

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
OCTOBER 6, 2016**

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday October 6, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Dennis Bothamley, Greg Page and Joseph Driscoll; Ex-Officio members Councilman Armand Bolduc and Public Works Director Wes Anderson, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of September 22, 2016 as long as a correction is made to remove "Joe" in the final sentence under Capital Improvement Plan. The vote was unanimous.

A motion was made by Armand Bolduc seconded by Greg Page, to approve the accounts payables and the financial statement dated October 5, 2016. The vote was unanimous.

OLD BUSINESS:

LAKESIDE AVENUE- Seth stated that the portion of water main that runs from Tower St. to Foster Ave. is all in, pressure tested, and chlorinated. We have turned back on the fire services for Paradise Beach Club and Tower Hill Tavern. The job has been going a little slow due to unexpected issues such as coming upon a concrete encasement. The crew is averaging 140' of pipe per day. Seth further stated that he is currently reviewing Pay Requisition #1 that goes thru the end of September. We are currently working just this side of the Mt. Washington. After Columbus Day a second crew will be brought onto the project that will concentrate on the underground utilities and the drainage.

BRIARCREST WATER TANK-Seth stated that we have finished installing the second VFD device at the Briarcrest pump station. We did a test run on Wednesday, Wednesday night and Thursday night and it went well. Statewide Aqua Store had a schedule change so they were able to start the project on Monday, October 3, 2016. Craig has been inspecting their work onsite. Seth explained the process for the rehabilitation of the tank to the Board members and passed around pictures. Seth stated that we will replace all cathodic protection rods on the tank.

LONG BAY TANK-Seth stated that we contacted Utility Services and spoke with their inspector to schedule for the lead sampling to be done at the Long Bay tank. This project will be put out to bid this winter for a spring project.

NEW BUSINESS:

AUGUST FINANCIAL ANALYSIS- Seth stated that the residential and commercial water billing thru August is over by .66% or about \$14,000. The total income is under by .30% or about \$8,000. Total Salaries are under by about \$8,300 and overtime is under about \$2,000. Total expenses are under by 1.7% or \$47,000. When you back out the contingency fund, the expenses are under by about \$41,000. Take into consideration that the total income is under \$8,000 and we are to the good by about \$33,000. Seth stated that we carried \$200,000 in the current budget for the Lakeside water project and the balance will come out of savings thru the capital improvement account. Seth stated that he is going before the CIP committee on Tuesday night to present the Water Department Capital Improvement Plan.

PAUGUS WOODS – Seth stated that there is a lawsuit going on between Brady Sullivan and the Crims of Paugus Woods. Seth has received a subpoena for the upcoming trial to possibly testify concerning water quality.

WINDERMERE RIDGE-Dennis questioned whether Seth had heard anything further on supplying water to Windermere Ridge. Seth stated that he had received a telephone call from Paul Fluet asking if we would consider taking over the water system. Seth told him no.

NON-PUBLIC SESSION-Dennis Bothamley stated that he needed a motion to go into a non-public session. A motion was made by Greg Page, seconded by Armand Bolduc to go into a non-public session at 8:30 a.m. according to RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee. Vote: Greg – yes, Wes-yes, Joe- yes, Armand-yes and Dennis-yes.

Non-public session ended at 8:40 a.m.

Fall Schedule- Seth stated that we will have Lakeside wrapped up by the end of October, we are currently wrapping up the Blaisdell Avenue project, and we are wrapping up the Weirs Beach Village project. We will be pulling the summer meters after Columbus Day. We will also be doing the gate run, the testing of backflow devices, and the hydrant run.

No further business, a motion was made by Greg Page, seconded by Armand Bolduc, to adjourn the meeting at 8:42 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

Armand Bolduc *10/30/2016*

Authorized Signature Date