LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
DECEMBER 24, 2015

Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday December 24, 2015 in the conference room at the Water Treatment Facility. Present were Commissioners Joseph Driscoll, Greg Page, and Dennis Bothamley; Ex-Officio members Councilman Armand Bolduc and Public Works Director Paul Moynihan, Superintendent Seth Nuttelman and clerk Cheryl Hounsell.

A motion was made by, Armand Bolduc, seconded by Greg Page to accept the minutes of December 10, 2015. The vote was unanimous.

A motion was made by Greg Page, seconded by Armand Bolduc to approve the accounts payables and the financial statement dated December 23, 2015. The vote was unanimous.

OLD BUSINESS:

WATER RATE INCREASE-Seth reviewed two proposals with the members. The two proposals addressed different amounts to be raised as well as different scenarios on how to do so. Seth reviewed the process to be followed going forward including a letter to the City Manager, a press release and the scheduling of a public hearing. Dennis questioned where we would fall in the state survey of water rates after we put the proposed rate into effect. Seth will check into this. A motion was made by Greg Page, seconded by Paul Moynihan to go forward with the process for the water rate increase by raising the water consumption $.40 from $1.45 per hundred cubic feet to $1.85; generating approximately $250,000 in additional annual revenues. The vote was unanimous. After some discussion, it was decided to have the public hearing on January 13, 2016 at 6:00 p.m. at the water treatment plant conference room.

HOLMAN STREET-Seth stated that he is working on pricing out the cost to do the relay for Holman Street. We have a bill of materials that will run approximately $65,000-75,000. Seth has spoken to Paul Moynihan and the asphalt numbers will run between $18 and $20 per linear foot. Seth is working on the cost for rental of equipment. It looks like the job may come in around $200,000.

LAKESIDE AVENUE- There is nothing new to report.

BUDGET 2016/2017-Seth stated that we are working on the budget and it would not be ready until after the holidays. We need to have it to the City by March 1st. The Board will have the budget for the first meeting in February.

NEW BUSINESS:

CHRISTMAS LUNCHEON-Seth stated that the annual Christmas luncheon at the water department will be held at noon today.

RICHARD BRETON-Seth stated that he has a sympathy card for the members to sign to send to Priscilla Breton on the passing of Richard Breton. The members would like to send flowers as well as a donation to the Key Club as suggested in the obituary. A discussion followed concerning Dick Breton and his service to the department and the community.

DEPARTMENT UPDATE-Seth stated that we are doing the second hydrant check and will probably complete this task today. We have the backflow testing completed for the fall. We also put in a catch basin at the new water tank and a drain going down the banking to stop the erosion problem. We should have the inventory wrapped up next week.

No further business, a motion was made by Armand Bolduc, seconded by Dennis Bothamley, to adjourn the meeting at 8:42 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl Hounsell, Clerk

Authorized Signature 1/14/16 Date