

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
JULY 16, 2015**

Chairman Greg Page called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday July 16, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page, Joseph Driscoll and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan; Superintendent Seth Nuttelman and Clerk Cheryl Hounsell.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley, to accept the minutes of June 25, 2015. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Dennis Bothamley, to approve the accounts payable and the financial statement dated July 16, 2015. The vote was unanimous.

OLD BUSINESS:

APPLERIDGE -Seth stated that the water portion of the Appleridge Project is 95% complete. Three of the four sections of pipe have been pressure tested and chlorinated.

COMMUNITY COLLEGE-Seth stated that the new section of pipe at the Lakes Region Community College is in, has been pressure tested and chlorinated, and has been energized. There is a punch list of items that needs to be completed.

WATER RATES- There is nothing new to report.

WATER CHAIRMAN FOR JULY 1, 2015- Armand Bolduc nominated Joseph Driscoll for the position of Chairman for the Board of Water Commissioners effective immediately. Paul Moynihan seconded the nomination. The vote was unanimous. Dennis Bothamley thanked Greg Page for a job well done.

STATE OF NH HOMELAND SECURITY GRANT-TREATMENT PLANT GENERATOR-Seth stated that we have passed the first review of the Emergency Management Performance Grant (EMPG) for the purchase of a generator for standby power at the treatment plant falls within the guidelines. The next step in the process is for the Board to vote on and sign the grant agreement. A motion was made by Armand Bolduc, seconded by Joseph Driscoll, that the Laconia Water Works Board of Commissioners vote to accept the terms of the Emergency Management Performance Grant (EMPG) as presented, in the amount of \$72,500, for the purchase of an Emergency Generator and Automatic Transfer Switch. Furthermore, the Board acknowledges that the total cost of this project will be \$145,000, of which the Laconia Water Works will be responsible for a 50% match (\$72,500). The vote was unanimous. The Laconia Water Works Board of Commissioners, in a majority vote, accepted the terms of the Emergency Performance Grant (EMPG) as presented in the amount of \$72,500 for the purchase of an Emergency Generator and Automatic Transfer Switch. Furthermore, the Board acknowledges that the total cost of this project will be \$145,000, of which Laconia Water Works will be responsible for a 50% match (\$72,500). Seth stated that if we are approved for the grant and the costs go over the \$145,000, we would be responsible for any additional costs.

LILAC VALLEY-Seth stated that DBU has been working at the Lilac Valley Project doing the directional bore. Seth had our workmen observe the process. Seth stated that the Amended Water Main Extension Agreement contracts for Phase II of Lilac Valley need to be signed by the Chairman today. Chairman Greg Page signed the contracts.

BASE RENOVATIONS-Seth stated that we renovated the men’s restroom at base.

EMERGENCY HOOK-UP-Seth stated that the switch gear for the generator has been installed at base. We will be testing this connection after the final wiring is complete.

OLD WEIRS WATER TANK-Greg questioned if we are currently using the old Weirs water tank. Seth stated that we are not using the old Weirs tank and would only do so under an extreme emergency situation. The plan has been to have the tank demolished at a future time.

MILFOIL-Seth stated that he received a telephone call from the Citizen concerning Milfoil in Paugus Bay. Seth reviewed the procedure that will take place in the Pickerel Pond and Moulton Cove areas. The application for the procedure has been approved. We did not receive any comments when the article came out in the Citizen. Seth stated that he also received a call from the Daily Sun and we did not receive any comments from the story that ran in that paper.

NEW BUSINESS:

REVISED CLASSIFICATION & COMPENSATION PLAN SECTION 5.7- Seth stated that the revision stated that effective July 1, 2015 the employees’ contribution for the Health Insurance Plan will go to 9% from 8% of the premium. A motion was made by Armand Bolduc, seconded by Joseph Driscoll, to approve the revision to the Classification & Compensation Plan. The vote was unanimous.

LETTER TO PRIMEX – PREMIUM HOLIDAY FOR UNEMPLOYMENT COMPENSATION PROGRAM-Seth stated that we received a letter from Ty Gagne, CEO of Primex stating that we would be receiving a Premium Holiday distribution in the amount of \$935.28 effective July 1, 2015 and it would be in the form of a credit to our account. We have a letter today to be signed by the chairman stating that we would like the Premium Holiday in the form of a check rather than a credit to our account. A motion was made by Joseph Driscoll, seconded by Armand Bolduc authorizing Chairman Greg Page to sign the letter. The vote was unanimous.

CHAPIN TERRACE RELAY-Seth stated that we are planning to start digging on Chapin Terrace on either Monday or Tuesday. We are currently waiting on materials and the reclaimer. Seth stated that he met with Luke and Paul from Public Works concerning the intersection of Chapin Terrace and Franklin Street and the new 30" drain being installed. There will be 75-100 customers with no water while we do the intersection of Chapin Terrace/School Street/and Franklin Street.

LAKESIDE AVENUE-Seth stated that the city is looking at necessary utility work on Lakeside Avenue in preparation of the road being rebuilt in the next few years. We will need to relay Lakeside Avenue and look at the timeframe and the funding for this project.

PAUGUS WOODS- There is some issues with mold in the homes at Paugus Woods and the homeowners had the water tested and found some items in the water. Sarah Pillsbury from DES was able to obtain a copy of the test results from the homeowner. The contaminants found are not regulated and are not uncommon in surface water. We have sampled our finished water at the treatment plant and also sampled the water at the Paugus Woods Pump Station and have sent the samples out to a laboratory for analysis.

No further business, a motion was made by Armand Bolduc, seconded by Paul Moynihan, to adjourn the meeting at 9:10 a.m. The vote was unanimous.

Cheryl Hounsell
Cheryl Hounsell, Clerk

[Handwritten Signature]

Authorized Signature *7/30/15*
Date