

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
JUNE 9, 2016**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday June 9, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page, Joseph Driscoll and Dennis Bothamley; Ex-Officio member Councilman Armand Bolduc, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Public Works Director Paul Moynihan arrived at 8:10 a.m.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of May 26, 2016. The vote was unanimous.

A motion was made by Dennis Bothamley seconded by Greg Page, to approve the accounts payables and the financial statement dated June 8, 2016. The vote was unanimous.

OLD BUSINESS:

LAKESIDE AVENUE- Seth stated that he is waiting for the project manager to start on June 20th before he bids the materials for the Lakeside Avenue project. We have a tentative list of materials that we established previously. We will review the list of materials then send out the bid. Once the bidding of the materials is complete we will wait to find out how the project will proceed and what the finalized plans will be before proceeding any further. We are currently at 90% of the project preparations.

BUDGET 2016/2017-Seth stated that we are scheduled to present our budget on Monday, June 13, 2016 at 6:00.

WATER ANALYSIS-LEAD/PFOA- Seth stated that we are waiting for the lead results on the high school location. Seth stated that we tested our water for PFOA and the result came back as insignificant at 2 parts per trillion (PPT). The Department of Environmental Services has sent out a notice to schools and daycares suggesting that they have their water tested for lead.

CONSUMER CONFIDENCE REPORT (CCR)-Seth distributed copies of the annual CCR pamphlet that is based on the prior year's water testing results. The information in the CCR is governed by the Safe Drinking Water Act. Seth stated that the CCR is available on the City's website, it is posted at City Hall and the Laconia Library. There are hard copies available at the Water Department and the City Clerk's office. The information as to where to access this information will be in the Laconia Links, the local newspaper, and will be printed on the water bills. We also mail hard copies to some business locations, the hospital, and to Belmont. The members reviewed the CCR pamphlet.

NEW BUSINESS:

LILAC VALLEY CONTRACT-Seth stated that we have a contract for Lilac Valley that is an extension of the current contract and it needs to be signed by the Chairman. Seth stated that all the pipe is in and it has been pressure tested and chlorinated. Chairman Driscoll signed the contract extension.

BELKNAP COUNTY HOME-Seth stated that they are doing some renovations at the Belknap County Home that requires a water extension. Seth stated that this is a private system so we are only requiring that they sign a copy of our Specifications. Chairman Driscoll signed the copy of the Specifications for the Belknap County Home.

WAGE SCHEDULE EFFECTIVE JULY 1, 2016-Seth stated that he has the new wage schedule that will be effective July 1, 2016 for the Chairman to sign. Chairman Driscoll signed the new wage schedule.

CHAIRMAN BOARD OF WATER COMMISSIONERS-Seth stated that we need to vote on a chairman prior to July 1, 2016. A motion was made by Greg Page, seconded by Armand Bolduc to select Dennis Bothamley to be the chairman for the Board of Water Commissioners effective July 1, 2016. The vote was unanimous.

LYNNEWOOD ROAD-Seth stated that there is 10" transite pipe on Lexington Drive from Lynnewood Road to Wildwood Road. We have 8" PVC pipe on Lexington Drive from Wildwood Road to Pump Station Road. The city is going to be doing pavement work on Lynnewood Drive in this area and we have 8-10 service saddles located here. We have no way of knowing if these service saddles are stainless steel and ductile iron so we will need to do test holes to make a determination. If we find that these saddles are not stainless steel and ductile iron, we will replace them.

EXCAVATOR-Seth stated that the Volvo Excavator has only 2000 hours on it. Recently when it was going up Stark Street the machine overheated. We changed the thermostat and flushed the system. Now we have an engine oil temperature alarm. The Volvo technician came up yesterday. He told us that the heaviest load on the machine is when it goes up Stark Street. We will be doing a test run to the Weirs with the machine to see if it overheats. Seth has a call into Paul Busby to see if he has a rubber tire machine in the area in the event we have a problem that needs to be dug. Joe Driscoll asked if we are thinking of replacing the machine.

LOADER-Seth stated that we are currently having a piston and brake relay problem with the loader. We will look at the brake relay problem now and hold off on the piston until after Bike week.

BIKE WEEK PREPARATIONS-Seth stated that he met with the Treatment Plant personnel and went over the "what if" scenarios that could occur during bike week. He pulled up the GIS on the computer for review and went over what to do if they receive a telephone call. Seth further stated that he is meeting with the Distribution employees today to review what to do if something happens during bike week. Seth stated that access is the key. We will be keeping extra tools in the boat and we will have two vehicles in the Weirs at the fire station for quick response time of any problem that may occur in the Weirs.

No further business, a motion was made by Greg Page, seconded by Armand Bolduc, to adjourn the meeting at 8:48 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk


6/23/16

Authorized Signature Date