



Receipt Stamp

**PROPOSED PROJECT NAME** - \_\_\_\_\_

**STREET ADDRESS**- \_\_\_\_\_  
 (must include 911 address if assigned)

**PARTIES INVOLVED** - Those listed below will receive Planner Reviews and Notices of Action by the Board.

**APPLICANT** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PHONE** \_\_\_\_\_  
**FAX** \_\_\_\_\_  
**E-MAIL** \_\_\_\_\_  
 \_\_\_\_\_

**OWNER** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PHONE** \_\_\_\_\_  
**FAX** \_\_\_\_\_  
**E-MAIL** \_\_\_\_\_  
 \_\_\_\_\_

**AGENT** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PHONE** \_\_\_\_\_  
**FAX** \_\_\_\_\_  
**E-MAIL** \_\_\_\_\_  
 \_\_\_\_\_

**APPLICATION TYPE**

- Design Review                       Conceptual Review

**PROPERTY INFORMATION**

Map \_\_\_\_\_ Street \_\_\_\_\_ Lot \_\_\_\_\_                      Zoning District(s) \_\_\_\_\_  
 Map \_\_\_\_\_ Street \_\_\_\_\_ Lot \_\_\_\_\_

**PROPOSAL DESCRIPTION** - Use the space below to write a brief description of the development proposal and how it will effect the existing use of the property. Use back if necessary.

1. Lot size(s) \_\_\_\_\_
2. Number of units or lots existing and proposed \_\_\_\_\_
3. Square footage of units or building \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Property Owner's Signature

\_\_\_\_\_  
 Agent's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date