LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
APRIL 14, 2016

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday April 14, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll, Greg Page, and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of March 24, 2016. The vote was unanimous.

The Board members reviewed the minutes of the non-public session on 3/24/16. A motion was made by Greg Page, seconded by Dennis Bothamley to approve the non-public session minutes of 3/24/16. The vote was unanimous. The minutes will remained sealed for a period of one year.

A motion was made by Dennis Bothamley seconded by Greg Page, to approve the accounts payables and the financial statement dated April 13, 2016. The vote was unanimous.
Seth reviewed some of the future capital projects with the board members.

OLD BUSINESS:

HOLMAN STREET-Seth stated that we starting laying out the temporary line hoses two weeks ago and we began energizing the temporary lines yesterday. The first load of pipe has been delivered and the balance of the pipe is due on Tuesday. We dug and cut in a gate south of Downing Street yesterday. The reclaimer should be here either this afternoon or tomorrow. The excavator and wheeler that we are renting from Busby Construction is due on Friday and we are scheduled to start digging on Monday, April 18, 2016. Seth stated that we will run the job with four of our employees. We rented two electric billboards from Busby, one will be on Gale Avenue and the second one will be located at Holman St. at Shore Drive. We have called the school bus company. We are planning to detour traffic at Pleasant St. with a local traffic only sign. There will be an article in this week's Laconia Links.

LAKESIDE AVENUE- There is nothing new to report.

BUDGET 2016/2017-Seth stated that the City Manager presented a budget with a 3% increase to the City Council. We are scheduled to present our budget on Monday, June 13, 2016 at 6:00.

FLINT MICHIGAN-LEAD- Seth stated that there are more issues popping up in Flint Michigan. The Center for Disease Control (CDC) and the Environmental Protection Agency (EPA) are looking at the issues in Flint. Seth further stated that the NH Department of Environmental Services (DES) has requested updated information on lead and copper. The question was raised whether we had received the lead testing kits to do some in-house testing. Seth stated that we received the kits and we have currently tested three sites for lead and three sites came back good. Joe stated that based on what happened in Flint Michigan we need to make sure that we are doing our due diligence and not relying on the State or Federal officials when it comes to our water quality. Seth stated that he, Floyd and Mary Ellen are going to attend a NH Water Works meeting on lead and corrosion control on 4/21/16. Greg stated that he thinks it is a good idea for us to continue testing and monitoring. Denny stated that there were two things that came out of Flint, Michigan one being the technical aspect of the water quality and the second being the responsibility for the quality of water.

LANGLEY COVE-Seth stated that he is reviewing the information for Langley Cove with our attorneys.

AUTOMATIC METER READING-There is nothing new to report.

NEW BUSINESS:

JANUARY FINANCIAL ANALYSIS-Seth stated that it appears that the consumption may be leveling off on the water billing. We budgeted for a 1 ½% decrease in consumption and we seem to be staying ahead of that calculation on the water consumption. At the end of January we should be at 58.33% of our overall budget. The residential and commercial water sales are over 2.9% or $54,000. The water testing is leveling off. Total Income is over 1.55% or $37,000. These numbers do not include the increase that was voted in that appears on all bills generated as of April 1st. Total Expenses are under 3.8% or $103,000. If 58.33% of the contingency fund is backed out then expenses are under $86,000 and the income is over $37,000 so we are to the good by $124,000. Seth asked the members to look over the reports and let him know if they have any questions.

COMMISSION TERM-Seth stated that Denny's term on the Commission expires shortly. Nancy will be sending a letter to let him know what to do to re-apply for the position.

No further business, a motion was made by Armand Bolduc, seconded by Dennis Bothamley, to adjourn the meeting at 8:52 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

Authorized Signature 4/28/16 Date