

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
OCTOBER 8, 2015**

Acting Chairman Greg Page called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:03 a.m. on Thursday October 8th, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan; Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Commissioner Joseph Driscoll was absent.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley, to accept the minutes of September 24, 2015. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley, to approve the accounts payable and the financial statement dated October 7, 2015. The vote was unanimous.

**OLD BUSINESS:**

**EMERGENCY GENERATOR**-Nothing new to report.

**CAPITAL IMPROVEMENT PLAN**-Seth stated that he presented the Capital Improvement Plan (CIP) to the CIP committee at 6:30 on October 7, 2015. There were a few questions that he answered.

**WESLEY WOODS PUMP STATION**-Seth stated that we are continuing the investigation as to where the rust at Wesley Woods Pump Station originated from. Seth stated that we have discovered leaks in the header pipes on the pump and we are looking at having them welded. We are currently rebuilding the backflow device at the Wesley Woods Pump Station.

**WATER LOSS**- Seth stated that the Weirs System had 6% of the pumped water unaccounted for and the Laconia system had about 14% of the pumped water unaccounted for. The 14% for Laconia is a little high. We are monitoring the system between the hours of 12-4 am and it is showing that we are pumping about 600 gallons per minute. This is a little high and we will continue monitoring it. Seth stated that the leak survey that we had done determined there was a leak on a service on Belvidere Street. We found pinholes in the copper. The leak is on the owner's side of the service box. The owner was talking about abandoning the service on Belvidere Street and putting in a new service off of North Street.

**NEW BUSINESS:**

**YEAR-END NUMBERS FOR 2014-2015**- Seth reviewed the year-end numbers for 2014-2015 with the board members. The residential & commercial water sales were down about 4% or \$80,000. Income came in at 98.6% or \$34,000 under the projected amount. Salaries came in at 96.6% and were under by \$30,000. Overtime came in over by 27.6% or \$10,000, this is attributed to the number of water main breaks we had this year. The maintenance of mains account was 120% or \$38,000 over the budgeted amount. The meter reading line item came in at 143% or \$10,000 over the budgeted amount; this is due to the number of MXU devices that needed to be changed out during the course of the year; this is an ongoing issue. Total expenses came in at 94.3% or under by \$151,000 if we back out the contingency fund of \$40,000 net expenses are under \$111,000. Greg requested that the members look over the report and bring back any questions to the next meeting.

**ANNUAL REPORT**-Seth reviewed the annual report with the board members and discussed the accomplishments of the Treatment, Distribution, and Office divisions of the Department.

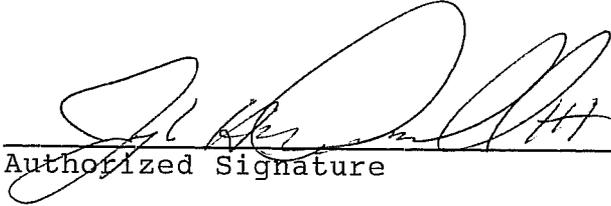
**2015 WATER RATE SURVEY**-Seth reviewed the State of New Hampshire's 2015 Water Rate Survey with the members. There was a total of 103 water systems in the state of New Hampshire that participated. The average annual cost for water in the State of New Hampshire for a family of 4 is \$473.60. Laconia Water Works cost is \$220. We came in as the 5<sup>th</sup> lowest rates in the state. Seth will be doing a press release.

**FLUORIDE AWARD**-Seth stated that Laconia Water Works received the Fluoride Award for the third time in four years from the Center for Disease Control (CDC). Seth distributed a copy of the newspaper article that appeared in the Citizen on 9/24/15.

**MEDICAL INSURANCE SURPLUS REFUND**-Seth stated that we received a check from HealthTrust in the amount of \$26,800 representing our portion of the medical insurance surplus refund for the period of September 2013 to June 2014. The Water Works retained about \$18,300 and distributed \$8,500 to the retirees and the employees.

No further business, a motion was made by Paul Moynihan, seconded by Armand Bolduc, to adjourn the meeting at 9:13 a.m. The vote was unanimous.

*Cheryl Hounsell*  
Cheryl Hounsell, Clerk

  
Authorized Signature

*10/22/15*  
Date