

LACONIA PARKS AND RECREATION COMMISSION MEETING
June 15, 2015
Laconia Community Center- Parks & Recreation Office
7:00 P.M.

CALL TO ORDER: Mitch Hamel called the meeting to order at the above date and time.

RECORDING SECRETARY: Secretary Liza Kelleher will be recording this meeting.

ROLL CALL: Commissioner Mitch Hamel called the roll with the following
Commissioners in attendance: Rodney Roy, Deanna Guyer, Tony Pederzani.
Parks and Recreation Staff in attendance: Recreation and Facilities Director Kevin
Dunleavy, Parks and Recreation Secretary Liza Kelleher.

ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

1. Regular meeting minutes of May 18, 2015

Commissioner Rodney Roy moved to adopt the minutes from May 18, 2015. Seconded by Commissioner Tony Pederzani. The motion passed unanimously.

I. OLD BUSINESS:

A. Concord Cannons Baseball- Robbie Mills Baseball Field- Saturday and Sunday 2015 from 8am to 8pm for a baseball showcase tournament. Rodney Roy motioned to take out the request from the table (The Concord Cannons emailed to withdraw the request). Seconded by Deanna Guyer. All were in favor.

II. FACILITY USE REQUESTS:

- A. Gilford Women's Baseball Team - Opechee Park- Sunday, August 9, 2015 from 12pm to 3pm for a NH Food Bank Fundraising event. The group will be accepting some food donations. Rodney Roy motioned to accept the request. Seconded by Tony Pederzani. All were in favor.
- B. Alcohol Anonymous District II-Opechee Point- Saturday, September 12, 2015 from 9am to 5pm for an annual picnic. Tony Pederzani motioned to accept the request. Seconded by Deanna Guyer. All were in favor.
- C. Belknap Mill Society – Rotary Park– Thursdays, September 17, 2015 from 5pm to 9:00pm for a summer concert. Rodney Roy motioned to accept the request for a summer concert at the park. Seconded by Tony Pederzani. All were in favor.
- D. Laconia Youth Football and Cheer- Memorial Park- Monday to Friday, July 27, 2015 through October 30, 2015 from 5pm to 8pm for athletics-football practice. Tony Pederzani motioned to accept the request. Seconded by Deanna Guyer. Rodney Roy abstained from voting. All were in favor.

- E. Lakes Region Girls Softball- Woodland Heights- Saturday, August 22 and Sundays, August 23 through October 18, 2015 from 5pm to 8pm for softball games and practice. Rodney Roy motioned to table the request due to no representation. Seconded by Tony Pederzani All were in favor.
- F. Laconia Human Relations- Opechee Cove and Point Picnic Areas- Wednesday, July 8, 2015 from 4pm-8pm for Immigrant Integration Initiative/ Hands Across the Table Picnic/Festival. Rodney Roy motioned to accept the request with the understanding that the park is still open to the public. Seconded by Tony Pederzani. All were in favor.
- G. Laconia Athletic and Swim Club (LASC)- Smith Track and field- Thursday, June 25, 2015 from 5pm to 8pm for a family athletic event. Tony Pederzani motioned to accept the request for a family Olympics event. Seconded by Deanna Guyer. All were in favor.

III. ADMINISTRATIVE APPROVALS-ROTARY PARK

The following wedding requests for Rotary Park have been approved administratively:

- A. Sarah Olisky Wedding- Rotary Gazebo-Saturday, July 9, 2016 from 1pm to 2pm for a wedding ceremony.
- B. Robinsons' Wedding- Rotary Gazebo- Saturday, October 3, 2015 from 3:30 to 5:30pm for a wedding ceremony.

IV. NEW BUSINESS:

V. ANNOUNCEMENTS:

VI. PUBLIC COMMENT:

VII. COMMUNICATIONS:

VIII. OTHER REQUESTS REQUIRING COMMISSION ACTION:

- A. Post 1 American Legion Baseball- Memorial Baseball Field-June 15 through July 31, 2015 from 9am to 11pm. Payment for lights, non-resident users' fee and storage bay fee is required. Rodney Roy motioned to accept the request. Seconded by Tony Pederzani. Opposed by Deanna Guyer. Motion passed.

IX. PARK ASSOCIATION REPORTS:

- A. Leavitt Park Association –No report
- B. Opechee Park Association- Income and Expense report
- C. Weirs Community Park Association- No report
- D. Tardif Park Association- No report

X. DEPARTMENT REPORTS:

- A. Asst. Directors Report submitted by Amy Lovisek

This is notoriously a very busy month for us. We are having a difficult time finding employees for our maintenance positions and lifeguards. At this point now we have only 9 lifeguards and we need to have 13. We are doing all we can to fill the positions, including raising the rate of pay.

The Opechee Day camp is over ½ full and we have all employees returning this year! We are still getting new kids all the time.

The collector position is full at this time. We had many apply for this position and we were forced to not hire everyone.

We have Fred Marple coming to the Weirs Community Park Amphitheater on June 27th! Come check him out. He is a riot!

The Opechee Park House has been given a bit of a facelift. We painted and installed new tile flooring in the front entry near the restrooms and the back closet. The front looks great and I think all using the facility will appreciate the upgrade!

We had our Wyatt Park Grand Re-Opening last month. Thank you Deanna for helping that day! The speeches were heartfelt by all and the neighborhood is happy with the outcome.

The Senior/Senior Prom was also last month and was a great success! All who came had a great meal, listened to wonderful live music and then were able to dance if they wished to oldies.

Our tennis lessons and swim lessons are filling up quickly and some levels are full!!

Wish us luck in our upcoming summer season!

B. Directors Report submitted by Kevin Dunleavy

Department Updates:

- Recent maintenance projects and activities include:
 - ⇒ Mowing and trimming
 - ⇒ Tree and limb cleanup
 - ⇒ Various work orders at City Hall, Library, park houses, LFD and LPD
 - ⇒ Irrigation startups and repairs
 - ⇒ Bathroom startups
 - ⇒ Trash removal
 - ⇒ Pet waste bag restocking
 - ⇒ Weirs swim line installation
 - ⇒ Motorcycle week preparations

- ⇒ Picnic table repair
- ⇒ Athletic field preparations for games
- ⇒ Muskrat field preparations
- ⇒ Bath house cleaning

• Parks and Recreation maintenance staff have been extremely busy. We continue to struggle securing enough maintenance staff and are still looking to fill some seasonal positions. With Memorial Day and Motorcycle Week preparations, it is always a mad rush to get our parks and cemeteries looking as good as possible. Some staff have been working some overtime hours to complete necessary tasks. We are behind with our planting beds and will address those as soon as we can. With the upcoming beach openings and Fourth of July celebration, we anticipate that our maintenance staff will continue to have plenty to accomplish.

• Wyatt Park – A grand opening ceremony was held at Wyatt Park on June 30th. The event was well attended and highlighted many of the improvements that have taken place at the park over the past couple years.

• Memorial Park Bleachers - The bleachers have been delivered and will be installed once a concrete pad is in place.

• Athletic Fields - With the school athletics seasons winding down, athletic field preparations will slow down.

The late winter and subsequent drought this spring was a challenge as we went from frozen snow covered fields to extremely dry conditions in the matter of a few weeks. All irrigations systems are operating.

• Muskrats - The Laconia Muskrats have started their season at the Robbie Mills Field. Maintenance staff have been preparing the field for games as usual.

• Main Street Bridge Gateway Park – With the bridge portion of the work entering its final stages, the project will be transitioning into the final landscaping of the Gateway Park.

• Memorial Park Tennis Courts - Final work was completed last week on the last court. This court had been problematic due to a low spot which was patched in last fall. Because of the pavement patch needing to cure for some time, the court still needed a final resurfacing.

• Beach bath houses - Since Memorial Day weekend, we have been opening our bath houses at our beaches on weekends for the convenience of the public. This is the second year we have done this and we feel it is way to offer better service to the public. In years past, the bath houses were not made available until after Motorcycle Week.

• Meetings that I have attended the last month include City Staff meetings, Main Street Bridge construction, Downtown TIF Advisory Board, Safety Board, City Council and

Special Events Committee.

XI. **ADJOURNMENT:**

Rodney Roy moved to adjourn at 7:40 p.m. Seconded by Deanna Guyer. All were in favor.

Respectfully Submitted,

Liza Kelleher
Secretary