LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
DECEMBER 10, 2015

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday December 10, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll, Greg Page, and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan, Superintendent Seth Nuttelman and clerk Cheryl Hounsell.

A motion was made by Greg Page, seconded by Armand Bolduc to accept the minutes of November 19, 2015. The vote was unanimous.

A motion was made by Dennis Bothamley, seconded by Greg Page to approve the accounts payables and the financial statement dated December 9, 2015. The vote was unanimous.

OLD BUSINESS:

EMERGENCY GENERATOR-Seth stated that the new generator is complete and has had the initial testing with Public Service coming to shut down power to verify it would change over to the generator. The final testing on the generator is scheduled for December 16, 2015. Floyd is filling out the paperwork to be sent to the State of New Hampshire for reimbursement of 50% of the costs. Seth further stated that we now have the capability to use standby power at all of our locations.

WATER RATE INCREASE-Seth stated that there is nothing new to report. We will have information at the next meeting.

HOLMAN STREET-Seth stated that he is working on pricing out the cost to do the relay for Holman Street. We have a bill of materials and have spoken to Paul Moynihan for asphalt numbers. We have about 2000' of pipe to replace. It will probably take about five weeks for the pipe work and about three weeks to set up and take down the temporary lines. We are planning to start the job in the spring.

LAKESIDE AVENUE- There is nothing new to report.

BUDGET 2016/2017-Seth stated that we are working on the budget and it would not be ready until after the holidays. We need to have it to the City by March 1st. The Board will have the budget for both meetings in February.

HYDRANT FLOW MODEL-Seth stated that we have completed about sixty hydrant flows, we have included ISO flow tests from about six years ago, and we have also included private flow tests and plotted them on a map. Tom is putting them in a format to send to Paul & Nick of Dubois & King. We are currently reviewing all jobs that we have done over the last 10-12 years to make sure that the GIS is up to date according to pipe size and age. Once Paul & Nick receive the information from us they will plot and update the flow model with the information.

CHAPIN TERRACE-Seth stated that we budgeted $109,500 to replace 1000' of water pipe on Chapin Terrace. The cost came in at about $111,000 to replace 1300' of pipe without asphalt costs. Seth sat down with Paul Moynihan and they reached an agreement that the water department will pay about $11,000 for the asphalt costs. Seth is putting a memo together to cover the agreement. Chapin Terrace is on track to go over budget by $12,000 to $14,000. Seth further stated that the $40,000 we budgeted to do some pipe work on Bowman Street will not be done due to us replacing the pipe on Holman Street in the spring. Due to the change we should not go over on the overall capital projects. We will look at rolling Bowman Street over to 2016/2017 budget.

NEW BUSINESS:

CHRISTMAS LUNCHEON-Seth stated that the annual Christmas luncheon for the city employees will be held at the community center on Friday, December 11, 2015 at noon.

Commissioner Greg Page left the meeting at 8:40 a.m.

LANGLEY COVE-Seth stated that the list of items for Langley Cove for the water department are mostly done. They are going back before the Planning Board.

AKWA MARINA-Seth stated that Dick Mailloux is back before the TRC because he wants to put in an 8-room hotel in place of the ice cream shop and retail area. The functions from the Marina building will be moved into the basement of the hotel. He is trying to get a change of use granted.

DEPARTMENT UPDATE-Seth stated that the treatment plant shut down last night unexpectedly. It was a surge protector unit that caused the shutdown.
Seth stated that we are mostly done the gate run and the backflow testing. These should be wrapped up by the holidays. Seth stated that water is getting under the fabric at the new water tank banking. We will be putting in a catch basin and running about 40' of flex pipe from the catch basin to reduce erosion at the water tank site.

No further business, a motion was made by Armand Bolduc, seconded by Paul Moynihan, to adjourn the meeting at 8:50 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

Authorized Signature 12/24/15 Date