

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
SEPTEMBER 10, 2015**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday September 10<sup>th</sup>, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page and Joseph Driscoll; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan; Superintendent Seth Nuttelman and Clerk Joan Barnett. Commissioner Dennis Bothamley was absent.

A motion was made by Greg Page, seconded by Armand Bolduc, to accept the minutes of August 27, 2015. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Greg Page, to approve the accounts payable and the financial statement dated September 9, 2015. The vote was unanimous.

**OLD BUSINESS:**

**APPLERIDGE** -Seth stated that Drew McKeen is currently inspecting a couple water services and the hydrant installation on Provencal Road in the Appleridge project. Water line work should end next week.

**CHAPIN TERRACE RELAY**-Seth stated that we have pressure tested and chlorinated the water main and all customers should be re-connected by Saturday morning. We are currently digging up the bleeder tubes and replacing a main gate which had broken in front of 240 Franklin Street. The price per foot of pipe installation will reflect the amount of material and time needed for this street. Paul Moynihan expects Busby Construction to be working on the drainage by mid-month and paving in early October.

**PAUGUS WOODS**-Seth stated there is nothing new to report.

**EMERGENCY GENERATOR**-Seth stated that we have finalized a price on a 275 KW generator to run the treatment plant with Powers Generator Service. Floyd has contacted the State of NH with the change in vendor information. He is preparing for the switch gear and site work requirements to be completed before cold weather. Seth stated that he will be contacting the Planning Department and the Fire Department for any City permits that will be required. The signature from the Governor and Council for the grant is scheduled for September 16<sup>th</sup>, 2015. This grant would cover one-half the cost of the new generator.

**NEW BUSINESS:**

**Hydrant Flow Model Update**-Seth stated that he requested an estimate to update software for the flow model that we have been using with Fluet Engineering Associates for the past fifteen years. The software update is estimated at \$5500. We have found that the model is calculating fire flows and pressures too conservatively. Since the Insurance Safety Offices (ISO) will be rating the Fire Department and the Water Department for the first time since 2007, Seth wants to update the software, perform flow tests and accurately update the model with new pipe sizes and field information prior to the ISO visit.

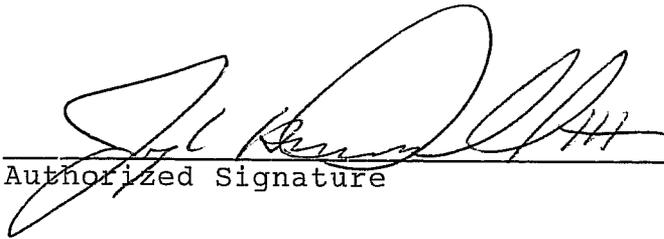
**Carry Over Budget Items**-There are four items that Seth would like the Board to carry over funding from last fiscal year. The Treatment Plant Upgrade, Base Renovations, Pump/Motor Replacement and Upgrade Program and the Rip Wrap/Fabric for Endicott Tank Slope and Lakeport Tank have remaining funds and work still to be done.

**CAPITAL IMPROVEMENT PLAN**-Seth presented the draft of the CIP in two sections, Streets and Capital Purchases. He had met with Paul Moynihan to discuss the upcoming street work. The largest project will be Lakeside Avenue beginning in the fall of 2016. The funds are shown coming out of our current revenue, however, the question of how to handle the use of savings to cover the projects has been posed to our auditors. We will follow their suggested protocol. As for Capital Purchases, Seth expressed the need to remain flexible to our needs. Funding needs to be acquired over a number of years for larger purchases. The CIP is due to the City's CIP Committee by September 15<sup>th</sup>. The Board elected to vote an approval today. A motion to approve the CIP submittals was made by Armand Bolduc, seconded by Greg Page. The vote was unanimous.

No further business, a motion was made by Armand Bolduc, seconded by Greg Page, to adjourn the meeting at 8:35 a.m. The vote was unanimous.



Joan Barnett, Clerk



Authorized Signature

9/24/15  
Date