

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
JULY 28, 2016**

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday July 28, 2016 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page, Joseph Driscoll and Dennis Bothamley; Ex-Officio member Councilman Armand Bolduc, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Public Works Director Paul Moynihan arrived at 8:10 am.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of July 14, 2016. The vote was unanimous.

A motion was made by Greg Page seconded by Armand Bolduc, to approve the accounts payables and the financial statement dated July 27, 2016. The vote was unanimous.

OLD BUSINESS:

LAKESIDE AVENUE- Seth stated that the material bids are due on Friday, July 29, 2016. Jeff Sanacruz the engineer for the Lakeside Avenue project is working on the preliminary plan with the underground power. The project is moving forward.

WATER ANALYSIS-LEAD/PFOA- Seth stated that the State sent out a request for all public and community water systems to test their water source for lead and PFOA. We had previously done this and sent our results to the State. There was some discussion on the continuation of this testing and it was determined that we would check for these items annually.

TREMONT STREET RELAY- Seth stated that we started on Tremont Street on Monday and finished the main job yesterday. We will need to pressure test and chlorinate the new line. Currently we are relaying an iron service at 123 Dartmouth St, this is a corner lot on Tremont St.

BRIARCREST WATER TANK-Seth stated that we met with Rich Laviolette concerning the pumping setup at Briarcrest Station and looking at how we would control the output using VFD (variable frequency drive) units. Seth met with him at the Evergreens station so he could demonstrate how to adjust output using VFD units. If we install VFD drives at Briarcrest we could control the output with the tank off line. Seth stated that the purchasing of 2 VFD units is in the CIP for next year. The cost for 2 VFD units and the SCADA programming would cost \$25,000 - \$30,000. Our SCADA system is currently maxed out, we have a 900 tag system and all are in use. We are getting information together concerning the upgrading of our system. Seth stated that Statewide Aqua Store has given him an estimate of \$18,000 to scrape off the CIM product then drill and inject product in the affected areas and reseal with CIM.. Seth stated that we should be receiving the full inspection report on the Briarcrest tank from Underwater Solutions next week. The \$18,000 does not include the tank being taken off line, being cleaned and dried. The tank would be off line for 1-2 weeks for Statewide Aqua Store to complete their repair process. The question was raised as to a total cost for this process and the estimate is \$60,000. The question was raised as to the increase amount of time we would spend checking on the Briarcrest station. Seth stated that we currently check the station 3 times per week, during the tank repair we would be checking the Briarcrest station 2-3 times per day. Seth stated that he would like to go forward with the purchasing of the 2 VFD units for Briarcrest station. He further stated that we could transfer money out of savings to the Capital Reserve Fund and then fund the purchase from the Capital Reserve Fund. A motion was made by Greg Page seconded by Joseph Driscoll to move forward with the purchasing of two Variable Frequency Drive units for Briarcrest station with the funds in an amount not to exceed \$30,000 coming from the Capital Reserve Fund. The vote was unanimous.

INSURANCE SERVICE OFFICE (ISO)-Seth stated that there is nothing new to report.

TREATMENT PLANT PERSONNEL & SCHEDULING-Seth stated that Ian has left. We are looking at some schedule changes. We will be advertising for a Treatment Plant Operator I. Seth will keep the Board posted.

NEW BUSINESS:

LIGHTNING HIT-Seth stated that the maintenance building got struck during a lightning storm and it traveled to the treatment plant and knocked out the auto SCADA. We ran the plant manually while it was being repaired. The hit did not take out any equipment only the programming. We contacted Rich Laviolette and he was here by 11:00 a.m. We were back on automation by noon the same day.

ATTORNEY GIERE-Dennis stated that Attorney Giere is going on a sabbatical and wondered who would be covering any legal issues that may arise. Seth stated that he met with Rod Dyer, Attorney Giere and one of their associates and while Attorney Giere is out our legal needs will be covered by Rod Dyer and the other attorney.

PAUL MOYNIHAN-Chairman Dennis Bothamley thanked Paul Moynihan for his many years of service working with the water department and serving on the Board of Water Commissioners as an ex-officio member. Chairman Bothamley presented Paul with a plaque in appreciation of his service.

No further business, a motion was made by Joseph Driscoll, seconded by Greg Page, to adjourn the meeting at 8:47 a.m. The vote was unanimous.

Cheryl Hounsell
Cheryl Hounsell, Clerk

Dennis Bothamley

Authorized Signature *8/11/2016*

Date