

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
JANUARY 28, 2016**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday January 28, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan, Superintendent Seth Nuttelman and clerk Cheryl Hounsell. Absent was Commissioner Greg Page.

A motion was made by, Armand Bolduc seconded by Dennis Bothamley to accept the minutes of January 14, 2016. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley to accept the minutes of the Public Hearing on 1/13/16. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley to approve the accounts payables and the financial statement dated January 27, 2016. The vote was unanimous.

**OLD BUSINESS:**

**WATER RATE INCREASE-**Seth stated that page 14 of the Tariff needs to be signed by the Chairman and a copy sent to the Public Utilities Commission (PUC). This is the page in the Tariff that details the water rates. Chairman Joseph Driscoll signed page 14 of the Tariff.

**HOLMAN STREET-**Nothing new to report.

**LAKESIDE AVENUE-** Seth stated that the City Manager agreed to roll over the Busby Contract for another year. Mr. Busby is also extending unit prices for another year. The 12" water main installation prices are the original ones from 2006. Seth stated that we will be supplying the materials for the project. Seth further stated that we will need to do a contract extension with Busby Construction. We will have an inspector on site full time. There is a meeting with various departments on Monday to start to lay out everything ahead of time. We are working on the layout of the water pipe and we are planning to start the project after Labor Day 2016.

**BUDGET 2016/2017-**Seth reviewed the proposed budget for 2016/2017 with the board members. He stated that the expenses increased 1.14% or \$32,000. Seth asked the members to review the proposed budget and call with any questions. Seth further stated that we will be discussing the budget at the next board meeting.

**METER READING PROGRAM-** Seth stated that we are having some support and dependability issues with the meter reading program and it is an aging program. We have a meeting today with Sensus and EJP to see if we can determine where the problems are coming from. We will be reading some meters to determine where we should start looking at the information to solve the problems.

**NEW BUSINESS:**

**FLINT MICHIGAN-**Seth stated that there have been a number of changes to the economy in Flint Michigan. The population has gone from approximately 200,000 to about 100,000. The State of Michigan has taken over the city government due to finances. There are many questions that are being asked concerning the water problem. People have been removed from positions. There are high lead levels in the water that the people have been drinking. Seth stated that our lead and copper levels are so low we only have to test every three years per State Regulation. We also use Zinc

orthophosphate as a corrosion inhibitor to coat our pipes which also helps in keeping corrosion to a minimum. Seth has met with treatment plant personnel and reviewed our procedures, testing requirements, and results.

**FINANCIAL STATEMENTS FISCAL YEAR 2015**-Seth distributed the financial statements for 2015 that were prepared by Melanson Heath. Seth reviewed some of the highlights of the statements with the board members and stated that the department is in a sound financial standing. He requested that the members take the statements home and review them. They can bring back any questions to the next meeting.

No further business, a motion was made by Armand Bolduc, seconded by Dennis Bothamley, to adjourn the meeting at 9:45 a.m. The vote was unanimous.

*Cheryl Hounsell*

Cheryl Hounsell, Clerk

  
Authorized Signature

*2/11/16*  
Date