

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
JUNE 23, 2016**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday June 23, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page, Joseph Driscoll and Dennis Bothamley; Ex-Officio member Councilman Armand Bolduc, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Public Works Director Paul Moynihan arrived at 8:20 a.m.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley, to accept the minutes of June 9, 2016. The vote was unanimous.

A motion was made by Greg Page seconded by Armand Bolduc, to approve the accounts payables and the financial statement dated June 22, 2016. The vote was unanimous.

OLD BUSINESS:

LAKESIDE AVENUE- Seth stated that the City Council decided to put the power underground on Lakeside Avenue. We will be in a holding pattern as we need the drainage design and the underground power information before we can finalize the plans for the water portion of the project. The question came up as to whether there was any more consideration to extend the project to include the portion of Lakeside Avenue that goes from Tower Street to Foster Avenue. Seth stated that that section of Lakeside Avenue has 10" cast iron water main that is in good condition.

BUDGET 2016/2017-Seth stated that he presented the budget to the City Council and answered questions. The Board had a discussion as to the proper amount of funds to have in savings.

WATER ANALYSIS-LEAD/PFOA- Seth stated that we are going to do another lead test at the high school location. Seth further stated the DES suggested that the schools do their own testing for lead. PFOA levels are not a concern. Seth stated the Bob Mann came out of retirement to work with the State on the lead issue and is meeting with Floyd and Seth on Monday at 1:00.

Seth stated that DES has sent out a memo concerning the fact that the state is in a drought mode and some communities have restrictions on water usage.

EXCAVATOR- Seth stated that the excavator is up and running. It cost about \$2,000 in repairs. We finally determined that the thermostat stuck causing the coolant to overheat which lead to the engine overheating causing the engine cooler to become restricted. We put in a new thermostat, a new engine oil cooler, and flushed the system. Tim did the work. We had the Volvo technician come up for a brief time.

LYNNEWOOD ROAD-Seth stated that we did 6 test holes on Lynnewood Road from Lexington to North Wildwood and found the transite is in good condition. In the next section of Lynnewood Road we found that the saddles are all fine so we should be all set.

NEW BUSINESS:

REVISED CLASSIFICATION & COMPENSATION PLAN – SECTION 5.7 – Seth stated that we need the Chairman to sign the revised Classification & Compensation Plan Section 5.7 that calls out the percentage of the employees' contribution to the health insurance premium. Chairman Joseph Driscoll signed the document.

TREMONT STREET RELAY-Seth stated that we are getting geared up to do the Tremont St. water main relay. Our new Project Manager, Craig Clairmont started on Monday and he is working on getting things set up to do 450' of 2" pipe. We are expecting to start digging in late July.

MAY FINANCIAL ANALYSIS-Seth stated that we should be at 91.67% of the budgeted amount as of May 31st. The commercial & residential water sales are over 2% or about \$39,600. The total income is over about 2% or \$46,000. Salaries are under about 4.5% or \$42,000. The total expenses are under about 8.5% or \$233,000. If we back out 91.67% of the contingency fund the expenses are under about \$205,500. Income is over \$46,000 so we are to the good about \$252,000.

ROCKY LEDGE/LUCERNE AVENUE-Seth stated that there was a water main break in front of Pier 3 on Weirs Blvd in October 2014. Rocky Ledge on Lucerne Avenue experienced flooding during the time of the break. Rocky Ledge's insurance company is looking to be reimbursed \$250,000 for damages. Corey Belebrow, the attorney from Primex reviewed the file and had a telephone conference call with Seth.

BRIARCREST WATER TANK-Seth stated that there is a leak at the Briarcrest water tank. Underwater Solutions is scheduled to dive the tank today for an inspection. The tank is an AO Smith tank distributed by Harvestore and was erected in 1988. The tank is a steel tank with a spray on glass lining. In 2001 the tank was taken off line and all new panels were put up because there was an adhesion issue. Seth passed around pictures showing the leak and the process by which the tank was originally erected. Seth also reviewed the drawing plans for the tank with the members. There is a possibility that the leak could be coming from the foundation ring, we really won't know anything until it is inspected. The tech people are coming this afternoon to do an inspection as well. We should receive reports from both parties. Seth went over a couple of possibilities to deal with the issue of the leaking tank. Seth stated that he still needs to talk to the pump and motor people before we make any decisions on this issue.

No further business, a motion was made by Greg Page, seconded by Armand Bolduc, to adjourn the meeting at 9:12 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

[Handwritten Signature]

authorized signature *7/14/2016*
Date