

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
NOVEMBER 5, 2015**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 7:30 a.m. on Thursday November 5, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll and Greg Page; Ex-Officio member Councilman Armand Bolduc and Superintendent Seth Nuttelman.

A motion was made by Greg Page seconded by Armand Bolduc, to enter into a non-public session according to RSA 91-A:3, II (a) the dismissal, promotion or compensation of any public employee. Vote: Greg Page-yes, Armand Bolduc-yes and Joseph Driscoll-yes.

The Board came out of Non-public session at 8:30 a.m. Clerk Cheryl Hounsell joined the meeting.

A motion was made by Greg Page, seconded by Armand Bolduc to accept the minutes of October 22, 2015. The vote was unanimous.

A motion was made by Greg Page, seconded by Armand Bolduc to approve the accounts payables and the financial statement dated November 4, 2015. The vote was unanimous.

**OLD BUSINESS:**

**EMERGENCY GENERATOR**-Seth stated that the pad has been poured and the conduit is in for the generator. The switch gear needs to be installed. The generator is two to three weeks out; project should be complete in about four weeks.

**WATER LOSS**-Seth stated that the water consumption has dropped off. Monitoring the system between 12:00 and 4:00 a.m. we show 290 gallons per minute in Lakeport for usage and 23 gallons per minute in the Weirs. The leak survey uncovered a leaking service at 180 North St; the service actually comes off of Belvidere Street. A new service has been installed off of North Street and the leaking service has been turned off and will be terminated at the main in the spring.

**DUMP TRUCK**-Joseph Driscoll questioned if the old dump truck had been sold. Seth stated that we sold it for \$5,000 and it is going to be a farm truck.

**INSURANCE SAFETY OFFICES (ISO)**-Seth stated that the ISO came in and did a complete inspection on the Laconia water system. We have sent out maps of the system and a follow up memo and we are waiting for a response from ISO.

**NEW BUSINESS:**

**HEALTH TRUST** – Seth stated that we have received a Guaranteed not to exceed rate from HealthTrust for our medical insurance of 8.6% for fiscal year 2016/2017. If the rate for 2016/2017 comes in at 8.6% our average increase for the last six years would be 2.2%. At this rate we would remain under the cap for the Cadillac Tax of \$10,200 for single and \$27,500 for two-person or family coverage. We would have to see an 11% increase in the following year to bring us close. Seth stated that the employees will contribute 10% of the insurance premium in fiscal year 2016/2017.

**JULY FINANCIAL ANALYSIS**- Seth stated that this is the one-month mark and we should be at 8.33%. Our income came in under 2% or \$48,000. Expenses are under 1.8% or \$50,000. When you back out the contingency fund the net expenses

are under \$47,000, income is under \$48,000 so the overall for July is a shortage of \$1,000. Seth stated that the budget process will begin soon. We will also start looking at some rate increase information.

**#596 SCENIC ROAD CONDOMINIUM PROJECT** -Seth stated that the developer would like to get the work on the waterline done so they are out of the road. Once we have received the contracts on this project Seth would like them to proceed prior to the next Board meeting. A motion was made by Greg Page, seconded by Dennis Bothamley to authorize the chairman to sign the contracts when they come back. The vote was unanimous.

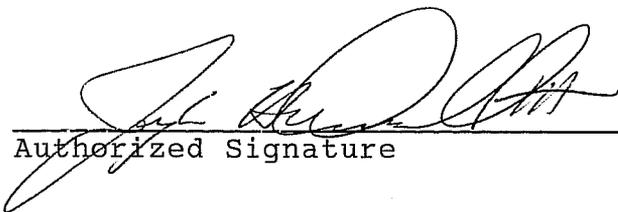
**NEW HAMPSHIRE RETIREMENT SYSTEM**-Seth stated that the NH Retirement System completed a compliance audit on Wednesday and we are waiting for them to forward the report to us.

**HOLMAN STREET**-Seth stated that we recently located the water restriction we have been experiencing when the industrial park is functioning and North Main Street is shut off due to water main breaks. We located the restriction in a section of the 1948 Cast iron main on Holman Street. The resolution for this would be to relay 1900' of pipe on the lower end of Holman Street. This work needs to be done prior to the North Main Street relay. We currently have \$40,000 in the budget for a small section of Bowman Street to be relayed in the spring. We would look at hiring an excavator with an operator as well as a laborer and a dump truck. Seth stated that he would have a better knowledge by the next meeting as to the costs associated with this project. We would be looking at doing this project in April.

**LAKESIDE AVENUE**-Seth stated that we will supply the materials for Lakeside Avenue and do all the temping of the waterlines. We will hire out the actual pipe work. On Lakeside Avenue we have to put the new main next to the old main and jump services. This project would be started after Labor Day.

No further business, a motion was made by Armand Bolduc, seconded by Paul Moynihan, to adjourn the meeting at 9:20 a.m. The vote was unanimous.

*Cheryl Hounsell*  
Cheryl Hounsell, Clerk

  
Authorized Signature

*11/19/15*  
Date