LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
FEBRUARY 11, 2016

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday February 11, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll, Greg Page, and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan, Superintendent Seth Nuttelman and clerk Cheryl Hounsell.

A motion was made by, Armand Bolduc seconded by Dennis Bothamley to accept the minutes of January 28, 2016. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Greg Page to approve the accounts payables and the financial statement dated February 10, 2016. The vote was unanimous.

OLD BUSINESS:

HOLMAN STREET-Seth stated that the materials for Holman Street have been put out to bid requesting a delivery date of April 1, 2016.

LAKESIDE AVENUE- Seth stated that he met with the Public Works Department to review the current preliminary plans for Lakeside Avenue. He also met with Paul Busby and Brian Good of Busby Construction to discuss the layout design for the pipe, the unit prices, and the materials. We are looking at having 1800' of pipe replaced on Lakeside Avenue running from Route 3 to Tower Street. There will be scheduled shut downs for tie-ins of the pipe. It will take approximately six weeks to do the pipe work. While the project is being done the Weirs system will be taken off automatic startups and put on manual startups. Prior to the start of the project Seth will review with the distribution personnel about the pressure zones, etc. Seth stated that the design has gone back to Craig at Public Works to be printed. We will start after Labor Day 2016 setting up the temporary lines and this will take two weeks to complete. By the third week the pipe work should start. Seth will bring a map for the Board members at the next meeting.

BUDGET 2016/2017-Seth stated that the proposed 2016/2017 reflects an increase of 1.14% or $32,000. Seth has told the City Manager that the proposed budget would be at City Hall by March 1, 2016. Seth answered questions raised by the members and reviewed the proposed budget for 2016/2017. After some discussion a motion was made by Greg Page, seconded by Dennis Bothamley to approve the budget as presented. The vote was unanimous.

Armand Bolduc left the meeting at 9:00 a.m.

FLINT MICHIGAN-LEAD Seth stated that Adam from the Daily Sun called and spoke with him concerning the Lead issues in Flint Michigan and Laconia Water Works. An article appeared in the Daily Sun on Wednesday, 2/10/16. We have not received any inquiries from the public on this issue. Seth stated that we use Zinc orthophosphate to keep down the corrosion of the water pipes. Seth stated that we do testing at various locations every three years for lead and copper and our levels are well below the maximum contaminant level.

NEW BUSINESS:

OCTOBER FINANCIAL ANALYSIS-Seth stated that we should be at 33.33% as of the October statements. The water billing is over 2.5% or $47,000. The revenues are up 1.4% or $32,000. Total income is up 1.38% or $33,000. Total expenses are under 5.15% or $141,000. When we back out 33.33% of the contingency the net expenses are under $131,000. When we add the $34,000 that the income in over, we are to the good by $164,000.

CITY COUNCIL GOALS & OBJECTIVES-Seth stated that he attended a meeting with the City Council, City Manager, and the Department heads on Friday, February 5, 2016. Each Councilor had to come up with four goals and these issues were discussed and covered a broad range of topics. Seth will review the items with the board once a report is finalized.

KEY CLUB-Seth stated that we received a thank you letter from the LHS Key Club for the donation that we sent in remembrance of Richard Breton.

No further business, a motion was made by Greg Page, seconded by Dennis Bothamley, to adjourn the meeting at 9:45 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

2/25/16

Authorized Signature Date