

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
OCTOBER 22, 2015**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday October 22nd, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll, Greg Page and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc; Superintendent Seth Nuttelman and Clerk Joanie Barnett. Ex-Officio member Public Works Director Paul Moynihan was absent.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of October 8, 2015. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Greg Page, to approve the accounts payable and the financial statement dated October 21, 2015. The vote was unanimous.

**OLD BUSINESS:**

**EMERGENCY GENERATOR**-Construction of the concrete pad is underway. Powers Generator Service has core drilled to the electrical room and the generator is on order. All work is being done by the contractor as the State grant provides matching funds. The treatment plant will be run for 1-2 days on the generator for the electrical connections to be made. The only remaining work for the Base generator switch is for the Scada monitoring to be installed next month.

**WESLEY WOODS PUMP STATION**-No new report.

**NEW BUSINESS:**

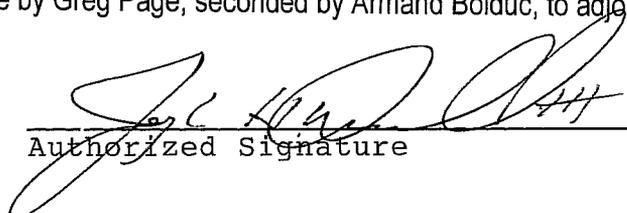
**YEAR-END NUMBERS FOR 2014-2015**- Commissioner Dennis Bothamley inquired about the excess heat expense for the treatment plant. Seth explained that the painting of the process floor required an extended period of increased heat at 65 degrees at floor level. The incoming lake water is cold which cools the building significantly.

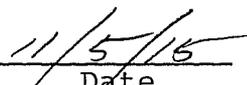
**ISO** -Seth stated he met with a representative of the Insurance Safety Offices, who evaluates the community for insurance company rating. The Fire Chief also met with him separately as this was the first review since 2007. The city is graded with forty points from the Water Department and sixty points from the Fire Department. Volume of water, hydrant conditions, and storage capacity were the focus of the department review. The ISO criteria is met by our Paugus Bay source being strong; our 5 ½ million gallon capacity is excellent; along with our hydrant specifications and consistent hydrant and gate maintenance programs. Seth shared the GIS Mapping and the Scada monitoring and alarm system and response procedure with him. Seth expects to see a report of the grade in a few months.

**WINTER PREPARATIONS**-The Gate Run is in progress; the Hydrant Run will begin later this month; Meter Changes are scheduled to begin in December. Letters are being mailed to the properties that have a history of freezing.

No further business, a motion was made by Greg Page, seconded by Armand Bolduc, to adjourn the meeting at 8:24 a.m. The vote was unanimous.

  
Joan Barnett, Clerk

  
Authorized Signature

  
Date