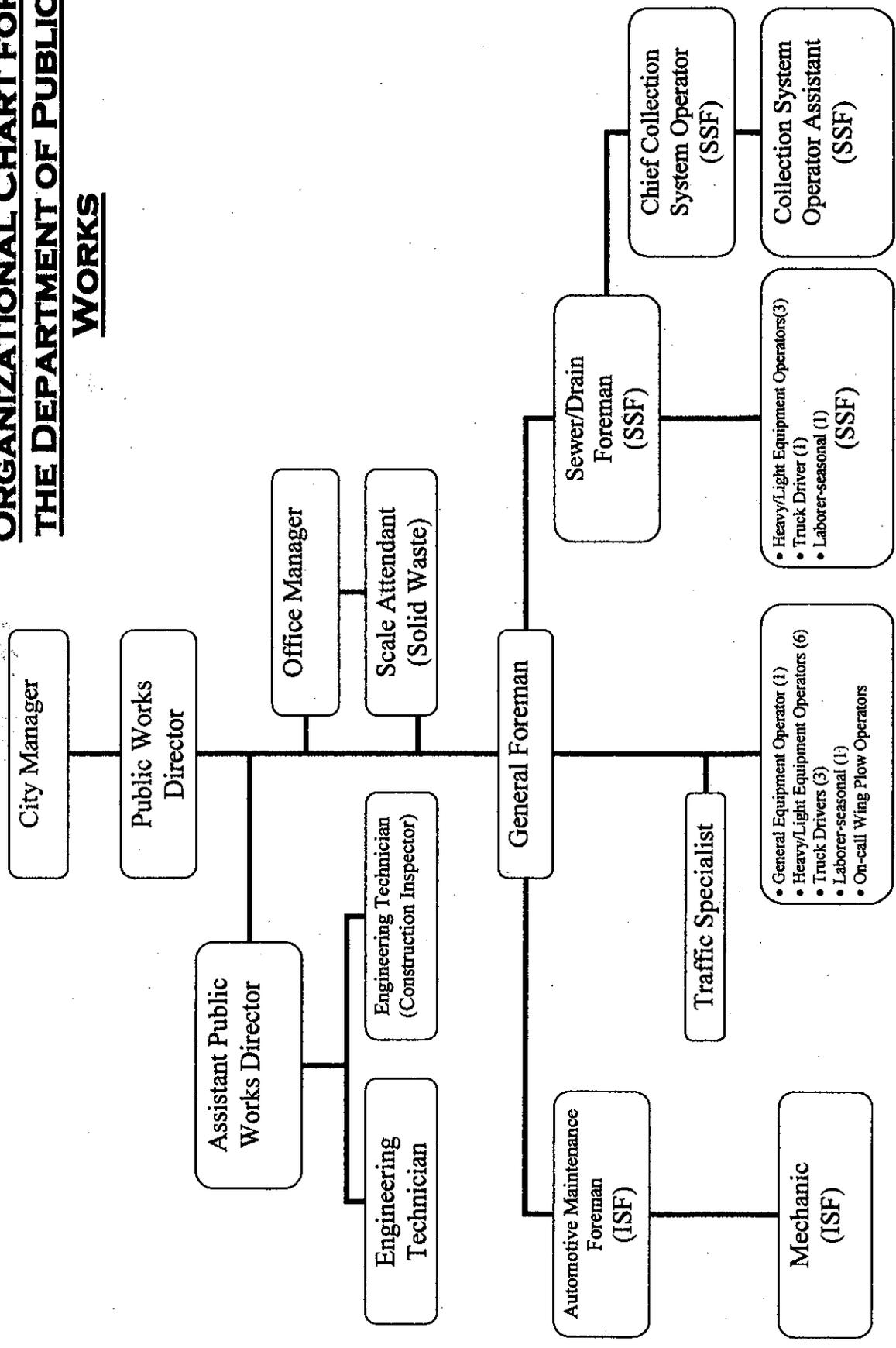
\*Weekly salary range

\*\* 2 positions at 40 hrs per week, and 1 32 hour position  
Includes 3% increase for all employees  
one extra officer

**Police Department Annual Activities 2007**

- respond to 18364 incidents (calls for service)
- investigated 4,322 criminal offenses
- made 1,915 criminal arrests
- investigated 0 fatal accidents
- investigated 167 injury accidents
- investigated 653 damage only accidents
- issued 4,770 parking tickets
- arrest/summonses-MV-1,121
- warnings-MV,5,525
- DWI arrests-118

**CITY OF LACONIA**  
**ORGANIZATIONAL CHART FOR**  
**THE DEPARTMENT OF PUBLIC**  
**WORKS**



ISF = Internal Service Fund  
 SSF = Sanitary Sewer Fund

**PUBLIC WORKS**  
**FY 2008-2009 BUDGET**

		<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u>	<u>MGR.</u>	<u>COUNCIL</u>
							<u>REQ.</u>		
<b>SALARIES</b>									
01 599 101 0000	Regular Salaries	\$536,690	\$506,717	\$585,073	\$648,796	\$770,314	\$785,203	\$785,203	\$785,203
01 599 102 0000	On Call Wingmen	1,984	8,409	3,431	1,750	6,000	5,000	5,000	5,000
01 599 105 0000	Overtime	64,077	71,179	56,632	62,779	65,000	65,000	65,000	65,000
01 599 106 0000	Sick-Hurt	33,950	17,468	14,227	19,376	-	-	-	-
01 599 107 0000	Holidays	18,988	19,743	17,227	24,528	-	-	-	-
01 599 108 0000	Vacations	32,062	23,852	18,084	26,907	-	-	-	-
01 599 109 0000	Longevity	690	810	1,050	330	1,260	1,080	1,080	1,080
01 516 120 0000	Social Security	54,458	51,691	56,563	60,537	65,117	65,821	65,821	65,821
01 516 130 0000	Health Insurance	172,139	248,686	233,292	265,389	246,963	273,454	267,527	267,527
01 516 135 0000	Retirement	39,589	38,542	50,086	53,953	73,868	74,762	74,762	74,762
01 599 115 0000	Salary Adj.	-	-	-	-	3,621	4,123	4,123	4,123
<b>TOTAL SALARIES</b>		<b>\$954,627</b>	<b>\$987,097</b>	<b>\$1,035,665</b>	<b>\$1,164,345</b>	<b>\$1,232,143</b>	<b>\$1,274,443</b>	<b>\$1,268,516</b>	<b>\$1,268,516</b>
<b>OTHER</b>									
01 500 000 1000	HIGHWAY MAINT.	\$200,380	\$210,033	\$221,863	\$241,611	\$215,000	\$232,000	\$232,000	\$232,000
01 502 000 1000	WINTER MAINT.	199,207	332,564	292,565	241,722	290,000	290,500	290,500	290,500
01 503 000 1000	WINTER MAINT. O/C	12,818	25,868	12,651	14,613	32,400	32,400	32,400	32,400
01 505 000 1000	CITY ENGINEERING	41,647	23,826	40,723	38,158	38,000	40,000	40,000	40,000
01 506 000 1000	STREET SWEEPING	42,384	53,580	40,800	43,820	45,000	48,000	48,000	48,000
01 507 000 1000	DRAIN MAINT.	65,628	73,120	73,790	62,718	60,000	63,000	63,000	63,000
01 509 000 1000	STREET LIGHTING	144,262	151,728	161,593	161,228	170,000	172,000	172,000	172,000
01 510 000 1000	PARK/TRAF.CONTR.	36,957	28,116	58,404	47,167	42,000	45,000	45,000	45,000
01 511 000 1100	TREE WORK	5,000	5,680	9,769	7,765	8,500	8,500	8,500	8,500
01 512 000 1200	BOARDWALK	2,365	3,105	5,137	2,794	5,200	5,200	5,200	5,200
01 513 000 1300	SIGNS	5,162	7,942	8,903	9,056	8,500	9,000	9,000	9,000
01 514 000 1400	PARKING GARAGE	15,643	14,831	17,671	15,839	16,000	16,500	16,500	16,500
01 517 000 1000	ANIMAL CONTROL	-	16	-	8	-	-	-	-
	<b>Operating Costs</b>	<b>\$771,453</b>	<b>\$930,409</b>	<b>\$943,869</b>	<b>\$876,499</b>	<b>930,600</b>	<b>\$962,100</b>	<b>\$962,100</b>	<b>\$962,100</b>
01 519 401 0000	Salt & Sand Spreader	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,500	\$9,500	\$9,500
01 519 401 0006	Parking Meters (51)	8,479	-	-	-	-	-	-	-
01 519 401 0006	Digital Parking Meters (25)/(10)	-	-	-	4,991	5,000	2,700	2,700	2,700
01 519 401 0009	A/C Unit-Bisson Ave	-	3,134	2,980	-	-	-	-	-
01 519 401 0010	Digital Camera w/Attach	-	854	-	-	-	-	-	-
01 519 401 0011	Laminator	-	226	-	-	-	-	-	-
01 519 401 0012	Weirs Beach Dock Repairs	-	-	3,500	-	-	-	-	-
01 519 401 0013	Paint Machine-Line Lazer	-	-	4,000	-	-	-	-	-
01 516 401 0014	Concrete Barriers-Bisson Av	-	-	3,952	-	-	-	-	-
01 516 401 0015	Sidewalk Trimmer/Edger	-	-	-	-	1,200	-	-	-
01 516 401 0016	Automatic Drop Chains	-	-	-	-	10,000	10,000	10,000	10,000
01 516 401 0017	"Micro-Paver" Software	-	-	-	-	1,350	-	-	-
	Sign Shop Equipment	-	-	-	-	-	9,300	-	-
		<b>\$8,479</b>	<b>\$4,214</b>	<b>\$14,432</b>	<b>\$4,991</b>	<b>\$17,550</b>	<b>\$31,500</b>	<b>\$22,200</b>	<b>\$22,200</b>
<b>TOTAL PUBLIC WORKS DEPT.</b>		<b>\$1,734,559</b>	<b>\$1,921,720</b>	<b>\$1,993,966</b>	<b>\$2,046,835</b>	<b>\$2,180,293</b>	<b>\$2,268,043</b>	<b>\$2,252,816</b>	<b>\$2,252,816</b>

**PUBLIC WORKS**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Public Works Dir.	28	***	52	40		\$1,585.89	\$82,455.88
1	Office Mgr/Secretary*	13	7	52	40	\$21.24	\$849.60	\$44,179.20
1	General Foreman*	17	9	52	40	\$28.84	\$1,073.60	\$55,827.20
1	Engineering Tech*	13	10	52	40	\$22.19	\$887.60	\$46,155.20
1	Engineering Tech*	13	6	44	40	\$20.81	\$832.40	
		13	7	8	40	\$21.24	\$849.60	\$43,422.40
1	Traffic Specialist*	13	4	26	40	\$19.51	\$780.40	
		13	5	26	40	\$20.53	\$821.20	\$41,641.60
1	Truck Driver *	42	4	52	40	\$15.22	\$608.80	\$31,657.60
1	Truck Driver*	42	3	52	40	\$14.90	\$596.00	\$30,992.00
1	Truck Driver*	42	2	52	40	\$14.50	\$580.00	\$30,160.00
1	Lt Equip Oper*	43	6	52	40	\$17.22	\$688.80	\$35,817.60
3	Lt Equip Oper*	43	5	52	40	\$18.88	\$675.20	\$105,331.20
1	Lt Equip Oper*	43	4	52	40	\$18.58	\$663.20	\$34,486.40
1	Hvy Equip Oper*	44	9	52	40	\$20.02	\$800.80	\$41,641.60
1	Hvy Equip Oper*	44	4	52	40	\$18.44	\$737.60	\$38,355.20
1	Gen Equip Oper*	45	9	52	40	\$22.12	\$884.80	\$46,009.60
1	Laborer	Seasonal		17	40	\$11.25	\$450.00	\$7,650.00
	Temporary Office Help							\$1,550.00
							<b>Total PWD Office</b>	<b>\$744,393.48</b>

\*Above pay rates include possible merit(step) increase

\*\*\*Eligible for 3% COLA and will be reviewed with a possible 0-10% raise

**Public Works Activities:**

- Maintain over 100 miles of public roadways year-round. Winter Maintenance includes plowing salting and sanding 202 lane miles of roadway and 50 miles of sidewalk
- Repair approximately 60 drain basins annually; Clean and repair extensive stormwater collection systems
- Remove approximately 20 trees and trim additional hazard trees as needed
- Replace or install approximately 90 signs annually. Maintain all traffic lights within the urban compact zone
- Conduct plumbing inspections
- Perform all drafting, surveying and project estimates for DPW projects
- Perform all site work inspections on newly approved private development projects that have been approved through the Planning Board process
- Perform reviews on all site plan and subdivision proposals submitted to the City to evaluate impact on DPW infrastructure
- Oversee and manage implementation of street repair requirements on all street excavations (approximately 250 annually) through our permit and inspection program

**2008-2009 Objectives**

- Continue to accomplish substantial road improvements as funded under the annual Capital Outlay Program
- Continue implementation of sidewalk upgrade program as funded under the Capital Outlay Program
- Accomplish myriad of day to day DPW requirements including highway maintenance, winter maintenance, storm drainage and bridge maintenance
- Establish a computerized inventory system to track automotive/equipment parts and vehicle operating cost data in association with the management of the Internal Service Fund (ISF)
- Accomplish reconstruction of Scenic Road
- Accomplish upgrade and reconstruction of the Pleasant St/ New Salem St Railroad Crossing in cost sharing project with the State DOT
- Accomplish reconstruction of a portion of Messer St in conjunction with WOW pedestrian/bicycle trail proposed to be built on Messer St between Lyford St and the Messer St Bridge

**PUBLIC WORKS**  
**HISTORY**

	<u>02-03</u> <u>ACTUAL</u>	<u>03-04</u> <u>ACTUAL</u>	<u>04-05</u> <u>ACTUAL</u>	<u>05-06</u> <u>ACTUAL</u>	<u>06-07</u> <u>ACTUAL</u>
<b>01 500 000 1000</b>	<b>HIGHWAY MAINTENANCE</b>				
Labor	\$302,346	\$338,091	\$278,104	\$348,556	\$382,305
Telephone	1,075	2,403	3,818	3,811	3,023
Power-Lights	10,562	13,131	14,993	12,770	11,360
Water-Sewer	955	1,203	1,125	868	1,394
Fuel	18,644	17,764	15,237	10,160	7,645
Building Maint.	29,449	15,423	13,858	7,594	6,349
Road Maintenance	40,580	69,448	45,952	53,757	69,112
Clothing Allowance	4,624	4,904	4,213	4,466	4,107
D&A Testing	1,257	1,388	1,499	642	991
O/S Contracts	4,624	(11,307)	(4,778)	(316)	-
Misc.	(4,207)	245	2,058	2,495	1,550
Vehicle Use	40,808	50,786	77,066	90,827	103,080
Internal Service Fund	<u>34,992</u>	<u>34,992</u>	<u>34,992</u>	<u>34,992</u>	<u>33,000</u>
TOTAL HIGHWAY MAINT.	\$485,709	\$538,471	\$488,137	\$570,422	\$623,916
<b>01 502 000 1000</b>	<b>WINTER MAINTENANCE</b>				
Labor	\$177,361	\$69,397	\$109,789	\$76,944	\$91,909
Sled Dog Races	287	4,691	-	-	-
Hired Snow Removal/Temps	5,665	3,027	8,409	3,430	1,750
Sand & Salt	161,649	102,353	189,398	166,600	110,445
Misc.	5,655	651	539	-	7,634
Vehicle Use	79,787	56,207	102,631	85,968	76,343
Internal Service Fund	<u>39,996</u>	<u>39,996</u>	<u>39,996</u>	<u>39,996</u>	<u>47,300</u>
TOTAL WINTER MAINT.	\$470,400	\$276,322	\$450,762	\$372,938	\$335,381
<b>01 503 000 1000</b>	<b>WINTER MAINT. O/C</b>				
Outside Contract	\$80,905	\$12,818	\$25,867	\$12,651	\$14,613
<b>01 505 000 1000</b>	<b>CITY ENGINEERING</b>				
Labor	\$101,306	\$137,280	\$117,624	\$120,320	\$179,423
Telephone	2,477	2,273	1,090	1,090	363
Supplies	7,425	10,435	3,577	8,651	3,084
Misc. D/O	9,167	8,057	4,526	4,874	1,999
Landfill Monitor	16,952	20,850	9,838	16,564	20,044
Vehicle Use	<u>880</u>	<u>32</u>	<u>4,796</u>	<u>9,543</u>	<u>12,667</u>
TOTAL CITY ENGR.	\$138,207	\$178,927	\$141,451	\$161,042	\$217,580
<b>01 506 000 1000</b>	<b>CLEANING STREETS</b>				
Labor	\$ -	\$480	\$ -	\$ -	\$ -
Outside Contract	43,192	42,384	40,916	30,800	36,595
Vehicle Use	<u>260</u>	<u>-</u>	<u>12,664</u>	<u>10,000</u>	<u>5,855</u>
TOTAL CL.. STREETS	\$43,452	\$42,864	\$53,580	\$40,800	\$42,450
<b>010 507 000 1000</b>	<b>DRAIN MAINTENANCE</b>				
Labor	\$73,806	\$96,520	\$86,641	\$86,754	\$73,715
Supplies	2,873	14,913	10,102	9,650	6,939
Internal Service Fund	19,992	19,992	19,992	19,992	6,600
Vehicle Use	<u>18,422</u>	<u>30,723</u>	<u>43,026</u>	<u>44,148</u>	<u>39,179</u>
TOTAL DRAIN MAINT.	\$115,093	\$162,148	\$159,761	\$160,544	\$126,433

**PUBLIC WORKS - SOLID WASTE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u>	<u>Manager</u>	<u>COUNCIL</u>
						<u>REQ.</u>		
<b>SALARIES</b>								
01 493 101 0000 Salaries	\$27,627	\$27,547	\$28,971	\$27,441	\$29,224	\$31,658	\$31,658	\$31,658
01 493 101 0001 Br.Dump,In House Trash	6,330	8,420	10,493	11,334	10,000	11,000	11,000	11,000
01 493 101 0002 Substitutes	3,157	3,298	3,605	2,350	3,500	3,500	3,500	3,500
01 493 101 0004 Trash Pick-Up	1,834	-	-	-	-	-	-	-
01 493 101 0005 Hazardous Waste	-	145	1,236	1,025	-	-	-	-
01 493 105 0000 Overtime	10,224	11,385	10,813	10,121	10,000	11,000	11,000	11,000
01 493 106 0000 Sick	999	980	716	737	-	-	-	-
01 493 107 0000 Holidays	1,072	1,072	958	1,242	-	-	-	-
01 493 108 0000 Vacations	1,303	1,120	1,065	750	-	-	-	-
01 493 109 0000 Longevity	30	30	60	60	60	60	60	60
01 493 120 0000 Social Security	4,069	4,146	4,460	4,278	4,038	4,377	4,377	4,377
01 493 130 0000 Health Insurance	9,753	15,945	13,341	15,078	14,045	15,485	15,485	15,485
01 493 135 0000 Retirement	3,177	2,771	3,309	3,262	3,428	3,903	3,903	3,903
<b>TOTAL SALARIES</b>	<b>\$69,575</b>	<b>\$76,859</b>	<b>\$79,027</b>	<b>\$77,678</b>	<b>\$74,295</b>	<b>\$80,983</b>	<b>\$80,983</b>	<b>\$80,983</b>
<b>OTHER</b>								
01 493 201 0000 Telephone	\$676	\$640	\$663	\$521	\$675	\$650	\$650	\$650
01 493 202 0000 Lights-Power	1,641	1,287	1,397	1,422	1,400	1,500	1,500	1,500
01 493 214 0000 Supplies	7,162	7,124	8,190	10,694	9,000	12,000	12,000	12,000
01 493 234 0000 Vehicle Rental	3,872	2,720	1,894	224	4,000	2,000	2,000	2,000
01 493 251 0000 Clothing Allowance	133	320	321	129	350	350	350	350
01 493 303 0002 Trash-In House	-	68	-	-	-	-	-	-
01 493 304 0001 Transfer Station	262,370	309,351	390,463	433,015	460,000	446,868	446,868	446,868
01 493 304 0002 Collection Contract	228,709	254,592	325,531	339,893	397,000	400,000	400,000	400,000
01 493 304 0003 Concord Cooperative	766,079	717,335	727,992	750,446	805,000	795,000	795,000	795,000
01 493 304 0004 Hazardous Waste	9,064	9,565	9,810	9,972	14,360	15,200	15,200	15,200
01 493 304 0007 Recycle-Contract	60,235	72,091	116,985	119,544	125,000	132,000	132,000	132,000
01 493 401 0001 Install Monitoring Wells	-	8,731	-	-	-	-	-	-
<b>ITOTAL OTHER</b>	<b>\$1,339,941</b>	<b>\$1,383,824</b>	<b>\$1,583,246</b>	<b>\$1,665,860</b>	<b>\$1,816,785</b>	<b>\$1,805,568</b>	<b>\$1,805,568</b>	<b>\$1,805,568</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$1,409,516</b>	<b>\$1,460,683</b>	<b>\$1,662,273</b>	<b>\$1,743,538</b>	<b>\$1,891,080</b>	<b>\$1,886,551</b>	<b>\$1,886,551</b>	<b>\$1,886,551</b>

**PUBLIC WORKS-SOLID WASTE**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Scale Operator	4	10	52	40	\$14.47	\$578.80	\$30,097.60
	Temporary office help			52	3	\$10.00	\$30.00	\$1,560.00
<b>Total Transfer Station</b>							<b>\$31,657.60</b>	

\*Above pay rates include possible merit(step) increase

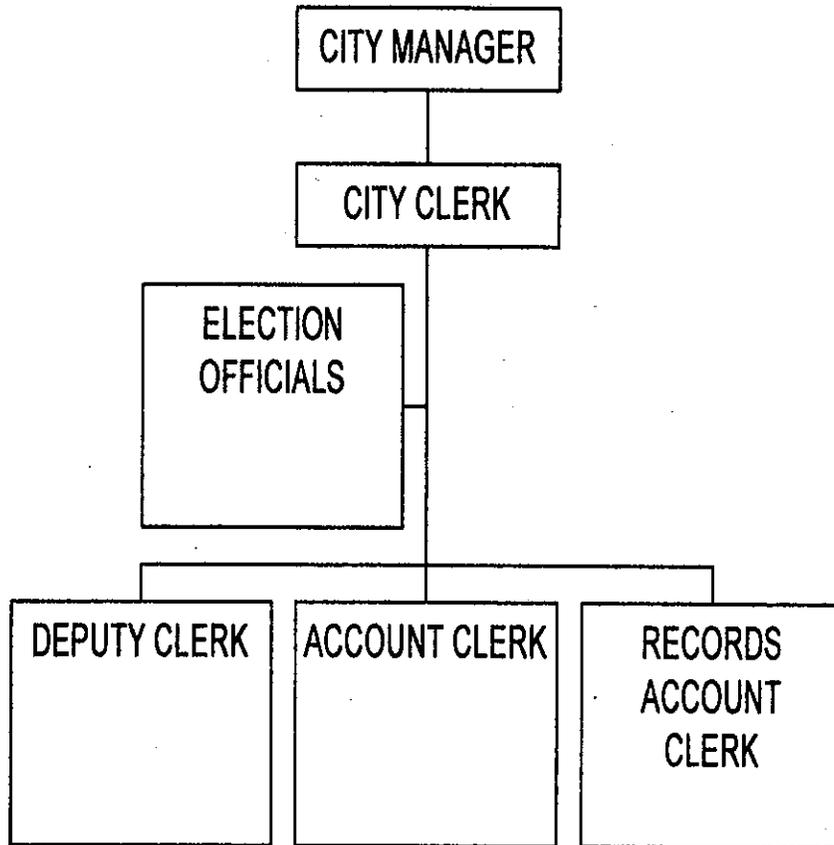
**Solid Waste Activities**

- Continue active management of daily activities at the transfer station on Meredith Ctr Rd and maintain communication with the Contractor
- Operate transfer station including recycling drop-off point through Contractor services
- Transport solid waste to co-op facility in Penacook through Contractor services
- Manage limited hazardous waste disposal program
- Operate brush dump at Hilliard Road

**2008-2009 Objective**

- Oversee upgrade of the Laconia Transfer Station site, including the construction of a new Transfer Station building, to serve the needs of the City of Laconia and the Town of Gifford for many years into the future. All permits currently in place and final funding appropriation's schedule 12/07.
- Continue actively encouraging participation in the recycling program in an effort to reduce Municipal Solid Waste (MSW) tonnage delivered to the Cooperative
- Maintain active involvement in the Concord Regional Solid Waste/Resource Recovery Cooperative (CRSW/RRC) to assure Laconia's awareness of Solid Waste issues and associated costs

**RECORDS  
FY 2008-2009 BUDGET**



**RECORDS - CITY CLERK**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT. REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 415 101 0000 Salaries	\$103,867	\$107,381	\$115,852	\$121,728	\$136,316	\$143,041	\$143,041	\$143,041
01 415 105 0000 Overtime	169	333	122	130	-	-	-	-
01 415 106 0000 Sick-Hurt	1,306	10,443	2,645	3,878	-	-	-	-
01 415 107 0000 Holidays	3,019	3,064	3,256	3,479	-	-	-	-
01 415 108 0000 Vacations	4,364	2,943	3,152	4,037	-	-	-	-
01 415 109 0000 Longevity	540	390	540	540	600	600	600	600
01 415 115 0000 Salary Adj.	-	-	-	-	2,451	2,685	2,685	2,685
<b>TOTAL SALARIES</b>	<b>\$113,265</b>	<b>\$124,554</b>	<b>\$125,567</b>	<b>\$133,792</b>	<b>\$139,367</b>	<b>\$146,326</b>	<b>\$146,326</b>	<b>\$146,326</b>
<b>OTHER</b>								
01 415 201 0000 Telephones	\$1,592	\$1,582	\$1,595	\$2,415	\$2,000	\$3,000	\$3,000	\$3,000
01 415 207 0000 Postage	1,088	813	1,006	719	2,500	2,000	2,000	2,000
01 415 208 0000 Printing	-	-	-	-	100	100	100	100
01 415 212 0000 Copier	455	413	541	1,032	1,200	1,200	1,200	1,200
01 415 214 0000 Supplies	833	1,066	1,007	804	1,500	1,500	1,500	1,500
01 415 233 0000 Maint-Agreement	444	208	98	-	-	-	-	-
01 415 234 0000 Vehicle Rental	90	225	165	155	500	300	300	300
01 415 245 0000 Conference-Dues	924	1,089	679	735	1,200	1,200	1,200	1,200
01 415 248 0000 Dog License Exp.	578	761	810	948	950	1,000	1,000	1,000
01 415 303 0000 Misc.	2,346	2,007	2,277	1,643	3,500	3,500	3,500	3,500
01 415 306 0000 State MV Reg. Exp.	860	735	638	736	1,500	1,500	1,500	1,500
01 415 306 0001 City MV Reg. Exp.	5,456	5,996	5,418	5,979	6,500	6,500	6,500	6,500
01 415 401 0000 Equipment	6,193	669	1,541	383	7,169	5,000	5,000	5,000
<b>TOTAL OTHER</b>	<b>\$20,858</b>	<b>\$15,564</b>	<b>\$15,775</b>	<b>\$15,549</b>	<b>\$28,619</b>	<b>\$26,800</b>	<b>\$26,800</b>	<b>\$26,800</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$134,123</b>	<b>\$140,118</b>	<b>\$141,342</b>	<b>\$149,341</b>	<b>\$167,986</b>	<b>\$173,126</b>	<b>\$173,126</b>	<b>\$173,126</b>

**RECORDS-CITY CLERK**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	City Clerk	20	**	52			\$1,032.63	\$53,696.76
1	Deputy City Clerk*	8	10	52	35	\$17.47	\$611.45	\$31,795.40
1	Records Account Clerk*	7	10	52	35	\$16.69	\$584.15	\$30,375.80
1	Acct Clerk*	5	8	52	35	\$14.93	\$522.55	\$27,172.60
							<b>Total Records</b>	<b>\$143,040.56</b>

\*Above pay rates include possible merit(step) increase

\*\*At top of pay range, will still be reviewed with a possible 0-5% lump sum raise and 3% COLA  
 Potential raise will be included in salary adjustment line of budget

**City Clerk Office Activities**

- process 17,642 city and 16,142 state MV registrations
- process 2,300 requests for vital records. Births, deaths and marriages
- issue 4. aquatherm permits
- wetland applications
- receive Articles of Agreement for incorporation
- record city ordinances and issue copies
- attend and record minutes of council meetings
- amend birth records by adoption, paternity and legitimization
- record and file letters of credit, appeals and leases
- process approximately 102 bad checks
- process 1,903 dogs and 283 civil forfeitures
- process 700 dump stickers-issued coupons and day passes
- process parking ticket payments
- process 388 Weirs Beach Parking Stickers

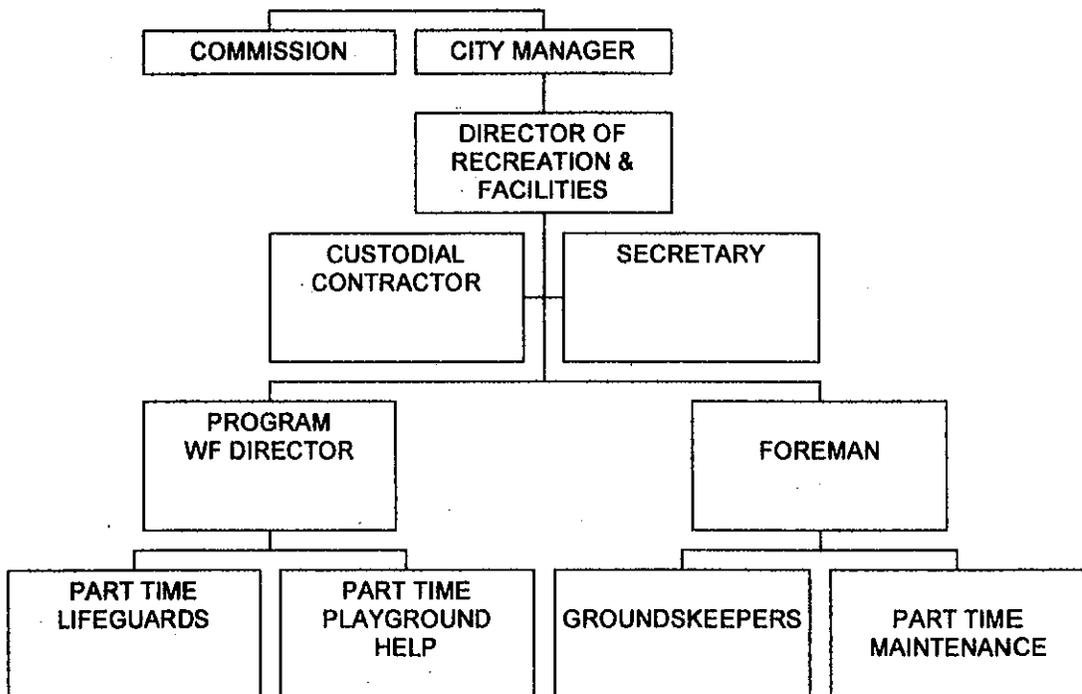
**2008-2009 Objectives**

Continue to update MV, Cash receipting, Voter Management & Dog Software

**RECORDS - ELECTIONS**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u>	<u>2008-</u>		
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>2008</u>	<u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
					<u>BUDGET</u>	<u>DEPT.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
						<u>REQ.</u>		
<b>SALARIES</b>								
01 417 101 0000 Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 417 101 0001 Ward 1	1,658	1,551	1,408	1,668	-	-	-	-
01 417 101 0002 Ward 2	1,433	2,104	1,513	1,964	-	-	-	-
01 417 101 0003 Ward 3	1,374	2,307	1,603	1,546	-	-	-	-
01 417 101 0004 Ward 4	3,117	2,686	3,128	3,509	-	-	-	-
01 417 101 0005 Ward 5	1,673	1,920	1,722	2,187	-	-	-	-
01 417 101 0006 Ward 6	7,145	6,709	4,544	4,036	-	-	-	-
01 417 101 0010 Ward Officials	-	-	1,793	2,070	16,000	19,000	19,000	19,000
<b>TOTAL SALARIES</b>	<b>\$16,399</b>	<b>\$17,277</b>	<b>\$15,711</b>	<b>\$16,980</b>	<b>\$16,000</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$19,000</b>
<b>OTHER</b>								
01 417 207 0000 Postage	\$399	\$519	\$389	\$783	\$1,200	\$1,500	\$1,500	\$1,500
01 417 208 0000 Printing	2,136	319	2,273	1,080	2,500	3,000	3,000	3,000
01 417 210 0000 Notices	197	360	348	56	500	500	500	500
01 417 214 0000 Supplies	3,346	3,666	4,274	4,248	5,900	6,000	6,000	6,000
01 417 233 0000 Maint.-Agreement	1,050	1,050	1,470	1,831	1,899	1,900	1,900	1,900
01 417 234 0000 Vehicle Rental	260	225	365	213	400	400	400	400
<b>TOTAL OTHER</b>	<b>\$7,389</b>	<b>\$6,139</b>	<b>\$9,119</b>	<b>\$8,211</b>	<b>\$12,399</b>	<b>\$13,300</b>	<b>\$13,300</b>	<b>\$13,300</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$23,788</b>	<b>\$23,416</b>	<b>\$24,830</b>	<b>\$25,191</b>	<b>\$28,399</b>	<b>\$32,300</b>	<b>\$32,300</b>	<b>\$32,300</b>

**RECREATION & FACILITIES  
FY 2008-2009 BUDGET**



**RECREATION & FACILITIES**  
**FY 2008-2009 BUDGET**

	<u>03-04</u> <u>ACTUAL</u>	<u>04-05</u> <u>ACTUAL</u>	<u>05-06</u> <u>ACTUAL</u>	<u>06-07</u> <u>ACTUAL</u>	<u>2007-2008</u> <u>BUDGET</u>	<u>2008-2009</u> <u>DEPT REQ</u>	<u>2008-2009</u> <u>MANAGER</u>	<u>2007-2008</u> <u>COUNCIL</u>
<b>SALARIES</b>								
01 479 101 0000 Salaries	\$201,176	\$202,544	\$201,166	\$207,130	\$255,636	\$291,825	\$263,364	\$263,364
01 479 103 0000 Temporary	98,512	97,674	108,699	115,254	120,090	120,090	120,090	120,090
01 479 105 0000 Overtime	5,027	6,258	4,075	5,004	-	-	-	-
01 479 106 0000 Sick-Hurt	4,681	6,268	15,992	3,515	-	-	-	-
01 479 107 0000 Holidays	6,986	7,193	7,945	6,991	-	-	-	-
01 479 108 0000 Vacations	6,457	8,674	7,776	8,044	-	-	-	-
01 479 109 0000 Longevity	450	510	510	570	630	630	630	630
01 479 115 0000 Salary Adj	-	-	-	-	2,649	2,817	2,817	2,817
<b>TOTAL SALARIES</b>	<b>\$323,289</b>	<b>\$329,121</b>	<b>\$346,163</b>	<b>\$346,508</b>	<b>\$379,005</b>	<b>\$415,362</b>	<b>\$386,901</b>	<b>\$386,901</b>
<b>OTHER</b>								
01 479 201 0000 Telephone	\$3,210	\$3,082	\$2,581	\$2,892	\$3,000	\$3,000	\$3,000	\$3,000
01 479 202 0000 Lights-Power**	15,274	17,044	17,046	19,029	17,600	18,304	18,304	18,304
01 479 203 0000 Water-Sewer**	6,393	10,586	10,128	9,552	8,554	9,000	9,000	9,000
01 479 204 0000 Fuel**	10,387	10,372	12,806	11,998	18,500	20,350	20,350	20,350
01 479 207 0000 Postage	420	329	292	368	600	600	600	600
01 479 208 0000 Printing	1,387	412	503	1,000	2,500	2,500	2,500	2,500
01 479 212 0000 Copier	1,359	1,234	1,272	1,144	1,500	1,500	1,500	1,500
01 479 214 0001 Supplies-Maintenance	5,301	6,824	8,082	7,996	7,000	7,500	7,500	7,500
01 479 214 0002 Supplies-Programs	11,414	8,852	9,578	6,388	12,000	12,000	12,000	12,000
01 479 214 0003 Supplies-Office	1,152	1,692	851	1,344	2,500	2,500	2,500	2,500
01 479 233 0000 Maint-Equipment	2,688	2,762	4,175	2,148	4,500	4,500	4,500	4,500
01 479 235 0000 Maint-Buildings	8,337	8,479	6,361	3,863	9,500	9,500	9,500	9,500
01 479 235 0001 Maint-Park Houses	2,661	597	2,292	2,548	5,000	5,500	5,500	5,500
01 479 235 0002 Maint-Grounds	3,809	8,408	9,202	4,961	13,000	15,000	15,000	15,000
01 479 245 0000 Conference-Dues	3,459	2,972	2,621	3,197	3,500	3,500	3,500	3,500
01 479 247 0000 Training	1,357	105	580	140	1,650	1,650	1,650	1,650
01 479 251 0000 Uniform Allowance	1,116	1,113	478	732	1,200	3,100	3,100	3,100
01 479 303 0000 Misc	100	280	581	691	500	500	500	500
01 479 304 0000 O/S Contracts	10,888	10,535	16,294	12,727	15,000	17,250	17,250	17,250
01 479 401 0000 Equipment	1,364	1,941	7,867	825	5,000	10,000	10,000	10,000
01 479 306 0000 Adopt a Spot	-	-	2,939	1,344	5,000	3,000	3,000	3,000
<b>TOTAL OTHER</b>	<b>\$92,076</b>	<b>\$97,619</b>	<b>\$116,529</b>	<b>\$94,867</b>	<b>\$137,604</b>	<b>\$150,754</b>	<b>\$150,754</b>	<b>\$150,754</b>
01 479 234 0000 Vehicle Rental	\$12,963	\$24,557	\$26,340	\$52,738	\$31,000	\$33,000	\$33,000	\$33,000
01 479 234 0001 Internal Service Fund	22,632	17,996	21,996	25,181	23,000	26,000	26,000	26,000
<b>RECREATION REIMBURSABLES</b>	<b>(5,623)</b>	<b>(8,971)</b>	<b>(10,673)</b>	<b>(14,368)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPT O&amp;M TOTAL</b>	<b>\$445,336</b>	<b>\$480,322</b>	<b>\$500,355</b>	<b>\$504,946</b>	<b>\$570,609</b>	<b>\$625,116</b>	<b>\$596,655</b>	<b>\$596,655</b>

\*\*Park house utilities, see narratives

**RECREATION & FACILITIES**  
**FY 2008-2009**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours	Hourly	Weekly	Annually
1	Rec. & Facil. Direct.	21	**	52			\$1,083.53	\$56,343.56
1	Secretary*	6	10	52	35	\$15.89	\$556.15	\$28,919.80
2	Groundskeeper*	8	10	52	40	\$17.47	\$698.80	\$72,675.20
1	Groundskeeper*	8	9	52	40	\$13.96	\$558.40	\$29,036.80
1	Foreman*	13	2	52	40	\$19.51	\$780.40	\$40,580.80
1	Program Director*	10	10	43	35	\$19.20	\$672.00	
	*summer 40 hrs	10	10	9	40	\$19.20	\$768.00	
								\$35,808.00

**Total Parks & Recreation      \$263,364.16**

\*Above pay rates include possible merit(step) increase

\*\*Eligible for 3% COLA, at top of pay range, will still be reviewed with a possible 0-5% lump sum raise

**Parks & Recreation Activities**

- serve approximately 12,542 adults in 31 city sponsored programs
- serve approximately 8,760 children in 36 city sponsored programs
- provide meeting space for city youth and adult programs
- maintain 15 parks, 5 beaches, Community Center, 4 sit parks, City Hall, District Court, Police Station and other City owned Properties
- maintain 7 cemeteries
- maintain islands and rights of way throughout the city
- maintain and schedule all school department athletic facilities
- provide horticultural services
- plant and maintain several City floral presentations

**2008-2009 Objective**

- Complete Leavitt Park

**2008-2009 Performance Measure**

- Increase recreational programing by 5%

**RECREATION & FACILITIES**  
**CITY HALL MAINTENANCE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OTHER</b>								
01 419 202 0000 Lights-Power	\$13,364	\$13,251	\$16,069	\$17,163	\$15,112	\$15,868	\$15,868	\$15,868
01 419 203 0000 Water-Sewer	863	922	898	1,126	2,091	2,200	2,200	2,200
01 419 204 0000 Fuel	4,551	6,991	5,597	12,723	7,700	10,000	10,000	10,000
01 419 214 0000 Supplies	3,719	3,142	4,487	4,440	3,500	3,500	3,500	3,500
01 419 233 0000 Maint-Equip	2,189	2,236	3,131	2,256	2,500	2,500	2,500	2,500
01 419 235 0000 Maint-Building	5,138	3,566	751	1,574	5,000	5,000	5,000	5,000
Outside Contractors	-	-	-	-	-	4,000	-	-
01 419 304 0000 Custodial Contract	27,710	28,696	30,271	30,422	28,761	29,624	29,624	29,624
01 419 401 0000 Equipment	-	818	840	-	1,500	1,500	1,500	1,500
<b>TOTAL OTHER</b>	<b>\$57,534</b>	<b>\$59,624</b>	<b>\$62,044</b>	<b>\$69,704</b>	<b>\$66,164</b>	<b>\$74,192</b>	<b>\$70,192</b>	<b>\$70,192</b>
<b>DEPT O&amp;M TOTAL</b>	<b>\$57,534</b>	<b>\$59,624</b>	<b>\$62,044</b>	<b>\$69,704</b>	<b>\$66,164</b>	<b>\$74,192</b>	<b>\$70,192</b>	<b>\$70,192</b>

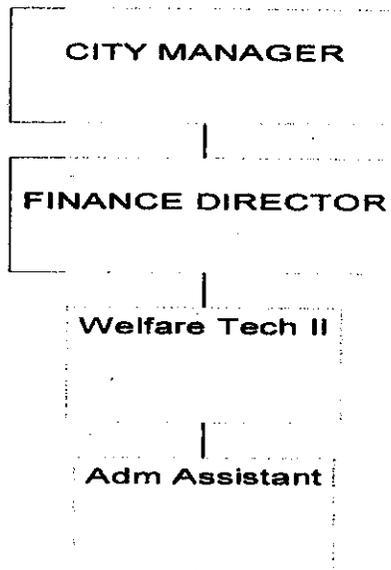
**RECREATION & FACILITIES**  
**COMMUNITY CENTER MAINTENANCE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OTHER</b>								
01 480 202 0000 Lights-Power	\$9,989	\$13,367	\$12,647	\$10,856	\$10,462	\$11,019	\$11,019	\$11,019
01 480 203 0000 Water-Sewer	981	954	956	1,099	3,267	3,267	3,267	3,267
01 480 204 0000 Fuel	7,295	8,411	9,679	11,099	12,012	13,213	13,213	13,213
01 480 214 0000 Supplies	2,193	2,147	1,580	583	2,500	2,500	2,500	2,500
01 480 235 0000 Maintenance	2,008	1,208	1,879	4,307	4,500	4,500	4,500	4,500
O/S Contractors	-	-	-	-	-	2,500	-	-
01 480 304 0000 Custodial Contract	11,551	10,654	10,583	15,531	10,747	11,070	11,070	11,070
01 480 401 0001 Telephone System	-	-	2,856	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>\$34,017</b>	<b>\$36,741</b>	<b>\$39,980</b>	<b>\$43,475</b>	<b>\$43,488</b>	<b>\$48,069</b>	<b>\$45,569</b>	<b>\$45,569</b>
<b>DEPT O&amp;M TOTAL</b>	<b>\$34,017</b>	<b>\$36,741</b>	<b>\$39,980</b>	<b>\$43,475</b>	<b>\$43,488</b>	<b>\$48,069</b>	<b>\$45,569</b>	<b>\$45,569</b>

**RECREATION & FACILITIES**  
**POLICE STATION MAINTENANCE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OTHER</b>								
01 435 202 0000 Lights-Power	\$28,188	\$28,705	\$36,456	\$35,356	\$33,555	\$34,058	\$34,058	\$34,058
01 435 203 0000 Water-Sewer	1,446	1,863	1,996	2,178	3,920	3,920	3,920	3,920
01 435 204 0000 Fuel	17,767	14,575	24,037	24,843	30,000	33,000	33,000	33,000
01 435 214 0000 Supplies	1,777	2,097	5,088	3,073	4,000	4,000	4,000	4,000
01 435 235 0000 Maint-Building	1,269	5,000	3,665	4,146	3,000	3,000	3,000	3,000
O/S Contractors	-	-	-	-	-	4,000	-	-
01 435 304 0000 O/S Custodial	<u>37,678</u>	<u>42,682</u>	<u>42,387</u>	<u>48,461</u>	<u>44,987</u>	<u>46,337</u>	<u>46,337</u>	<u>46,337</u>
TOTAL OTHER	\$88,125	\$94,922	\$113,629	\$118,057	\$119,462	\$128,315	\$124,315	\$124,315
<b>DEPT O&amp;M TOTAL</b>	\$88,125	\$94,922	\$113,629	\$118,057	\$119,462	\$128,315	\$124,315	\$124,315

**WELFARE  
FY 2008-2009 BUDGET**



**WELFARE**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-</u> <u>2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 477 101 0000 Salaries	\$49,905	\$54,299	\$48,485	\$58,979	\$63,334	\$69,505	\$69,505	\$69,505
01 477 105 0000 Overtime	264	1,443	314	-	500	-	-	-
01 477 106 0000 Sick-Hurt	1,282	1,830	2,307	2,199	-	-	-	-
01 477 107 0000 Holidays	2,261	2,261	2,364	2,401	-	-	-	-
01 477 108 0000 Vacations	2,286	1,359	2,030	815	-	-	-	-
01 477 109 0000 Longevity	30	-	30	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>\$56,026</b>	<b>\$61,192</b>	<b>\$55,530</b>	<b>\$64,394</b>	<b>\$63,834</b>	<b>\$69,505</b>	<b>\$69,505</b>	<b>\$69,505</b>
<b>OTHER</b>								
01 477 201 0000 Telephones	\$1,243	\$1,118	\$2,277	\$2,369	\$2,400	\$2,400	\$2,400	\$2,400
01 477 207 0000 Postage	296	433	246	115	200	200	200	200
01 477 212 0000 Copier	715	1,651	525	441	800	500	500	500
01 477 214 0000 Supplies	7,393	2,867	8,476	392	1,200	500	500	500
01 477 233 0000 Maint.-Equipment	390	-	-	-	-	-	-	-
01 477 234 0000 Vehicle Rental	-	70	-	-	100	100	100	100
01 477 242 0000 Travel-Meetings	53	11	22	-	100	100	100	100
01 477 245 0000 Conference-Dues	360	184	301	205	500	500	500	500
01 477 315 0000 City Relief	245,146	291,085	176,543	73,432	170,000	140,000	140,000	140,000
01 477 400 0000 Programming	411	-	-	-	-	-	-	-
01 477 401 0000 Equipment	-	944	465	2,011	500	500	500	500
01 477 499 0000 Less: Reimburseables	-	(40,363)	(31,104)	(17,329)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)
<b>TOTAL OTHER</b>	<b>\$256,007</b>	<b>\$258,000</b>	<b>\$157,751</b>	<b>\$61,636</b>	<b>\$160,800</b>	<b>\$129,800</b>	<b>\$129,800</b>	<b>\$129,800</b>
 <b>DEPT. O&amp;M TOTAL</b>	 <b>\$312,033</b>	 <b>\$319,192</b>	 <b>\$213,281</b>	 <b>\$126,030</b>	 <b>\$224,634</b>	 <b>\$199,305</b>	 <b>\$199,305</b>	 <b>\$199,305</b>

**WELFARE**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Welfare Tech II*	13	4	8	35	\$19.51	\$682.85	
			5	44	35	\$20.43	\$715.05	\$36,925.00
1	Adm Asst	9	2	16	35	\$14.69	\$514.15	
			3	36	35	\$15.36	\$537.60	\$27,580.00
	Temporary Help							\$5,000.00

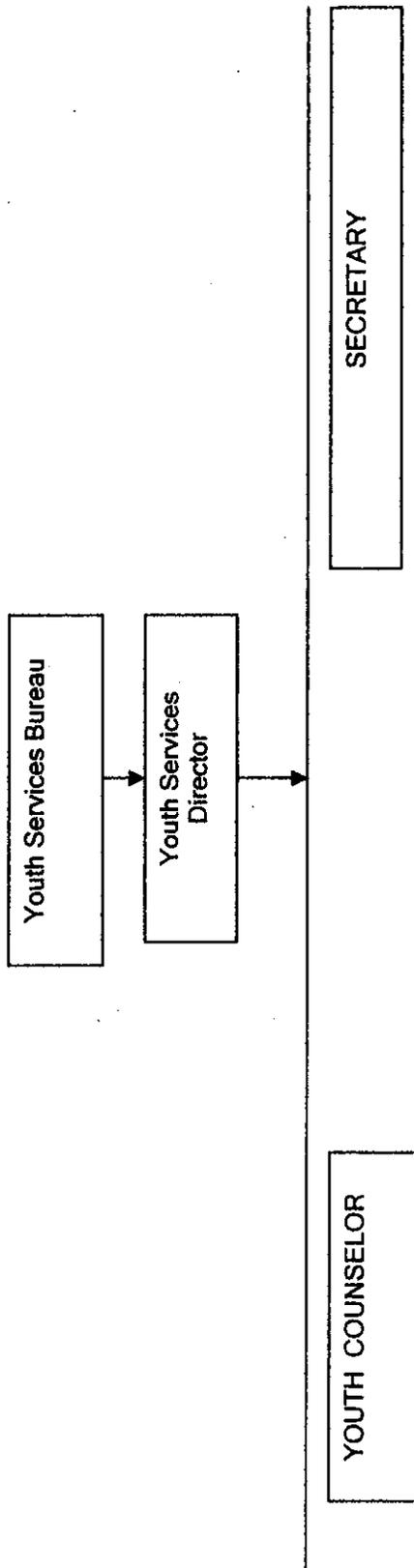
<b>Total Welfare</b>	<b>\$69,505.00</b>
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\*Above pay rates include possible merit(step) increase

**Welfare Activities**

- administer approximately 350 local public assistance grants
- service approximately 1,500 walkins and 1,800 telephone inquiries
- take applications, verify information, make decisions based upon circumstances and state law
- manage case load matters, offer counsel, make referrals to other agencies
- operate work relief program
- administer a legally required applicant disciplinary process
- represent the city regarding welfare matters in court and at fair hearings
- work in support of responsible local public assistance law reform

YOUTH SERVICES BUREAU  
ORGANIZATIONAL CHART  
FY 2008-2009 BUDGET



**YOUTH SERVICES BUREAU**  
**FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-</u> <u>2008</u>	<u>2008-</u> <u>2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT.</u> <u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>								
01 491 000 1000 Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 491 101 0000 Salaries	86,178	88,560	95,495	93,419	100,608	103,717	103,717	103,717
01 491 105 0000 Overtime	626	589	487	154	-	-	-	-
01 491 106 0000 Sick-Hurt	404	1,657	1,031	931	-	-	-	-
01 491 107 0000 Holidays	2,146	1,952	2,512	2,459	-	-	-	-
01 491 108 0000 Vacations	1,388	3,284	1,392	1,650	-	-	-	-
01 491 109 0000 Longevity	-	-	30	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>\$90,742</b>	<b>\$96,042</b>	<b>\$100,947</b>	<b>\$98,613</b>	<b>\$100,608</b>	<b>\$103,717</b>	<b>\$103,717</b>	<b>\$103,717</b>
<b>OTHER</b>								
01 491 120 0000 Social Security	\$7,073	\$7,444	\$7,813	\$7,528	\$7,782	\$7,934	\$7,934	\$7,934
01 491 123 0000 Unemployment Ins.	35	52	49	41	360	264	264	264
01 491 125 0000 Workers Comp. Ins.	2,901	4,174	4,237	4,584	2,970	5,114	5,114	5,114
01 491 130 0000 Health Insurance	22,451	35,238	32,326	53,124	58,810	57,099	57,099	57,099
01 491 135 0000 Retirement	4,946	5,328	6,235	6,399	6,002	9,065	9,065	9,065
01 491 201 0000 Telephones	822	1,153	1,348	1,396	1,600	1,600	1,600	1,600
01 491 205 0000 Rent	4,800	4,800	6,900	9,000	10,200	10,200	10,200	10,200
01 491 207 0000 Postage	411	645	395	618	600	650	650	650
01 491 212 0000 Copier	1,328	1,383	1,271	1,417	1,800	1,600	1,600	1,600
01 491 214 0000 Supplies	3,365	1,633	2,076	1,930	2,500	2,500	2,500	2,500
01 491 233 0000 Maint.-Equipment	6,952	729	3,064	600	2,500	1,500	1,500	1,500
01 491 242 0000 Travel-Meetings	1,673	1,240	892	1,300	1,200	1,400	1,400	1,400
01 491 247 0000 Training	1,964	1,956	1,888	1,113	2,500	2,000	2,000	2,000
Liability Insurance	-	-	-	-	4,500	4,500	4,500	4,500
01 491 303 0000 Misc.	5,220	6,583	2,933	825	2,500	1,000	1,000	1,000
<b>TOTAL OTHER</b>	<b>\$63,941</b>	<b>\$72,358</b>	<b>\$71,427</b>	<b>\$89,875</b>	<b>\$105,824</b>	<b>\$106,426</b>	<b>\$106,426</b>	<b>\$106,426</b>
<b>YOUTH SERVICES REIMBURSABLES</b>	<b>(87,344)</b>	<b>(103,226)</b>	<b>(95,404)</b>	<b>(111,518)</b>	<b>(120,338)</b>	<b>(115,559)</b>	<b>(115,559)</b>	<b>(115,559)</b>
Less: Unfunded City share	-	(9,807)	-	-	(9,802)	(18,292)	(18,292)	(18,292)
 <b>DEPT. O&amp;M TOTAL</b>	 <b>\$67,339</b>	 <b>\$65,174</b>	 <b>\$76,970</b>	 <b>\$76,970</b>	 <b>\$76,292</b>	 <b>\$76,292</b>	 <b>\$76,292</b>	 <b>\$76,292</b>

**YOUTH SERVICE BUREAU**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Director	17		52			\$734.47	\$ 38,192.44
1	Counselor*	12		52	35		\$660.64	34,353.20
1	Secretary*	9		52	35		\$599.44	31,171.00
							<b>Total Youth Services</b>	<b>\$ 103,716.64</b>

\*Above pay rates include possible merit (step) increase  
 For SEA union members

**Youth Services Bureau Activities**

- 2006 35 Delinquency Diversion Referrals- 21 of those were Laconia residents
- 2006 14 CHINS Diversion Referrals-4 of those were Laconia residents
- 2006/07 213 Out of School Suspension Referrals, 163 referrals were from Laconia
- 2005 19 Challenge Course referrals, 7 of those were Laconia residents
- 2004 Of the 282.75 community service hours performed by youths participating in Diversion,  
 344.75 hours were done in Laconia
- 2005 A total of 48.25 hours were volunteered by Laconia citizens to serve on Diversion Review Panels

**2007-2008 Objectives**

- \*To continue to provide training to law enforcement personnel on the criteria for appropriate Court Diversion Referrals
- \*To continue outreach to towns within Belknap County who do not currently have access to Court Diversion
- \*To maintain a 10% recidivism rate for successful graduates of Court Diversion
- \*To provide programs and services that reduce or prevent juveniles from entering the Court System

**ENTERPRISE FUNDS**

**SANITARY SEWER FUND**

**LACONIA WATER WORKS**

**SANITARY SEWER FUND SUMMARY**  
**FY 2008-2009 BUDGET**

	<u>07-08</u> <u>BUDGET</u>	<u>2008-2009</u> <u>Manager</u>	<u>2008-2009</u> <u>COUNCIL</u>
TOTAL SALARIES, OTHER	\$2,709,902	\$2,951,672	\$2,951,672
Amortization	42,272	42,272	42,272
Depreciation	<u>434,095</u>	<u>446,300</u>	<u>446,300</u>
SSF OPERATING EXP.	\$3,186,269	\$3,440,244	\$3,440,244
Interest Expense	\$23,692	\$101,724	\$101,724
Cont.Cap.Adjustment	<u>(98,888)</u>	<u>(98,888)</u>	<u>(98,888)</u>
SSF EXPENSES	\$3,111,073	\$3,443,080	\$3,443,080
SSF OPERATING REVENUE	\$2,845,534	\$2,753,800	\$2,753,800
Interest Income	105,000	140,000	140,000
To/Fr Retained Earnings	<u>160,539</u>	<u>549,280</u>	<u>549,280</u>
SSF INCOME	\$3,111,073	\$3,443,080	\$3,443,080
SANITARY SEWER FUND CAPITAL OUTLAY	\$210,000	\$225,000	\$225,000

**LACONIA WATER WORKS SUMMARY**  
**FY 2008-2009 BUDGET**

	<u>07-08</u> <u>BUDGET</u>	<u>2008-2009</u> <u>DEPT.REQ.</u>	<u>2008-2009</u> <u>COUNCIL</u>
TOTAL SALARIES, OTHER	\$2,275,730	\$2,313,206	\$2,313,206
LWW OPERATING EXP.	\$2,275,730	\$2,313,206	\$2,313,206
LWW OPERATING REVENUE (restated)	\$2,154,715	\$2,113,492	\$2,113,492
Interest Income	48,000	48,000	48,000
Misc. Income	<u>153,676</u>	<u>151,763</u>	<u>151,763</u>
LWW INCOME	\$2,356,391	\$2,313,255	\$2,313,255
LACONIA WATER WORKS CAPITAL OUTLAY	\$638,000	\$517,100	\$517,100
BOND PRINC. PAYMENT	\$155,720	\$155,720	\$155,720

**SANITARY SEWER FUND**  
**FY 2008-2009 BUDGET**

		<u>2008-2009</u>							
		<u>03-04</u>	<u>04-06</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>	<u>DEPT</u>	<u>2008-2009</u>	<u>2008-2009</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>									
90 400 101 0000	Regular Salaries	\$203,585	\$166,066	\$155,028	\$169,110	\$257,654	\$261,734	\$261,734	\$261,734
90 400 105 0000	Overtime	30,532	30,403	31,045	29,612	27,000	27,000	27,000	27,000
90 400 106 0000	Sick-Hurt	11,006	11,922	25,822	8,265	-	-	-	-
90 400 107 0000	Holidays	11,249	10,848	9,697	9,671	-	-	-	-
90 400 108 0000	Vacations	20,510	14,483	19,108	12,003	-	-	-	-
90 400 109 0000	Longevity	930	930	450	480	450	480	480	480
90 400 110 0000	Union Meetings	1,059	-	-	-	-	-	-	-
90 461 000 0000	Employee Benefits	109,184	138,276	125,511	136,344	164,646	184,190	184,190	184,190
90 400 112 0000	Temp Office Help	-	-	-	-	1,550	1,550	1,550	1,550
90 400 115 0000	Salary Adj.	-	-	-	-	2,732	2,988	2,988	2,988
<b>TOTAL SALARIES</b>		<b>\$388,055</b>	<b>\$372,908</b>	<b>\$366,661</b>	<b>\$365,485</b>	<b>\$463,932</b>	<b>\$477,942</b>	<b>\$477,942</b>	<b>\$477,942</b>
<b>OTHER</b>									
90 401 304 0000	CLERICAL, GF	17,000	17,000	17,000	17,000	\$17,000	\$19,000	\$19,000	\$19,000
90 403 214 0000	BILLING EXPENSE	76,350	77,527	81,509	86,056	92,000	92,000	92,000	92,000
90 406 304 0000	Winn River Basin	1,266,649	1,367,216	1,448,420	1,582,924	1,818,760	2,002,430	2,002,430	2,002,430
90 409 000 1000	SEWER MAINT.	67,457	82,366	75,612	78,532	78,000	85,000	85,000	85,000
90 421 000 1000	PUMP STA. MAINT.	18,534	14,396	16,761	23,497	17,000	27,500	27,500	27,500
<b>PUMP STATIONS:</b>									
90 423 000 1000	Keasor Ct.	1,835	3,380	4,280	4,786	4,500	4,500	4,500	4,500
90 425 000 1000	Lawrence St.	2,173	2,714	4,370	4,007	4,500	4,500	4,500	4,500
90 426 000 1000	N Main Street	2,126	3,756	4,198	2,704	6,400	6,400	6,400	6,400
90 428 000 1000	Black Brook	6,440	5,415	6,720	6,312	8,500	8,500	8,500	8,500
90 430 000 1000	Langley Cove	3,442	3,827	5,871	3,927	6,200	6,200	6,200	6,200
90 434 000 1000	Paugus	14,240	5,148	5,453	10,672	6,000	6,000	6,000	6,000
90 436 000 1000	Lakeside Ave	6,453	2,702	5,148	3,920	8,000	7,000	7,000	7,000
90 438 000 1000	Shore Drive	3,352	3,917	4,234	4,133	5,000	5,000	5,000	5,000
90 439 000 1000	Christmas Island	2,830	3,395	5,729	4,756	6,200	6,200	6,200	6,200
90 440 000 1000	Hillcrest Drive	6,528	6,853	4,763	8,147	8,500	8,000	8,000	8,000
90 441 000 1000	Edgewater Ave.	1,702	1,571	1,785	2,684	2,000	2,800	2,800	2,800
90 443 000 1000	Mass. Ave.	1,869	1,805	2,181	3,348	3,000	4,000	4,000	4,000
90 444 000 1000	Channel Lane	2,886	140	108	96	1,000	1,000	1,000	1,000
90 449 000 1000	Chapin Terrace	1,054	1,869	1,084	1,193	1,300	1,300	1,300	1,300
90 446 000 1000	Endicott Street	787	1,461	960	1,825	1,100	2,000	2,000	2,000
90 447 000 1000	Briarcrest	3,757	3,420	3,825	2,934	4,200	3,200	3,200	3,200
90 448 000 1000	Rollercoaster Rd	-	-	1,458	2,334	3,000	3,000	3,000	3,000
90 450 401 0002	Pipe Locator	-	-	2,618	-	-	-	-	-
90 450 401 0003	Pressure Washer	-	-	9,000	-	-	-	-	-
90 497 401 0001	Confined Space Safety Eq	-	-	-	4,363	-	-	-	-
90 497 401 0002	Gas Monitor	-	-	-	1,588	-	-	-	-
90 497 401 0003	Vector Accessories	-	-	-	228	3,610	-	-	-
90 497 401 0004	Lighting Equipment	-	-	-	750	-	-	-	-
90 497 401 0005	Demolition Hammer	-	-	-	-	800	-	-	-
90 497 401 0006	Portable Mortar Mixer	-	-	-	-	2,400	-	-	-
90 497 401 0007	Gas Detector	-	-	-	-	-	1,800	1,800	1,800
90 497 401 0008	Coffing Hoist	-	-	-	-	-	2,500	2,500	2,500
90 497 401 0009	Mud-Sucker Pump	-	-	-	-	-	2,200	2,200	2,200
90 497 401 0010	Lawn Mower & Trailer	-	-	-	-	-	2,700	2,700	2,700
90 497 401 0011	Dehumidifiers (7)	-	-	-	-	-	3,500	3,500	3,500
90 497 401 0012	5 kw Heaters (7)	-	-	-	-	-	5,500	5,500	5,500
90 465 101 0000	RES/CONTINGENCY	<u>32,000</u>	-	<u>32,898</u>	-	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<b>TOTAL SALARIES, OTHER</b>		<b>\$1,927,519</b>	<b>\$1,982,786</b>	<b>\$2,112,646</b>	<b>\$2,228,181</b>	<b>\$2,709,902</b>	<b>\$2,951,672</b>	<b>\$2,951,672</b>	<b>\$2,951,672</b>
90 495 390 0000	Amortization	41,854	41,854	42,272	42,272	\$42,272	\$42,272	\$42,272	\$42,272
90 495 391 0000	Depreciation	<u>386,634</u>	<u>391,416</u>	<u>442,141</u>	<u>448,346</u>	<u>434,095</u>	<u>446,300</u>	<u>446,300</u>	<u>446,300</u>
<b>SSF OPER. EXP.</b>		<b>\$2,355,807</b>	<b>\$2,415,856</b>	<b>\$2,597,059</b>	<b>\$2,718,799</b>	<b>\$3,186,269</b>	<b>\$3,440,244</b>	<b>\$3,440,244</b>	<b>\$3,440,244</b>
90 495 380 0000	Interest Expense	32,462	38,181	28,277	26,020	23,692	101,724	101,724	101,724
	Cont.Cap.Adj.	<u>(98,888)</u>							
<b>SSF EXPENSES</b>		<b>\$2,289,381</b>	<b>\$2,355,149</b>	<b>\$2,526,448</b>	<b>\$2,645,931</b>	<b>\$3,111,073</b>	<b>\$3,443,080</b>	<b>\$3,443,080</b>	<b>\$3,443,080</b>
90 350 001 0000	SSF OPER. REV.	2,042,091	2,160,865	2,060,989	2,442,144	\$2,845,634	\$2,753,800	\$2,753,800	\$2,753,800
	Interest Income	108,601	100,338	105,349	150,916	\$105,000	\$140,000	\$140,000	\$140,000
	To/Fr Ret.Earnings	<u>138,689</u>	<u>93,946</u>	<u>360,110</u>	<u>52,871</u>	<u>\$160,639</u>	<u>\$549,280</u>	<u>\$549,280</u>	<u>\$549,280</u>
<b>SSF INCOME</b>		<b>\$2,289,381</b>	<b>\$2,355,149</b>	<b>\$2,526,448</b>	<b>\$2,645,931</b>	<b>\$3,111,073</b>	<b>\$3,443,080</b>	<b>\$3,443,080</b>	<b>\$3,443,080</b>

**SANITARY SEWER FUND**  
**FY 2008-2009 BUDGET**

**SALARIES**

No of Emp	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Asst. Dir. PW	23	**	52			\$1,149.39	\$59,768.28
1	Foreman*	16	8	52	40	\$25.06	\$1,002.40	\$52,124.80
1	Col Sys Oper.*	13	4	52	40	\$19.51	\$780.40	\$40,580.80
1	Asst Col Sys*	12	2	52	40	\$17.01	\$680.40	\$35,380.80
1	Lt Equip Oper*	43	2	52	40	\$15.65	\$626.00	\$32,552.00
2	Hvy Equip Oper*	44	9	52	40	\$20.02	\$800.80	\$41,643.60
1	Truck Driver*	42	6	52	40	\$15.79	\$631.60	\$32,843.20
1	Laborer	Ssnl		17	40	\$11.25		\$7,650.00
<b>Total Sewer</b>								<b>\$302,543.48</b>

\*Above pay rates include possible merit(step) increase

\*\*Eligible for 3% COLA and up to 5% a review

Potential raise will be included in salary adjustment line of budget

**Sanitary Sewer Fund Activities**

- Maintain the city network of sewer lines (both gravity pipes and force mains) and sewer manholes
- Operate and maintain the 17 city pumping stations
- Oversee all connection to the City Sewer System through our permit and inspection program
- Oversee all new plumbing installations through our permit and inspection program

**2008-2009 Objectives**

- Increase focus on Sanitary Sewer Capital Improvement Plan (CIP)
- Accomplish upgrades of sewer pumping stations as approved through CIP
- Accomplish replacement of existing gravity sewer sections as approved through CIP
- Maintain active role as Chairman of the Winnepesaukee River Basin Program (WRBP) Advisory Board to maintain awareness of Laconia's sewer needs and treatment costs well into the future

<b>SANITARY SEWER FUND-CAPITAL OUTLAY</b>							
<b>FY 2008-2009 BUDGET</b>							
	<b>03-04</b>	<b>04-05</b>	<b>05-06</b>	<b>06-07</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>DEPT REQ</b>	<b>COUNCIL</b>
Tel Meter Reading	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Gravity Sewer Mains					\$90,000	\$55,000	\$55,000
Manhole Line sweep cleaning	\$12,000						
Lawrence Ct/Old N Main Sewer Pump Stations						\$60,000	\$60,000
Design-Moulton Cove/Pickeral Cove Interceptor		\$130,000					
Design Interceptor-Woodvale Ave Plantation	\$100,000						
Motor Controls Upgrades							
Motor Controls Upgrades-3 stations	\$140,000	\$130,000					
Sewer Pipelining	\$30,000						
TV Camera Monitoring Equipment						\$50,000	\$50,000
Hillcrest Dr Pump Sta/Emergency Generator							
Hillcrest Dr/Mass Ave Pumping Station					\$60,000		
Shore Dr Station/Ventilation-Wet Well							
Shore Dr Pump Station Upgrade			\$25,000	\$135,000			
Lakeside PS/Door Frame/Bldg Repairs							
Edgewater Avenue Pump Station				\$125,000			
<b>TOTAL SSF CAPITAL OUTLAY</b>	<b>\$342,000</b>	<b>\$320,000</b>	<b>\$85,000</b>	<b>\$320,000</b>	<b>\$210,000</b>	<b>\$225,000</b>	<b>\$225,000</b>

**SANITARY SEWER FUND CAPITAL OUTLAY**  
**ACCOUNT DESCRIPTIONS**  
**FY 2008-2009 BUDGET**

***TELEMETER READING SYSTEM***

This line item funds the Sanitary Sewer portion of the final phase of installing the new telephone meter reading ( now radio read) system throughout the City; the program to date is highly successful. This line item ranked 1st with the CIP committee.

***UPGRADE SECTIONS OF EXISTING GRAVITY SEWER***

Replace sections of gravity sewer main on North St and adjacent to Jackson/Clairmont Streets between road intersection and Opechee Park Clubhouse. Much of the gravity sewer system in Laconia dates back to the early 1900's. Most of the sewer main pipe is 6 inch diameter vitrified clay. While much of the system is in remarkably good condition, there are sections that have deteriorated, as evidenced by cracking, misaligned joints and line sags. Some of these sections have developed further problems by infiltration of root systems which cause obstructions.

We have investigated pipelining but have found that, in these smaller diameter applications, with many service connections, conventional replacement of the pipe is the most cost effective.

This line ranked 2<sup>nd</sup> with the CIP committee.

***LAWRENCE COURT AND OLD NORTH MAIN STREET-SEWER PUMPING STATIONS***

This line would fund a new standby generator for the Lawrence Court pump station including wiring, generator pad and fuel piping for a total cost of \$30,000.

It would also fund the cost of upgrading the Old N Main Street pump station including a new roof, new doors (wet well and dry well side), replace 3 swing type discharge check valves, replace U-joints and carrier bearings (will require laser alignment) and fresh air ventilator blower. The cost of this project is \$30,000. This project ranked 3<sup>rd</sup> among the Sanitary Sewer fund projects.

***TV CAMERA MONITORING EQUIPMENT***

This line would fund the replacement of existing TV equipment that is in poor condition. It will give the department the ability to inspect, monitor, investigate and plan corrections in the sanitary sewer system. Much of the sewer system in Laconia is in the 75 to 110 year old range. We are experiencing an increasing number of incidents where misaligned joints, failed pipes and service questions have resulted in considerable expense to the City and to homeowners due to lack of information that require excavations to answer questions that could be avoided by the use of this equipment.

We have found this equipment to be invaluable in assisting the City in road reconstruction projects.



**SANITARY SEWER FUND**  
**HISTORY**

		<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
90 444 000 1000	<b>CHANNEL LANE</b>				
	Lights-Power	\$ 105	\$ 105	\$ 108	\$ 98
	Supplies	<u>2781</u>	<u>35</u>	-	-
	<b>TOTAL CHANNEL LANE</b>	<b>\$2,886</b>	<b>\$ 140</b>	<b>\$ 108</b>	<b>\$ 98</b>
90 446 000 1000	<b>ENDICOTT ST</b>				
	Lights-Power	613	1187	818	929
	Supplies	<u>174</u>	<u>274</u>	<u>142</u>	<u>896</u>
	<b>TOTAL ENDICOTT ST</b>	<b>\$787</b>	<b>\$1,461</b>	<b>\$960</b>	<b>\$1,825</b>
90 447 000 1000	<b>BRIARCREST</b>				
	Lights-Power	\$1,825	\$2,463	\$2,146	\$2,274
	Water/Sewer	86	96	91	106
	Supplies	<u>1,846</u>	<u>862</u>	<u>1,588</u>	<u>555</u>
	<b>TOTAL BRIARCREST</b>	<b>\$3,757</b>	<b>\$3,421</b>	<b>\$3,825</b>	<b>\$2,935</b>
90-448-000-1000	<b>ROLLERCOASTER RD</b>				
	Lights-Power	\$ -	\$ -	\$1,142	1936
	Supplies	-	-	<u>\$316</u>	<u>398</u>
	<b>TOTAL ROLLERCOASTER RD</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,458</b>	<b>\$2,334</b>
90 449 000 1000	<b>CHAPIN TERRACE</b>				
	Lights-Power	\$960	\$931	\$898	\$1,124
	Supplies	<u>94</u>	<u>938</u>	<u>195</u>	<u>70</u>
	<b>TOTAL CHAPIN TERRACE</b>	<b>\$1,054</b>	<b>\$1,869</b>	<b>\$1,083</b>	<b>\$1,194</b>
90 461 000 1000	<b>EMPLOYEE BENEFITS</b>				
	Social Security	\$20,617	\$23,008	\$20,226	\$16,994
	Retirement	15,814	15,710	17,000	15,024
	Health Insurance	<u>72,753</u>	<u>99,558</u>	<u>88,286</u>	<u>104,326</u>
	<b>TOTAL EMP.BENEFITS</b>	<b>\$109,184</b>	<b>\$138,276</b>	<b>\$125,512</b>	<b>\$136,344</b>
90 465 000 1000	<b>RES/CONTINGENCY</b>	32,000	-	32,898	-
	<b>TOTAL SALARIES, OTHER</b>	<b>\$1,927,519</b>	<b>\$1,982,787</b>	<b>\$2,101,027</b>	<b>\$2,221,254</b>

**LACONIA WATER WORKS**  
**OPERATING BUDGET - 2008-2009**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>2008-2009</u>
						<u>REQUEST</u>	<u>COUNCIL</u>
<b>REVENUES</b>							
Water Billing/Res & Com	\$1,308,449	\$1,379,033	\$1,500,280	\$ 1,574,487	\$1,728,057	\$1,698,774	\$1,698,774
Water Billing/Municipal	84,022	92,568	106,049	104,487	121,945	113,565	113,565
Fire Protection	58,463	59,075	60,569	62,278	64,713	65,238	65,238
Sewer Cost Allocations	76,350	77,527	81,509	86,056	86,000	87,915	87,915
Reimb/Swr Portion/ECR Mtr	58,364	60,000	60,000	59,993	-	-	-
Penalties	16,453	16,946	17,150	19,718	17,000	19,000	19,000
Labor Sold	26,907	83,793	57,276	73,754	45,000	35,000	35,000
Inventory Sold	6,977	20,655	14,752	8,821	10,000	8,000	8,000
Income From Meters	3,376	5,564	3,660	3,308	3,000	3,000	3,000
Equipment Rental	10,661	15,727	13,036	12,252	9,000	10,000	10,000
Water Testing Income	31,464	30,435	30,003	33,334	34,000	34,000	34,000
Backflow Prevention Tests	26,015	26,835	30,145	37,215	36,000	39,000	39,000
<b>TOTAL REVENUES</b>	<b>\$1,707,499</b>	<b>\$1,868,158</b>	<b>\$1,974,429</b>	<b>\$2,075,703</b>	<b>\$2,154,715</b>	<b>\$2,113,492</b>	<b>\$2,113,492</b>
<b>ADDITNL INCOME</b>							
Interest on Sav	\$25,519	\$32,224	\$48,937	\$62,968	\$48,000	\$48,000	\$48,000
Misc Income	2,419	7,956	2,245	31,471	6,000	4,000	4,000
Funds Trans From Savings	-	-	6,894	-	-	-	-
Funds Trans/SDC-CMA Bond 45.66	34,000	37,000	46,000	43,100	80,789	72,832	72,832
State Grant Funds-Trtmnt Plnt	44,799	42,515	40,212	37,888	35,387	33,064	33,064
Construction Maint. Assessment	51,148	76,722	71,199	60,117	20,000	30,000	30,000
Acme Building Rent	11,115	7,050	14,400	13,200	7,000	7,000	7,000
Cell Tower Rent	-	-	375	4,620	4,500	4,867	4,867
<b>TOTAL ADDITIONAL</b>	<b>\$169,000</b>	<b>\$203,468</b>	<b>\$230,261</b>	<b>\$253,364</b>	<b>\$201,676</b>	<b>\$199,763</b>	<b>\$199,763</b>
<b>TOTAL INCOME</b>	<b>\$1,876,499</b>	<b>\$2,071,625</b>	<b>\$2,204,689</b>	<b>\$2,329,067</b>	<b>\$2,356,391</b>	<b>\$2,313,255</b>	<b>\$2,313,255</b>

**LACONIA WATER WORKS**  
**OPERATING BUDGET 2008-2009**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET.</u>	<u>DEPT REQ</u>	<u>COUNCIL</u>
<b>EXPENSES</b>							
Regular Salaries	\$548,761	\$ 576,055	\$ 558,803	\$ 585,431	\$ 708,723	\$748,600	\$748,600
Over Time	27,562	24,319	26,195	29,831	30,000	30,800	30,800
Sick/Hurt	9,386	22,306	23,609	12,142	-	-	-
Holidays	25,409	25,987	26,212	26,943	-	-	-
Vacations	40,299	43,347	45,618	51,274	-	-	-
Longevity	1,320	1,410	1,200	1,320	1,410	1,140	1,140
<b>TOTAL SALARIES</b>	<b>\$652,737</b>	<b>\$693,425</b>	<b>\$681,636</b>	<b>\$706,941</b>	<b>\$740,133</b>	<b>\$780,540</b>	<b>\$780,540</b>
<b>Production Expenses</b>							
Water Prod Lakeport	\$6,299	\$4,524	\$12,757	\$12,466	\$4,800	\$13,462	\$13,462
Pump Maint Lakeport	6,956	1,751	331	27,667	1,900	500	500
Pump Maint Briarcrest	2,240	3,212	358	121	1,400	500	500
Pump Maint Treatment Plnt	1,092	1,219	1,495	321	1,000	1,000	1,000
Pump Maint Endicott Stat	-	-	-	-	-	500	500
Pump Maint Lighthouse Stat	-	-	-	-	-	500	500
Pump Maint Weirs	1,053	1,823	708	650	1,650	500	500
Purif Equip Maint Lkpt	1,236	425	865	989	1,213	1,360	1,360
Purif Equip Maint Long Bay	-	-	-	-	-	690	690
Purif Equip Maint Brcrst	104	95	327	396	570	640	640
Purif Equip Maint Evergreens	-	-	-	-	470	490	490
Purif Equip Maint Endicott Stat	-	-	-	338	470	640	640
Purif Equip Maint Lighthouse Stat	-	-	-	338	470	640	640
Purif Equip Maint Weirs	141	311	515	396	570	640	640
Laboratory	16,121	16,731	16,627	15,290	18,500	18,150	18,150
Well Head Protection Prog	37	1,497	422	70	250	250	250
Briarcrest Station Maint	464	49	92	146	200	200	200
Treatment Plant Maint	4,523	3,891	4,073	7,059	4,975	5,000	5,000
Evergreens Pump Station	-	-	-	-	200	200	200
Endicott Station Maint	-	-	8	1,436	550	200	200
Lighthouse Pump Stat	-	-	-	88	200	200	200
Weirs Booster Stat Maint	236	200	954	172	1,400	200	200
Tank Maint Lakeport	-	488	2,940	-	100	100	100
Tank Maint Long Bay	263	1,243	137	2	100	3,000	3,000
Tank Maint Briarcrest	803	97	111	118	3,000	100	100
Tank Maint Lighthouse	-	-	38	-	-	100	100
Tank Maint Weirs/Endicott tanks	-	322	2,893	2,404	100	1,300	1,300
Corrosion Control Program	111	63	90	61	60	60	60
Power - Lakeport	85,958	92,885	108,988	93,963	109,907	102,000	102,000
Power - Treatment Plant	30,696	32,281	36,743	33,322	41,941	37,800	37,800
Power - Long Bay	293	263	233	281	460	300	300
Power - Briarcrest	7,205	7,050	8,304	8,185	8,850	11,309	11,309
Power-Evergreens Station	-	-	-	-	2,400	4,900	4,900
Power-Endicott Station	-	-	-	-	-	8,600	8,600
Power-Lighthouse Station	-	-	-	-	-	4,900	4,900
Power-Weirs Booster Stat	5,127	5,678	6,776	5,881	7,025	7,500	7,500
Power Weirs Tank	138	288	132	110	228	150	150
Heat - Treatment Plant	9,740	11,974	15,176	19,774	22,250	24,475	24,475
Heat-Evergreens Station	-	-	-	-	875	1,000	1,000
Heat-Endicott Station	-	-	-	-	875	1,500	1,500
Heat -Weirs Booster Stat	242	317	209	674	450	756	756
Sewer Dischg TP	7,874	8,311	9,062	9,637	10,000	12,000	12,000
Supplies-Water Production	30,405	32,236	42,864	39,606	42,838	47,830	47,830
Telemetry - Lakeport	762	-	-	-	-	-	-
Telemetry - Briarcrest	1,054	-	-	-	-	-	-
Telemetry - Weirs	583	-	-	-	-	-	-
Telemetry - Long Bay	222	-	-	-	-	-	-
Treatmnt Plnt Office Mach	185	223	185	185	225	250	250
Treatmnt Plnt Office Sup	451	728	975	1,334	1,200	1,200	1,200
Wet Well Maintenance	-	-	-	-	100	100	100
Vehicle Maint/Water Prod	2,485	3,297	3,635	4,113	4,000	4,990	4,990
CCR Program	2,614	2,794	2,958	3,102	3,400	3,800	3,800
Scada Maintenance	-	2,377	2,434	1,914	5,000	4,000	4,000
<b>Total Prod Exp</b>	<b>\$227,713</b>	<b>\$238,643</b>	<b>\$284,415</b>	<b>\$292,609</b>	<b>\$306,172</b>	<b>\$330,282</b>	<b>\$330,282</b>

**LACONIA WATER WORKS**  
**OPERATING BUDGET - 2008-2009**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>COUNCIL</u>
<b><i>Distribution Expense</i></b>							
Maint Gen Struc	\$6,948	\$8,098	\$11,280	\$13,068	\$14,000	\$15,100	\$15,100
Maint of Mains	61,399	19,079	18,398	\$19,286	40,000	30,000	30,000
Maint of Services	5,103	2,025	1,865	\$2,338	3,000	3,000	3,000
Maint of Hydrant	5,363	1,953	4,332	\$3,707	4,800	4,800	4,800
Maint of Meters	1,310	1,769	1,350	\$2,177	2,600	2,700	2,700
Maint of Tools	1,921	3,360	2,965	\$3,776	4,000	4,250	4,250
Backflow Prevention Prog	667	733	1,245	\$1,366	1,550	1,750	1,750
Sand.Grnl.Salt	2,806	(356)	1,807	\$991	1,500	1,500	1,500
<b>TOTAL DIST EXP</b>	<b>\$85,516</b>	<b>\$36,661</b>	<b>\$43,242</b>	<b>\$46,709</b>	<b>\$71,450</b>	<b>\$63,100</b>	<b>\$63,100</b>
<b><i>Billing Expense</i></b>							
Billing Expenses	\$13,777	\$15,476	\$15,819	\$16,291	\$16,695	\$18,735	\$18,735
Meter Reading	8,996	6,816	6,533	4,775	7,862	6,745	6,745
Office Supplies	1,762	2,026	2,401	1,969	2,500	2,500	2,500
<b>TOTAL BILL EXP</b>	<b>\$24,536</b>	<b>\$24,318</b>	<b>\$24,753</b>	<b>\$23,035</b>	<b>\$27,057</b>	<b>\$27,980</b>	<b>\$27,980</b>
<b><i>OTHER EXPENSES</i></b>							
P/R Taxes - SS	\$50,817	\$52,747	\$52,097	\$53,378	\$60,230	\$59,700	\$59,700
Unemployment Taxes	123	74	61	47	70	160	160
Medical Insurance	158,414	157,417	180,272	214,226	216,900	213,000	213,000
Retirement LWW	36,938	38,355	42,748	43,479	66,800	64,500	64,500
Telephone	3,478	3,359	3,413	3,856	3,600	4,000	4,000
Postage	1,164	2,348	3,229	3,147	3,500	3,500	3,500
Insurances	23,128	24,953	29,548	40,092	45,000	42,600	42,600
Consulting Fees	-	4,071	648	2,135	2,000	2,000	2,000
Audit Expense	8,061	8,055	8,430	8,511	8,952	9,302	9,302
Computer Support	8,675	11,887	8,329	7,421	12,500	14,100	14,100
Meetings	271	351	301	317	500	600	600
Commissioners	-	84	-	-	-	-	-
Education	700	1,190	1,358	1,645	2,500	3,500	3,500
Bad Debts	-	-	7	3,902	250	250	250
Attorneys Fees	4,300	5,221	2,338	12,175	5,000	10,000	10,000
Other Expenses/Misc	7,500	5,008	6,108	5,480	7,500	8,100	8,100
Purchases Discounts	(529)	(335)	(457)	(514)	(500)	(500)	(500)
Maint OFC Equip	838	986	965	663	1,400	1,000	1,000
Reserve/Contingency Fund	-	-	-	-	120,188	65,900	65,900
Safety Winnings/Reimb By City	(1,387)	(1,233)	-	(50)	-	-	-
<b>TOTAL OTHER EXP</b>	<b>\$ 302,491</b>	<b>\$314,538</b>	<b>\$ 339,396</b>	<b>\$ 399,910</b>	<b>\$ 556,390</b>	<b>\$ 501,712</b>	<b>\$ 501,712</b>

**LACONIA WATER WORKS**  
**OPERATING BUDGET - 2008-2009**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>COUNCIL</u>
<b>Other Charges</b>							
Maint of Houses	\$826	\$1,315	\$4,007	\$1,907	\$2,000	\$2,000	\$2,000
Depreciation	493,862	516,334	548,353	561,886	563,211	616,702	616,702
Interest on Bonds	61,584	50,164	38,646	27,026	21,217	3,790	3,790
Acme Building Maint	2,533	4,761	2,759	3,294	3,600	3,700	3,700
Loader Maintenance	1,105	1,413	1,451	1,648	2,200	2,300	2,300
Cat Excavator Maint	4,613	3,986	3,306	2,670	4,300	3,300	3,300
JCB Backhoe Maint	1,712	883	2,626	1,335	2,350	2,100	2,100
Vehicles Maint	8,646	9,830	13,586	13,135	13,500	16,100	16,100
Dump Trucks	1,911	1,871	1,420	2,347	1,900	2,600	2,600
Overhead Const	(37,823)	(24,177)	(15,563)	(17,513)	(17,500)	(17,500)	(17,500)
<b>TOTAL OTHER CHG</b>	<b>\$538,969</b>	<b>566,380</b>	<b>\$600,592</b>	<b>\$597,735</b>	<b>\$596,778</b>	<b>\$635,092</b>	<b>\$635,092</b>
<b>TOTAL UNBUDGETED ITEMS</b>							
Sewer Portion/ECR MTR Prog	58,364	60,000	60,000	59,993	-	-	-
<b>LESS LABOR/ECR PROG/SEWER</b>	<b>(4,104)</b>	<b>(3,930)</b>	<b>(4,314)</b>	<b>(3,870)</b>	<b>(4,000)</b>	<b>(4,000)</b>	<b>(4,000)</b>
<b>LESS LABOR/CAPITAL IMPROV</b>	<b>(50,002)</b>	<b>(45,889)</b>	<b>(17,303)</b>	<b>(37,948)</b>	<b>(14,250)</b>	<b>(17,500)</b>	<b>(17,500)</b>
<b>LESS LABOR/CAP RES PROJ</b>	<b>(8,220)</b>	<b>(4,723)</b>	<b>(25,212)</b>	<b>(10,266)</b>	<b>(4,000)</b>	<b>(4,000)</b>	<b>(4,000)</b>
<b>TOTAL EXPENSES</b>	<b>\$1,827,999</b>	<b>\$1,879,422</b>	<b>\$1,987,206</b>	<b>\$2,074,848</b>	<b>\$2,275,730</b>	<b>\$2,313,206</b>	<b>\$2,313,206</b>
<b>NET INCOME/LOSS</b>	<b>48,500</b>	<b>192,203</b>	<b>217,484</b>	<b>254,219</b>	<b>80,661</b>	<b>49</b>	<b>49</b>
<b>DEPRECIATION</b>	<b>493,862</b>	<b>516,334</b>	<b>548,353</b>	<b>561,886</b>	<b>563,211</b>	<b>616,702</b>	<b>616,702</b>
<b>UNEXPENDED FUND</b>	<b>154,756</b>	<b>53,278</b>	<b>96,572</b>	<b>101,121</b>	<b>33,500</b>	<b>440,000</b>	<b>440,000</b>
<b>FUNDS TRANSFERRED FROM CAP RESERVE</b>	<b>181,257</b>	<b>575,547</b>	<b>404,377</b>	<b>192,478</b>	<b>210,000</b>	<b>60,000</b>	<b>60,000</b>
<b>TOTALS</b>	<b>\$878,375</b>	<b>\$1,337,362</b>	<b>\$1,266,786</b>	<b>\$1,109,704</b>	<b>\$887,372</b>	<b>\$1,116,751</b>	<b>\$1,116,751</b>
<b>CARRY OVERS</b>	<b>\$154,756</b>	<b>53,278</b>	<b>96,572</b>	<b>101,121</b>	<b>33,500</b>	<b>440,000</b>	<b>440,000</b>
<b>CAPITAL BUDGET</b>	<b>208,232</b>	<b>159,170</b>	<b>75,391</b>	<b>162,825</b>	<b>428,000</b>	<b>457,100</b>	<b>457,100</b>
<b>PAYMENT-BONDS</b>	<b>155,720</b>						
<b>FUNDS TRANSFERRED TO CAP RES #1</b>	<b>70,000</b>	<b>713,000</b>	<b>483,800</b>		<b>60,000</b>		
<b>CAPITAL RESERVE FUND PROJECTS</b>	<b>181,257</b>	<b>575,547</b>	<b>404,377</b>	<b>192,478</b>	<b>210,000</b>	<b>60,000</b>	<b>60,000</b>
<b>TOTALS</b>	<b>\$769,965</b>	<b>1,656,715</b>	<b>\$1,215,860</b>	<b>\$612,144</b>	<b>\$887,220</b>	<b>\$1,112,820</b>	<b>\$1,112,820</b>
<b>BALANCE/CAPITAL IMP FUND</b>	<b>\$108,410</b>	<b>(\$319,353)</b>	<b>\$50,925</b>	<b>\$497,560</b>	<b>\$152</b>	<b>\$3,931</b>	<b>\$3,931</b>

**LACONIA WATER WORKS**  
**CAPITAL BUDGET 2008-2009**

<b><u>CARRY OVER PROJECT:</u></b>	<b>DEPT REQ 2009</b>	<b>COUNCIL 2009</b>
Clay Street Relay	15,000	15,000
Canal Street Relay	35,000	35,000
Treatment Plant Filter Bed Replacement Install 1-3	390,000	390,000
<b>TOTAL CARRYOVER PROJECTS:</b>	<b>\$440,000</b>	<b>\$440,000</b>
<b>2008/2009 PURCHASES</b>		
1/2 Ton 4-wheel drive pick-up with plow	28,700	28,700
Base Windows	65,000	65,000
Hydrant Meter	1,500	1,500
Dishwasher for 998 Union Avenue	600	600
Carpet for 998 Union	1,900	1,900
Riding Mower	7,000	7,000
Chemical Storage Tank Level Indicators	9,000	9,000
CL17 Analyser for Longbay Station	2,900	2,900
Computers	6,000	6,000
Computer Server	10,000	10,000
Treatment Plant Pump Replacement	20,000	20,000
Air Conditioning - Office	7,000	7,000
Treatment Plant Filter Bed Replacement (Install #4)	260,000	260,000
<b>TOTAL PURCHASES</b>	<b>\$419,600</b>	<b>\$419,600</b>
<b>PROJECTS - 2008/2009</b>		
Additional for Clay Street	5,000	5,000
Additional for Canal Street	10,000	10,000
Boynton Court	22,500	22,500
<b>TOTAL PROJECTS 2008/2009</b>	<b>37,500</b>	<b>37,500</b>
<b>TOTAL PURCHASES &amp; PROJECTS</b>	<b>\$457,100</b>	<b>\$457,100</b>
<b>CAPITAL RESERVE PROJECTS</b>		
Radio Meter Reading Project	60,000	60,000
<b>TOTAL CAPITAL RESERVE PROJECTS</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>Capital Reserve Projects Reimbursement</b>		
Radio Meter Reading Project/Sewer Fund	\$60,000	\$60,000

**LACONIA WATER WORKS SALARIES  
EFFECTIVE JULY 1, 2008– June 30, 2009**

<u>NO. OF EMP</u>	<u>CLASSIFICATION</u>	<u>GRADE</u>	<u>STEP</u>	<u>WEEKLY</u>	<u>ANNUALLY</u>
1	SUPERINTENDENT	25	2,3	1,340.80	72,345.74
1	COORDINATOR	17	3,4	1,032.40	54,935.10
1	WTR QUAL SUPER	17	7,8	1,157.60	60,769.75
<b>3</b>	<b>TOTAL SALARIED EMPLOYEES</b>				

**LACONIA WATER WORKS NON-SALARIED EMPLOYEES**

<u>NO OF EMP.</u>	<u>CLASSIFICATION</u>	<u>GRADE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>	<u>STEP 7</u>	<u>STEP 8</u>	<u>STEP 9</u>
1	CHIEF TP OPER	15	20.42	21.22	22.04	22.87	23.76	24.17	24.60	25.03	25.46
1	FOREMAN	13	18.24	19.04	19.89	20.79	21.74	22.17	22.61	23.06	23.52
2	TP OP II	12	17.34	18.13	18.95	19.78	20.68	21.08	21.50	21.93	22.37
1	TP OP I	9	15.19	15.86	16.59	17.32	18.12	18.47	18.84	19.22	19.60
1	OFF MGR/CNTRLR	12	16.36	17.10	17.88	18.76	19.69	20.08	21.28	21.71	22.14
1	BILLING CLERK	8	13.87	14.47	15.13	15.81	16.52	16.86	17.20	17.54	17.89
1	SEC/RECEPT	6	12.92	13.51	14.10	14.75	15.40	15.71	16.03	16.35	16.68
2	EQUIP OPER	4	16.75	17.49	18.28	19.11	19.97	20.37	20.78	21.20	21.62
3	LT EQUIP OPER	3	14.36	15.01	15.68	16.39	17.11	17.46	17.81	18.17	18.53

**LACONIA WATER WORKS ACTIVITIES:**

- Maintain the City Network of water lines. Maintain 506 hydrants, 6176 meters, 1331 main gates and convert an additional 670 existing water meters to ECR Radio read meters.
- Operate and maintain the Water Treatment Plant, 6 Booster Stations and 6 Water Storage Tanks;
- Does all Water and Sewer Billing for 6215 water and 6579 sewer accounts quarterly.
- Provides customer service to all Water & Sewer Customers
- Maintain all employees files
- Process accounts payable and payroll
- Processes miscellaneous a/r billing and backflow billing
- Does all accounting functions including all reports for audit

**2008-2009 OBJECTIVES:**

- Provide the Ratepayers with the best quality of water within EPA Regulations at the lowest possible rates and within budget;
- Continue to upgrade the older water mains in the distribution system.
- Replace an additional 400 existing meters with 400 ECR Radio Read meters.

**INTERNAL SERVICE FUND  
FY 2008-2009 BUDGET**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ</u>	<u>COUNCIL</u>
<b>REVENUES</b>							
92-301-001-0401 Administration	\$10	\$ -	\$25	\$38	\$100	\$100	\$100
92-301-001-0411 Assessing	5,262	3,458	5,987	5,867	8,500	8,500	8,500
92-301-001-0407 Code	5,180	2,022	2,514	2,442	6,500	6,500	6,500
92-301-001-0417 Elections	260	225	315	212	400	400	400
92-301-001-0403 Finance	613	165	627	240	800	500	500
92-301-001-0445 Fire	117,797	117,797	146,730	165,476	164,760	167,500	167,500
92-301-001-0404 Licensing	560	310	350	502	400	500	500
92-301-001-0448 Motorcycle Week	1,817	2,529	2,233	2,867	2,500	3,300	3,300
92-301-001-0479 Recreation & Facilities	46,340	53,298	49,431	77,920	54,000	59,000	59,000
92-301-001-0405 Planning	610	1,175	2,648	1,650	2,500	3,000	3,000
92-301-001-0437 Police	172,913	167,000	196,992	211,216	212,000	225,000	225,000
92-301-001-0500 Public Works	232,890	327,413	333,136	314,477	305,618	327,000	327,000
92-301-001-0493 PW-Solid Waste	3,872	2,470	1,894	224	4,000	2,000	2,000
92-301-001-0415 Records	90	225	165	155	500	300	300
92-301-001-9999 Other	30,715	25,416	35,221	32,614	35,000	35,000	35,000
92-301-001-0900 Contributed Capital*	289,058	-	-	-	-	-	-
92-301-001-0477 SSF	44,987	54,064	42,843	38,402	30,000	34,000	34,000
92-301-001-0477 Welfare	-	70	-	-	100	100	100
<b>TOTAL REVENUE</b>	<b>\$952,973</b>	<b>\$757,637</b>	<b>\$821,111</b>	<b>\$854,302</b>	<b>\$827,568</b>	<b>\$872,700</b>	<b>\$872,700</b>
<b>EXPENSES</b>							
92-401-101-0000 SALARIES	\$136,500	\$128,084	\$140,483	\$143,239	\$148,928	\$143,957	\$143,957
92-401-105-0000 OVERTIME	-	-	-	314	\$1,500	\$1,500	\$1,500
92-429-120-0000 FICA	10,648	10,122	11,079	11,188	11,507	11,130	11,130
92-429-135-0000 NH RETIRE.	8,212	7,847	9,862	9,959	14,153	12,713	12,713
92-433-125-0000 WC	7,665	10,076	9,530	8,134	9,903	8,411	8,411
92-429-130-0000 HEALTH INS.	29,254	39,233	30,467	33,919	34,963	46,454	46,454
92-401-109-0000 LONGEVITY	240	990	600	300	360	360	360
92-401-200-0000 OCCUPANCY	-	-	9,900	12,840	10,000	13,000	13,000
92-401-391-0000 DEPRECIATION	187,113	210,350	242,540	267,022	304,628	336,564	336,564
92-401-214-0000 TOOLS, SUPPLIES	31,993	36,332	29,898	42,280	30,000	40,000	40,000
92-401-215-0000 REPAIR, PARTS	73,650	83,343	69,158	76,217	70,000	75,000	75,000
92-401-239-0000 OIL	3,275	2,545	3,170	7,090	3,000	7,000	7,000
92-401-240-0000 TIRES	14,837	18,059	21,015	20,245	21,000	21,000	21,000
92-401-241-0000 GAS/DIESEL	100,657	131,185	150,490	146,977	162,626	151,111	151,111
92-401-251-0000 CLOTHING ALLOWANCE	2,087	1,713	1,842	1,459	2,000	1,500	1,500
92-401-303-0000 MISC	697	525	7,485	1,378	3,000	3,000	3,000
<b>TOTAL EXPENSES</b>	<b>\$606,828</b>	<b>\$680,404</b>	<b>\$737,519</b>	<b>\$782,561</b>	<b>\$827,568</b>	<b>\$872,700</b>	<b>\$872,700</b>

\* Accounting rule changes

**INTERNAL SERVICE FUND**  
**FY 2008-2009 BUDGET**

**SALARIES**

No. of Emp.	Title	Grade	Step	Weeks	# Hours Worked	Hourly	Weekly	Annually
1	Chief Mechanic	14	10	52	40	\$23.28	\$931.20	<u>\$48,422.40</u>
							<b>Total ISF-Fire</b>	<b>\$48,422.40</b>
1	General Foreman	16	6	52	40	\$24.08	\$963.20	\$50,086.40
1	Gen Equip Oper.	45	8	52	40	\$21.85	\$874.00	<u>\$45,448.00</u>
							<b>Total ISF-PWD</b>	<b>\$95,534.40</b>

**SPECIAL REVENUE**

**MOTORCYCLE WEEK**  
**FY 2008-2009**

**MOTORCYCLE WEEK\*\***  
**FY 2008-2009 SPECIAL REVENUE**

	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2008-2009</u>	<u>2008-2009</u>
	<u>ACTUAL</u>	<u>ACTUAL*</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQ.</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>Revenues</b>								
87-301-004-0000	Boardwalk/Lakeport	\$13,000	\$25,000	\$28,500	\$33,500	\$40,500	\$40,000	\$40,000
87-301-004-0005	Licensing	173,995	161,375	147,875	166,675	164,784	160,000	160,000
87-301-004-0003	Photo Tower/Bike Show	2,471	1,874	2,686	3,022	2,600	3,000	3,000
87-301-004-0004	Site Review Revenue	17,050	17,125	21,340	19,600	21,340	23,000	23,000
87-301-004-0006	Other	-	-	780	3,818	779	700	700
	<b>Total Revenues</b>	<b>206,516</b>	<b>205,374</b>	<b>201,181</b>	<b>226,615</b>	<b>230,003</b>	<b>226,700</b>	<b>226,700</b>
<b>Expenses</b>								
<b>SALARIES</b>								
87-448-101-0001	POLICE- Out of Town Police*	\$61,776	\$56,712	\$88,627	\$73,764	\$90,000	\$90,000	\$90,000
87-448-105-0000	POLICE- Overtime	24,924	31,024	26,276	31,479	33,000	35,000	35,000
87-448-101-0003	YOUTH SERVICES- Staffing	1,656	1,267	1,179	1,329	1,400	1,400	1,400
87-448-101-0005	DPW- Labor	5,000	7,585	2,327	2,618	5,000	5,000	5,000
87-448-105-0010	FIRE- Extra Duty Labor	18,925	20,211	25,127	24,197	30,000	30,900	30,900
87-448-103-0000	FIRE- Part time/call Company Coverage	3,780	3,864	2,505	152	4,000	4,000	4,000
87-448-101-0006	Food Inspections/Support	3,313	1,851	1,940	1,640	2,500	5,650	5,650
	<b>TOTAL SALARIES</b>	<b>\$119,374</b>	<b>\$122,514</b>	<b>\$147,983</b>	<b>\$135,199</b>	<b>\$165,900</b>	<b>\$171,950</b>	<b>\$171,950</b>
<b>STATION W</b>								
87-448-202-0000	Lights/ Power	\$170	\$ -	\$ -	\$ -	\$170	\$500	\$500
87-448-210-0000	Building Supplies	622	102	122	129	500	300	300
87-448-235-0000	Building Maintenance	-	529	776	280	500	400	400
	<b>TOTAL STATION W</b>	<b>\$792</b>	<b>\$631</b>	<b>\$898</b>	<b>\$409</b>	<b>\$1,170</b>	<b>\$1,200</b>	<b>\$1,200</b>
<b>OTHER</b>								
87-448-201-0000	PD Telephone	\$ -	\$ 223	\$1,199	\$573	\$1,200	\$1,200	\$1,200
87-448-208-0000	PD Printing	-	171	104	43	600	600	600
87-448-214-0000	PD Supplies	\$1,525	\$1,119	572	516	1,733	1,500	1,500
87-448-233-0000	PD Equipment Maint./ Rental	1,788	1,353	1,654	1,887	1,800	1,800	1,800
87-448-233-0010	PD Radio Maintenance	95	-	-	670	400	400	400
87-448-234-0012	DPW- Vehicle Usage	1,817	2,529	2,093	2,867	2,500	3,300	3,300
87-448-251-0000	PD Uniforms	120	205	350	198	350	350	350
87-448-300-0004	DPW-Signs, Materials, Supplies	2,010	2,082	-	3,759	1,500	4,000	4,000
87-448-300-0006	DPW- Traffic Counts	500	500	500	500	750	750	750
87-448-300-0016	PD Miscellaneous	210	467	477	400	500	500	500
87-448-303-0030	PD Lodging	10,000	11,000	12,285	6,510	12,500	8,000	8,000
87-448-303-0040	FIRE- Food	-	397	624	-	-	400	400
87-448-304-0000	DPW- Sweeping Contractor	2,310	3,659	3,000	3,000	3,500	3,750	3,750
87-448-304-0010	DPW- Trash Collection	12,000	12,180	5,528	6,493	20,000	15,000	15,000
87-448-304-0020	Food Service	18,408	18,997	3,890	2,125	6,600	4,000	4,000
87-448-304-0060	DPW- Chemical Toilets	5,633	6,253	5,812	4,824	7,000	6,000	6,000
87-448-304-0080	Lighting Rentals	-	-	1,632	2,024	2,000	2,000	2,000
	<b>TOTAL OTHER</b>	<b>\$56,413</b>	<b>\$61,135</b>	<b>\$39,700</b>	<b>\$36,389</b>	<b>\$62,933</b>	<b>\$53,550</b>	<b>\$53,550</b>
	<b>DEPT. O&amp;M TOTAL</b>	<b>\$176,579</b>	<b>\$184,280</b>	<b>\$188,581</b>	<b>\$171,997</b>	<b>\$230,003</b>	<b>\$226,700</b>	<b>\$226,700</b>

\*An additional \$20,000 was spent in FY05 for salaries out of carryforwards

\*\* Both revenues and expenses were removed from the general fund budget. The council has elected to handle this event as a special revenue.

**TAX INCREMENT FINANCING DISTRICT**

**DOWNTOWN**

**Tax Increment Financing District  
Downtown  
FY 2008-2009 BUDGET**

	<b>2008-2009 MANAGER</b>	<b>2008-2009 COUNCIL</b>
Estimated captured value	\$6,865,750	<b>\$6,865,750</b>
Estimated Tax Rate	\$14.69	<b>\$14.69</b>
Estimated Revenues	\$100,857	<b>\$100,857</b>

These funds will complete another phase in the Riverwalk Project.