

**LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
SEPTEMBER 24, 2015**

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday September 24<sup>th</sup>, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Greg Page and Joseph Driscoll; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan; Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Commissioner Dennis Bothamley was absent.

A motion was made by Armand Bolduc, seconded by Greg Page, to accept the minutes of September 10, 2015. The vote was unanimous.

A motion was made by Armand Bolduc, seconded by Greg Page, to approve the accounts payable and the financial statement dated September 23, 2015. The vote was unanimous.

**OLD BUSINESS:**

**APPLERIDGE** –Seth stated that there is nothing new to report.

**CHAPIN TERRACE RELAY**-Seth stated that we have completed Chapin Terrace and the temporary lines are down.

**EMERGENCY GENERATOR**-Seth stated that we have received notification that we have been approved by the Governor and Council for the grant to cover approximately 50% of a new generator for the treatment plant to be used as standby power in the event of a power outage. We have signed a purchase order for the generator and requested that the work be done prior to cold weather. We must expend the money by September 2016.

**CAPITAL IMPROVEMENT**-Seth stated that the Capital Improvement Plan (CIP) has been submitted to City Hall and he has to present it to the CIP Committee on October 7, 2015. Seth stated that he needs to move a couple of items around. It has been determined that Unit #1 will not pass inspection therefore, in place of one of the trucks that were scheduled to be replaced this year, we will be replacing unit #1.

**OLD DUMP TRUCK**-Seth stated that he has dropped the price on the old dump truck that is for sale from \$7500 to \$6500.

**NEW BUSINESS:**

**WESLEY WOODS PUMP STATION**-Seth stated that we have a problem with rust at the Wesley Woods Pump Station. We have done some flushing thru the fire pump and the rust seemed to go away. We changed the water meters at the pump station and when we took them apart to clean, we found the meters had rust and what appeared to be tuberculation. We are looking at the product. We need to do more investigation concerning this matter.

**YEAR-END BUDGET FOR 2014-2015**- Seth stated that the final budget numbers for 2014-2015 are not available as we are waiting for the final GASB 45 report from NYHART for our other post employment benefit item. We should have the budget by the next meeting.

**CONTRACT** –Seth stated that we have a contract to be signed for the service extension at Titeflex located at #93 Lexington Drive. A motion was made by Greg Page seconded by Armand Bolduc to approve the signing of the contract for the service extension at 93 Lexington Drive. The vote was unanimous.

**ANNUAL PUMPING RECORD/WATER LOSS-** Seth reviewed the annual pumping record/water loss report with the board members. The Weirs showed as 6.93% for unaccountable water pumped and Lakeport showed 14.62% unaccountable. The 14.62% unaccountable water was a little high for Lakeport. We are reviewing the gallons pumped versus the pumping hours.

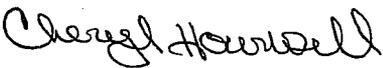
**LEAK SURVEY-**Seth stated that we received a report concerning the twelve miles of water pipe that were surveyed based on the grant that we received for this purpose. We had three leaks. 1. St. Moritz (going thru the meter), 2. Belvidere Street and 3. Veterans Avenue. We are in the process of repairing these leaks and have put in to have 30 miles of pipe surveyed next year under the grant funds.

Greg Page left the meeting at 8:30 a.m.

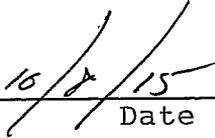
Annual Review- Seth gave the Chairman his annual review to be completed by the board members.

Chairman Joe Driscoll asked that now that the treatment plant upgrade is done what is next? Seth stated that we are working on catch up items. These include some maintenance items, GIS Record Keeping, preparing for the Lakeside Avenue Relay.

No further business, a motion was made by Armand Bolduc, seconded by Paul Moynihan, to adjourn the meeting at 8:35 a.m. The vote was unanimous.

  
Cheryl Hounsell, Clerk

  
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Authorized Signature

  
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Date